Individual Responses

Standard II.C: Library and Learning Support Services

Standard II.C.1.a

The College will incorporate a standing line-item for library resources into the College’s multi-year financial plan and allocate funds annually from this line-item to each instructional division as a means of encouraging their participation in library resource acquisition and maintenance. The College will also continue with the remodel of the Library and the development of the Integrated Learning Resource Center as planned.

This planning agenda item is complete.

The Library & Learning Center (L&LC) receives an annual allocation through the regular MJC budget process that includes general funds for books, electronic subscriptions, and print subscriptions. VTEA (restricted) funds contribute to general book collections for disciplines that are career technical education program specific. Each fiscal year, a portion of the library’s general fund allocation is designated to each College division/program area based on program size [83]. Librarians work with faculty in each program to purchase recommended books and/or subscriptions using allocated funds.

In addition, a complete resource allocation and budget development model entitled “Decision Making Regarding Budget Development and Resource Allocation is found in Engaging All Voices [79].

The newly renovated Library & Learning Center on MJC East Campus opened on January 13, 2014, with the official ribbon cutting ceremony on January 30, 2014 [84]. The facility includes 170 computers and a tutoring center and writing center, as well as full library services in an open collaborative building. Division meetings of all L&LC staff and faculty take place every other month in order to facilitate discussion of issues that impact all areas within the East and West campus L&LC [85].

Standard II.C.1.c

Fully implement plans for an Integrated Learning Resource Center on East Campus—to include the library—while consolidating the print collection at the renovated East Campus Library by spring 2013. Prioritize bringing Library staffing levels back up to the Title 5 mandate.

This planning agenda item is complete.

In the spring of 2014, the L&LC building opened on East Campus, which consolidated library services, tutoring services, supplemental instruction, and computer labs. The Learning Center is now under the direct supervision of the STEM/Learning Center manager who reports to the dean of Library & Learning Resources [86]. There is now general tutoring training offered via the Tutor 50 class, and all tutors for STEM, writing center, speech, all
disciplines in business and behavioral sciences, Spanish, and ESL are required to complete
the course. In addition, all supplemental instruction leaders are now hired and trained through
the L&LCC. Math, Science, and English faculty work closely with the Learning Center
manager and staff to provide the best academic services to students.

During the library’s move to swing space prior to renovation, a strategic weeding process
began to keep the collections accessible, browsable, and current [87, 88, 89]. In the new
facility, in order to better meet students’ needs, the collection is moving to a more
online-based collection with over 45,887 unique online journal titles available for students.
The Library now has more reference books available online than in print (1129 to 1782), and
the EBSCO database ebook collection contains 22,463 titles, approximately the same as our
print collection. Furthermore, since moving into the new facility in January 2014, staff
members have aggressively been updating the general print collection, ordering over 800
new titles. An additional 137 books were added to the children’s literature collection in
spring 2014.

Finally, in order to better meet the Title V recommendations for the FTES to librarian FTEF
ratio, MJC restored one full-time librarian, who had been laid off in 2011, resulting in five
full-time librarians [90, 91].

Standard II.C.2

The College is moving forward with the realigning of library and other learning
resources, including supplemental instruction and integrated learning labs under a
single administrator and should conduct more rigorous assessment of the relationship
between utilization of library and learning resources and achievement of student
success. In this manner, the College can gain improved insight concerning the adequacy
of services and will be in a better position to direct resources toward needed
improvements.

This planning agenda item is ongoing.

The consolidation of all library services and Learning Center services (all computer labs,
tutoring, and supplemental instruction) is fully completed and under a single administrative
dean of Library & Learning Resources who was hired in October 9, 2013 [86]. Faculty have
completed the curriculum for the TUTOR 50 General Tutor Training course, and the
noncredit TUTOR 850 Supervised Tutoring course has been created to fulfill Title 5
regulations for positive attendance apportionment accounting under Section 58170.

This past year, the STEM grant funded math and science tutors, anatomy models, calculators
for student loan, and electronic tablets for student check out. STEM instructional staff
provide these additional services to students at different events such as the first year
experience orientation, career technical education classes, etc. [92, 93, 94].