



**ACADEMIC SENATE MEETING
APPROVED MINUTES
April 5, 2018**

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Allan McKissick (sub for Noah Wilson) & (Faculty Liaison to the Board), Andrew Kranzman, Austin Adams, Elizabeth Hondoy, Holly Nash-Rule, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Margaret Kingori, Mark Robertson, Rodolfo Andrade, Roger Smith, Stella Beratlis, Theresa Rojas, Titiana Stovall, Tristan Hassell

Members Absent: Belen Robinson, Bob Droual, Cheryl Mulder, Deborah Laffranchini, Eric Ivory, Theresa Stovall

Guests Present: Alexis Zaragoza (ASMJC), Nita Gopal, Rob Stevenson, Tina Akers-Porter, Tina Giron

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (H. Nash-Rule, R. Smith) Motion to approve the Order of Agenda Items.

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (March 15, 2018)

M/S (H. Nash-Rule, R. Smith) Motion to approve the minutes of March 15, 2018.

As there were no objections, the minutes of March 15, 2018 were approved.

III. CONSENT AGENDA

M/S (H. Nash-Rule, R. Smith) Motion to approve the Consent Agenda.

- a. Appoint Linda Kropp, Patricia Wall, Nancy Backlund and Kevin Alavezos to the Full Time Tenure Track Accounting position Hiring Committee.
- b. Appoint Heidi Meyer, Angela Pignotti and Tina Giron to the 2018-2019 Tenure Track Math Hiring Committee.
- c. Appoint Curtis Martin, Chad Redwing and Tracey Potts to the "President" Hiring Committee.

M/S (H. Nash-Rule, R. Smith) Motion to approve the Consent Agenda.

As there were no objections the Consent Agenda was approved.

IV. PUBLIC COMMENTS - None

- V. REPORTS:** *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza

- There will be a Positive Speaker from the Positive Speaker Series taking place on April 12, 2018, 6:00 pm, on West Campus, MSR.
- New Student Day will take place on Saturday, April 14, 2018.
- Cram Night is scheduled for Thursday, April 19, 2018, 7 – 11 pm, in MSR.
- The Healthy Food Initiative is being worked on.
- ASMJC election results will be coming out April 6, 2018 and Alexis will be on the team for another year.

b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW

IT needs to do a major data upload to match the PiratesNet rosters to eLumen rosters, which takes place after the final drop date has passed. Once that is completed emails will go out to all faculty and those that will be assessing should be able to input info quickly and easily. Nita will be booking labs and will be available through May for assistance.

In June Nita will be able to give the percent completion of assessments. More information can be found in her report following.

c. Guided Pathways: Tina Giron, Shelley Circle, Rob Stevenson - To be discussed later in the agenda.

d. President's Report – Curtis Martin

C. Martin reported that he signed a document authorizing the college to apply for Guided Pathways Initiatives monies, of approximately \$460,000, which is coming from the State. He will take ownership for signing off without Academic Senate reviewing and approving the document beforehand.

A large amount of this money would be designated to pay people to do some of the Guided Pathways work. Everyone that goes to the May retreat will be given a stipend of some kind. The work is not just for going to the meeting but in completing the task beyond the retreat. It is currently being discussed what is a fair stipend.

C. Martin reported that Columbia Academic Senate would like to use Guided Pathways monies to align our curriculums, and between the two colleges have the same numbering system. A great idea but is a large and expensive task. It has been heard that the same numbers cannot be used and that new numbers would have to be found. C. Martin feels if the curriculum does not get revamped now it will never get done.

New leadership is coming to Columbia and interviews have been done already. Two finalists have been selected, of which one of them is James Todd and is now up to the Chancellor and the Board of Trustees to make the final decision.

VI. SENATE BUSINESS

~~A. Financial Aid: Updates – Peggy Fikse – unable to make it today, to schedule for the next meeting.~~

B. Presidential Search Discussion – What do we want? What questions do you need asked?

Curtis Martin would like as much feedback as possible from the senators about what you would like or have questions that you would like to address. Any comments/suggestions will be taken to the meeting for their input.

Suggestions were given and discussion took place.

C. Martin's approach this next year is to make sure that what we have agreed to over the last four years, EMP, Guided Pathways, Engaging all Voices, is what the institution has agreed to. He is discouraged and concerned. If James Todd does get the position at Columbia College, there will be two positions to be filled at MJC.

After discussion, the consensus of the room was they wanted someone with experience, preferably a President's experience, not just a Vice President's experience, someone that sees the college as a comprehensive college which means they won't favor one or the other side, someone that possibly has experience outside of academia or of the labor market.

C. ASCCC Plenary Resolutions

A few resolutions were reviewed and discussed and opinions given. C. Martin mentioned he would leave it to Chad Redwing and Rob Stevenson to see the feel of the room and voice their concerns at the Spring Plenary.

D. Guided Pathways Open Discussion – Query your division for questions and concerns about GP and the process being followed. Rob Stevenson and Tina Giron will be on hand to answer some of the questions.

For the past three years MJC has worked on the idea of increasing completion rates of degrees and certificates and of students getting out in a more timely manner. Guided Pathways promises to a large degree, to be transformative, if done institutionally in a way that makes it that way. C. Martin wants to hear concerns about how we are implemented by Guided Pathways, what to understand of Guided Pathways, questions of leadership and direction and whatever is on your mind.

At the Thursday meetings, that Rob, Tina and a team of people have prepared, many have attended but approximately 15 instructional faculty are in attendance. What is happening? Are people not paying attention? Are we messaging correctly? Are they going to be blindsided when they realize something is happening and did not participate? These meetings are not intended as governance meetings. They are informational meetings where discussions take place and is brought back to Academic Senate where there can be further discussions and be able to give direction. He wants to leave the door open for concerns.

At the last meeting of the semester C. Martin would like to have the questions and concerns voiced. At the May Retreat things will move rapidly in a direction that could impact the way we see the direction of students go through the institution. Each program will have someone designated to look at their programs. The discussion is to create buckets where students who are unsure but have a general idea of the direction they would like to go towards and have these in buckets that create a path for them so when a meta-major is decided on those courses would be good for an array of disciplines. There would be no wasted courses. The general idea is to reduce the number of units being taken.

E. [AB 705 – Initial Guidance](#) – due to shortness of time the discussion was tabled.

F. Board of Trustees Policies and Procedures: 2010, 2340, 2345, 2350, 2710, 2712, 2735, 7340, 7400. [Check the Policy Committee, Constituency Group Review, for documents.](#) - due to shortness of time the discussion was tabled.

INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: Course Unit Value, Academic Integrity, and Student Success; A.B. 705; Defining Plagiarism; use of publisher online canned courses and educational quality; Exit Survey for students dropping courses; noncredit education.

VII. ADJOURNMENT 5:48 pm

NEXT ACADEMIC SENATE MEETING: April 26, 2018

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Report to Academic Senate
By Nita Gopal, Professor of English and SLO Coordinator
April 5, 2018

At the moment:

- A major data upload is most likely to happen this week to match the PiratesNet rosters to eLumen rosters. IT does this every semester after the final drop date has passed, and as soon as this is completed, I'll send out an email to faculty saying that the eLumen system is ready to enter SLO information.
- We'll have many opportunities to enter information through May.

Regarding Data Usage:

- Based on time, willingness, curiosities, information needs, and other realities facing us, there are many ways to use the SLO information in eLumen.
 - SLO data (aggregate of all sections) of a course over a range of time.
 - SLO data at the program level
 - SLO data at the institutional level
- An individual instructor can also make use of the data that he/she has put into eLumen.
- While putting information into eLumen, each instructor can do so on one's own, or instructors can input data together in groups. Every method has its advantages and disadvantages:
 - Entering information as a group will obviously need some coordination between faculty members, but working in groups will allow us to communicate with each other about the existing data in eLumen and what it means to us.
 - An instructor can enter information solo, independently and without discussion or collaboration, but might find it difficult to carve out a separate chunk of time to communicate with colleagues teaching the same course.
 - Some departments plan out their assessment, carry it through, and either input information together or independently. They also discuss the data for making changes in curriculum/assignments or rethinking the methods of instruction or revising the SLO statements etc.

Course Design/Re-Design

Because SLOs of each course (called CLOs) are declared on the syllabus, some teachers design their course backwards. This kind of design can help make the SLO data meaningful to a teacher or a group of teachers as the focus and results are aligned.

Current Practices in SLO Assessments

Every college engages in SLO assessments per the requirements of the regional accrediting agency and per what's conducive to the environment of that particular school. Broadly speaking, they either assess directly or indirectly.

- Some are process and discussion oriented.
- Some are data oriented.
- Some colleges pick an ILO and focus on assessing that directly (College of Sequoias).
- Some are focused on assignment design (Palo Alto College).
- Many choose to focus on the course level first and build everything else based on the courses.

For more information on SLOs, please feel free to contact gopaln@yosemite.edu

Also, refer to the Outcomes-Assessment site: <http://mic.edu/instruction/outcomesassessment/>

Many thanks for engaging in SLO-assessments.

Academic Senate Meeting:

April 5, 2018

Report to Senate: Resource Allocation Council, March 16, 2018

From: Iris Carroll, Kevin Alavezos, and Cece Hudelson

Date: April 4, 2018

- We began with a discussion of total cost of ownership (TOC) and how this model might affect our budget discussions. We decided to invite representatives from IT and Finance to one of our meetings to discuss this issue further.
- We discussed the District funding model whereby MJC is funded at 3200 per FTEs while Columbia College is funded at 7000 per FTES.
- AI informed the group that YCCD is a hold harmless district under the new state funding formula. Hold harmless districts do not get COLA.
- We spent the rest of our meeting discussing budget development. The Council would like to recommend to College Council that MJC work to develop a budget that does not have a structural deficit.
 - AI stressed that MJC will meet its FTES targets.
 - We discussed the fact that we should be able to spend one-time monies on shared institutional priorities that are identified through Program Review.
 - We had an overview of permanent personnel expenditures and the target budget.
 - AI informed us that under the new State funding formula, flex our summer numbers will no longer be an option. I.e., we can no longer roll back/forward numbers from summer.

April 3, 2018
Student Services Council
BY: Michael Jackson & Michael Girardi

The Student Services Council held a joint meeting with the Student Success & Equity Committee on April 2, 2018. Here are the following highlights from this joint session:

1. Success Team Cohort Discussion: Counselors and Success Specialist are collaborating with instructional faculty to provide outreach to students within their division. The plan is to host events (Ex: Psychology Night etc.), provide interventions and provide intrusive counseling and faculty advising. The cohorts plan to provide targeted outreach and have worked closely with the college research analyst to identify their students.
2. Multiple Measures placement will soon be automated.
3. CORA training will be available during summer 2018 for both faculty and staff. Those who participate will be eligible for CEUs or a stipend. Classes will focus on Unconscious Bias, Racial Micro-aggressions, Teaching Men of Color, and Supporting Men of Color in Community Colleges. Once a course is completed staff/faculty will earn a certificate.
4. James Todd discussed the potential for a MOU between CSU Stanislaus and Modesto Junior College. This MOU would assist students gain access to CSU Stanislaus; students from our top 5 degrees would benefit (AST Bus Admin, AAT Psychology, AAT Communication, and Liberal Study majors).
5. FTIC – Hans Hauselmann and Dr. Margaret Kingori are co-chairs of FTIC. Applications were sent out in March and interviews are currently in process. FTIC begins June 11th and the second session begins July 16th. The orientation for FTIC will be held April 20th.
6. May 1st and 2nd Counselors and faculty will meet to develop a flexible 1st year for meta-majors. This will be a project-based stipend.