
A program review template consisting of uniform data elements is utilized by all units. This ensures consistency in the data collected. The ten required data elements are: Program overview; prioritized strategic goals; responses to prior year; program personnel; outcomes; curriculum; trend analysis; long range planning; resource requests; and summary. These fields are codified in the CurricUNET software program [2.01, 2.02].

As part of MJC's commitment to continuous quality improvement, the constituent groups and governance councils have engaged in discussion of a new time line that expands the program review cycle into a five year sequence [2.03, 2.04, 2.05, 2.06, 2.07, 2.08, 2.09, 2.10]. The new program review calendar aligns with the existing five year curriculum review cycle in a manner that program review, assessments, and curriculum flow together.

PLO and ILO Assessment Data

Course learning outcomes, service area outcomes, and unit area outcomes data are put in during program review by each review author(s). Additionally, an administrative specialist position was created and filled in spring 2013 that supports all aspects of assessment including data entry and retrieval as needed. The Accreditation/Assessment Process Specialist job duties include maintaining and tracking assessment information, such as higher level outcomes assessment at the program, general education and institutional levels [2.11].

MJC Assessment Dialogue

Assessment topics are included regularly on the agenda or are standing agenda items in participatory governance venues, including College Council [2.12], Instruction Council [2.13], Student Services Council [2.14], Accreditation Council [2.04] and the Academic Senate [2.15]. Specific workshops serve as venues for discussion, including flex activities during fall and spring institute days [2.16, 2.17, 2.18]. Workgroups to address particular assessment issues provide additional forums for the campus faculty, staff, and students to engage in learning outcomes [2.19, 2.20].

Assessment Informs Program Review

Program review is driven by SLO data. The resource requests from program review drive resource allocation through the Resource Allocation Council. The steps from 2011 program review to their ultimate funding in 2013 demonstrate this process and its completion.

- Resource needs were determined in the 2011 program review process [2.21].
- These resource needs were routed through the participatory governance process in the 2012-2013 academic year, and forwarded to the Resource Allocation Council [2.22].

Modesto Junior College Recommendation Two Evidence, 2.01-2.02

2.01: [Screen Shot of CurricUNET, First Input Screen for Program Review](#)

2.02: [Screen Shot of CurricUNET, Program Review Assessment Template](#)