**Instruction Council**

**Charge**

* Ensure that the Education Master Plan is integrated into college planning processes.
* Maintain and implement Board Policy, State Law, Education Code and standards of accreditation.
* Assure that instruction is carried out as approved by the Curriculum Committee and that Outcomes Assessment is in compliance with accreditation standards.
* Enrollment management.
* Ensure completion of Program Review and prioritization of Resource Allocation requests to assure student and community needs are being met.
* Discuss and respond to emerging needs within the institution and the external community.
* Engage in institutional strategic planning and budget development.
* Engage in self-evaluation of IC for continuous quality improvement of processes.
* Support the legal responsibilities of all constituent groups.

**Responsibilities**

The IC will make recommendations to the College Council on the following:

* Educational Master Plan
* Instructional Program Planning and Development
* Student Learning Outcomes
* Program Review
* Program Viability
* Enrollment Management
* Budget Development
* Instructional Technology Planning

Guiding Principles for the Instruction Council  
Modesto Jr. College

In its deliberations and in its ultimate recommendations, the Instruction Council will take its direction from the following guiding principles:

1. We recognize that student learning is the fundamental concern of this institution and that all policies and courses of action adopted by the college must be carefully considered in terms of their impact on student learning. All members of the Instruction Council will strive to make recommendations from a college-wide perspective.
2. We recognize the need to consider all of the college’s processes that bear upon instruction from every interested point of view, and we accordingly value the input we receive from
3. Faculty
4. Students
5. Administrators
6. Classified Staff
7. Governing Bodies and Bargaining Units operating within the college
8. Employers and Community Partners
9. External Regulatory and Advisory Bodies
10. We recognize that student learning is largely dependent upon the quality of instruction and therefore that we must examine all college processes and policies that bear upon the quality of instruction.
11. We recognize the role of the institution as a whole in maintaining and improving the quality of the instruction that the college provides. Thus our recommendations will continually consider the alignment between instruction and
12. The college mission, goals, and planning documents
13. The processes for resource allocation within the college
14. The services that the college provides to our students
15. The college administrative structure and processes
16. The maintenance and development of college facilities
17. We recognize the importance of aligning instruction with our local student population’s immediate educational needs and long-term educational goals, external regulations, and the needs of employers and the greater community.
18. We recognize the need to use accurate quantitative and qualitative data to inform our recommendations.
19. We recognize the ongoing need to define, assess, and improve instruction.