

**Modesto Junior College**  
**Facilities Council Meeting**  
 Meeting Summary  
**April 15, 2013**  
**2:30pm-4:30pm**  
**Founders Hall 134**

**CDAC Charge:** The charge of the Campus Development Advisory Committee is to provide input and monitor activities and changes related to the physical plant and grounds of the college to ensure a healthy, safe, and aesthetically pleasing environment. The committee will make recommendations to the President, and the decisions and information will be made available to the campus community.

**MJC Facilities/Capital Construction Charge:** Reporting to the College President and convened by the Vice President of Administrative Services, this advisory committee analyzes and prioritizes all capital projects including remodels and new construction.

<b>Committee Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Michael Guerra	Chair, Vice President of College & Administrative Services	X	
Mark Anglin	Agriculture Project's Workgroup Chair	X	
Mel Ainsworth	Network Analyst, Information Technology		X
Francisco Banuelos	ADA Coordinator	X	
Melissa Beach	Recorder	X	
Patrick Bettencourt	Allied Health/Family & Consumer Sciences Dean		X
Becky Crow	Campus Safety	X	
Laura Dyrssen	ASMJC Rep	X	
Lazaro Garcia	ASMJC Rep	X	
Cecilia Hudelson Putnam	Business, Behavioral Social Sciences		X
Lloyd Jackson	Campus Safety		X
Bill Kaiser	Softball Field Workgroup Chair	X	
Dave Keener	Facilities Planning & Operations		X
Matt Kennedy	Kitchell	X	
Erik Klevmyr	Classified Representative	X	
Ken Meidl	Science Community Center Workgroup Chair		X
Pedro Mendez	Technical Education	X	
Audrey Mills	Kitchell	X	
Tim Nesmith	Infrastructure/Loop Road Workgroup Chair	X	
Dorothy Pimentel	Risk Management	X	
Martha Robles	Student Services Building, Co-Chair		X
Alejandro Sabre	Academic Senate Faculty Rep	X	
Brian Sanders	Founders Hall Modernization	X	
Elaine Schuber	Allied Health, Co-Chair		X
Brian Sinclair	North Hall Co-Chair		X
Doug Smith	CDAC Faculty member		X
Sherri Suarez	Facilities/Events Coordinator	X	
Mike Sundquist	Performing, Media and Arts Center Workgroup Chair	X	
Brenda Thames	Student Services Building Workgroup Chair	X	
John Zamora	Founders Hall and North Hall, Co-Chair		X

**Guests**

Andrew Campbell	Andrew Campbell, ASMJC
Victor Costa	ASMJC
Doug Dyrssen	ASMJC
Antoinette Herrera	Health Services Director

Kevin Sabo	Kevin Sabo, ASMJC President
Christine Serrano	Administrative Specialist, Student Development
Chrystal Whitely	ASMJC

*MEETING BEGINS: 2:36pm*

**DISCUSSION ITEMS:**

1. **3/18/13 Facilities Council Minutes** – Kevin Sabo asked if Shayne Cooley’s name could be taken off the ASMJC guess list. The 3/18/13 Facilities Council Minutes were unanimously approved.
2. **Fireside Lounge** – Laura Dyrssen said they are bringing back the item of bolting down furniture in the Student Lounge because lots of questions have come up. Michael Guerra stated we were unable to make a decision at the last meeting because no Facilities members were present. Tim Nesmith said the difficulty would be in cleaning the floors and that bolting them limits the use of the room, but other than that he has no objections. Michael G. stated we will respect the students and not ask to use the Student Lounge in the future but he is against bolting the furniture as it limits the use of the room. Becky Crow asked if the students would still feel the need to bolt if the space was secured by the students and not allowed for use by anyone else. Kevin Sabo said there is no storage for the Student Lounge; therefore, when things need to be moved around they have to place furnishings outside, other students hoard the furnishings, they would like to secure the investments of student funds, moving the furniture around ruins the flooring, etc., so they would still like it bolted down. He added that they need an MOU in place regarding others not being able to use the Student Lounge stating that one was in place in the past but has been lost and how could we guarantee that a new MOU wouldn’t be lost in future years. Sherri Suarez stated she wants an MOU in place from a Facilities perspective that is kept and documented.

A lengthy discussion was held regarding trying signage on not moving furniture at first to see if that works; to leaving it unbolted for a certain amount of time to choose use of the space which leaves design flexibility, but the students also complained that moving the furniture will ruin the floors over time. They added that discussion has been held for almost a decade regarding bolting the furniture in the Student Lounge as well as remodeling it and that the furniture and flooring have repeatedly been ruined as furniture has continued to be moved all around. Mike Sundquist suggested waiting and then seeing how they really want the room situated. Mark Anglin made a motion upon delivery of the furniture to the Student Lounge to leave furniture unbolted for 6 months and then a determination could be made whether to bolt or not by the end of the Fall semester. Andrew Campbell, ASMJC recommended it be objected to extend it down the road and said this would be a betrayal of trust and the students have already spent over \$100,000 on their Lounge. Erik Klevmyr moved to bolt down the furniture in the Student Lounge as has been requested by the students, with the understanding that any costs incurred due to damage from the bolting and/or need to unbolt in the future would be the responsibility of the students. Motion passed with 5 aye votes, 1 nay vote and 1 abstention. Erik Klevmyr made the motion for an MOU to be prepared between MJC and ASMJC for the Student Lounge to only be used by students instead of by outside vendors and/or MJC employees unless students invite outside or MJC employees to attend. Motion passed with 5 aye votes, 1 nay vote and 1 abstention.

3. **Science Community Center Report** – Kevin S. said many Science, Math & Engineering students were discussing a letter to the Modesto Bee and conversations they had heard that the projects of the Mosasaur Exhibit and Outdoor Laboratory were being held off and he wanted to know why. Two students wrote to President Stearns and Vice President Kincade and received responses that the Bond covered construction but not ongoing costs. Brian Sanders explained that the Exhibit is not going up as intended and added that neither of these Science Community Center projects was ever approved by the Bond committee. Architects didn’t scope them out. The Outdoor Center storage is being put up now on the West side of the Science Community Center so that area will be under construction for a while. Brian S. explained that communication is being held regarding the pond, maintenance and what kind of liability we would have. Kevin S. asked where these discussions would be held and that would be with Vice President Kincade and SME faculty.
4. **Founders Hall Benches** – Bill Kaiser stated that it was mentioned in Deans Cabinet that the students wanted to purchase benches for inside Founders Hall. Kevin S. said he is unsure whether student funds can be used toward purchasing benches as they have not been allowed on certain purchases in the past. He added that he can’t get a solid answer on that.

5. **Fencing for Softball Field** – Bill K. shared handouts with measurements and details regarding the softball fencing that he has purchased. Michael G. reminded him that proper procedure is to bring plans to Facilities Council for approval before going through with the changes/additions on Campus. Bill K. said it was a safety issue so he moved forward with fencing. Sherri Suarez made motion to approve Bill Kaiser's Softball Fencing project. Motion passed with 6 aye votes and 1 abstention.
6. **Hammer Cage for West Campus** – Bill K. shared great concern over the safety issues involving the present placement of the hammer throw practice area on East Campus. It leaves huge holes where athletes trip in and get sprained ankles and it causes problems for anyone walking in this area, let alone someone with a disability or the elderly. He stated this issue has been brought to CDAC for many years but as leadership changes the hammer cage always gets postponed as well. He said Mark Anglin gave him an area on West for the hammer cage and said they have pads poured, it's all measured and they have their poles and netting. Tim N. said he definitely needs DSA approval for this project and engineered plans are required. Dorothy Pimentel said the height of fence needs to be 20 feet not 8 feet and it cannot be left open. The project must be compliant. Bill K. asked what his next step is as he is very fearful someone is going to get hurt. Tim N. and Bill K. will meet and discuss this project.
7. **Tree in Memory of Tom Schilperoort** – Kevin S. said some Nursing students had approached him about purchasing and planting a tree in honor of instructor Tom Schilperoort's passing in January by Glacier Hall. Tom S. was a Nursing instructor for many years and made a great impact on our students. Michael G. asked if there is a tree replacement plan and Tim N. will send that to him. Tim N. will also send the list showing trees not allowed to be planted on Campus. After more details are gathered, this item will be brought back to a future meeting.
8. **Joining Committees** – Conversation was held on streamlining the council members now that CDAC and Facilities Council have joined as the Facilities Council. We currently have approximately 37 members and that is not manageable or logical. Michael G. asked members present if anyone would like to participate in a workgroup to manage that task.
9. **Measure E Project Updates:** (see attached sheet)

Matt Kennedy stated they are on the last phase of the Plaza between Glacier Hall and Science Community Center and starting the landscaping. The Plaza will be completed very soon. Library construction continues and will be completed toward end of year. Science Community Center staff will be moving into the building end of May. They are currently prequalifying contractors in bid phase for North Hall. Dale Phillips would like to make sure someone from the original planning group is continued in the process and Matt K. said they will call them back in for the FF&E planning. The West Campus Library has been approved and construction has begun.

Art Building – Mike Sundquist proposed to install some benches outside the Auditorium as there are no seats as of now and students are sitting on the steps making it difficult to enter the building. He would like to place a bench on the West side of building and 2 benches on the South side. He shared a picture of a bolted bench as an example, but stated the benches would be metal like other benches on campus. Funding is an issue and Mike S. said he would like approval on concept and then possibly a grant could be used for half the funding and was hoping to ask ASMJC for matching funds on this purchase. Mike G. reminded everyone to get approval from Facilities Operations before placing benches, etc., so they can take their staff into consideration that have to work around these items (ex: mowing lawns.) Alejandro Sabre made the motion to approve Michael Sundquist's concept of purchasing/adding benches to the outside of the Auditorium. Motion passed with 6 aye votes and 1 abstention.

10. **President's Facilities Secondary Effects Taskforce Verbal Report** – (see attached sheet)

Michael G. reported that wiring is being installed in the Electronics Building and they are making steady progress. The Stoddard storage space will be vacant end of May. Pedro Mendez got a Logistics grant so we don't have to vacate ASAP, but could need to move at any time. Michael G. asked deans to get with Facilities Operations and identify any of their belongings stored there and remove them.

11. **CDAC Updates:**

ADA Issues – Francisco Banuelos said that Tim Nesmith brought the ADA Transition plan and they will be revising it. They are presently performing walk-throughs of buildings looking at accessibility.

Francisco B. added that the land by the baseball field is extremely unsafe as it is rocky land that is uneven and not wheelchair accessible to get to the games. He encouraged everyone to take a look at it. Brenda Thames agreed that when she recently attended a game she saw elderly patrons having a very difficult time trying to maneuver in that area.

Facilities Update – No report due to absence.

Facilities Planning – No report due to absence.

Scheduled Maintenance Projects – Tim N. reported a new roof will go on the poultry unit on West Campus. It will be re-roofed with a new canopy.

Recycling – Michael G. stated that Doug Smith would be retiring and asked for a Recycling replacement rep from Academic Senate. Alejandro S. will take that to Academic Senate.

Risk Management – Dorothy P. stated they are currently looking into ASCIP regarding helping with ADA funding.

Campus Safety / Parking & Traffic Issues / MJC Health & Safety Sub-committee – Becky C. said the first Health & Safety Committee meeting was held. They meet quarterly, there are 12 members and their charge was finalized at the first meeting, which was a very good meeting and they have 1 vacant faculty member spot. Alejandro S. will take this to Academic Senate.

12. **Health Services Space** – Antoinette Herrera stated that Health Services has limited space to perform properly and confidentially. They received approval to expand into the present Admissions space 2 years ago, but those plans have since been cancelled. Their current needs are extra exam rooms with sinks and offices to address student needs and confidential intake. When there is an emergency, they (firefighters, EMTs, etc.) cannot get access easily to Health Services. They are looking at partnering with interns; however, limited physical space directly impacts this. Kevin S. asked if the area where Transfer Center is now would work for expansion added onto their existing space, which was the initial plan. Michael G. said that probably would work but we don't know the plans for that area. Kevin S. asked if there was student representation on the Secondary Effects taskforce and Melissa Beach said there is but the student isn't normally in attendance. She will send the next meeting request/agenda to Kevin S. and he will appoint another student.
13. **Other** – Mike S. said at some point they should find a design solution and funding to hide the panels on the Student Center roof.

14. **NEXT MEETING: May 30, 2012, 2:30pm – 4:30pm, Sierra Hall 204**

*MEETING ADJOURNED: 4:20pm, Reported by Melissa Beach*