MODESTO JUNIOR COLLEGE
ATHLETICS

Coaches Compliance Handbook
2014-2015

(Last Updated August 6, 2014)
This handbook is meant to serve as a quick reference guide to issues regarding CCCAA athletics compliance. For the complete CCCAA Constitution and Bylaws, log on to the cccaasports.org website. The complete document including forms and appendices can be found at this link: [http://www.cccaasports.org/services/constitution](http://www.cccaasports.org/services/constitution)

### CCCAA Constitution and Bylaws (2014-2015)

**Constitution (8 Articles)**

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#### Article 5 - Conferences

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<td>5.2.3</td>
<td>Must have at least 7 colleges in a conference</td>
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<td><strong>(NEW) 5.2.11</strong></td>
<td>Conferences with 8 or more colleges may be divided into divisions with at least 4 colleges per division. (Used to be 10 colleges needed to split into divisions with 5)</td>
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<td><strong>(NEW)</strong></td>
<td>Conferences with less than 10 colleges identify one conference champion.</td>
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#### Article 7 - CCCAA Constitution and Bylaws

7.1.1 The constitution and Bylaws govern the administration of California community college intercollegiate athletics. The Sport Championship Handbooks control the play of the games.

7.1.5 Any violation by an MJC “officer, agent or employee” ... constitutes a violation by MJC.

7.1.6 **Definition**: _Agent_ – any person who represents MJC in dealings with third persons (by “direction” or “permission”).

7.1.7 MJC is “responsible for the actions of any person acting as an agent” of MJC.

Sanctions, appeals processes, penalties, etc. are explained in Article 7.

#### Article 8 - Legislative Process to amend CCCAA Constitution and Bylaws and the Championship Handbooks.

October 1 deadline to propose amendments (_FORM 5A_)

Bylaw 1  Student Athlete Eligibility

1.1 Amateurism

1.1.2 A student-athlete can be a professional in a sport and still be eligible to compete as an amateur at MJC only if in a different sport.

A student-athlete shall not try out for a professional team while participating in an MJC season of sport.

A student-athlete may officiate or teach as a part of an instructional program.

1.3 Academic Eligibility

(NEW) (EFFECTIVE 7-1-15) In order to be eligible, student-athlete must successfully complete at least 50% of their total units attempted with a cumulative 2.0 GPA.

1.3.1 Eligibility to play, student-athlete must be continuously and actively enrolled and attending class in at least 12 units during the season of sport. If they drop below 12 units, then they are not eligible to play until they get back up to 12 units.

CURRENT – Academic Eligibility:

- Enrolled in at least 12 units during season of sport
- If drop below 12 units, then not eligible until back to 12

NEW – EFFECTIVE 7-1-15:

- Must complete at least 50% of units attempted
- Must have cumulative 2.0 GPA for entire academic record.

1.3.2 M/W Basketball (season spans over two semesters)

- If not enrolled in 12 units in fall, then cannot be eligible until the spring semester, if enrolled in 12 units.
- 1st day of instruction in spring would be 1st day of eligibility

1.3.4 MJC student-athletes may count units from Columbia College.

1.3.6 They may use repeated courses to raise a grade of “D” or better and may be used to satisfy the 12 unit requirement.

1.3.7 To be eligible, each student-athlete must have a “Comprehensive Individual Education Plan” on file.

- By October 15 – if 1st competition is in fall.
- By March 1 – if 1st competition is in spring.
1.3.8 Student-athletes must be “registered, enrolled and attending” class within 4 weeks of the 1st day of class instruction to be eligible.

1.4 Eligibility Certification

1.4.1 FORM 1 – Student Eligibility

- Goes to conference commissioner’s office prior to 1st game/meet/match

FORM 3 – Team Eligibility

- Goes to CCCAA prior to 1st game/meet/match

1.4.2 MJC is required to verify weekly that all student-athletes are in compliance with 1.3.1 (Eligibility).

- Weekly verification is from Monday (6:00am) to Tuesday (noon)
- If student-athletes not meeting eligibility, did not participate in a contest, they are ineligible to participate further until they meet the 12-unit standard.
- If student-athletes did participate, then the penalty is that the student is ineligible
- No team penalty (forfeit) if student falls below unit level.

1.4.3 Final FORM 3 must be posted within 10 working days after the competitive season ends.

1.5 Season of Competition

1.5.1 Playing in one scheduled game/meet/match constitutes a season of competition, even if in a non-scoring position.

1.5.2 If sport starts before the college semester starts, then MJC must certify the student-athletes are eligible (registered in 12-units)

1.6 Eligibility for Continuing Competition

1.6.1 Once a student-athlete competes then they must “complete and pass” at least 24 units to be eligible for the 2nd season of that sport.

(NEW – EFFECTIVE 7-1-15: The number of units increases from 24 to 27)

1.6.1.B Units from a course repeated to raise a grade from “D” or better shall NOT be counted to satisfy the 24 unit requirement.

(NEW – EFFECTIVE 7-1-15: The number of units increases from 24 to 27)
1.6.1.D Of the 24 units, 18 must be in coursework in:

- remediation
- career technical education/certificate
- associate degree requirement
- transfer/general education
- lower division theoretical major prep courses (See MJC catalog)

(New – Effective 7-1-15: The number of units increases from 24 to 27 and from 18 to 21)

1.6.1.E In addition to the 24 units, they must have a cumulative 2.0 GPA.

(New – Effective 7-1-15: The number of units increases from 24 to 27)

**CURRENT - Eligibility for Continuing Competition:**

- 24 units
- No cumulative GPA specified

(New – Effective 7-1-15:

- 27 units
- Must complete at least 50% of total units attempted
- Must have a cumulative 2.0 GPA (beginning in 1st semester of competition in that sport)
- Maximum of 3 courses (8 units) may be from summer sessions.

1.7 Only 2 seasons of collegiate competition

1.8 Can reinstate 1 year of eligibility for “medical hardship”.

1.8.1 Definition: Medical Hardship - “Incapacity resulting from injury or illness ... occurred under certain specific conditions.”

**FORM 4** – Injury/Illness Waiver Request needs to be filed with conference commissioner for approval.

Criteria found in 1.8.1 (A-I):

- Unable to complete the season
- Validated by a licensed physician with supporting documentation
- Occurred “prior to the beginning of contact or date of competition ... that begins the 2nd half of the playing season for that sport.” (The 1st half of the season)
- 2nd half is measured by the number of contests completed OR the dates of competition.
- Occurred before student “participated” in at least 20% of the contests.
1.8.2 Additional Extenuating Circumstances can be used as well.

- Life-threatening suffered by member of the student-athlete’s immediate family
- Extreme financial difficulties to student-athlete or person who the student is legally dependent.
- “Extenuating circumstances” require an appeals process described in Article 7.

1.9 Multi-College District Competition

1.9.1 A Columbia College student enrolled in a course for an MJC sport may participate in that sport at MJC (and conversely).

1.9.2 If both colleges offer the same sport, then the student-athlete must meet “the transfer rule.” Transfer rule exemptions apply only if the sport is not offered by the other college.

1.10 Transfer (The Transfer Rule)

1.10.1 A student-athlete transferring to MJC from another community college must successfully complete 12 units in residency (at MJC) prior to beginning the semester of competition for MJC (in addition to unit, GPA and continuing eligibility requirements, which currently are 24 units, but **NEW-EFFECTIVE 7-1-15** will be 27 units)

Transfer status is determined by where an athlete last “competed”, not necessarily last “attended.”

1.10.3 A student-athlete who has competed at a California community college and wishes to compete at MJC in a sport not offered by the previous college must meet requirements of the transfer rule.

1.10.6 If 5 or more years have passed since last competing, the 12-unit residency rule shall be waived.

1.10.7 A transfer student from a 4-year college or non-California community college before competing at MJC is required to have a 2.0 cumulative GPA if competing in the 2nd year of sport.

**CURRENT – Transfer Rule:**

- 2.0 GPA
- 24 units
- If consecutive seasons, then 12 units and 2.0 GPA

**NEW – EFFECTIVE 7-1-15**

- 2.0 GPA
- 27 units
- If consecutive seasons, then 14 units with minimum of 7 units earned during that academic semester of full-time enrollment prior to the 2nd season of sport.
1.11 **Cross Gender Participation**

Where both men’s and women’s teams exist in a sport, men compete on men’s teams and women compete on women’s teams. When only 1 team exists, women may compete on men’s teams, but men may not compete on women’s teams. (Birth certificates are proof of gender)

1.15.1 **Eligibility to Compete**

**CURRENT – Eligibility to Compete:**

- Meet academic eligibility requirements
- satisfied transfer residence (if necessary)
- 2.0 cumulative GPA
- 24 units completed between seasons of competition (**NEW – EFFECTIVE 7-1-15:** 27 units)
- All requirements met prior to semester of specific sport season

1.15.2 Student-athlete becomes eligible for competition in a sport, the 1st day of instruction of the 1st semester of that sport season at MJC.

1.15.3 Student-athletes attending “any” intercollegiate athletics class at any California community college are not eligible at MJC during that season of sport.

1.15.7 Actual playing in a scheduled contest (except scrimmage) counts as 1 season of competition in that sport.

1.15.9 An “unattached competitor” is an enrolled student that competes in a scheduled contest but is NOT listed on the official team roster (**FORM 3**). Not only are they ineligible to compete, if they do, then all contests they competed in are forfeited and they cannot compete in that sport or be added to the **FORM 3** during that sport season.

1.15.10 **Definition: Competitor** – One who competes in a contest; **Participant** – one who is a team member, but has not competed in a contest (excluding scrimmages).

1.16 **Mandatory Services**

If a student-athlete has been away serving a mandatory church mission or mandatory military assignment, they may ask for a waiver by the conference commissioner. If a national emergency, then CCCAA grants an additional season of competition to student-athletes serving on active duty regardless of the number of contests competed in. Participation would be discounted.

1.17 If a sport is dropped by another California community college that MJC offers, then the student-athlete may request a waiver for any Bylaw that prevents them from transferring or being eligible at MJC that semester. The conference commissioner of the
dropped sport may grant these waivers provided the sport was dropped prior to 20% of scheduled contests.

**Bylaw 2 – Recruitment of Student Athletes**

2.1 **Definition: Athletic Recruiting** – Any solicitation of an individual, their family member, legal guardian, or coach by college staff member or representative of the college’s interest (booster) to encourage enrollment at MJC for athletic participation.

2.3 **Definition: 1st Contact** – “Unsolicited inquiry by prospective student-athlete, college employee or representative.”

MJC’s “Recruiting Area”: YCCD boundaries + contiguous district boundaries (prospect’s residence or high school attended is within the recruiting area).

**Allowable recruiting activities in MJC’s recruiting area:**

- Initiating/arranging 1st contact with prospect, family member, legal guardian, coach ... in person, by telephone, and by correspondence
- Providing transportation to MJC
- Visiting prospect, family member, legal guardian
- Providing information regarding employment opportunities, matriculation, housing, financial aid, etc.
Any form of correspondence to prospect, family member, legal guardian... such as email, letters, memo’s, news releases, news articles

Arranging for and providing meals during an MJC campus visit

(NEW) Allowable recruiting activities outside MJC’s recruiting area, BUT inside California:

- (NEW) Initiating/arranging 1st contact with prospect, family member, legal guardian, coach ... by telephone or correspondence
- (NEW) In person contact between college representatives and prospects, family members, legal guardians ONLY if on MJC campus.
- (NEW) Providing information regarding athletic program, academic counseling, financial aid applications, employment opportunities, matriculation, housing “or other questions raised by prospective student-athletes.”

(NEW) When the 1st Contact is from a Student who is Out of State

- (NEW) 2.4.1 - If an unsolicited inquiry comes from an out of state student regarding athletic participation, a FORM C – Out of State Student Contact Record must be filled out or the 1st person-to-person visit to MJC. This is kept on file in the athletic director’s office.
- (NEW) 2.4.2 – The ONLY permissible response to an inquiry from an out of state student is to “provide information” on pertinent information. Person-to-person dialog may only occur while on MJC campus. Continuing communication can occur, but only “by phone or mail” between college staff and the prospect.
- 2.4.3 – No athletic recruiting activities can occur outside the state of California. If “incidental contact” occurs, then coach or college representative may only:
  - Provide name, college address and office telephone of head coach
  - Request athlete to make contact during business hours
  - Inform the colleges of FORM C

2.3 Any student currently enrolled and attending another California community college, regardless of residence, shall NOT be athletically recruited.

2.3.1. F However the following are NOT considered to be enrolled or attending another California community college and therefore can be recruited:

- Student enrolled in and attending summer school or intersession at another college
- Student enrolled in and attending online course offered by another college
- High school student concurrently enrolled in and attending another college
2.2 Representatives and Agents

2.2.1 All things prohibited in Constitution and Bylaws to colleges, faculty, staff and college representatives are also prohibited to anyone acting as a representative or agent of the college, such as:

- non-employees
- volunteers
- alumni
- boosters
- relatives
- friends
- students
- any others speaking for or on behalf of the college and its programs

2.2.2 Definition: Agent – Anyone whose actions are designed to benefit a certain athletic program.

Common actions by agents are:

- Making initial contact with out of state athletes for purpose of recruiting to MJC or any California community college athletic program.
- Making contact with out of state coaches and asking them to contact athletes.
- High school coaches who personally refer or encourage their athletes to attend specific out of recruiting area/out of state community colleges or contact out of recruiting area community colleges on the student’s behalf.

2.2.3 As soon as the college becomes aware of an agent, it must take steps to stop the activity.

2.2.4 Only out of state student-athletes can make 1st Contact with a community college, documented on FORM C at time of 1st Contact by the MJC staff member contacted.

2.7 Evaluating Out-of-Recruiting Area Prospects

2.7.1 If out-of-recruiting area prospects have made 1st contact, then MJC coaching staff may attend out of recruiting area contests of out of recruiting area prospects for purposes of evaluating only.

2.7.2 During an out-of-recruiting area evaluation of a prospect, the MJC coach or representative may not:

- Mingle with out-of-recruiting area participant or coaches at any time
- Meet with out-of-recruiting area athletes, parents, family, legal guardian at any location outside of MJC’s campus
2.8.2 All college athletic personnel, volunteers, representatives and agents “approved by the MJC athletic program” to be involved in the athletics program shall complete the CCCAA Online Compliance Rules Exam with a minimum score of 80% by August 27 (one per year).

There is a reduced 10-question exam the following year for those who score above 90%.

All personnel must sign the **FORM R2** – Statement of In Service Training indicating “attendance and commitment of adherence to the Constitution and Bylaws.” These meetings are held throughout the year as new personnel are hired with subsequent **FORM R2’s** submitted.

2.8.3 Only those who are “certified” (gone through this In Service training) have the approval to “recruit.”

2.9.1 No college staff shall participate directly in organization or management of “any all-star team or contest involving players who have started classes in the 9th grade or above at a school located “outside” the college’s recruiting area.

2.9.4.1 For football only, it is not allowed regardless of whether the schools are located inside or outside the college’s recruiting area.

2.11 **Subsidizing, Inducement and Special Privileges**

2.11.1 “Receipt by a prospect/student athlete of an unauthorized subsidy, inducement or special privilege would be a violation with penalties assessed.

2.11.2 **Definition: Subsidizing** – “Providing any manner of service or financial assistance to prospects/student athletes that is not available to all other students.

Examples of subsidies which are prohibited include:

- Promise or providing actual payment in dollars or products
- Paying or providing pre-payment with expectations of reimbursement, providing at less than actual cost, waiving tuition, fees, housing, meals, books, supplies, transportation, etc.
- Obtaining, securing, soliciting housing not available to all MJC students
- Promise of or payment for a job that does not exist or at a higher rate than actual value of the job
- Providing free or reduced costs for the use of credit cards, debit cards, phone cards etc.
- Promise of or providing any award, loan, grant or scholarship not available to all eligible MJC students
- Payment to or providing any form of assistance for serving as a coach of a team while competing on that same team during the season of sport.
2.11.3 Definition: Inducements – “Athletic recruiting acts designed to entice a prospect.” Inducements may only be provided to prospects who reside within the college’s “recruiting area.”

Examples of inducements which MAY be provided to prospects within MJC’s recruiting area, but NOT allowed to prospects residing “outside” MJC’s recruiting area.

- Transportation to and from MJC for a college visit
- Making a home visit to a prospect, family member, legal guardian
- Providing information regarding employment opportunities, matriculation, housing, financial aid, etc.
- Providing a class schedule
- Sending correspondence to prospect family member, legal guardian such as: letter, memos, news releases, newspaper articles
- Providing tickets to an on-campus activity during campus visit for a game, performing arts show, guest speaker, etc...

Providing cash or other forms of assistance is illegal.

2.11.4 Definition: Special Privileges - Student athlete may only receive services that are available to all eligible MJC students.

Exceptions (“permissible activities”) include:

- End of season banquets/awards
- Meals, lodgings in conjunction with travel to away contests
- “It is prohibited to provide lodging to student athletes prior to home athletic events”
- Meals provided prior to home contests are permissible
- Postgame meals are permissible ONLY on frequent special accounts. If often like every home game, then NO, it would be a form of subsidization.
- Complimentary admission for home athletic contests to student athletes and their families.
- Gate or guest lists MUST be used. Handing out actual “hard” tickets for admission is prohibited.
- Certain scholarships and grants.
- Academic and support services as long as similar services are available to other MJC students.
- Athletic accident insurance may be provided.
- Team building non-athletic activities, outside of normal practice and competition.
  - Examples are: BBQ’s, trips, team retreat off-campus that are “infrequent”
2.12 **Internet Web Pages** – Athletics website shall include a statement that identifies it as the college’s “official website.” Athletics web pages shall include some identification with a disclaimer regarding “existence and accuracy of information about MJC athletic program appearing anywhere not located within official college web site.”

2.12.A All internet accessible forms of communication must be approved by the MJC President or designee.

**Bylaw 3 – Contests and Seasons of Sport**

3.1 A “season of sport” consists of traditional and non-traditional segments.

**Traditional: Practice and competition segment**

Begins with 1st permissible practice opportunity (sport specific), and concludes with CCCAA State Championship.

*SEE Sports Season Chart (3.11)*

(NEW) - Changes in maximum contests, games, dates and basketball begin date.

**Non-Traditional: Practice and scrimmage segment**

Specified time frame (3.17.1)

- Dates allowed and number of contests/scrimmages allowed during non-traditional segment
- Participants must be enrolled at MJC and have a current medical physical on file
- No daily practices during identified windows
- Allows competition with other colleges
- Skill conditioning and strength development occurs during classes associated with each sport
- Intra-squad games are permitted

Start date, end date, number of scrimmages/events/dates.

*SEE Non-Traditional Sport Season Dates Chart (3.17.1)*

(NEW) – Number of dates, etc.

3.2 **Definition: Scheduled Contests** – “A game, meet, match, scrimmage or any other engagement between individuals or teams.”

3.3 **Scrimmage**

3.3.2 No official score or statistics are kept or recorded. Officials may be used and paid.

- Can be scheduled AFTER the “may begin date”, but before the team’s 1st contest (3.11)
• Counts for allowable number of contests for that sport
• Should appear on the schedule as a scrimmage

(NEW) – Does not count as a contest the student at the California community college level, but does count in the sport season’s total number of contests
(NEW) – Does not count as participation by student at NCAA Division I and II levels, provided they don’t participate in more than 2 per academic year (including non-traditional season)
(NEW) Cannot charge admission
(NEW) No official time is kept

3.5 Practice

3.51 Pre-participation screening exams (PPE) must be completed prior to any practices or any intercollegiate competitions.

• PPE includes: medical exams, orthopedic exams, review of history/paperwork screen

PPE done to determine fitness to engage in sports.

3.52 1st Date of Allowable Practice:

Fall Sports:

• August 15 – All sports except Football
  o Football is allowed 22 consecutive practices before date of 1st game
    • No practice on Sunday
    • Allowed 1 practice per day (2 on Saturdays or holidays)
    • Definition: Practice – On the field activity up to 3 hours in length
    • 1st 3 Practices – Physical conditioning period
• October 1 – M/W Basketball

Spring Sports:

• January 15 – All spring sports

3.5.3 Practice includes any meeting, activity or instruction of more than one member of a squad held/supervised/under direction by any MJC employee or representative during the time period in 3.11

Includes: Field/floor practice, chalk talks, lectures, demonstrations, showing game/training films, etc.

3.5.6 Once a student practices or participates with any California community college during a season of sport, they can’t participate with any other California community college.
3.5.7 Involvement of Coaching Staff

Coaching staff members may NOT be involved in any capacity at any time during the academic year, vacation, summer with an outside team that involves more than 1 student athlete with remaining eligibility from that institution (except as provided through exceptions).

3.6 PE Classes

Classes designed as off-season conditioning/skill development for intercollegiate athletes conducted outside of the normal season of competition must be credit courses and meet the following criteria:

- Class is listed in current catalog
- No intercollegiate competition allowed (including field trips)
- Football shoulder pads and helmets shall be used only during the fall sport season

3.13 Organizational Meetings

- One organizational meeting per sport per season, prior to start of practice for that sport.
  - Purpose is for administrative and educational advisement
  - To complete the FORM 1 – Student Eligibility Report
  - College orientation, insurance, physical exam, etc.
  - No sport skill instruction or physical activity by meeting participants

3.14 Tournaments and Contests

3.14.1 M/W Tennis

- Single elimination tourney counts as 1-contest
- Single elimination tourney with consolation bracket counts as 2-contests

Scrimmage

- Scrimmages count as 1-contest

M/W Basketball Tourney

- Only 3 tourney formats are allowed (each counting as 2 contests, and each with a winners and losers bracket)
  - 4-team tourney
  - 8-team tourney
  - 16-team tourney – teams play a maximum of one 16-team tourney per season
Volleyball Tourneys

- Non-conference tourneys shall be a maximum of 2 days in length

Softball Tourneys

- **(NEW)** All softball tourneys must be counted as the maximum number of games possible for purpose of scheduling.
- **(NEW)** All scheduled tourneys shall have the maximum number of games possible, for purpose of scheduling, noted on the official schedule.

3.14.2 Teams splitting squad to attend 2 separate meets/events on the same date counts as 2 contests (except track & field, which counts as 1 contest) If competing in a single event held at 2 separate sites, then it is counted as 1 meet.

3.14.3 Teams separating or splitting into 2 separate squads to fill a vacancy in a tourney, counts as 2 contests per day.

3.19 **Countable Athletically Related Activities**

**Definition:** Countable Athletically Related Activities - Any required meeting, activity or instruction with an intercollegiate athletics purpose of more than 1 student athlete held at direction/supervision of any MJC employee or representative occurring outside time periods in 3.11.

3.19.1 Administrative activities (compliance meetings, academic meetings, study halls, tutorials) are not considered athletically related activities.

**Bylaw 4 – Playing Rules for Each Sport**

4.2.10 **(NEW)** Softball – If a team begins participation in a tourney and does not continue (when they have games remaining) it will count as a forfeit, and counted as a contest. Also, a forfeit is counted is a team withdraws from a tourney prior to the 1st day of participation when a replacement can’t be found.

4.3 **Conditions for Contests**

4.3.1 College representatives may only photograph/video games, meets and matches where MJC is a participant.

4.3.2 A licensed physician shall be present at all MJC football games.

4.3.3 CCCAstats.org is the official website for schedules, rosters, results and statistics for all team sports. MJC is required to update information on this website “in a timely manner.”

**Deadlines:**
- August 15 – all fall sports schedules
- November 1 – basketball schedules
January 15 – all spring sports schedules

Numerical rosters must be posted by 1 day prior to 1st game.

Results, complete with individual statistics, must be posted within 2 working days of the contest.

4.3.4 “No Contest” versus “Forfeit”

A no contest is considered for non-fulfillment of a contest. A forfeit is declared only when the rules of the sport provide that option (such as softball).

4.4 Decorum policy is the CCCAA code of behavior for all participants in a sponsored athletic event (players, coaches, team members, attendants, officials, staff members)

4.4.2 Where official rule books and the CCCAA decorum rules differ, the most stringent rules shall apply.

4.5.1 Leaving the bench area or position in reaction to a confrontation will result in ejection and sanction, unless the official rules that the coach was being helpful in an effort to control participants.

4.6.1 Each “removal” must be reported to the athletic director within 24 hours, who immediately informs the conference commissioner, otherwise it will result in a 1-game suspension.

4.7.1 Each person participating in a CCCAA event receives a copy of the Decorum policy and provides written acknowledgement of understanding the rules.

4.7.2 Failure of MJC to conduct decorum training for ALL coaches shall result in the entire sports program being placed on probation.

**Bylaw 5 – Conference Membership**

5.1.3 Colleges and conferences shall maintain written athletic philosophy statements.

5.4.1 Conferences with 8 or more colleges may divide into divisions of at least 4 colleges. Conferences with less than 10 colleges under this provision shall identify one conference champion.

**Bylaw 6 – Post Conference Competition**

Regional and state championships defined in this section.

**Bylaw 7 – Awards and Recognitions**

7.3 Scholar Athlete Awards

7.3.1 Criteria
- 3.5 GPA or above
- Outstanding citizenship characteristics
- Competed in seasons of sport competition
- 3 recommendations from college personnel or others with one addressing athletic participation and honors

7.3.2 Submit **FORM S** – Scholar Athlete Award Nomination

**Deadlines:**
- October 1 – MJC nominees to conference commissioner
- October 15 – Conference nominees to CCCAA
- State awards announced prior to March 1 each year
- Awards presented at CCCAA Awards Ceremony

7.4 **Scholar Team Awards**

**Criteria:**
- Team GPA of 3.0 and each completed at least 12 units and used a season of sport. **FORM T** – Scholar Team Award Nomination

**Deadlines:**
- Last Friday in March – All fall sports (including basketball)
- October 1 – All spring sports (excluding basketball)

7.5 **All-State Academic Team Awards**

**Criteria:**
- 3.5 GPA in at least 24 units. **FORM U**

**Deadlines:**
- October 1 – Fall/winter teams nominations to sports coaches association
- February 1 – Spring sports nominations to sports coaches association

7.6.3 **Sports Hall of Fame**

- **FORM H** – Sports Hall of Fame Nomination
- Bio and 3 recommendations needed

7.6.3.2 September 1 call for nominations; October 15 due date for forms to CCCAA executive committee

**Bylaw 8 – CCCAA Funds**

Seed money and budget preparation for post-conference competition
Bylaw 9- Medical policies

9.1.2 Describes “minimum standard” of medical care.

9.2.1 Team Physician

- Team physician is responsible for supervision of all medical aspects of athletic health and welfare programs.

9.2.2 Athletic medical coverage can be provided by “an individual who is currently an athletic trainer certified by the Board of Certification.”

9.2.2B In the absence of the team physician or designate, the athletic trainer is responsible for deciding whether an athlete is medically able to participate.

- Also coordinates pre-participation screening exams for athletes.
- Provides athletic training supervision for all home athletic contests and away football games. (M/W Golf may be exempt)
- If there are more hosted events then there is athletic trainer coverage, then on-site coverage will be determined by “relative risk of each sport.”

9.3.1 Medical forms and insurance coverage information should be provided prior to student-athlete participation.

9.3.2H The following will be easily accessible to all participating teams:

- Ice with bags
- Water and drinking cups, or water bottles (except football)
- Emergency medical supplies
- Preventive taping and first aid supplies

9.3.2L The host athletic trainer will be available at least one hour prior to a contest and 20 minutes after the conclusion of the contest.

9.5.1 Injury Management

No information will be given to the press concerning the student-athlete’s medical condition until permission is given by the “appropriate party” based on the “school’s emergency plan.”

9.6.1 Institution shall have a documented “concussions management plan”

9.6.4/5 All student-athletes and coaches receive educational material annually regarding signs and symptoms of concussions.