

**Behavior Support Program Assistant, Vacancy CL-338-16, DEADLINE
DATE: 05/18/17 - 5:00 PM PST**



WARNING!
Read the entire position announcement for important details and information to prevent your application from being disqualified

Date Posted:
5/12/2017

Application Deadline:
5/18/2017 5:00 PM Pacific

Employment Type:
Part Time

Length of Work Year:
181 days/year, 5 days/week, 6 hours/day (8:00 AM - 2:30 PM)

Salary:
\$16.75- \$20.52/HR. (Range 7, CSEA Classified Regular Salary Schedule)
Please note: Initial salary placement is restricted to a maximum of Step 3 (\$18.66/HR) for external applicants. (Article 14.9, CSEA Articles of Agreement)

Number Openings: (At time of posting)
1

Contact: Julie Tabangcura **Email:** jtabangcura@stancoe.org **Phone:** 209 238-1606

PROGRAM:
Special Education

LOCATION:
Itinerant/Sites Vary

PHYSICAL DEMANDS SPECIAL REQUIREMENTS:
Current employees must meet the physical demands for this assignment.

PREVENT YOUR APPLICATION FROM BEING DISQUALIFIED:
Screening is based on information provided on the application (Resumes are not reviewed for min. screening.) Complete the application THOROUGHLY and be SPECIFIC. Avoid using a range for the number of hours worked per week. If you have additional work history you may submit an attachment titled Additional Work History. Use the same format as the application.

FOR ASSISTANCE WITH YOUR ED-JOIN APPLICATION:
Applicants experiencing difficulty submitting your Ed-Join application or scanning and attaching documents, you may contact the EDJOIN HELP DESK AT 1-888-900-8945 Monday – Friday from 8:00 AM – 5:00 PM

SPECIAL NOTE FOR SCOE INTERNAL APPLICANTS:

You are now required to apply on Ed-Join. Refer to Internal Application Process located on the Employee Intranet under Forms, Human Resources for Instructions.

CHECK YOUR E-MAIL ACCOUNT FOR APPLICATION STATUS:

ALL APPLICANTS will be notified by E-MAIL of the status of their application after the screening/interview process.

Requirements for Applying

Ed-Join Application.

Must be at least 18 years of age

Any combination equivalent to: graduation from high school and at least two (2) years experience working with students with Autism or other behavior and/or communication and/or social deficits.

ADDITIONAL DOCUMENTS:

The following documents are not required at the time of application but will be required of the selected applicant prior to employment: Department of Justice Fingerprint clearance, Tuberculosis Skin Test clearance & Pre-Employment Physical/Drug Screen clearance. Mandated Reporter Training is required within the first six weeks of employment.

BASIC FUNCTION: Under the general supervision of the Autism Inclusion Teacher and/or Behavior Analyst and/or other appropriate Certificated Staff assist certificated and classified staff in providing/reinforcing instruction to individual students with severe social, behavior and/or communicative deficits such as those characteristics associated with but not limited to Autism

Spectrum Disorder. EDUCATION AND EXPERIENCE: Any combination equivalent to: graduation from high school and at least two (2) years experience working with students with Autism or other behavior and/or communication and/or social deficits. College coursework or equivalent training hours in social skills, Applied Behavior Analysis, and direct instruction is desirable. **LICENSE AND OTHER**

REQUIREMENTS: Possess a Valid California driver's license and proof of insurance. Employee must provide their own transportation. **BENEFITS:** A Benefit Entitlement for health, dental and vision coverage is available for positions that are at least 4 hours per day. The amount of the entitlement is based on the number of hours worked per day. **APPLICATION PROCEDURES:** Applicants should carefully identify & describe all qualifications for the position. (Meeting the minimum qualifications for a position does not assure the candidate of an interview.) Screening is based on information provided on the application. We do not refer to your resume when screening. **GIVE DETAILED INFORMATION.**

Avoid using a range for the number of hours worked per week (example: 10-30 hrs/wk). If a range is used, calculations will be made using the LEAST number of hours in the range. **INTERNAL**

APPLICANTS: Are now required to apply on Ed-Join. Please refer to the Employee Intranet under Department Forms, Human Resources for the Internal Application Process. **APPLICANTS**

REQUIRING ASSISTANCE OR HAVING DIFFICULTY SUBMITTING THEIR ON-LINE APPLICATION MAY CONTACT THE ED-JOIN HELP DESK AT (888) 900-8945 Monday - Friday, 8:00 AM – 5:00 PM FOR ASSISTANCE. AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION, AMERICANS WITH DISABILITIES ACT EMPLOYER