Modesto Junior College
Resource Allocation Council
November 21, 2014

Members Representing Present Absent
Al Alt, Vice President of College & Administrative Services Chair ✔
Jenni Abbott, Director, Planning & Grant Development Grant Director ✔
Kevin Alavezos, Professor, Office Administration Academic Senate appointee ✔
Patrick Bettencourt, Dean, Allied Health FCS Dean Rep ✔
Paul Brogan, Physical, Recreational & Health Education Academic Senate appointee ✔
Iris Carroll, Professor-Librarian Academic Senate appointee ✔
Rosanne Costa, Accounting Specialist CSEA appointee ✔
Joan Ferrell, Bookstore Textbook Buyer CSEA appointee ✔
Jennifer Hamilton, Interim Dean, Business, Behavioral & Social Science Dean Rep ✔
Cece Hudelson, Professor, Geography Academic Senate Appointee ✔
Lisa Husman, Executive Secretary Recorder ✔
Susan Kincade, Vice President of Instruction Vice President of Instruction ✔
Jason Mendes, Student ASMJC Student Senate ✔
Nancy Sill, Professor, Business Administration YFA appointee ✔
Jill Stearns, President President ✔
Brenda Thames, Vice President of Student Services Vice President of Student Services ✔
Laura Valencia-Baez, Student ASMJC Student Senate ✔
Judy Wagner, Administrative Secretary Classified Staff Advisory Council ✔

Vacant position
YFA Budget Analyst

I. Call to Order
Al Alt called the meeting to order at 10:05am.

II. Action Items
a. Approval of Minutes – 10/17/14 and 11/07/14

Action Item: A quorum of the Council was not met so action was not taken to approve minutes of 10/17/14 and 11/07/14

Business

III. Review IELM Guidelines for expenditure in current fiscal year
- The Systems Office confirmed at ACBO that there is no carry over for this year in regard to IELM money.
- The money must be allocated and spent by the end of the fiscal year. Equipment must be received and inventoried by 6/30/15.
• Evidence that we can’t carry over is based on the *Physical Plant & Instructional Support Guidelines* provided in August 2014 by the CCCCO, page 44, paragraph (c) under 2013-2014 Budget Act:

(c) *Any funds appropriated in Schedule (19) shall be available for expenditure until June 30, 2015.*

**IV. Resource Allocation Process**

• It was emphasized that the allocation process has not changed and that the process from last year will be used.

• The process utilizes 2012-2013 Program Review and the supplemental Resource Allocation Request form 2014-2015 based on the requestor’s need.

• It may be possible to put RAC’s Guiding Principles into a rubric although with the number of requests we have, that may not fit our need.

• Deans will be notified of their next steps to request funds.

• The *Instructional Outlook Report* will be sent out as a resource to inform Resource Allocation Council’s decision.

**V. Other**

• Due to scheduling conflicts, the council agreed to change the time of the December 5th meeting to 11:30am – 1:00pm.

The meeting adjourned at 12:00pm.

**Next meeting:** December 5, 2014, 11:30am – 1:00pm, Morris Memorial Conf. Room A