CALL TO ORDER
The meeting was called to order at 12:01 pm by Past President Jeff Swank. Jeff stated that President Rosanne Faughn has family business to take care of and in the absence of a 1st Vice President and a newly elected 2nd Vice President, President Faughn had requested that Jeff conduct the Chapter meeting. Jeff led the Pledge of Allegiance. The District Conference Room B and Columbia College TRC were connected via the teleconference system.

ATTENDANCE
Modesto: Alexander Capous, Debbi Partridge, Donna Jamison, Colleen Norby, Geri Wend, Yolanda Avila, Jeff Swank, Nora Seronello and Irene Nunez.
Columbia: Luisa Adams

APPROVAL OF MINUTES
Corrections were made to the January 19, 2012 minutes.
Motion to approve corrected minutes: Motion to approve the January minutes made by Luisa Adams and seconded by Nora Seronello. Motion was carried.

TREASURER’S REPORT
Treasurer’s report was given by Yolanda Avila. Yolanda pointed out the income from the Shares Card is quarterly. If you are looking for a CSEA Shares Card, contact Yolanda and she will send you one. Thank you to all who are supporting our local chapter.

COMMUNICATIONS - None

COMMITTEE REPORTS

College Council- Columbia by Luisa Adams – Highlights: Columbia College held a half day retreat on February 10, 2012. Columbia College President Dennis Gervin reported creating a task force which will include Administration, Classified, Students and Faculty to work on accreditation. The report for Columbia College indicates that the college is on warning. There are 6 recommendations for Columbia College and 4 for District. President Gervin reports that Columbia College is in a good position to address the accreditation standards. The college council is also working on updating their Constitutions and Bylaws.

Before the MJC College Council report was made, Nora Seronello (Classified representative on the Accreditation and Institutional Effectiveness committee) made a report. The committee met on 1/27/12 to address the 8 areas identified on the MJC accreditation report. Vice President Karen Walters Dunlap has created a task force which will include representatives from all constituent groups, to work on the standards identified. There was a discussion on whether or not the college would use the CCSSE (Community College Survey of Student Engagement), which correlates with accreditation. While there is a cost involved, it may help the college reach its goal to be removed from probation. There is a joint council meeting scheduled to review the current shared governance document.

College Council- MJC by Jeff Swank for Rosanne Faughn – Highlights: Nora touched on most of the accreditation issues that were also discussed at College Council. Due to dysfunctional decision making MJC has been placed on probation. Jeff went on the state that once again the issue of services for students on both campuses with longer hours has been identified. At College Council there was a lengthy discussion in regards to splitting the Planning and Budget Committee and increasing College Council, it was agreed to have another meeting to discuss this proposal, flow chart and justification. For the complete minutes to the MJC College Council: http://www.mjc.edu/general/president/docs-collegecouncil/ccm12312f11.pdf

District Council- by Jeff Swank – Highlights: Jeff reported on the last College Council meeting that was held on 1/25/12. Jeff is the Classified Representative on the District Policy and Procedures Committee and he recently sent out an email with new P & P information. He has received many responses and thanks those who provided input. There was a big discussion on budget. Vice Chancellor Teresa Scott that the money the District receives to operate (general fund) comes from local property tax, enrollment fees and state apportionment. The 2 years of a stable budget are dwindling, we have time to plan. Accreditation: Columbia is on warning, MJC is on probation. The reports were given and there was an opportunity for corrections. MJC had a number of factual errors, the accreditation body refused to make the corrections.
UNFINISHED BUSINESS - Vacation accrual – CSEA contract Article 13.9.3 & 13.9.4 identifies the limits to carryover vacation. District is implementing their plan to reduce this liability. There was additional discussion regarding work load issues which have increased. In addition this makes it difficult for classified staff to participate in staff development opportunities, trainings and committees. We are impacted by work load and lack of managerial support. Jeff added the importance of “work to rule”. The District will not realize the impact of the work load if classified continue to work through their breaks, lunches, and put in extra time without compensation. Another concern is the lack of transparency within the District. Departments are being restructured yet this is not being communicated. It’s difficult for those who need to provide direction to students but have not been notified of changes. A new flow chart needs to be created and distributed.

NEW BUSINESS – None

ANNOUNCEMENTS – Unsung hero nominations must be submitted to Rosanne by 2/29/12. The 4th Annual Classified Employees Award nominations are needed by 2/21/12. This is a statewide honor for California Community College classified employees. The YCCD Board will choose from the nominations. The 1st ever recipient for this special award was our very own Wes Page. Also from our District Doralyn Foletti has been bestowed this honor. Classified Staff Development Day will be held at MJC on May 22, 2012.

PRIZE DRAWING – Colleen Norby was the monthly prize winner

ADJOURNMENT
The meeting was adjourned at 1:13pm

Debbi Partridge, CSEA Chapter 420, Secretary