**Biannual Review Form for Prerequisites
(CTE courses only)**

Every two years, beginning in Spring 2018 and every other even-numbered year thereafter, appropriate faculty review a list of all established CTE course and program requisites and corequisites to ensure they remain necessary and appropriate. In January a list of all CTE courses with prerequisites and corequisites will be distributed to discipline faculty for review.

By March 1st each faculty lead will complete the information requested on this form and submit the form to the Curriculum Specialist indicating that each requisite either continues to be appropriate or requires a change (to be submitted as a course modification proposal).

1. Department Name: ***Instruction office***
2. Listing of all courses in your department with requisites or corequisite (extracted from list distributed in January of all CTE courses at MJC with prerequisites or corequisites):

|  |  |  |  |
| --- | --- | --- | --- |
| CUTEST 100 | CUTEST 855 |  |  |
| CUTEST 105 |  |  |  |

1. Courses (from item 2) in which, based on departmental review, requisites or corequisites are still deemed appropriate and necessary:

|  |  |  |  |
| --- | --- | --- | --- |
| CUTEST 100 | CUTEST 855 |  |  |
|  |  |  |  |

1. Courses (from item 2) in which, based on departmental review, requisites or corequisites require a change and will be brought to CPCC as modifications in the fall curriculum review cycle:

|  |  |  |  |
| --- | --- | --- | --- |
| CUTEST 105 |  |  |  |
|  |  |  |  |

1. Comments (optional):

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| CUTEST 100 and CUTEST 855 are a necessary for student success. CUTEST 105 is being updated and will be forwarded to the CPCC ASAP. |

***Signatures:***

Faculty Lead: Date:

Instructional Dean: Date: