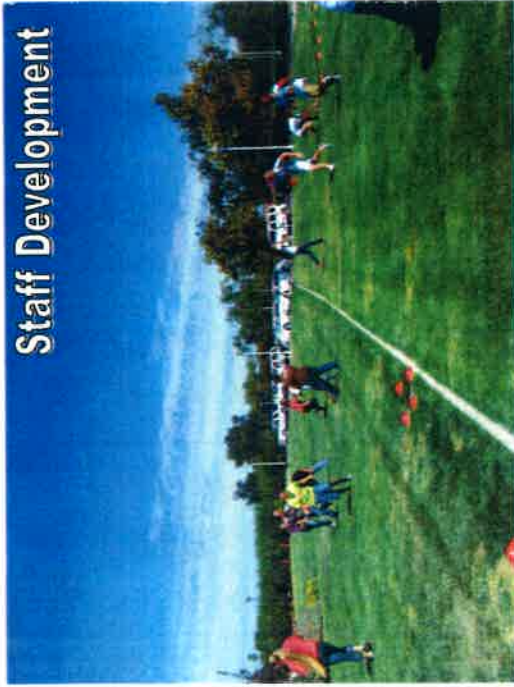


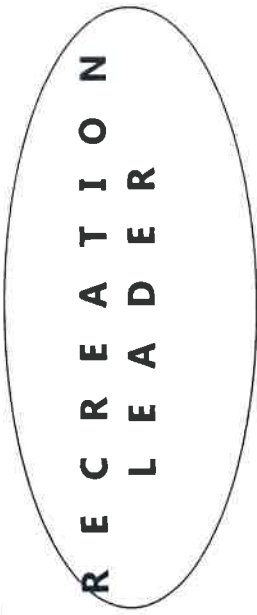
**Examples of Duties:**

Under the direction of the Site Manager and/or Field Supervisor, duties may include, but are not limited to the following:

- A. Follow Stanislaus County PAL/ School District policies and procedures.
- B. Implement all daily activities of an after school program as assigned, including carrying out program schedule, participating in all program activities, monitoring and enforcing rules and regulations, maintaining a safe environment, completing and collecting any necessary paperwork.
- C. Assist Site Manager/ Field Supervisor in carrying out program objectives and collecting relevant data.
- D. Assist in implementing school rules and procedures.
- E. Instructs youth in rules, models appropriate behavior, strict adherence and enforces rules.
- F. Exercise sound judgment in addressing behavior problems.
- G. Maintains appropriate customer service at all times.
- H. Exhibits enthusiasm for the program.
- I. Ensure facility and equipment is in a safe condition.
- J. Maintain and submit reports and records as required.
- K. Issue and control equipment and supplies.
- L. Attend meetings and trainings sessions as required.
- M. Perform custodial maintenance tasks when required.
- N. Travel and substitute at other program facilities when required.
- O. Other related duties as assigned.



**STANISLAUS COUNTY  
PAL  
POLICE ACTIVITIES LEAGUE**



Salary: \$10.55- \$10.85 Hourly

Final Filing Date: Continuous Recruitment

**To Apply**

1325 Beverly Drive  
 Modesto, CA 95351  
 Ph: (209) 529-9121  
 Fax: (209) 529-8794  
 Website: [www.stancopal.org](http://www.stancopal.org)

Stanislaus County Police Activities League is an equal opportunity employer. Every applicant has an equal opportunity without regard to race, color, sex, ancestry, national origin, pregnancy, religion, physical or mental disability, marital status, medical condition, age, or any other protected characteristics and no one at Stanislaus County PAL is permitted to discriminate against anyone for these reasons.

**STANISLAUS COUNTY PAL**

1325 Beverly Drive  
 Modesto, CA 95351

Phone: 209-529-9121  
 Fax: 209-529-8794  
 E-mail: [info@stancopal.org](mailto:info@stancopal.org)



The S.C.P.A.L. program was founded in 1992. Currently Stanislaus County PAL serves an average of 10,000 to 15,000 youth per month in many unincorporated areas of our county. Each site provides unique opportunities for the children living in those communities to come together in a safe environment, get help with homework, work as teams, participate in structured activities, and interact with positive role models.

**Our Mission Statement**  
*The mission of the Stanislaus County Police Activities League is to provide pro-active recreational, educational, social, and cultural programs for all children, six to seventeen years of age, in the communities of Stanislaus County.*

**Definition:**

The incumbent shall work well under pressure; meet multiple and sometimes competing deadlines. The incumbent shall at all times demonstrate cooperative behavior with colleagues and supervisors.

Under the supervision of Site Supervisor and/or Field Supervisor/School Coordinator: to act as Recreation Leader for the implementation of an after school program, including meeting program objectives and participating in program activities.

**Salary Range:** \$10.55/Hr.- \$10.85/Hr.

**Hours:** Part Time (17.5– 21 hours/week)

**Department/Program:** Operations/ Recreation

**Supervisor:** Reports to Site Supervisor/Field Supervisor and/or School Coordinator.



**EMPLOYMENT REQUIREMENTS**

- A. Minimum of eighteen years of age at date of hire.
- B. Must be available to work from 12:00P– 6:00P throughout the week, weekends (when required) and some holidays as assigned.
- C. Must possess valid California drivers license, clean DMV record, and have reliable transportation.
- D. Must pass Stanislaus County PAL background check.
- E. Must provide three valid certificates:
  - 1. High School Diploma or GED Certificate
  - 2. Tuberculosis Clearance. (This clearance must be provided before your first day of work.)
  - 3. First Aid Card approved by Emergency Medical Services Association & Cardiac Pulmonary Resuscitation (CPR).
- F. Must have completed 48 units of higher education from an accredited college or university, or must successfully pass the No Child Left Behind Para-Professional Exam.

**Employment Standards:**

- A. Experience:**
  - Previous experience working with recreation programs involving youth recommended.
- B. Knowledge of:**
  - Basic management & discipline of children from ages 6 through 18.
  - Principles and techniques used in developing a variety of recreational/ educational programs.
  - Sports, crafts, and a variety of recreation activities
  - Proper supervision techniques.
  - Practices & techniques to achieve a favorable public relations and appearance that projects a positive image.
  - Light custodial maintenance techniques.
  - First Aid methods and procedures
- C. Ability to:**
  - Communicate in a clear and concise manner, both orally and in writing (to children ,co-workers/peers, and adults).
  - Think clearly, quickly, and accurately in emergencies
  - Understand and carry out oral and written directions.
  - Write concise reports and maintain accurate records.
  - Plan, organize, and lead recreation and educational activities.
  - Establish and maintain cooperating relationships with those contacted during the course of work.
  - Lift and carry objects and sports equipment
  - Perform light custodial maintenance tasks.