Phlebotomy Training Program

Certified Phlebotomy Technician CPT1

Program Start Date: Monday, September 2, 2015
Class will meet on Mondays & Wednesdays 6:00-8:45 p.m.

Application Deadline: Monday, July 27, 2015 – 12:00 Noon

Program Tuition: $2,985
Tuition Included: Textbooks, externship insurance, CPR certificate, Background Check and Drug Test

Full Tuition is due by Wednesday, August 12, 2015 – 4:00 p.m.
Tuition due upon acceptance into training program – see application screening process below

Admission Requirements:
You must be 18 years of age or older. You must be a high school graduate or possess a high school equivalency certificate. Reading Requirement: You must have an AA degree or higher from a U.S. college or you must take the MJC Reading Accuplacer test and obtain a score of 70 or higher. You must attend one of the following mandatory information meetings: March 18th or June 17th, Forum Bldg. room 101, MJC East Campus.

RETURN: this application, a copy of your high school diploma or equivalent, copy of your driver’s license, social security card, letter of intent, one letter of recommendation (within 1 year), transcripts or test score and receipt from meeting, to: MJC Community Education, 435 College Avenue, Morris Building, Room 204, Modesto, CA 95350.

Please Type or Print

Name__________________________________________    Sex   M   F
SS#__________-__________-__________    Date of Birth__________________________
Phone: Home___________________ Cell ___________________ Work__________________
Email Address___________________________________________________
Address___________________________________________________________________
City__________________________  State_______    Zip ___________________________

Application Screening Process – Point System:
Students with points accumulated on the Points System form will be accepted first. The students with the most points will be at the top of the list down to students with a single point. Should there be more than 15 students with points; the Advisory Committee will review the applications, grades and any letters of recommendation.

Should there be less than 15 qualified applicants with points, the Advisory Committee will review those applications and select the most qualified applicants based on, GPA, work experience and letters of recommendation. Please refer to complete Point System on page three of application packet.
Certified Phlebotomy Technician CPT 1

Fall 2015 Program Application

Externship and Completion Requirements:

Externship sites will require you to pass a fingerprinting and criminal background check and proof of immunization. Externship placement is determined by program director and to be arranged with Program Coordinator.

Completion Requirements:

You must attain 70% or better in quizzes and examinations for all instructional modules and complete all laboratory & experiential work with a grade of 70% or better to be eligible for MJC Community Education Phlebotomy Training certificate of completion.

Attendance, NOT Negotiable:

California State Phlebotomy Training Regulations governing this class require the following policies: The State regulation set requires that 60 hours of didactic (classroom) lessons be attended, 40 hours of preceptor externship lessons be attended, 50 venipunctures be performed, 10 skin punctures be performed, and 2 arterial punctures be observed in this course. This legal requirement set is not negotiable. Therefore absence from class or externship time is not permitted by the State of California. Being late, leaving early, and being absent from this class, and cause the student to have to repeat that portion missed, down to the minute. This is THE ONLY remedy for tardy and absence allowed by the State.

Drop or Repeat Course Policy:

Students may withdraw registration from the program on or before the official drop date of Thursday, September 17, 2015 for any reason. Tuition paid will be refunded less a $1,000.00 administrative fee. Students in good standing may drop the course after the official drop date for personal reasons with approval of the Program Director. Tuition will not be refunded.

Students who fail the course or who do not complete all requirements, including Externship, do not qualify for a refund.

Refund Policy:

Students may drop on or before the official drop date of Thursday, September 17, 2015 for any reason. Tuition paid will be refunded less a $1,000.00 administrative fee. Tuition will not be refunded after Thursday, September 18, 2014.

I have read and agree with the Attendance, Application Point System, Drop and Repeat Policies listed above. Upon acceptance into the program, payment in full is due by Thursday, August 12, 2015.

Signature_______________________________________

Date_____________________________________________