1. Approval of Minutes
   1. 2/6/15 Beth Bailey moved to approve, Gerry Wray seconded; unanimous
   2. 3/6/15 Gerry Wray moved, Beth Bailey seconded; unanimous
   3. 4/17/15 Nita Gopal moved, Gerry Wray seconded; unanimous
   4. 9/18/15 Beth Bailey moves, Gerry Wray seconds unanimous
2. Message from Eileen Kerr

OAW rep reports were handed out by department to the assessment reps. Nita Gopal advised that these assessments are still outstanding. Ms. Gopal is noticing that there is confusion on the process and how to get it accomplished. The initial assessments are done in CurricUnet and then the crosswalk needs to be created, filling in the grids, and writing the narrative.

Gerry Wray noticed that his list is not up to date. There are additional departments showing as outstanding when he knows they have been submitted. Ms. Gopal asked him to update his sheet and give it to her.

1. eLumen Update

Data stewards will be going through a 4 hour training session on Thursday, October 15th.

1. eLumen Training for reps and deans: Oct 28, 2015; Faculty on Oct 29, 2015

Amanda Cannon will ask media to record the presentation when the reservation is made. In what way will we train adjuncts? Nita will get with Curtis Martin to see what he thinks

1. What’s happening with assessments nationwide? <http://www.learningoutcomesassessment.org/NILOAResources.html>
2. Discussion of readings? Example: “A chapter on Measurement Issues on Outcomes Assessment” (page 131) from the book *Building a Scholarship of Assessment*: <https://books.google.com/books?id=tBPjb-Q3mDAC&printsec=frontcover&dq=assessment&hl=en&sa=X&ved=0CCQQ6AEwAWoVChMI9_Tb-pGvyAIVDDeICh3DxASm#v=onepage&q=assessment&f=false>

Ms. Gopal is hoping that as departments, we are able to develop our own questions for assessment. How can we make assessment in a more vibrant direction where we are invested? The blog was created to foster a collaborative dialogue between assessment reps. If members are able, read chapter 7 and we can discuss it.

1. Chalking out the responsibilities of reps; reps are also mentors in the assessment process.

The work group member responsibilities are vague and confusing. Would we be interested in concretizing our roles and the relationships the deans play?

Belen Robinson suggested we add definitions to the acronyms on the newsletter.

1. Training modules in every meeting as we need to be clear about what we want/need to do and how to go about it. What’s clear? What’s muddy?
2. OAW newsletter