## Agenda Item Details

- **Meeting**: Sep 10, 2014 - Board Study Session and Regular Board of Trustees Meeting
- **Category**: 6. ACTION ITEMS CONSENT AGENDA
- **Subject**: 6.7 Consent Agenda, Personnel
- **Type**: Action (Consent)

### PERSONNEL

1) **PERSONNEL TRANSACTION ITEMS**

**RECOMMENDATION:**
That the Board of Trustees approves the list of Personnel Transaction Items attached to the September 10, 2014, Agenda, and commend retirees for their years of service.

2) **SHORT-TERM APPOINTMENT LIST**

**RECOMMENDATION:**
That the Board of Trustees approves the list of short-term appointees attached to the September 10, 2014, Agenda in accordance with state law (AB500-Goldberg).

3) **ADJUNCT FACULTY APPOINTEE LIST**

**RECOMMENDATION:**
That the Board of Trustees approves the list of adjunct faculty appointments attached to the September 10, 2014, Agenda for the Fall 2014 semester.

### REORGANIZATION

1) **REORGANIZATION - Information Technology Department**

YCCD Administrative Procedure 4204 allows for organizational change, through administrative channels upon recommendation by the Chancellor to the Board of Trustees.

**RECOMMENDATION:**
That the Board of Trustees approves the proposed Reorganization of the Information Technology department included in the September 10, 2014 agenda and approve changes to affected positions effective September 11, 2014.

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Consent Agenda Action Items listed are part of the Board's Consent Agenda. Trustees may pull specific items off of the Consent Agenda for separate discussion and action. Items not pulled for separate discussion/action will be acted upon as one action by the Board.

### Motion & Voting

That the Board of Trustees approves the Action Items 6.2 through 6.7 Consent Agenda.

Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan
MINUTES
Yosemite Community College District Board of Trustees
Board Study Session and Five Hundred Ninety Fifth Regular Meeting
September 10, 2014

Board of Trustees Present: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Anne DeMartini, Tom Hallinan, Student Trustee Andrew Campbell
Absent: Linda Flores
Others Present: Joan Smith, Teresa Scott, Gina Leguria, Marty Gang, Jill Stearns, Angela Fairchilds, Graciela Molina, Kimberly Carter, Coni Chavez, Jann Mathies (recorder)

1. OPEN SESSION AGENDA

1.1 Call to Order
Chair Lynn Martin called the meeting to order at 2:30 p.m. in the YCCD Board Room.

1.2 Public Comments
There were no comments from the public.

2. DISCUSSION

2.1 Board Special Priorities
Chair Martin called the meeting to order at 2:30 p.m.
Trustees discussed why they have Special Priorities each year. In review they discussed Priorities that are important, i.e. Safety and Accreditation should always be a priority. That would be different than something that would be a focus for the coming year, with plans to complete the priority within that year. Priorities should be measurable, by identifying what is being done now and if it is effective, or if changes need to be made. The priorities from 2013-2014 were reviewed and discussed. The Trustees agreed on a set of Priorities for 2014-2015 that will be on the October Agenda for final review and approval.

Trustee Flores arrived at 2:50 p.m.

3. CLOSED SESSION

3.1 Pursuant to G.C. Section 54957 - Discipline/Dismissal/Release/Appointment
3.2 Pursuant to G.C. Section 54957.6 - Conference with Labor Negotiators Employee Organizations: CSEA, YFA
3.3 Pursuant to G.C. Section 54956.9(b) - Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation - One potential case

4. RECONVENE TO OPEN SESSION

Others Present for the Regular Board Meeting: Ted Hamilton Brian Sinclair, Debi Bolter, Shawna Dean, Susan Kincade, Leslie Buckalew, Gary Whitfield, Brenda Thames, Tim Nesmith, ASCC President, Becky Crow, Graciela Molina, Kimberly Carter, Coni Chavez, Kathy Schultz, Mike Adams, Rosanne Costa, Barbara Adams, Aiko Gonzalez, Matthew Christman, Errin Bass, Asia Reed, Baljinder Gill, Grace Cabrera, Sarah Schrader, Brian Sanders, Jann Mathies (Recorder)

4.1 Pledge of Allegiance to the Flag
The Pledge of Allegiance to the Flag preceded formal Board action.

4.2 Report Out from Closed Session
There was no reportable action.

Chair Martin called for a moment of silence to reflect on the memory of Ron Tingley and Patricia "Pat" Dean

4.3 Approval of Minutes of the August 13, 2014, Regular Board of Trustees Meeting
Resolution: That the Board of Trustees approves the Minutes of the Regular Meeting on August 13, 2014.
Motion by Mike Riley, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

4.4 Approval of Minutes of the August 22, 2014, Special Board of Trustees Meeting
Resolution: That the Board of Trustees approves the Minutes of the Special Board of Trustees Meeting.
Motion by Anne DeMartini, second by Abe Rojas.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini, Tom Hallinan

4.5 Public Comments
Susan Beasley issued an invitation to the Board of Trustees to attend the upcoming Family Architecture Event engaging children in activities of building structures out of a variety of materials and many fun booths - September 13, 2014, at Stanislaus County Library. She also extended to the Board an invitation to the Modesto International Heritage Festival, Saturday October 4, 2014, on the MJC Campus.

MJC Math instructor Mike Adams addressed the Board regarding data the Board had requested on Math success rates.

5. REPORTS AND INFORMATION ITEMS

5.1 Presentation: Curriculum Part II - Vice Presidents Susan Kincade and Leslie Buckalew
Since fall 2009, curriculum requirements have changed at a rapid pace. The changes have required instructional program and course revisions to maintain alignment with state requirements and priorities. The changes stemming from degree requirements, C-ID, ADT, and SSSP were reviewed in Part I of a two part review at the August 13, 2014, Board meeting. Part II completes the review. A period of questions and answers followed.

5.2 Constituency Reports
1) Student Senate Activity Reports - ASCC President Aiko Gonzalez gave the monthly report. ASMJC President Luis Rebolledo gave the monthly report.
2) Faculty Representative to the Board Brian Sinclair provided a report to the Board.
3) Academic Senate Activity Reports - CCAS President Ted Hamilton gave the monthly report. There was no MJCAS report this month.
4) Leadership Team Advisory Council (LTAC) - LTAC President Shawna Dean gave the monthly report.
5) Yosemite Faculty Association (YFA) - YFA President Debi Bolter gave the monthly report.
6) California Schools Employee Association (CSEA) - CSEA President Rosanne Costa gave the monthly report.

5.3 Activities and Announcements - Columbia College
1) Columbia College In-Service Day
2) Columbia College Volleyball Season
3) Claim Jumper Day
4) Columbia College Selected for Online Education Initiative Pilot

5.4 Activities and Announcements - Modesto Junior College
1) Distinguished Classified Staff Awards Presented
2) MJC Awards $250,000 in Scholarships During Ceremony
3) Homecoming to Kick off Pirate Football Season
4) MJC Dance Presents Jam 'n Jive – The British Invasion
5) MJC Offers Job Fair for Students
6) UC Berkeley Professor to Speak on "Dark Matter and the Runaway Universe"
7) Speech Night to Showcase Competitive Forensics

5.5 Bond Update
Kitchell representative Mr. Matt Kennedy provided the Board with an update on the progress of the Measure E Bond projects, including Modesto Junior College and the Columbia College Infrastructure Projects (completed, current, and future), and the Quarterly Expenditure Report.

5.6 Presentations/Updates - Yosemite Community College District Chancellor
Chancellor Joan Smith reported on enrollment management, great changes coming in curriculum and changes in new rules and regulations at the state. She reported that the three Board members running for office are unopposed; they will be declared elected in lieu of the election per Education Codes 5326, 5328, and 5328.5. They are Trustee Martin (Area 1), Trustee Viss (Area 2) and Trustee DeMartini (Area 4).

6. ACTION ITEMS CONSENT AGENDA

6.1 Approve Action Items 6.2 through 6.7 Consent Agenda
Resolution: That the Board of Trustees approves the Action Items 6.2 through 6.7 Consent Agenda.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.2 Consent Agenda, Fiscal Services, Acceptance of Gifts
Resolution: That the Board of Trustees accepts with appreciation the gifts as listed on the September 10, 2014, agenda.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.3 Consent Agenda, Fiscal Services, Notice of Completion of Contract
Resolution: That the Board of Trustees accepts the work performed on the construction project noted in the September 10, 2014, agenda as having been completed and inspected in accordance with the plans and specifications and take all actions necessary to close out the contract.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.4 Consent Agenda, Fiscal Services, Purchase Orders
Resolution: That the Board of Trustees approves the purchase orders issued from July 1 - 31, 2014.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.5 Consent Agenda, Modesto Junior College, Student Travel, Livestock Judging Team
Resolution: That the Board of Trustees approve the MJC Livestock Judging Team Medford, Oregon trip for Modesto Junior College.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.6 Consent Agenda, Fiscal Services, Grant Project Applications/Amendments/Renewals
Resolution: That the Board of Trustees authorizes the Yosemite Community College District to submit the grant project applications/amendments/renewals listed in the September 10, 2014, agenda and enter into a contract with the appropriate agencies when the project is selected for funding.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

6.7 Consent Agenda, Personnel Items
Resolution: That the Board of Trustees approves the Consent Agenda, Personnel Items:
1) That the Board of Trustees approves the list of Personnel Transaction Items attached to the September 10, 2014, Agenda, and commend the retiree for his years of service.
2) That the Board of Trustees approves approves the list of short-term appointees attached to the August 13, 2014, Agenda in accordance with state law
3) That the Board of Trustees approves the list of adjunct faculty appointments attached to the August 13, 2014, Agenda for the Fall 2014 semester.

**REORGANIZATION - Information Technology Department**
Resolution: That the Board of Trustees approves the proposed Reorganization of the Information Technology Department included in the September 10, 2014 Agenda and approves changes to affected positions effective September 11, 2014.
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries.
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

**7. ACTION ITEMS DISCUSSION**

**7.1 Board Policy - 1st Reading**
Resolution: That the Board of Trustees conducts a 1st Reading on YCCD Board Policies 7160, 7210, 7346, and 7365.
The Board conducted a 1st reading.

**7.2 Resolution of Dedication - Public Hearing**
Resolution: That the Board of Trustees adopts Resolution No. 14-15.03, Dedication of Easement, as described in the Grant of Easement and Exhibits A and B, to the Tuolumne Utilities District (TUD) for the purposes of installation, inspection, repair, and maintenance of a water line and authorize the Chancellor or said designee to execute the Grant of Easement and deliver it to Tuolumne Utilities (TUD).
Motion by Abe Rojas, second by Linda Flores.
Final Resolution: Motion Carries.
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

**7.3 Quarterly Report on the District's Financial Condition**
Resolution: That the Board of Trustees conducts a public hearing to review the District's financial report for the quarter ended June 30, 2014, and directs staff to submit a copy of the required report to the California Community Colleges Chancellor's Office.
Motion by Abe Rojas, second by Don Viss.
Final Resolution: Motion Carries.
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

**7.4 2014-2015 Yosemite Community College District Final Budget**
Resolution: That the Board of Trustees conduct a public hearing regarding the 2014-2015 Final Budget for the Yosemite Community College District, adopt the District's 2014-2015 Final Budget, and authorize staff to prepare and file the necessary annual Financial and Budget Report (CCFS 311) with the required agencies.
Motion by Mike Riley, second by Abe Rojas.
Final Resolution: Motion Carries.
Yes: Lynn Martin, Don Viss, Abe Rojas, Mike Riley, Linda Flores, Anne DeMartini
Not Present at Vote: Tom Hallinan

**8. BOARD COMMENTS**

**8.1 Comments from the Board of Trustees**
Student Trustee Andrew Campbell reported attending the System Advisory Committee on Curriculum at the State Chancellor's Office, the Columbia College In-Service day, the last two ASMJC Executive Council meetings, the ASMJC welcome back week, the Board of Trustees Special Meeting, the ASMJC Legislation Committee meeting, the ASMJC Inter-Club meeting, and the Student Senate Region V meeting in Porterville. Trustee Flores reported she is working as a substitute teacher but did have an opportunity to attend the scholarship awards ceremony, the classified staff appreciation breakfast and the Board Study Session. Trustee DeMartini reported she was the main speaker at a Patterson Rotary meeting, she attended the scholarship awards ceremony, the beginning of the Columbia College In-Service day, the MJC Institute day, and the Open House in Patterson for the Professional Development Center. Trustee Viss reported he had a breakfast meeting with Faculty Representative to the Board Brian Sinclair. He attended the Special Board of Trustees meeting, the Agenda review with the chancellor, and the Study Session prior to this meeting. Trustee Rojas reported he attended the MJC Jazz Festival, the MJC In-Service day, the Board Special meeting, the CSUS President's Advisory Council, the Hughson Oversight Committee and the MJC football scrimmage. Trustee Riley reported attending the Board meetings of San Joaquin Delta and Merced College and he spoke briefly about the written report he gave to the YCCD Board regarding those meetings. He also attended the Columbia College In-Service day and the MJC Institute day, and the Special Board meeting. Trustee Martin reported meeting with the Columbia College President, attending the Agenda review meeting with the Chancellor, meeting with the YFA President, the Special Board meeting, the MJC Institute day and the Columbia College In-Service day.

**9. ANNOUNCEMENTS/ADJOURNMENT**

**9.1 The next regular meeting of the Board of Trustees will be held on October 8, 2014.** Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California.

The meeting adjourned at 8:36 p.m.

Lynn Martin, Chair
YCCD Board of Trustees

Joan E. Smith, Ed.D., Secretary
YCCD Board of Trustees

Approved at October 8, 2014, Board Meeting