The 2012-2013 state budget again was looking grim when it was adopted into law by the Governor last June. The budget was predicated on the passage of Proposition 30, a tax initiative, on the November 6, 2012, ballot. The assurances of Proposition 30 passing was very uncertain and called for deep mid-year cuts should it not pass. The uncertainty of passage and the deep cuts that would accompany the loss of Proposition 30 required the Yosemite Community College District to once again plan and budget based on this worst-case scenario.

Much to all of our relief and sheer delight, Proposition 30 was approved by the voters of California on November 6, 2012. The District averted additional cuts to its General Fund totaling $5.3 million. Also, access to our students would have been further eroded and funding lost for 1,164 full-time equivalent students (FTES). The Yosemite Community College District is now in a position to plan for the eventual restoration of some of its course schedule that had been decimated as a result of state budget cuts suffered over the past three years, and once again we will open our doors to the hundreds of students waiting to enroll in our colleges.

For more information on the YCCD budget and other fiscal matters, visit our website at www.yosemite.edu/fiscalservices.

Teresa Scott
Executive Vice Chancellor
Staffing Updates …

This last year has brought a number of changes to Fiscal Services staffing. The hardest was the loss of our dear friend and colleague Jane Chawinga, who finally succumbed to cancer on August 23, 2012.

Jane Chawinga worked at YCCD from 1998 to 2012 as Internal Auditor/Budget Analyst. She retired on June 30 when the multiple myeloma that she had been fighting for nearly two years returned. Jane passed away on August 23, 2012, in Atascadero, where she had moved to be nearer her sons.

Jane was a very spiritual person and an artist at heart. She was grateful for everything, including the trials, that crossed her path and always looked for the good in people.

At the office, Jane never forgot anyone’s birthday. She would treat them to a flower from her garden in a tiny vase. Whenever we would see Jane walking in the halls, flower and bud vase in hand, we knew it was someone’s birthday.

We will miss her.

Mary Menge, Internal Auditor/Budget Analyst, On September 10, 2012, Mary began her new role at Fiscal Services as Internal Auditor/Budget Analyst. She started work at MJC in 2006 as the Accounting Analyst for the Community and Economic Development department. Mary earned her Bachelor of Science degree from California State University, Stanislaus, in Turlock. In 2010, she graduated from the executive forensic accounting program at Florida Atlantic University with a Master’s of Accounting. Mary described forensic accounting as being similar to working a puzzle, looking through accounts to find the missing pieces. It’s the method used by law enforcement to uncover fraud.

Mary loves traveling and when not off discovering the world, she enjoys spending her free time dancing and cooking.

Howard Coit, Acting Director of Purchasing. Effective September 1, 2012, Howard stepped in as acting Director of Purchasing. Howard came to Modesto in 1991 from the Bay Area where he grew up. For five years he was employed as a Customer Service Manager for a large Office Supply company where he eventually became Purchasing Manager. Howard joined the YCCD Purchasing team in 1995.

Howard enjoys any opportunity to spend time with his family, especially if it’s near the ocean. He has been married for 27 years and has a 22-year-old daughter and an 18-year-old son. An avid sports junky and huge 49er fan, Howard’s favorite hobby is cooking, and he loves trying out new recipes.

Lisa Latt, Payroll Manager, resigned effective October 22, 2012. She moved on to bigger and better things, in this case payroll manager of the Oakland Unified School District. She started work at YCCD as a Payroll Technician in 2004. She took over as the Payroll Supervisor when Sandy Mesenhimer retired in 2008. Now Sandy is back as Interim Payroll Manager until a replacement for Lisa can be found. That won’t be an easy task.

Good Luck, Lisa. Welcome back, Sandy.
Every three years, Fiscal Services sends out a Satisfaction Survey. The last one was sent out in September 2012 and the results are posted on our website at [www.yosemite.edu/fiscalservices/FiscalServicesSatisfactionSurvey.htm](http://www.yosemite.edu/fiscalservices/FiscalServicesSatisfactionSurvey.htm). Comments are always welcome as we try to provide better services to the colleges.

**Controller’s Office**...The Controller’s Office has taken quite a few hits in staffing this last year, but they redistributed the duties and continue on providing the best service possible. In addition to losing Payroll Manager Lisa Latt, Payroll Specialist Teresa Hernandez retired on September 1. Elyse Rhea in Accounts Payable also retired the end of July. Sara Drabert in Grants resigned in May to take another position. Accountant Leah Mullins is back from maternity leave, but Sounisa Lee in Grants will be going on maternity leave soon. The Controller’s Office is giving new meaning to the term shorthanded.

**Purchasing/Receiving**… Receiving is also down a staff member after the resignation of Stock/Delivery Technician Rich Telford. Deliveries don’t stop just because you’re short staffed. Mike McGar and Laurie Cunningham are coping with the help of student workers. Many Purchasing duties have been redistributed between Howard Coit and Kristin Hogan with Donna Johnson taking up the slack. Judy Lanchester in Facilities took over the District’s energy management and budgets. Everyone’s pitching in.

**MJC Business Services**...Higher One was successfully implemented last Fall semester. Students now have the option to receive their Financial Aid via a student debit card or direct deposit into their bank account. ATMs are available on campus that will return Higher One cash without a fee. Deregistration has also been successfully implemented in the Spring semester. The system now automatically deregisters a student who has not paid their fees within 10 days of registering and contacts via email the first person on the waiting list.

**CDTC**...The Child Development Training Consortium continues to work with all 105 community colleges that maintain a child development/early care and education department. CDTC brought on several new projects in the past few years to support state and national efforts to build a comprehensive, integrated system for the early learning workforce. Since community colleges are the entry point for the profession, we are vital to this work. One very innovative project, the Competencies Integration Project (CIP,) includes faculty from community college and CSU. CIP is creating a rubric, mapping tool, and process to identify the competencies developed within college courses and other professional development activities that support the field’s career advancement. Visit the CDTC website at [www.childdevelopment.org](http://www.childdevelopment.org) for additional information.

**District Transportation Fleet CARB Compliant**...With the recent re-power of one of the District buses and the purchase of two used buses several years ago, and including our three transit buses, all buses are now compliant with the current California Air Resources Board (CARB) requirements. The engine replacement that was done on the District’s “youngest” bus is turning out to be a showcase to several other local community colleges (i.e., Sierra and Delta) that have the same model bus. Since there isn’t any technology available that would clean up the exhaust of the older engines, we all thought we had no other option than to sell our buses out of state or destroy the engine to be compliant. The new engine is running great, has more power than the original engine, and achieves greater fuel economy.

**For more information on Fiscal Services, check out our website at**
[www.yosemite.edu/fiscalservices/](http://www.yosemite.edu/fiscalservices/)
Online Training...

Training is now available through the Internet. Whether you need some safety training or need to brush up on Datatel, you can do it from any computer via the Internet whenever you have the time.

Fiscal Services Classroom—The Controller’s Office has developed a new Fiscal Services Classroom available to all staff at: www.yosemite.edu/fiscalclassroom/.

The General Ledger (GL) and Procurement trainings that were previously offered once a month at the District office are now available anytime and from anywhere via the Web and are offered in two different sections.

If you are a new employee who needs to take the training in order to receive your Datatel login and access, then click the New Employee link. At the end of the trainings, you will receive a Certificate that can be printed out and attached to the Datatel User Request form. The certificates and Datatel User Request form can be forwarded to Fiscal Services as verification of completion. Once training is completed, the user will receive access to Datatel.

If you are not new but you’d like a little refresher on what tools are available to you and how to use them, then click the Employee Review link. The trainings on this link contain basically the same information as the New Employee link but are broken down into smaller, more specific trainings. For a refresher, simply click the training you want to review. You can review our account number structure, how to complete some of the accounting forms, or how to initiate an expenditure/revenue transfer. There is also a step-by-step training on Physical Plant, the facilities work order process.

Special thanks need to go to Jeremy Salazar and Lori Williams for their work in creating this convenient and useful tool. Any questions can be directed to Jeremy at ext. 6932.

YCCD Employee Safety Training—State and federal regulations require that employers provide Injury and Illness Prevention Program (IIPP) training to all employees, regardless of job duties. Additional safety training may be required specific for certain job positions and/or duties. This training is now available online via the Internet.

The initial rollout began with Columbia College in 2010. YCCD Risk Management Services and MJC Campus Safety joined forces with the Valley Insurance Program JPA to implement the software program. The program tracks staff as they complete each module, so that YCCD has documentation that employees completed the training. Without this employee tracking, YCCD could be cited by CalOSHA in the event of a workplace accident.

To access the training, go to the Campus Safety website under YCCD Health & Safety: www.yosemite.edu/safety/safetyprograms/default.htm. After you login to the ELearning Portal, you can choose your training. All employees are required to take the IIPP training at least once, but you are welcome to take it as often as you like. Other trainings include blood borne pathogens, back safety, and ergonomics to name a few.

Kudos go to Dorothy Pimentel, Becky Crow, and Marsha Calbreath. For help logging on or if you have other questions, contact Marsha Calbreath, the System Administrator, at ext. 6005.

Our mission is to provide support for the business operations at Columbia College and Modesto Junior College as well as oversee Districtwide budget development, financial responsibility and accountability, and development of enrollment management strategies. The Executive Vice Chancellor is the administrator over the Controller’s Office, MJC Business Services, Purchasing, Facilities Planning and Operations, and Transportation. Additionally, Fiscal Services is responsible for the administrative oversight of the Grants office, Payroll, the Child Development Training Consortium, MJC Bookstore and Food Services, the District’s insurance programs and risk management, construction services, and contract services. The Executive Vice Chancellor plays a key role in negotiations with the classified and faculty bargaining units.