Modesto Junior College

Resource Allocation Council

**March 20, 2015**

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| **Members** | **Representing** | **Present** | **Absent** |
| **Al Alt**, Vice President of College & Administrative Services | Chair | √ |  |
| **Jenni Abbott**, Director, Planning & Grant Development | Grant Director | √ |  |
| **Kevin Alavezos**, Professor, Office Administration | Academic Senate appointee | √ |  |
| **Patrick Bettencourt**, Dean, Allied Health FCS | Dean Rep |  | √ |
| **Paul Brogan,** Physical, Recreational & Health Education | Academic Senate appointee | √ |  |
| **Iris Carroll**, Professor-Librarian | Academic Senate appointee | √ |  |
| **Joan Ferrell,** Bookstore Textbook Buyer | CSEA appointee | √ |  |
| **Jennifer Hamilton**, Interim Dean, Business, Behavioral & Social Science | Dean Rep | √ |  |
| **Cece Hudelson**, Professor, Geography | Academic Senate Appointee | √ |  |
| **Lisa Husman**, Executive Secretary | Recorder | √ |  |
| **Susan Kincade**, Vice President of Instruction | Vice President of Instruction |  | √ |
| **Jason Mendes**, Student | ASMJC Student Senate |  | √ |
| **Kathy Rau,** Student | ASMJC Student Senate | √ |  |
| **Nancy Sill**, Professor, Business Administration | YFA appointee | √ |  |
| **Roneel Singh** | CSEA appointee |  |  |
| **Jill Stearns,** President | President | √ | √ |
| **Brenda Thames**, Vice President of Student Services | Vice President of Student Services |  | √ |
| **Judy Wagner,** Administrative Secretary | Classified Staff Advisory Council |  | √ |

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| **Vacant position** |
| YFA Budget Analyst |

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| **Substitute** | **Substituting for** |
| Pedro Mendez | Patrick Bettencourt |

1. **Call to Order**

Al Alt called the meeting to order at 10:13am.

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| **Action Item** |

1. **Action Items**
2. **Approval of Minutes – 12/05/14, 01/16/15, 02/06/15, 02/06/15, 02/20/15, and 03/06/15.**

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| **Action Item:** |

**Jenni Abbott made a motion to approve the minutes from 12/05/14, 01/16/15, 02/06/15, and 03/06/15.**

**Jennifer Hamilton seconded that motion.**

**Result for 12/05/14: Motion approved with 11 ayes and 1 abstention.**

**Result for 01/16/15: Motion approved with 9 ayes and 3 abstentions.**

**Result for 02/06/15: Motion approved with 11 ayes and 1 abstention.**

**Result for 02/20/15: Motion approved with 11 ayes and 1 abstention.**

**Result for 03/06/15: Motion approved with 10 ayes and 2 abstentions.**

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| **Business** |

1. **Review IELM Expenditures to Date**

* A copy of the IELM expenditures spreadsheet was provided to the Council Members for their review. To date, $175.588.65 of the IELM allocation has been expended.

1. **RAC Evaluation Survey Results**

* We will utilize the survey results for goal setting and future agendas.
* The two main concerns from the survey results were:
* The Council is provided information that is clear and understandable in a timely manner.
* The Council achieved the goals set at the beginning of the academic year.

Both results ended with 45% in disagreement.

1. **2015-2016 Goal Setting**

Discussion led to the following potential goals for the next academic year:

* Review our charge as stated in *Engaging All Voices* and address the capacity

of the charge and what training is needed within the Council. Make a recommendation of change to the charge if it appears too lofty.

* Grow the capacity of the Council to include state budget, Resource Allocation Council process and proposal of items that impact the college.
* Adopt a common data set to lay out the budget development process in order to carry out the charge.
* Develop the framework to evaluate from a fiscal perspective.
* Familiarize the Council with fiscal data, a common data set, trends and standard reports.

1. **Check Out**

* Al will send out the link to the BAM (Budget & Accounting Manual).
* Resource Allocation will address a budget development process that starts prior to the state process which will align with the college time-line.

The meeting adjourned at 11:54pm.

**Next meeting:** April 3, 2015, 10:00am – 12:00pm, Student Services, Room 203