Modesto Junior College  
Resource Allocation Council  
February 20, 2015

<table>
<thead>
<tr>
<th>Members</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tr>
<td>Al Alt, Vice President of College &amp; Administrative Services</td>
<td>Chair</td>
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<tr>
<td>Jenni Abbott, Director, Planning &amp; Grant Development</td>
<td>Grant Director</td>
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<td>Kevin Alavezos, Professor, Office Administration</td>
<td>Academic Senate appointee</td>
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<td>Patrick Bettencourt, Dean, Allied Health FCS</td>
<td>Dean Rep</td>
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<td>Paul Brogan, Physical, Recreational &amp; Health Education</td>
<td>Academic Senate appointee</td>
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<td>Iris Carroll, Professor-Librarian</td>
<td>Academic Senate appointee</td>
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<td>Joan Ferrell, Bookstore Textbook Buyer</td>
<td>CSEA appointee</td>
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<td>Jennifer Hamilton, Interim Dean, Business, Behavioral &amp; Social Science</td>
<td>Dean Rep</td>
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<td>Cece Hudelson, Professor, Geography</td>
<td>Academic Senate Appointee</td>
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<td>Lisa Husman, Executive Secretary</td>
<td>Recorder</td>
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<td>Susan Kincade, Vice President of Instruction</td>
<td>Vice President of Instruction</td>
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<td>Jason Mendes, Student</td>
<td>ASMJC Student Senate</td>
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<td>Nancy Sill, Professor, Business Administration</td>
<td>YFA appointee</td>
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<td>Jill Stearns, President</td>
<td>President</td>
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<td>Brenda Thames, Vice President of Student Services</td>
<td>Vice President of Student Services</td>
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<td>Laura Valencia-Baez, Student</td>
<td>ASMJC Student Senate</td>
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<tr>
<td>Judy Wagner, Administrative Secretary</td>
<td>Classified Staff Advisory Council</td>
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Vacant position  
YFA Budget Analyst  
CSEA Appointee

I. Call to Order  
Al Alt called the meeting to order at 10:03am.

II. Action Items  
a. Approval of Minutes  

Action Item:

A quorum of the Council was not met so action was not taken to approve the minutes from 12/05/14, 01/16/15 and 02/06/15.

III. IELM Funds Distributed  
Al Alt reported the following:  
- The IELM allocations were approved at College Council.  
- All funds were distributed to the respective divisions.  
- Deans are aware that the accounts were set up and are in the process of making purchases.
The spreadsheet will be updated as purchases are made and requisitions come through.

IV. Lottery
- We will utilize a similar process to allocate lottery funds.
- Al received a memo from Sarah Schrader advising the allotted amount is $19,000.00
- Al will follow up with Sarah regarding the amount. She is out this week.
- Further discussion will ensue at the next meeting after Al discusses with Sarah.

V. Improving the Allocation Process
The discussion regarding the allocation process included:
- Should a survey be sent regarding the allocation process, if so, to whom?
- Does everyone involved understand the actual prioritization and allocation process?
- Are the council members reporting back and communicating to their constituents?
- A possible future goal of developing more open communication.
- There will be a new program review every five years with a possible annual update.
- RAC’s allocation process will be talked about in Dean’s Cabinet.
- Final suggestions:
  a. Evaluate RAC internally
  b. Send out “did you know?” emails with informative facts
  c. Set yearly goals

VI. Evaluation of RAC
- Al will send out a list of draft questions to RAC to evaluate ourselves as a Council.
- Al will include last year’s questions along with some questions that Facilities Council used.
- The questions and evaluation method will be finalized at the next scheduled meeting.

VII. Goal Setting for Next Year
- Goal setting will be addressed at the next two meetings.

VIII. Check Out
- IELM has been distributed and funds are being spent.
- Al will follow up on the oddity in lottery funding.
- We’re drafting an end of year evaluation process and goal setting for the next year.

The meeting adjourned at 11:56pm.

Next meeting: March 6, 2015, 10:00am – 12:00pm, Student Services, Room 203