

# FIRST FRIDAY UPDATE

FOR CHIEF INSTRUCTIONAL AND CHIEF STUDENT SERVICES OFFICERS

January 2018

## EDUCATIONAL SERVICES & SUPPORT

### GUIDED PATHWAYS

#### Laura Hope

With the submission deadline of the Self-Assessment behind us, almost all of the California community colleges responded to call to engage the guided pathways framework. The Work Plan has been released and is due March 30, 2018 in order to be eligible for funding. To support the planning efforts, the Chancellor's Office will be offering a series of early spring workshops, so look for the announcement of those dates and locations soon. Additionally, this spring other tools like a guide for engaging student voices, field notes, and online learning modules will also be released to further support local exploration and implementation of guided pathways. The Central Valley is scheduled to be an important partner to access these tools first so that they can be refined and retooled before scaled implementation. The Chancellor is appreciative and enthusiastic about the level of engagement regarding guided pathways as the Agency gears up to develop and deepen the support necessary to sustain these efforts.

### CHANCELLOR'S OFFICE CURRICULUM INVENTORY 2.0

#### Jackie Escajeda | Raul Arambula | David Garcia

With the input received from the colleges, Chancellor's Office staff, California Community Colleges Curriculum Committee (5C) COCI Workgroup, and the CCC Technology Center, a strong focus has been committed to addressing current issues. CCC Technology Center released the COCI 1.7.0 Update on December 15, 2017. Technical fixes are listed in the [release notes](#). The 1.8.0 Update will be released in mid-January 2018. The Chancellor's Office Management Information Systems (MIS) will be down from December 15, 2017 through January 3, 2018. Therefore, control numbers for courses and programs will not be generated until MIS is back on line.

Please continue to report COCI issues to [cociappsupport@openccc.zendesk.com](mailto:cociappsupport@openccc.zendesk.com). For questions, contact David Garcia at [dgarcia@cccoco.edu](mailto:dgarcia@cccoco.edu) or at 916-322-4192.

### COURSE EXCHANGE 2.0

#### Erin Larson

The [Online Education Initiative](#) and the [California Community Colleges Technology Center](#) has released Course Exchange version 2.0 into production. Among the enhancements are back-end financial aid automation and improved student user experience. A complete list of features is available in the [Course Exchange Public Documentation](#). With this greater system efficacy, the Chancellor's Office is supporting improvements that will result in growth in the Online Education Initiative Consortium. For more information on the Online Education Initiative, contact Andrea

Hanstein, Director of Communications and Strategic Partnerships at [ahanstein@ccconled.org](mailto:ahanstein@ccconled.org). For technical information, contact John Sills, Product Manager for Course Exchange at [jsills@ccctechcenter.org](mailto:jsills@ccctechcenter.org).

## **DISABLED STUDENT PROGRAMS AND SERVICES ALL DIRECTORS MEETING**

### **Linda Vann**

The Chancellor's Office will hold its Annual All Directors Meeting for Disabled Student Programs and Services (DSPS) for directors and coordinators on February 28, 2018, at the DoubleTree Hotel in Sacramento. This meeting is an opportunity for attendees to share effective practices, and provide updates on the latest developments in the DSPS field. DSPS directors/coordinators are encouraged to make attendance a priority. The Chancellor's Office will reimburse travel expenses for one person per college. For additional information, contact Linda Vann by emailing [lvann@cccco.edu](mailto:lvann@cccco.edu).

## **FLEXIBLE CALENDAR ACTIVITIES REPORTING-CONTACT INFORMATION UPDATES-FISCAL YEAR 2018-19**

### **Rita Levy**

On December 7, 2017, an email was sent to all Flexible Coordinators listed in the surveygizmo system from last fiscal year 2017-18. The Chancellor's Office requested that information for the Flexible Calendar Reporting Coordinator be reviewed, and the recipient was asked to confirm if the information was correct and current, or send the updated contact information. An updated contact list is imperative so we can make sure the Flexible Calendar Activities Report for FY 2018-19 is sent to the correct person. As of January 2018, all but 29 colleges have responded. Please make sure your school's flexible calendar coordinator has responded to our request for updated contact information.

## **INTEGRATED PLAN**

### **Michael Quiaoit**

Have you created your account to access the Integrated Plan portal on the Nova platform? If you do not have an account, please use this [Google Doc Spreadsheet](#) to make one promptly. An account is required to be able to input your Integrated Plan data. The deadline for submitting your integrated plan is January 31, 2018. If you have any issues creating an account, please contact Michael Quiaoit at [mquaoit@cccco.edu](mailto:mquaoit@cccco.edu).

## **LIBRARY AND LEARNING RESOURCES PROGRAM**

### **Stephanie Ricks-Albert**

The Annual Library Data Survey is a two-part process, (a) completion of the survey in SurveyGizmo and (b) hard copy submission of the certification form. Both parts must be completed to be in compliance with California Code of Regulations, title 5, section 55800. The 2016-17 Annual Library Data Survey was issued, via SurveyGizmo, December 12, 2017, and is due March 31, 2018. Refer to the Chancellor's Office [Library and Learning Resources Program](#) webpage for the college survey completion status and other library information.

# MAINTAINING A QUALITY DISTANCE EDUCATION PROGRAM: ONLINE CONFERENCE-JANUARY 24, 2018

**Erin Larson**

Register for this free online conference-style training for “Maintaining a Quality Distance Education Program” on January 24, from 9 AM to 12 PM. The online conference is comprised of five tracks: Faculty, Student, Compliance, Accessibility, and Local Distance Education. In each track, three one-hour sessions on that topic will be offered. Participants may stay for all three sessions in one track or attend other sessions. [Details about the sessions, schedule and registration are posted on the Chancellor’s Office website.](#)

## ZERO TEXTBOOK COST PROGRAM

**Stephanie Ricks-Albert**



Senate Bill 1359, (Block, 2016) requires California Community Colleges to include a symbol/logo in the online version of the campus course schedule by January 1, 2018, for courses that exclusively use digital course materials that are free of charge to students and therefore not required to be purchased. The Chancellor’s Office has established a zero textbook cost symbol/logo the community college system has the option to use. Refer to the Chancellor’s Office [Open Educational Resources](#) webpage for more program information.

## WORKFORCE ECONOMIC DEVELOPMENT DIVISION

### NOVA TOOL (PLAN-INVEST-TRACK)

**Omid Pourzanjani**

NOVA is an integrated grant management tool developed by the Chancellor’s Office for use by the field. This tool attempts to integrate numerous single sign-on gateways into one enterprise architecture. It includes plan submission, reporting, and performance analysis. NOVA 1.0 marked the release of the platform with Strong Workforce Program funds and is done. NOVA 2.0 added Adult Education Block Grant funds to the platform and is complete. The Integrated Plan for the Student Success/Student Equity/Basic Skills Initiative (SS/SE/BSI), which was NOVA 3.0, launched at the beginning of 2018. NOVA 4.0 will include a tab for Guided Pathways, scheduled for a March 2018 release. Subsequent versions of NOVA will integrate additional Chancellor’s Office funds, including Perkins.