



Curriculum Committee

SPECIAL MEETING MINUTES

Tuesday, January 19, 2016

Music Bldg. 111 2:30 PM

Members Present: B. Adams (Co-chair), S. Berger, S. Amador (for M. Boyd), K. Butler, S. Cassidy, S. Circle, R. Cranley, H. Duarte, M. Garcia, T. Guy, C. Hudelson, E. Maki, B. Thames (VP, Instruction)

Members Absent: F. Banuelos, J. Beebe, R. Cripe, E. Lucas, P. Mendez, M. Mondragon (ASMJC), C. Mulder, C. Redwing (Co-chair), N. Sill, L. Stephan, Science, Mathematics and Engineering Representative (vacant)

Others Present: K. Addington (Administrative Technician), P. Bettencourt (Dean of Allied Health and Family & Consumer Science), H. Townsend (Curriculum Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated.

II. COURSE DISCUSSION AGENDA

NEW COURSES:

RSCR 420 Advanced Pharmacology and Critical Care 3
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval Expedited (Requesting Summer 2016)
Rationale for Expedited Approval: This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered.
ADOPT:
Rationale: Course is being proposed to meet Bachelor of Science upper division course requirement.
Enrollment Restrictions: Requesting: (L) Enrollment limited to students accepted into the Respiratory Care Baccalaureate Degree Program
Distance Education Status: Requesting: Mixed modalities/hybrid, online
Materials Fee Status: Requesting fee of \$105.00
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care B.S. Degree (In Process)
M/S/U (E. MAKI, M. GARCIA) to ADOPT RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT REQUISITES for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT DE for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to ADOPT FEE for RSCR 420
M/S/U (E. MAKI, M. GARCIA) to EXPEDITE ADOPTION of RSCR 420

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

### III. PROGRAM DISCUSSION AGENDA

#### Application for Approval - New Credit Programs (Formerly the CCC-501)

##### **ADOPT:**

##### **RESPIRATORY CARE PROGRAM**

**B.S. Degree: Respiratory Care**

27

##### **ADOPT:**

**Effective:** Upon CCCC Approval **Expedited!** (Requesting Summer 2016)

**Rationale for Expedited Approval:** We are asking for summer 2016 approval to ensure that the pilot program, upon CCCC approval, is listed in the 2016-2017 catalog.

**Rationale:** The Modesto Junior College Respiratory Care Baccalaureate Degree Program will offer a pilot program offering a Bachelor of Science degree in respiratory care.

**M/S/U (M. GARCIA, S. CIRCLE) to ADOPT B.S. DEGREE: RESPIRATORY CARE**

*R. Cranley questioned why IGETC was not reflected on the B.S. Degree. B. Adams noted she would clarify with B. Hunt and if IGETC should be added to the B.S. in Respiratory Care. If it should be added, it will be documented on the January 26, 2016 agenda. The Curriculum Committee agreed to the stipulation.*

**M/S/U (M. GARCIA, S. CIRCLE) to EXPEDITE ADOPTION of B.S. DEGREE: RESPIRATORY CARE**

### IV. PUBLIC COMMENT

**M/S/U (E. MAKI, S. CIRCLE) to adjourn at 3:22 PM**



**Curriculum Committee**

**MINUTES**

**Tuesday, January 26, 2016**

**Yosemite 213 2:40 PM**

**Members Present:** B. Adams (Co-chair), S. Amador (Co-chair), S. Berger, K. Butler, S. Cassidy, S. Circle, R. Cripe, H. Duarte, M. Garcia, T. Guy, J. Haynes, C. Hudelson, E. Lucas, E. Maki, M. Mondragon (ASMJC), C. Mulder, N. Sill, L. Stephan, B. Thames (VP, Instruction)

**Members Absent:** F. Banuelos, J. Beebe, R. Cranley, P. Mendez, Science, Mathematics and Engineering Representative (vacant)

**Others Present:** K. Addington (Administrative Technician), H. Townsend (Curriculum Process Specialist)

**I. APPROVAL OF ORDER OF AGENDA**

***Hearing no objections, the order of the agenda was approved as stated.***

**II. APPROVAL OF MINUTES**

*January 12, 2016 & January 19, 2016*

***Hearing no objections, the minutes of January 12, 2016 & January 19, 2016 were approved as stated.***

**III. COURSE NOTIFICATION AGENDA**

**CCCCO Course Approvals**

LOGST 301 (CCC000569485)  
PEVM 147XABC (CCC000569487)  
PEVW 147XABC (CCC000569488)

**Course Activity Report**

(None)

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.*

## IV. COURSE CONSENT AGENDA

**Hearing no objections, the following course changes were approved.**

<b>COMM 122</b> <b>THETR 122</b>	<b>Introduction to Readers' Theatre</b> <b>Effective:</b> Upon Curriculum Committee approval <b>MODIFY:</b> CLOs <b>Rationale:</b> The COMM faculty met in Fall 2015 for scheduled PLO assessment review. CLO #3 (Describe the Readers' Theatre process.) is being removed based on discussion of alignment of CLOs to PLOs. It was determined the CLO does not align with any PLOs. <ol style="list-style-type: none"><li>1. Adapt any material into a script format.</li><li>2. Interpret literature by using voices and nonverbal communication to enhance the author's message for an audience.</li></ol>	<b>3</b>
<b>SOCIO 400</b>	<b>Medical Sociology: Health and Diversity</b> <b>Effective:</b> Upon CCCC approval <b>Expedited!</b> (Requesting Summer 2016) <b>Rationale for Expedited Approval:</b> This is a required component of the new B.S. degree in Respiratory Care and needs to be approved before the program can be offered. <b>MODIFY:</b> Methods of evaluation <b>Rationale:</b> Approved at 1/12/16 meeting with the condition that the word count listed in the methods of evaluation be verified by K. Olson. K. Olson verified it is a 3500 word essay. The MOE was changed to match word count in assignments.	<b>3</b>

## V. COURSE DISCUSSION AGENDA

### **INACTIVATIONS:**

		<b>UNIT</b>
<b>NURSE 276</b>	<b>Nursing Process: Advanced Medical-Surgical</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Spring 2017 <b>Expedited!</b> <b>Rationale for Expedited Approval:</b> To increase student success it is vital that NURSE 276 and NURSE 277 be combined to create only one single course, NURSE 278. <b>INACTIVATE:</b> <b>Rationale:</b> NURSE 276 and NURSE 277 are going to be put together into a new course, NURSE 278. <b>Program Impact:</b> <ul style="list-style-type: none"><li>- Nursing: Associate Degree Nursing Program (RN) A.S. Degree</li><li>- Nursing: LVN to ADN (Rn) Advanced Placement Pathway</li></ul> <b>M/S/U (C. MULDER, K. BUTLER) to INACTIVATE NURSE 276</b> <b>M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE INACTIVATION of NURSE 276</b>	<b>6</b>
<b>NURSE 277</b>	<b>Nursing Process: Leadership and Preceptorship</b> <b>CCCCO Proposal Type:</b> Inactivation <b>Effective:</b> Spring 2017 <b>Expedited!</b> <b>Rationale for Expedited Approval:</b> To increase student success it is vital that NURSE 276 and NURSE 277 be combined to create only one single course, NURSE 278. <b>INACTIVATE:</b> <b>Rationale:</b> NURSE 276 and NURSE 277 are going to be put together into a new course, NURSE 278. <b>Program Impact:</b> <ul style="list-style-type: none"><li>- Nursing: Associate Degree Nursing Program (RN) A.S. Degree</li><li>- Nursing: LVN to ADN (Rn) Advanced Placement Pathway</li></ul> <b>M/S/U (C. MULDER, K. BUTLER) to INACTIVATE NURSE 277</b> <b>M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE INACTIVATION of NURSE 277</b>	<b>4</b>

## **MODIFICATIONS:**

**ART 164**

**History of Art 1: Prehistoric to Gothic**

**3**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Title, textbooks, methods of instruction

**Rationale:** This course is being submitted for the sole purpose of making its content more easily understood through its title. In particular the issue of articulation with UC's is important (and these time periods are the standard), but this change to more descriptive titles should also benefit our students. The only alterations are to the title and in updating the textbooks.

**Enrollment Restrictions:** (None)

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC: ART 11)

**C-ID Status:** Approved for: [\(C-ID ARTH 110\)](#)

**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)

**Program Impact:**

- Art A.A. Degree
- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- MJC-GE Pattern A.A. Degree
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**M/S/U (C. MULDER, K. BUTLER) to MODIFY ART 164**

**M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for ART 164**

**M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of ART 164 on GE PATTERN(S)**

**ART 165****History of Art 2: Renaissance to Contemporary****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Title, textbooks, methods of instruction

**Rationale:** This course is being submitted for the sole purpose of making its content more easily understood through its title. In particular the issue of articulation with UC's is important (and these time periods are the standard), but this change to more descriptive titles should also benefit our students. The only alterations are to the title and in updating the textbooks.

**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC: ART 12)**C-ID Status:** Approved for: [\(C-ID ARTH 120\)](#)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C1), (IGETC: 3A)**Program Impact:**

- Art A.A. Degree
- Art History AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- History AA-T Degree
- MJC-GE Pattern A.A. Degree
- Photography A.A. Degree
- Studio Arts AA-T Degree
- University Preparation, Emphasis in Humanities A.A. Degree

**ART 165 pulled for discussion by T. Guy** who remarked that Course Learning Outcomes (CLOs) item #1 seemed redundant with CLO items #3 and #4. After some discussion, T. Guy agreed with the CLOs as written.

**M/S/U (E. MAKI, E. LUCAS) to MODIFY ART 165****M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for ART 165****M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of ART 165 on GE PATTERN(S)****CHEM 133****Problem Solving Skills For CHEM 143****1****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Grading policy**Rationale:** We would like to update the grading to be pass/fail and not letter grade.**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in CHEM 143.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**CHEM 133 pulled for discussion by C. Hudelson** who asked if CHEM 133 satisfies the University of California (UC) requirements for transferability. Discussion ensued. B. Adams noted she would follow up with R. Cranley and a notification or consent item would be added to the February 9, 2016 agenda on the results of the articulation piece that qualifies or disqualifies CHEM 133 for UC transferability.

**M/S/U (E. LUCAS, C. HUDELSON) to MODIFY CHEM 133****M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for CHEM 133**

**COMM 102****Introduction to Human Communication****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Description, objectives, content, methods of instruction, textbooks**Rationale:** Course received conditional approval for COMM 115. Course is being updated to address C-ID reviewer comments.**Enrollment Restrictions:** (None)**Distance Education Status:** Maintaining: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC: SPCOM 4)**C-ID Status:** Requesting: ([C-ID COMM 115](#))**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: A1), (IGETC: 1C)**Program Impact:**

- Agriculture: Sales, Service A.S. Degree
- Agriculture: Sales, Service Technician Certificate of Achievement
- CSU General Education Pattern Certificate of Achievement
- Commercial Floristry Technician Certificate of Achievement
- Communication Studies AA-T Degree
- Communication Studies A.A. Degree
- Communication Studies Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- MJC-GE Pattern A.A. Degree Major
- Medical Assisting Certificate of Achievement
- Medical Assisting A.S. Degree
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Retail Management (WAFIC) Certificate of Achievement

**M/S/U (C. MULDER, K. BUTLER) to MODIFY COMM 102****M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for COMM 102****M/S/U (M. GARCIA, R. CRIPE) to MAINTAIN PLACEMENT of COMM 102 on GE PATTERN(S)****EMS 380****Basic ECG Interp/Intro to Cardiac Care****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Methods of instruction**Rationale:** This course is being updated for periodic review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to possess an understanding of basic medical terminology.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Emergency Medical Services Certificate of Achievement (in process)
- Fire Science Certificate of Achievement
- Fire Science A.S. Degree

**EMS 380 pulled for discussion by T. Guy** who requested that field trips be added to the Methods of Instruction (MOI). B. Adams noted that "Possible field trips" was added to the MOI before the meeting.**M/S/U (R. CRIPE, E. LUCAS) to MODIFY EMS 380****M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for EMS 380**

**NURSE 272**

**Nursing Process: Geriatric Nursing**

**1**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks

**Rationale:** Course is being updated to add textbook, revise course learning outcomes CLO's, and to update lab objectives, course content, lab content, and course assignments.

**Enrollment Restrictions:** Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program.

**Distance Education Status:** Maintaining: Teleclass

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree

- Nursing: LVN to ADN (Rn) Advanced Placement Pathway

**NURSE 272 pulled for discussion by T. Guy** who asked for clarification of what a teleclass entailed. B. Adams explained that a teleclass is a live video stream via TV/computer from the classroom where students can ask questions, provide response, and complete in-class activities. She reminded committee members distance education is approved separately, and if this course was being pulled for question on DE, it should be pulled for discussion during the DE approvals, not during course approvals. S. Berger stated that she found the "Assignments" section confusing. B. Adams adjusted the formatting which allowed for better configuration and identification of the assignments.

**M/S/U (K. BUTLER, E. LUCAS) to MODIFY NURSE 272**

**M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for NURSE 272**

**M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for NURSE 272**

**NURSK 800**

**Nursing Skills Development**

**0**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Spring 2017 **Expedited!**

**Rationale for Expedited Approval:** The requisites need to reflect the appropriate courses. This course is being changed and expedited as a package with the expedited request for changes in Nurse 40, 52, 276, 277, 278.

**MODIFY:** Outcomes, content, textbooks, requisite skills

**Rationale:** Corequisites are being revised to reflect the recent change of NURSE 40 which is now NURSE 52. Also, inactivation of NURSE 276 & 277, and the combination of these two courses with the creation of NURSE 278.

**Enrollment Restrictions:** Removing: (C) Concurrent enrollment in NURSE 271 or NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 276 or NURSE 277 or NURSE 259 or NURSE 40 or NURWE 361 or NURWE 362; Requesting: (C) Concurrent enrollment in NURSE 271 or NURSE 272 or NURSE 273 or NURSE 274 or NURSE 275 or NURSE 259 or NURSE 52 or NURWE 361 or NURSE 278 or NURWE 362.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

- Nurse Assistant Skills Recognition Award

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree

**M/S/U (C. MULDER, K. BUTLER) to MODIFY NURSK 800**

**M/S/U (E. MAKI, E. LUCAS) to MODIFY REQUISITES for NURSK 800**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE MODIFICATIONS of NURSK 800**



**READ 21**

**Vocabulary Development**

**3**

**CCCCO Proposal Type:** Non-Substantial

**Effective:** Summer 2017

**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated per scheduled curriculum review.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Material Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 21**

**READ 40**

**Reading Comprehension**

**3**

**CCCCO Proposal Type:** Substantial

**Effective:** Upon CCCC approval (Requesting Summer 2017)

**MODIFY:** CB21 code, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks

**Rationale:** Course is being updated per scheduled curriculum review. Course MIS CB21 code is being changed to two levels below transfer level which requires a substantial change when submitting to the CCCC for approval.

**Enrollment Restrictions:** (None)

**Distance Education Status:** (None)

**Material Fee Status:** (None)

**Articulation Status:** Not transferable

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 40**

**READ 62****College Vocabulary****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Outcomes, objectives, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated per scheduled curriculum review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to complete, or assess above, reading 82.**Distance Education Status:** Maintaining: Online**Material Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDER, K. BUTLER) to MODIFY READ 62****M/S/U (E. MAKI, E. LUCAS) to REMOVE REQUISITES for READ 62****M/S/U (C. MULDER, R. CRIPE) to MAINTAIN DE for READ 62****READ 82****College Reading - Comprehension****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills**Rationale:** This course is being updated per scheduled curriculum review.**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete READ 40 or qualification by the MJC assessment process.**Distance Education Status:** Requesting: Online, mixed modalities/hybrid**Material Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**READ 82 pulled for discussion by T. Guy** who asked how can an instructor meet required objective #20 (Choose reading as a recreational activity with increasing frequency). Discussion ensued with a suggestion to modify objective #20 to read "Choose reading as a recreational activity with increasing frequency over the term". B. Adams and S. Berger will follow up with C. Briggs for clarification of objective #20 with the result being noted on the February 9, 2016 agenda.

**M/S/U (E. LUCAS, M. GARCIA) to MODIFY READ 82****M/S/U (E. MAKI, E. LUCAS) to MAINTAIN REQUISITES for READ 82****M/S/U (C. MULDER, R. CRIPE) to ADOPT DE for READ 82**

**SPELL 31****Basic Spelling and Phonics****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Course is being updated per scheduled curriculum review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Material Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDER, K. BUTLER) to MODIFY SPELL 31**

*H. Duarte noted that SPELL 31 should be consistent with SPELL 32. Under the Objectives section in CurricUNET. In each application where "Post-test" is listed there should be a corresponding "Pre-test". B. Adams added "Pre-tests" under Formative Evaluation to correspond with "Post-tests" listed under Summative Evaluation" and she will verify with C. Briggs regarding the assessments. Modifications will be noted on the February 9, 2016 agenda.*

**SPELL 32****Spelling and Pronunciation****3****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2017**MODIFY:** Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks**Rationale:** Course is being updated per scheduled curriculum review.**Enrollment Restrictions:** (None)**Distance Education Status:** (None)**Material Fee Status:** (None)**Articulation Status:** Not transferable**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**M/S/U (C. MULDER, K. BUTLER) to MODIFY SPELL 32**

## **NEW COURSES:**

### **NURSE 278**

**Nursing Process: Advanced Medical-Surgical**

**10**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Spring 2017)

**Rationale for Expedited Approval:** Outcome assessment results show that the student is not benefiting from taking NURSE 276 and NURSE 277 separately. To increase student success it is important that NURSE 276 and 277 be combined into a new course, NURSE 278. This course will replace 276 and 277.

#### **ADOPT**

**Rationale:** Inactivating NURSE 276 and NURSE 277 courses and combining into one new course to increase student success.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in NURSK 800; Requesting: (L) Enrollment limited to Students who have been accepted into the Associate Degree Nursing Program.

**Distance Education Status:** (None)

**Materials Fee Status:** Requesting fee of \$259.00

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

#### **Program Impact:**

- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree

#### **M/S/U (C. MULDER, K. BUTLER) to ADOPT NURSE 278**

*S. Berger questioned the 110% instructor load. K. Butler noted that NURSE 278 is team taught. B. Adams also noted that the Curriculum Committee does not look at the load in CurricUNET. Load is populated by the Instruction Office.*

#### **M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for NURSE 278**

#### **M/S/U (E. LUCAS, K. BUTLER) to ADOPT FEE for NURSE 278**

**NURSE 278 pulled for discussion by E. Maki** who observed that this course is a combination of two existing courses (NURSE 276 & NURSE 277), and asked if the rationale of "progression within the program" for expedited approval meets the need. B. Adams pointed out that there wasn't an option out of the five criteria listed in CurricUNET for K. Butler to select that really fit this expedited approval request. K. Butler clarified the reason for expedited approval. K. Butler noted that having the course currently as two separate courses is not working for student success. Having separate courses created more problems. K. Butler reported that the students will now get one grade for one course instead of two grades. This will minimize stress for the student. C. Mulder noted that with the approval of the inactivation of NURSE 276 & NURSE 277 for spring 2017, a spring 2017 expedited request for NURSE 278 was required for alignment.

#### **M/S/U (E. MAKI, K. BUTLER) to EXPEDITE ADOPTION of NURSE 278**

**Problem Solving Skills for Physics 102****CCCCO Proposal Type:** New Credit Course**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Fall 2016)**Rationale for Expedited Approval:** Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.**ADOPT****Rationale:** Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful.**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYS 102.**Distance Education Status:** (None)**Materials Fee Status:** (None)**Articulation Status:** Requesting: CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger** who suggested that there should be consistency within the Problem Solving courses in regard to the discussion versus lecture designation. Discussion ensued regarding the Problem Solving courses and the issues they are encountering. C. Hudelson also restated her request for UC transferability that was discussed with CHEM 133. B. Adams replied that she would add the PHYS courses to CHEM 133 when she speaks to R. Cranley regarding the possibility of adding UC transferability to these courses.

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 112****M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 112****M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 112**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Fall 2016)

**Rationale for Expedited Approval:** Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

**ADOPT**

**Rationale:** Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYS 103.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger.** (See remarks on PHYS 112).

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 113**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 113**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 113**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Fall 2016)

**Rationale for Expedited Approval:** Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

**ADOPT**

**Rationale:** Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYS 101.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger.** (See remarks on PHYS 112).

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 121**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 121**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 121**

**CCCCO Proposal Type:** New Credit Course

**Effective:** Upon CCCCCO approval **Expedited!** (Requesting Fall 2016)

**Rationale for Expedited Approval:** Expedited approval is being requested so the newly created discussion course aligns with the effective date of the recently revised physics course which decreased in unit value. The ability to offer the optional discussion course when the revised physics course goes into effect will help students who need additional problem-solving sets.

**ADOPT**

**Rationale:** Recent changes in state curriculum guidelines with TMC's have forced reductions in course unit values. The discussion hour has been an integral part of physics education at MJC. This optional course allows us to maintain a curriculum that has proved successful. In evaluating the program learning outcomes for our curriculum, the data suggests that problem-solving skills, mathematical applications and instrumentation techniques prove to be the most challenging part of the course curriculum for our students at MJC. We thus need to maintain this type of contact with students to insure continued success.

**Enrollment Restrictions:** Requesting: (C) Concurrent enrollment in PHYS 143.

**Distance Education Status:** (None)

**Materials Fee Status:** (None)

**Articulation Status:** Requesting: CSU

**C-ID Status:** (None)

**General Education Status:** (None)

**Program Impact:**

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

**PHYS 112, PHYS 113, PHYS 121, PHYS 153 pulled as a block for discussion by S. Berger.** (See remarks on PHYS 112).

**M/S/U (E. LUCAS, C. HUDELSON) to ADOPT PHYS 153**

**M/S/U (E. MAKI, E. LUCAS) to ADOPT REQUISITES for PHYS 153**

**M/S/U (S. CIRCLE, K. BUTLER) to EXPEDITE ADOPTION of PHYS 153**

**DE (Distance Education) Only Proposals**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Activity**

**MODIFY:**

**LOGISTICS AND SUPPLY CHAIN MANAGEMENT PROGRAM**

**A.S. Degree: Logistics and Supply Chain Management**

**31-34**

**MODIFY:** Program requirements

**Effective:** Upon CCCCCO approval

**Rationale:** At the November 24, 2016 Curriculum Committee meeting the A.S. in Logistics and Supply Chain Management was approved with the stipulation that the degree requirements be modified to not state that the degree is a transfer degree. H. Townsend has removed the transfer statement in CurricUNET and the MJC catalog will reflect the corrected statement.



**MODIFY:****RESPIRATORY CARE PROGRAM****B.S. Degree: Respiratory Care**

27

**MODIFY:** Program requirements**Effective:** Upon CCCCCO approval

**Rationale:** At the January 19, 2016 Curriculum Committee special meeting the B.S. in Respiratory Care was approved. R. Cranley noted that the program requirements specified only CSU-GE and not IGETC. H. Townsend alerted B. Hunt after the meeting and was advised by B. Hunt that "or IGETC" should be added to the requirements. H. Townsend made the revision in CNET.

**CCCCO Approvals: Programs**

Certificate: Chemical Dependency Counseling (33809)

A.A.: Dance (33803)

**Consortium Approvals: Programs**

(None)

**Program learning outcomes for the following programs were modified in CurricUNET**

(None)

**VII. PROGRAM CONSENT AGENDA****MODIFY:****AGRICULTURE ANIMAL SCIENCE PROGRAM****A.S.-T Degree: Agriculture Animal Sciences**

20-23

**MODIFY:** Required core**Effective:** Upon CCCCCO Approval

**Rationale:** This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting. It was noted that ECON 102 was listed in the Required Core section and the template should have instead showed ECON 101. This has been fixed in all systems and sent off to the CCCCCO for final approval. The revision is noted here for the purpose of the record.

**M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: AGRICULTURE ANIMAL SCIENCES**

**MODIFY:****AGRICULTURE BUSINESS PROGRAM****A.S.-T Degree: Agriculture Business**

22-24

**MODIFY:** Required core**Effective:** Upon CCCCCO Approval

**Rationale:** This A.S.-T degree was approved at the November 24, 2015 Curriculum Committee meeting. It was noted that ECON 101 was listed in the Required Core section and the template should have instead showed ECON 102. This has been fixed in all systems and sent off to the CCCCCO for final approval. The revision is noted here for the purpose of the record.

**M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: AGRICULTURE BUSINESS**

**VIII. PROGRAM DISCUSSION AGENDA****Application for Approval - New Credit Programs (Formerly the CCC-501)**

(None)

**Substantial Changes to an Approved Credit Program (Formerly the CCC-510)**

(None)

## Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

### **MODIFICATIONS:**

UNITS

#### **MODIFY:**

#### **NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)**

**A.S. Degree: Nursing: Associate Degree Nursing Program (RN)**

60

**MODIFY:** Required courses

**Effective:** Upon CCCC approval **Expedited!** (Requesting Spring 2017)

**Rationale for Expedited Approval:** To increase student success NURSE 276 and 277 have been combined into one course, NURSE 278. The upcoming catalog will need to reflect the modified program.

**Rationale:** Degree is being updated to reflect the inactivation of NURSE 276 and NURSE 277 as well as the adoption of NURSE 278.

**A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN) pulled for discussion by T. Guy** who stated that the Program Learning Outcomes (PLOs) combined with the introductory statement was grammatically incorrect. K. Butler noted that the PLOs are written per the California Nursing Act section 1443.5. Standards of Competent Performance. The Curriculum Committee recommended that the introductory prompt be stopped after “student” and a statement added confirming that the PLOs are from the California Nursing Act section 1443.5. Standards of Competent Performance. B. Adams will work with K. Butler and H. Townsend to combine the introductory statement with the BRN code so it’s grammatically correct. Documentation of the results will be noted on the February 9, 2016 agenda.

E. Lucas asked how the elective work experience courses figured into the total units. K. Butler answered that the work experience courses are not counted towards the total units.

**M/S/U (K. BUTLER, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)**

**M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE A.S. DEGREE: NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)**

#### **MODIFY:**

#### **NURSING: ASSOCIATE DEGREE NURSING PROGRAM (RN)**

**A.S. Degree: Nursing: LVN to ADN (RN) Advanced Placement Pathway**

46

**MODIFY:** Required courses

**Effective:** Upon CCCC approval **Expedited!** (Requesting Spring 2017)

**Rationale for Expedited Approval:** To increase student success NURSE 276 and 277 have been combined into one course, NURSE 278. The upcoming catalog will need to reflect the modified program.

**Rationale:** Pathway is being updated to reflect the inactivation of NURSE 276 and NURSE 277 as well as the adoption of NURSE 278.

**A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY pulled for discussion by T. Guy** who stated that the Program Learning Outcomes (PLOs) combined with the introductory statement was grammatically incorrect. K. Butler noted that the PLOs are written per the California Nursing Act section 1443.5. Standards of Competent Performance. The Curriculum Committee recommended that the introductory prompt be stopped after “student” and a statement added confirming that the PLOs are from the California Nursing Act section 1443.5. Standards of Competent Performance. B. Adams will work with K. Butler and H. Townsend to combine the introductory statement with the BRN code so it’s grammatically correct. Documentation of the results will be noted on the February 9, 2016 agenda.

**M/S/U (K. BUTLER, E. LUCAS) to MODIFY A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY**

**M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE A.S. DEGREE: NURSING: LVN TO ADN (RN) ADVANCED PLACEMENT PATHWAY**

**MODIFY:****PHYSICS PROGRAM****A.S.-T Degree: Physics**

27 (Previously 30)

**MODIFY:** Description, units**Effective:** Upon CCCC approval **Expedited!** (Requesting Spring 2017)**Rationale for Expedited Approval:** Requesting expedited approval to ensure accuracy of catalog offerings for the 2016-2017 catalog.**Rationale:** The A.S.-T in Physics is being modified to reflect the recent changes to the PHYS course units. The catalog description has also been modified to include reference to CSU-GE breadth requirements since the reduced unit values of PHYS courses now enables the student to use CSU-GE breadth pattern in addition to IGETC to comply with the 60 unit maximum.**M/S/U (S. BERGER, S. CIRCLE) to MODIFY A.S.-T DEGREE: PHYSICS***B. Adams informed the committee that the C-ID for MATH 173 has expired so the revision of the A.S.-T Degree in Physics cannot be submitted to the State Chancellor's Office until MATH 173 has C-ID approval. The Chancellor's office requires that all C-IDs listed in ADTs must be fully approved before submission. The A.S.-T will stay in draft form at the state until the MATH 173 C-ID has been approved. Once the MATH 173 C-ID is approved, H. Townsend will submit to the Chancellor's office for final approval.***M/S/U (K. BUTLER, M. GARCIA) to EXPEDITE ADOPTION of A.S.-T DEGREE: PHYSICS****INACTIVATIONS:**

(None)

**Program Changes that do not require Chancellor's Office Notification/Application for Approval**

(None)

**IX. STANDING REPORTS****1. Transfer Model Curriculum (Associate Degrees for Transfer)****B. Adams**

B. Adams noted that there have been no new ADT approvals since the last Curriculum Committee meeting. SPAN 103, SPAN 104, and the A.A.-T in Spanish Degree proposals are scheduled to appear on the February 9, 2016 Curriculum Committee agenda along with possibly the A.S.-T in Chemistry Degree. Both of these transfer degrees are included in the California Community Colleges Chancellor's Office (CCCCO) ADT 18-month timeline. B. Adams went over the December CCCC [ADT Progress Report](#).

**2. Articulation: [C-ID](#), [C-ID Newsletter](#)****R. Cranley**

No Report

**3. CurricUNET Implementation/Issues****B. Adams/H. Townsend**

H. Townsend reported that there is one ticket in the queue for the course copy bar which is being worked on.

**4. Adult Education****P. Mendez**

No Report

**5. Academic Senate Report****S. Amador**

S. Amador mentioned that the Program Discontinuance Proposal is the main topic under discussion.

## **X. UNFINISHED BUSINESS**

### **Action Items**

#### **1. Curriculum Review Process**

**B. Adams**

S. Circle pointed out that the Faculty Discipline Review Group will be meeting on February 4, 2016. She noted that the English C-ID was sent back for revisions and more information should be available after the February 4<sup>th</sup> meeting. B. Adams commented that the Curriculum Review Process will continue on the agenda as Unfinished Business.

#### **2. DE Addendum Review**

**B. Adams**

B. Adams reported that she attended the January 11, 2016 Distance Education Committee meeting to give a presentation that showed CurricUNET and what the DE addenda looked like in terms of hybrid, online, teleclass. She informed the DE Committee members that telecourse and teleweb modalities are no longer used. B. Adams then made a formal request for recommendations for DE addenda best practices. A sub-committee was formed which will be meeting on Monday, February 1, 2016. Recommendations from the Distance Education Committee will be brought forth to the Curriculum Committee for consideration.

### **Informational Items**

#### **1. Curriculum Spring Training**

**B. Adams**

B. Adams gave a summary of the Curriculum Spring Training.

- Quorum was met for the Special Meeting Agenda where RSCR 420 and the Respiratory Care B.S. Degree were approved.
- Section 4 (Noncredit Curriculum) of the Program and Course Approval Handbook ([PCAH](#)) was handed out and reviewed as a reference document.
- The Curriculum Committee members participated in a SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis as part of a self-evaluation discussion. A previous self-evaluation was also reviewed.
- Moving the Curriculum Committee meeting location to the MJC East Campus in spring 2017 was discussed.

## **XI. NEW BUSINESS**

### **Action Items**

#### **1. Curriculum Committee Self-Evaluation**

**B. Adams**

B. Adams noted she is working on a Self-Evaluation report for the Curriculum Committee's review, discussion, and approval that will then be forwarded on to the Academic Senate.

### **Informational Items**

#### **1. CCCC Press Release: [2015-16 Exemplary Program Award Recipients](#)**

**B. Adams**

B. Adams referred to the CCCC Press Release recognizing two exemplary programs: Las Positas College for its Early Childhood Development – Math Learning Community and Pasadena City College for its Biology 11: General Biology hybrid course.

## **XII. PUBLIC COMMENT**

B. Thames mentioned she would ask LeBaron Woodyard, from the Chancellor's Office, to speak to the Curriculum Committee regarding noncredit curriculum.

H. Duarte imparted on behalf of the counselors that the A.A.-T in Elementary Teacher Education Degree is not supportive to the students. Reactivation of the A.A. in Liberal Studies is preferred by the counselors, especially for those students transferring to Stanislaus State. B. Adams and C. Hudelson will revisit the issue in support of the students.

S. Circle questioned a discussion related to AST, ADT, and C-ID descriptors held at the Dean's Cabinet. B. Thames clarified the conversation.

***M/S/U (E. LUCAS, E. MAKI) to adjourn at 4:55 PM***