Certification of Continued Compliance with Eligibility Requirements
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Modesto Junior College meets all eligibility requirements established by the Accrediting Commission for Community and Junior Colleges.

1. Authority
Modesto Junior College is part of the Yosemite Community College District (YCCD) and is fully accredited by the Accreditation Commission for Community and Junior Colleges (ACCJC) of the Western Association of Schools and Colleges. The most recent affirmation of this accreditation occurred in 2005. The college is listed in the directories of the United States Office of Education, American Council on Education, and Western Association of Schools and Colleges and is part of the California Community Colleges system. The college is authorized to offer courses that are granted transfer credit by the University of California and California State University systems in addition to other public and private universities and colleges [Ref. ER-1]

2. Mission
The College Mission, reaffirmed by the District Board of Trustees on October 13, 2010, is published in the MJC Catalog and can be found on the college’s website and the college’s Strategic Plan [Ref. ER-2]. This mission states “Modesto Junior College provides a comprehensive student-centered learning community for all who can benefit by offering innovative instructional and student support programs that respond to the educational needs of our diverse community.” This mission is appropriate for an institution of higher learning as described in California Educational Code, and consistent with the college vision statement and the YCCD mission statement. The mission statement had a major review in 2008, along with the college’s Strategic Plan [Ref. ER-3]. In fall 2008 every college employee was given a copy of the Strategic Plan, including the Mission Statement, and it was the main topic of Institute Day that fall. The mission statement is also reviewed annually in the Planning and Budget Committee, and was a topic of the Assessment Workshops in 2009 and 2010. The Strategic Plan is available both internally and to the public at the college’s website. The college’s Mission Statement is posted on the website, published in the class schedules and in the MJC Catalog, and can be found on posters throughout the college.

3. Governing Board
MJC, one of two colleges in the Yosemite Community College District (YCCD), has a functioning governing board responsible for the quality, integrity, and financial stability of the institution and for ensuring that the institution’s mission is being carried out. The Board’s membership consists of seven individuals elected from five geographic areas [Ref. ER-4]. The Board, sufficient in size and composition to fulfill all board responsibilities (Board Policy 7010- Board Membership), is an independent policy-making body capable of reflecting constituent and public interests in its activities and decisions. The Board has a curriculum and program policy (Board Policy 6020- Program and Curriculum Development) that ensures the quality and relevance of courses and programs offered by the college. The Board has and adheres to a conflict of interest policy (Board Policy 7710- Conflict of Interest) that assures no Board member has a financial interest in actions taken by the Board [Ref. ER-5]. Information about the Board members, the geographical regions they represent, their policies and procedures manual, and an archive of their past actions as Trustees are available online [Ref. ER-6].

4. Chief Executive Officer
MJC has a Board-appointed chief executive officer whose full-time responsibility is to the institution. Board Policy 7430- Delegation of Authority to the Chancellor, gives the requisite authority to administer board policies and the authority to delegate this responsibility to the college President. According to Board Policy 7210- Conflict of Interest, neither the college President nor the district Chancellor may serve as chair of the governing board [Ref. ER-5]. The acting president of Modesto Junior College is Dr. Karen Walters Dunlap [Ref. ER-7].

5. Administrative Capacity
The administrative staff size at Modesto Junior College is adequate in number, experience, and qualification to provide appropriate oversight to the courses and programs offered [Ref. ER-8]. All staff members meet or exceed the minimum qualifications for their positions in terms of education, training,
and experience as evidenced by the YCCD Central Services Human Resources screening, selection, and evaluation processes. Biographical information for each is on file in the Human Resources office at the district facility.

6. Operational Status
The college is operational. In Fall 2010, MJC served more than 19,400 students. Almost half of all MJC students indicate a goal of transfer, with or without a degree. According to the California Community Colleges Chancellor’s Office (CCCCO)’s Data Mart, over the past six years the number of degrees awarded has averaged 1216 and the number of certificates awarded has averaged 276. These numbers reflect an increase of 4% for degrees awarded and 3% for certificates awarded between 2005 and 2009 [Ref. ER-9].

7. Degrees
MJC offers a variety of degree and certificate programs that are clearly described and listed in the MJC Catalog. Courses that are degree and certificate applicable along with suggested or required pathways to attain degrees and certificates are also delineated in the MJC Catalog as well as course requirements, length of study for each program, general education courses and requirements, and rules and policies for transfer [Ref. ER-1]. MJC offers non-degree applicable courses primarily intended to assist students in basic skills development.

8. Educational Programs
The college develops and offers programs and degrees that are congruent with its mission through the curriculum development and program review processes. The names of educational programs, the required and elective courses, and the required and suggested curricular sequencing are found in the MJC Catalog [Ref. ER-1]. These include the two-year Associate in Arts and Associate in Science degrees, Certificates of Achievements in career technical fields, and Skill Recognition Certificates in vocational areas. All such programs are based on recognized postsecondary education fields of study, of sufficient content and length, and conducted at levels of quality and rigor appropriate to the degree or certificate offered. Under the auspices of the Academic Senate and in compliance with transfer requirements established by the University of California and California State University systems, MJC’s Curriculum Committee approves courses and programs by a process described in its Curriculum Manual [Ref. ER-9, ER-11, ER-12].

9. Academic Credit
MJC awards credit for coursework using the Carnegie Standard as defined in Title 5 of the California Education Code [Ref. ER-1]. One unit of academic credit is earned based on one hour of lecture/discussion per week or a minimum of three hours of laboratory per week per term. Typically, 17.5 hours of lecture or 52.5 hours of laboratory produce one unit of credit. This is generally accepted practice in degree-granting institutions of higher education and follows the CCCCCO requirement for awarding academic credit [Ref. ER-11]. MJC’s policies on transfer and awarding of credit are described in the MJC Catalog, available in hard copy and online.

10. Student Learning and Achievement
Modesto Junior College is very actively defining, establishing, publishing, and assessing each program’s Student Learning Outcomes. As of fall 2008, each active course has developed course level Student Learning Outcomes (SLO) [Ref. ER-13]. For the 2010-11 MJC Catalog, the college published Student Learning Outcomes for forty different educational programs, with a goal of publishing Program Level Learning Outcomes (PLO) for 50% of its programs in the 2011-12 MJC Catalog and 100% by the 2012-13 MJC Catalog. All student service areas have formulated Service Area Outcomes (SAO) and have begun assessing their effectiveness in meeting those goals. All administrative units have established Administrative Unit Outcomes (AUO) and have begun assessing those as well [Ref. ER-14]. In fall 2009, the Accreditation/Institutional Effectiveness Committee chartered the Assessment Work Group, chaired by the Academic Senate President-Elect, with representation across all affected constituencies to synthesize the college-wide assessment efforts [Ref. ER-15]. Student success data is published annually in the college’s Institutional Effectiveness Report [Ref. ER-9].

11. General Education
All degree programs at MJC must have a substantial component of general education courses designed to ensure breadth of knowledge and promote
intellectual inquiry. Students are required to complete courses in language and rationality, the natural sciences and mathematics, arts and humanities, the social sciences, and activities and health. Students must also demonstrate proficiency in reading [Ref. ER-1, ER-16]. All such courses, as a result of the curriculum review process, are consistent with the levels of quality and rigor appropriate to institutions of higher education and are monitored by the Academic Senate’s Curriculum Committee in compliance with transfer requirements established by the University of California and California State University systems [Ref. ER-11]. These courses are identified and described in the MJC Catalog, available both in hard copy and online.

12. Academic Freedom
YCCD Board Policy 6030, Academic Freedom, ensures faculty members are free to examine and test all knowledge appropriate to their discipline or area of major study as judged by the academic/educational community in general. YCCD Board Policy 5580-Academic Freedom (Students), ensures students are free to develop the capacity for critical judgment and to engage in a sustained and independent search for knowledge [Ref. ER-5].

13. Faculty
At the time of this writing, MJC has approximately 500 full and part-time faculty members. In the screening and selection process, Central Services’ Human Resources Office ensures that each faculty member meets or exceeds state-mandated minimum qualifications [Ref. ER-17]. Roles and responsibilities of each faculty member are delineated in the Faculty Handbook [Ref. ER-18] and in the YCCD/Yosemite Faculty Association (YFA) Faculty contract [Ref. ER-19]. The YFA is the collective bargaining unit representing MJC faculty members. The MJC Catalog lists faculty degrees and dates of appointment while Central Services’ Human Resources Office has personnel files for all faculty members [Ref. ER-1].

14. Student Services
MJC provides appropriate student services for all of its students. These services support student learning and development appropriate to the context of a California community college, the Mission of the college, and the nature of the student population [Ref. ER-9]. At this time, the ethnicity of MJC’s student body is well proportioned to that of its community except for Hispanics whose representation is greater in the community than at the college. Student services include the following areas: Career and Transfer Center; International Student Services; Student Development and Campus Life; Testing and Assessment; Evaluation Services; Matriculation Services; TRIO; Supplemental Instruction; Book Loan Program; CalWORKS; Admission and Records; Counseling; Disabled Students Programs and Services; Extended Opportunity Programs and Services; Financial Aid; Student Health Center; Tutoring Services; and Veterans Services. Each year, through program review, service needs are assessed, resources are allocated as necessary, and processes are adjusted [Ref. ER-20]. Services are listed in the MJC Catalog, the online MJC Class Schedule, and on the college’s website [Ref. ER-10, ER-21].

15. Admissions
Consistent with its own mission, the mission of the California Community Colleges, and Title 5 of the California Education Code, MJC maintains an open admissions policy for matriculation at large. Admission to restricted programs and enrollment in courses with prerequisites or test criteria are described in the MJC Catalog [Ref. ER-1]. Admission policies are published in the MJC Catalog, the online MJC Class Schedule and on the college’s website [Ref. ER-10, ER-21].

16. Information and Learning Resources
MJC provides information and learning resources that support its Mission, instructional programs, delivery modalities, and students. The Library is the primary repository of books, periodicals, and electronic databases. The college maintains two libraries, one on each campus. The Library’s website provides students, staff, and faculty with 24/7 access to support academic and personal research needs [Ref. ER-22]. Users can use the online MJC Catalog to search the library’s collection of books (both print and eBooks), videos, and periodicals. After authenticating via a proxy server, they can search 47 periodical databases. And they can access library research guides that provide research assistance, subject guides, and useful resources compiled by MJC librarians. In addition, a number of other learning centers are found throughout the college, both East and West, providing either specialized or college-
wide services. These include Centers for Learning Assistance, a Tutoring Center, a Writing Center, a Math Drop-in Center, and numerous computer laboratories [Ref. ER-23, ER-24].

17. Financial Resources
The YCCD and MJC have a funding base that supports student learning and services and efforts to improve institutional effectiveness, and maintains financial stability [Ref. ER-25]. Fiscal resources are allocated through the college's program review and resource planning model. In addition to state funding, MJC also receives financial support from its Foundation and numerous, multi-year grants [Ref. ER-26].

18. Financial Accountability
An independent audit firm audits the YCCD annually to ensure its compliance with all regulations of the California Community College Chancellor's Office (CCCCO) and the United States Department of Education. The Board of Trustees reviews each audit report and the district responds to any exceptions or findings [Ref. ER-27, ER-28]. The district's budget reports are generated annually and reviewed by both the Trustees and the college [Ref. ER-25].

19. Institutional Planning and Evaluation
The Planning and Budget Committee, an Academic Senate standing committee, serves as the strategic planning and budget committee for the college [Ref. ER-29]. The 2008-13 MJC Strategic Plan sets forth the strategic goals and objectives for the college in fulfilling the Mission [Ref. ER-3]. The college has implemented a program review for units: instructional, student services and administrative. The program review process has ensured that resource allocation requests meet the needs of students, work toward the college's strategic goals, and is supported by evidence gathered by authentic assessments [Ref. ER-30, ER-31, ER-32]. The college's Institutional Effectiveness Report publicizes its accomplishment of purpose [Ref. ER-9].

20. Public Information
MJC is diligent in reviewing annually for accuracy and currency all of its printed and electronic publications. The MJC Catalog encapsulates all general information, key policies, requirements and descriptions, and service information [Ref. ER-1]. The MJC Catalog is available in hard copy and online.

21. Relations with the Accrediting Commission
In regards to its relationship with its accrediting commission, MJC relies on the Chancellor who is charged—through YCCD Board Policy 2200—Accreditation, with the responsibility to (1) adhere to eligibility requirements, accreditation standards, and policies; (2) comply with Commission requests, directives, decisions, and policies; and, (3) make complete, accurate, and honest disclosure [Ref. ER-5]. The Board of Trustees ensures that the college's internal stakeholders (1) describe the college in identical terms to accrediting agencies; (2) communicate any changes in accreditation status; (3) and, agree to disclose information required by the Commission to carry out its accrediting responsibilities. A general statement of accreditation for MJC is in the MJC Catalog and information about institutional/regional accreditation, both recent and current, is found on the college's webpage [Ref. ER-1, ER-33]. Previous college reports and evaluation reports are available in the MJC Library, the Office of Instruction and online. Specialized/Program accreditations are also listed in the MJC Catalog under applicable program headings. MJC employs a Vice President of Instruction who accepts the responsibility as its Accreditation Liaison Officer and is in full compliance with the Commission's requests, directives, decisions and policies. All disclosures by the college are complete, accurate and honest.
Statement of Assurance

The Accreditation/Institutional Effectiveness Committee has reviewed the eligibility requirements for accreditation and affirms its continued compliance with them.

We hereby certify that Modesto Junior College continues to meet the eligibility requirements for accreditation established by the Western Association of Schools and Colleges.

Signed:                                             Date:

Linda Flores, Chair, Board of Trustees
Yosemite Community College District

Joan E. Smith, Ed.D., Chancellor,
Yosemite Community College District

Karen Walters Dunlap, Ph.D., Acting President
Modesto Junior College

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References for Eligibility Requirements

1. *Modesto Junior College (MJC) Catalog, 2010-2011*
2. Yosemite Community College District, (YCCD) Board of Trustees Meeting Minutes, Acceptance of MJC Mission Statement, October 13, 2010
3. *Modesto Junior College Strategic Plan, 2008-2013*
4. Yosemite Community College District (YCCD) Board of Trustees’ Area Map
5. Yosemite Community College District (YCCD) Board Policies and Procedures
6. Yosemite Community College District (YCCD) Board of Trustees’ Website
7. Modesto Junior College President’s Office Website
8. Modesto Junior College Organizational Chart, 2011-12
9. *Modesto Junior College Institutional Effectiveness Report, 2010*
10. *Modesto Junior College Class Schedule Fall 2011*
12. Substantive Change Proposal: Distance Education, October 2010
13. *Modesto Junior College Comprehensive Assessment Report, 2010*
14. Administrative Unit Outcome (AUO), Writing Center
15. Assessment Work Group Committee Charge and Membership
16. Course Outline of Record English 103
17. Minimum Qualifications for Faculty and Administrators in California Community Colleges, March 2010
18. *Modesto Junior College Academic Senate Faculty Handbook*
19. *Faculty Contract, July 1, 2007 – June 30, 2010, YFA and YCCD*
20. Service Area Outcomes Example
21. Modesto Junior College Student Services Website
22. Modesto Junior College Library Website
23. Center for Learning Assistance (CLA) Website
24. Computer Labs Learning Resources Website
25. *Yosemite Community College District (YCCD) Final Budget, 2010-2011*
26. Title 5 Grant
27. *Yosemite Community College District (YCCD) Audit Report, June 30, 2010*
28. Yosemite Community College District (YCCD) Board of Trustees Minutes, Audit Report, December 8, 2010
29. Planning and Budget Committee Charge and Membership (Pg. 13)
30. Instructional Program Review Template
31. Resource Allocation Model, August 2010
32. Assessment Cycle Graphic
33. Modesto Junior College Accreditation Website