I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

III. COURSE NOTIFICATION AGENDA

CCCCO Approvals: Courses

OFADM 306    CCC000545709
OFADM 307    CCC000546483
PEC 159      CCC000546484
PEC 160      CCC000545710
PEM 165      CCC000545711
PEW 163      CCC000545712
SPCOM 180AB  CCC000545713

TCA Results

August 21, 2013, 3:51 PM

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 13-14. This information is currently being entered into the ASSIST database. Subscribers to the ASSIST-L listserv will be notified via email when this new TCA has been published at www.assist.org. For information on subscribing to the ASSIST-L email listserv, visit http://info.assist.org/assist_l_about.html.

The following is a summary of our actions on your newly submitted courses:

New courses approved as UC Transferable:
ART 158  Painting 3  3
MUSA 162  Intermediate Strings  1
PEC 160  Spring Spirit Leadership Training  1
* PEM 196  Advanced Wrestling  1
  * Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEW 163  Soccer 2  1
* Any or all of these PE Activity courses combined: maximum credit, 4 units
* PEW 181 Defensive Softball 1
* Any or all of these PE Activity courses combined: maximum credit, 4 units
SOCSC 109 Introduction to Education - Practicum in Tutoring 3
THETR 117 Ballet 3 1
   Same as: PEC 139
THETR 118 Ballet 4 1
   Same as: PEC 146
THETR 130 Jazz 3 Intermediate/Advanced 1
   Same as: PEC 132
THETR 133 Rehearsal and Performance 1 2
THETR 134 Rehearsal and Performance 2 2
THETR 151 Dance Rehearsal & Performance 1 2
THETR 152 Dance Rehearsal & Performance 2 2
THETR 153 Contemporary Pop Dance Rehearsal and Performance 2
THETR 155 Dance Workshop Performance 2

Courses re-reviewed and approved as UC Transferable:

* BIO 101 Biological Principles 5
   * 101 and 111 combined: maximum credit, one course
ECON 101 Principles of Macroeconomics 3
ECON 102 Principles of Microeconomics 3
MUST 132 Aural Skills 2 1
* PEC 159 Fall Spirit Leadership Training 2
   * Any or all of these PE Activity courses combined: maximum credit, 4 units

Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:

NONE

Courses not approved as UC Transferable:

ART 129 Figure Drawing 2 3
"Advisories" section is incomplete; "Critique" sections under Course Objectives incomplete and/or need clarification.
ART 159 Painting 4 3
Multiple blank pages, typos and/or other formatting irregularities make it impossible to evaluate outline.
PE 141 Supervision in Athletic Training 2
   Practical and applied
PE 142 Supervision in Athletic Training 2 2
   Practical and applied
PE 143 Supervision in Athletic Training 3 2
   Practical and applied
PE 144 Supervision in Athletic Training 4 2
   Practical and applied
POLSC 180 Human Rights 3
   Typos and/or other formatting irregularities make it impossible to evaluate outline
THETR 149 Dance and Repertory Touring Competition 1

rev.9/9/2013 2:40 PM  2  Curriculum Committee Agenda – September 10, 2013
Incomplete advisory statement, unclear what students are strongly advised to satisfactorily complete prior to enrollment.

Courses which require additional review or campus action:
NONE

Courses removed by the college:
None

Course Modifications (Notification)

AG 249  Agriculture Internship  2
  Effective: Fall 2013
  Modify: Enrollment restrictions
  Enrollment Restrictions: Requesting (L): Enrollment limited to students who receive instructor approval.
  Rationale: This course was originally approved on 10/23/2012 with no enrollment restrictions. CCCC review of the COR highlighted that the course was lacking a required limitation on enrollment per § 55254 of Title 5, Student Qualifications. The department worked cooperatively with the curriculum co-chair to address the oversight. The CCCC application will be revised to reflect this new LOE.

FSCI 352  Training Instructor 1A  2 ½ units
  Effective: Spring 2014
  Modify: Units
  Rationale: This course came through curriculum on 11/01/2011, but a proposed change to units in CurricUNET was not noted on the agenda with the other modifications. Consequently, the change to units was not reflected to the Board of Trustees, to the CCCC, nor was it implemented in Datatel. The Instruction Office will be seeking BOT and CCCC approval this fall. Consequently, in the interim, the department must schedule the course for FALL 2013 following the archived course outline for 2 units instead of 2 ½. This appears here for documentation purposes.

MUST 121  Music Theory 1  3
  Effective: Fall 2013
  Modify: Enrollment restrictions
  Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
  Rationale: MUST 130 was not approved for repeatability. However, four completions are required for the AA: Music. Conversely, MUST 130 is not required for the AA-T in Music. Enforcing the MUST 130 corequisite requires AA-T all students to complete MUST 130 as a corequisite for MUST 121-124. But, the program still has a need for students to experience MUST 130 four times for the AA: Music. So, the Music department plans to create Practica Musica courses related in content (CRICs) to address the need for students to repeat it as MUST 130. The Curriculum Committee used the summer approval process to facilitate making this change for Fall 2013.

MUST 122  Music Theory 2  3
  Effective: Fall 2013
  Modify: Enrollment restrictions
  Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
  Rationale: (See MUST 121)
MUST 123  Music Theory 3  3  
Effective: Fall 2013  
Modify: Enrollment restrictions  
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130  
Rationale: (See MUST 121)  

MUST 124  Music Theory 4  3  
Effective: Fall 2013  
Modify: Enrollment restrictions  
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130  
Rationale: (See MUST 121)  

MUST 130  Practica Musica  1  
Effective: Fall 2013  
Modify: Enrollment restrictions  
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 121, or MUST 122 or MUST 123 or MUST 124  
Rationale: (See MUST 121)  

RSCR 248  Self-Directed Study  3  
Effective: Summer 2013  
Rationale: “Self-Directed Study” is the correct title for the course. RSCR 248 came through on 10/23/12 with the wrong title on the agenda (Advanced Cardiopulmonary Physiology), confusing records. The title is correctly reflected in CurricUNET and Datatel. This appears here for documentation purposes.  

THETR 161  Intermediate Acting  3  
Effective: Summer 2013  
Modify: Textbooks  
Rationale: C-ID reviewer feedback noted that the text was not current. To secure C-ID approval, the author and the articulation officer worked cooperatively to update the text to honor the currency requirement for textbooks.  
Program Impact:  
1. CSU General Education Pattern Certificate of Achievement  
2. Theatre A.A. Degree  
3. Theatre Performance Skills Recognition Award  
4. Associate of Arts in Theatre for Transfer  

IV. COURSE CONSENT AGENDA  
(None)
### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credits</th>
<th>Effective Date</th>
<th>Inactivation Status</th>
<th>Program Impact</th>
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<tbody>
<tr>
<td>CLDDV 127D</td>
<td>Infant/Toddler Practicum</td>
<td>4</td>
<td>Summer 2014</td>
<td>INACTIVATE</td>
<td>Child Development A.S. Degree, Teacher Certificate of Achievement, Child Development Supervisor Certificate of Achievement, Early Interventionist Certificate of Achievement</td>
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<td>4</td>
<td>Summer 2014</td>
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<td>Child Development A.S. Degree, Teacher Certificate of Achievement, Child Development Supervisor Certificate of Achievement, Early Interventionist Certificate of Achievement</td>
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<td>Child Development A.S. Degree, Teacher Certificate of Achievement, Child Development Supervisor Certificate of Achievement, Early Interventionist Certificate of Achievement</td>
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<td>WELD 399ABCDE</td>
<td>Independent Study/Special Problems</td>
<td>1/5</td>
<td>Summer 2014</td>
<td>INACTIVATE</td>
<td>A.S. Welding</td>
</tr>
</tbody>
</table>
MODIFICATIONS/REACTIVATIONS

ADJU 215  Introduction to Firearms  3
Effective: Spring 2014 (Expedited!)
Expedited Rationale: Course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.
MODIFY: Units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, methods of instruction, methods of evaluation
Enrollment Restrictions: Modifying (L): Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 12021, course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 12021.
Distance Education Status: None.
Materials Fee Status: Requesting: $57
Articulation Status: Transfer to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review.
Program Impact:
1. Administration of Justice A.S. Degree
2. Associate of Science in Administration of Justice for Transfer.

ENGL 179  Introduction to Native American Literature, Mythology, and the Oral Tradition  3
Effective: Summer 2014
Rationale for Expedited Approval: We are adding the option to teach it as distance education.
MODIFY: DE Modalities, Outcomes, content
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting Online
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: C) (CSU-GGE: C2) (IGETC: 3B)
Rationale: The class is scheduled to be offered as distance education next semester, but currently the course outline does not have a distance education component. Additionally, we'd like to assess CLOs, as well as meet student needs online.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. Associate of Arts in English for Transfer (pending CCCCO approval)
4. Ethnic Studies Skills Recognition Award
5. General Studies, Emphasis in Humanities A.A. Degree
6. MJC-GE Pattern
FREN 101  French 1  5
Effective: Summer 2014
MODIFY: Outcomes, content, methods of instruction, textbooks
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 6A)
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.
Program Impact:
1. Associate of Arts in Art History for Transfer
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree

PE 120  Sports and Society  3
Effective: Summer 2014
MODIFY: Field trips, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Enrollment Restrictions: None.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE.
Rationale: Periodic review and update.
Program Impact:
1. Physical Education A.A. Degree

SOCIO 125  Sociology of the Family  3
Effective: Summer 2014
MODIFY: Hours, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Enrollment Restrictions: Requesting (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: None.
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: B) (CSU-D0) (IGETC: 4J)
Rationale: Updating for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.
Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. CSU General Education Pattern Certificate of Achievement
3. Human Services A.A. Degree
4. Human Services Certificate of Achievement
5. Nursing: LVN to ADN Upgrade A.S. Degree
6. Associate of Arts in Sociology for Transfer.

NEW COURSES
(NONE)
VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

AS-T in Geology (Unique Identifier: 31852)
AA-T in Kinesiology (Unique Identifier: 31989)
AA-T in Sociology (Unique Identifier: 32038)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
(None)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

SR: Sheet Metal Fabricator

INACTIVATE

Effective: Summer 2014

Rationale: The courses that make up the Sheet metal Fabricator Award are now part of new Design and Fabrication Skills Recognition Award.

SR: Shielded Metal Arc Welding

INACTIVATE

Effective: Summer 2014

Rationale: The courses that make up the Shielded Metal Arc Welding Fabrication Award are now part of the new Pipe welding Skills Recognition Award. To have both awards creates an unnecessary, redundant path of training for the welding program and its students.

Application for Approval - New Credit Programs (Formerly the CCC-511)

ADOPT: C: Manufacturing Technology (Interdisciplinary)

Effective Term: (Upon CCCCO Approval)

Rationale: Food Processing and Manufacturing companies represent a major portion of employment in this valley. The majority of these companies currently send their employees to MJC to be trained or further their training in the technologies of that industry. Currently, MJC’s Technical Education and Public safety Division offers training in specific areas of Agriculture Mechanics, Electronics, Machine Tool & Welding Technologies. However, there is an absence of a general, foundational platform of training that focuses on food processing and manufacturing technologies. This new program of manufacturing technology will offer an interdisciplinary approach for students to develop pathways to meet their current employers’ specific training needs or to explore professions and technologies of that industry.

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

INACTIVATE AS: Engineering

Effective: Summer 2011

Rationale: This program was discontinued as part of the program discontinuances that took place in Summer 2011. It was moved forward with other program proposals at the 10/23/13 curriculum meeting, but did not appear on the agenda. This appears here for documentation purposes.
**IX. STANDING REPORTS**

1. Transfer Model Curriculum  
   B. Adams
2. C-ID  
   R. Cranley
3. CurricUNET Implementation/Issues  
   B. Adams/L. Miller
4. Outcomes Assessment Workgroup  
   K. Ennis

**X. UNFINISHED BUSINESS**

**Action Items**

1. Policies for Prerequisites/Corequisites/Advisories  
   M. Robles
2. Repeatability  
   B. Adams

[REVISED 09/05/2013]

As a result of Curriculum Committee action and Instruction Office implementation, the following credit courses are offered as repeatable with the start of Fall 2013 as per Title 5 §55041(a):

<table>
<thead>
<tr>
<th>CRS_NAME(CB01)</th>
<th>CRS_TITLE(CB02)</th>
<th>UNITS</th>
<th>Repeats allowed</th>
<th>CREDIT</th>
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<tr>
<td>MAGM-212</td>
<td>Mechanical Systems Design &amp; Evaluation 1</td>
<td>3.00</td>
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<td>MAGM-213</td>
<td>Mech. Systems Design &amp; Evaluation 2</td>
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<td>MANS-210</td>
<td>Livestock Selection &amp; Evaluation</td>
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<td>MANS-212</td>
<td>Adv. Livestock Selection and Evaluation</td>
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<td>MANS-221</td>
<td>Dairy Cattle Selection &amp; Evaluation</td>
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<td>MANS-227</td>
<td>Advanced Dairy Cattle Selection &amp; Eval</td>
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<td>MANS-240</td>
<td>Beef Fitting &amp; Showing</td>
<td>2.00</td>
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<td>MMUSA-123</td>
<td>Intermediate Piano</td>
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<td>Y</td>
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<td>MMUSA-124</td>
<td>Applied Piano</td>
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<tr>
<td>MMUSA-145</td>
<td>Applied Classical Guitar</td>
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<td>MMUSA-153</td>
<td>Applied Vocal Repertoire 1</td>
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<td>Applied Vocal Repertoire 2</td>
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<td>MMUSA-155</td>
<td>Vocal Master Class</td>
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<td>MMUSA-163</td>
<td>Applied Music (Violin and Viola)</td>
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<td>MMUSA-164</td>
<td>Applied Music (Cello and Bass)</td>
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<td>MMUSA-173</td>
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<td>MMUSC-112</td>
<td>Recording Arts 2</td>
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<td>Guitar Orchestra</td>
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<td>MMUSE-156</td>
<td>Chamber Choir</td>
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<td>Community Orchestra</td>
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<td>String Orchestra</td>
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<td>MMUSE-166</td>
<td>Chamber Music Ensembles (Strings)</td>
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<td>MMUSE-175</td>
<td>Symphonic Band</td>
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<td>MMUSE-181</td>
<td>Jazz Band</td>
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<td>MPEC-170</td>
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<td>MPEM-141</td>
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<td>Advanced Wrestling</td>
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<td>MPEVM-100</td>
<td>Varsity Baseball</td>
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<td>MPEVM-105</td>
<td>Men's Varsity Basketball - Fall</td>
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<td>MPEVM-106</td>
<td>Men's Varsity Basketball - Spring</td>
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<td>Men's Varsity Cross Country</td>
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<td>Men's Varsity Golf</td>
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<td>MPEVW-101</td>
<td>Women's Varsity Basketball - Spring</td>
<td>1.50</td>
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<td>MPEVW-103</td>
<td>Women's Varsity Cross Country</td>
<td>3.00</td>
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<td>Women's Varsity Golf</td>
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<td>MPEVW-120</td>
<td>Women's Varsity Softball</td>
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<td>3.00</td>
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<td>3X</td>
<td>Y</td>
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<td>MTUTOR-810</td>
<td>Tutoring Seminar</td>
<td>0.00</td>
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<td>MTUTOR-850</td>
<td>Supervised Tutoring</td>
<td>0.00</td>
<td>3X</td>
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<td>MWKFSK-803</td>
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<td>MWKFSK-804</td>
<td>The Art of Teamwork</td>
<td>0.00</td>
<td>3X</td>
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<td>THETR 190A</td>
<td>Theatre Production Workshop</td>
<td>1.00</td>
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**3. Independent Study Course Outlines**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>B. Adams</td>
</tr>
</tbody>
</table>

**Informational Items**

1. **Equating Courses and Repetitions**
   - Postponed Indefinitely
   - L. Miller
XI. NEW BUSINESS

Informational Items

1. Curriculum Committee Training  B. Adams

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   No Report


XII. PUBLIC COMMENT

Members Absent: E. Lucas, Student Services Rep. (Vacant)

Others Present: C. Hudelson (BBSS), J. Hughes (Evaluations) E. Malsam (ENGL), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

Hearing no objections the minutes of April 16, 2013 were approved.

III. COURSE NOTIFICATION AGENDA

CCCCO Approvals: Courses

Hearing no objections, the committee was notified of the following CCCCCO course approvals.

OFADM 306  CCC000545709
OFADM 307  CCC000546483
PEC 159  CCC000546484
PEC 160  CCC000545710
PEM 165  CCC000545711
PEW 163  CCC000545712
SPCOM 180AB  CCC000545713

TCA (UC Transferable Course Agreements) Results

Hearing no objections, the committee was notified of the following UC TCA approvals.

August 21, 2013, 3:51 PM

Dear Colleague,

We have completed analysis of the courses submitted for Modesto Junior College TCA for 13-14. This information is currently being entered into the ASSIST database. Subscribers to the
ASSIST-L listserv will be notified via email when this new TCA has been published at [www.assist.org](http://www.assist.org). For information on subscribing to the ASSIST-L email listserv, visit [http://info.assist.org/assist_l_about.html](http://info.assist.org/assist_l_about.html).

The following is a summary of our actions on your newly submitted courses:

**New courses approved as UC Transferable:**
- ART 158 Painting 3 3
- MUSA 162 Intermediate Strings 1
- PEC 160 Spring Spirit Leadership Training 1
- * PEM 196 Advanced Wrestling 1
  - * Any or all of these PE Activity courses combined: maximum credit, 4 units
- * PEW 163 Soccer 2 1
  - * Any or all of these PE Activity courses combined: maximum credit, 4 units
- * PEW 181 Defensive Softball 1
  - * Any or all of these PE Activity courses combined: maximum credit, 4 units
- SOCSC 109 Introduction to Education – Practicum in Tutoring 3
- THETR 117 Ballet 3 1
  - Same as: PEC 139
- THETR 118 Ballet 4 1
  - Same as: PEC 146
- THETR 130 Jazz 3 Intermediate/Advanced 1
  - Same as: PEC 132
- THETR 133 Rehearsal and Performance 1 2
- THETR 134 Rehearsal and Performance 2 2
- THETR 151 Dance Rehearsal & Performance 1 2
- THETR 152 Dance Rehearsal & Performance 2 2
- THETR 153 Contemporary Pop Dance Rehearsal and Performance 2
- THETR 155 Dance Workshop Performance 2

**Courses re-reviewed and approved as UC Transferable:**
- * BIO 101 Biological Principles 5
  - 101 and 111 combined: maximum credit, one course
- ECON 101 Principles of Macroeconomics 3
- ECON 102 Principles of Microeconomics 3
- MUST 132 Aural Skills 2 1
- * PEC 159 Fall Spirit Leadership Training 2
  - * Any or all of these PE Activity courses combined: maximum credit, 4 units

**Courses approved as UC Transferable, but will not appear on the TCA because they are Variable Topics:**

NONE

**Courses not approved as UC Transferable:**
- ART 129 Figure Drawing 2 3
  - "Advisories" section is incomplete; "Critique" sections under Course Objectives incomplete and/or need clarification.
- ART 159 Painting 4 3
Multiple blank pages, typos and/or other formatting irregularities make it impossible to evaluate outline.

- **PE 141** Supervision in Athletic Training 2
  Pratical and applied

- **PE 142** Supervision in Athletic Training 2 2
  Pratical and applied

- **PE 143** Supervision in Athletic Training 3 2
  Pratical and applied

- **PE 144** Supervision in Athletic Training 4 2
  Pratical and applied

- **FOLSC 180** Human Rights 3
  Typos and/or other formatting irregularities make it impossible to evaluate outline

- **THETR 149** Dance and Repertory Touring Competition 1
  Incomplete advisory statement, unclear what students are strongly advised to satisfactorily complete prior to enrollment.

Courses which require additional review or campus action:
 NONE

Courses removed by the college:
 None

**Course Modifications (Notification)**

*Hearing no objections, the committee was notified of the following course modifications:*

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Effective</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>AG 249</td>
<td>Agriculture Internship</td>
<td>Fall 2013</td>
<td>Modify</td>
</tr>
</tbody>
</table>

**Enrollment Restrictions:** Requesting (L): Enrollment limited to students who receive instructor approval.

**Rationale:** This course was originally approved on 10/23/2012 with no enrollment restrictions. CCCC review of the COR highlighted that the course was lacking a required limitation on enrollment per § 55254 of Title 5, Student Qualifications. The department worked cooperatively with the curriculum co-chair to address the oversight. The CCCC application will be revised to reflect this new LOE.
FSCI 352  Training Instructor 1A  2 ½ units
Effective: Spring 2014
Modify: Units
Rationale: This course came through curriculum on 11/01/2011, but a proposed change to units in CurricUNET was not noted on the agenda with the other modifications. Consequently, the change to units was not reflected to the Board of Trustees, to the CCCCO, nor was it implemented in Datatel. The Instruction Office will be seeking BOT and CCCCO approval this fall. Consequently, in the interim, the department must schedule the course for FALL 2013 following the archived course outline for 2 units instead of 2½. This appears here for documentation purposes.

MUST 121  Music Theory 1  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: MUST 130 was not approved for repeatability. However, four completions are required for the AA: Music. Conversely, MUST 130 is not required for the AA-T in Music. Enforcing the MUST 130 corequisite requires AA-T all students to complete MUST 130 as a corequisite for MUST 121-124. But, the program still has a need for students to experience MUST 130 four times for the AA: Music. So, the Music department plans to create Practica Musica courses related in content (CRICs) to address the need for students to repeat it as MUST 130. The Curriculum Committee used the summer approval process to facilitate making this change for Fall 2013.

MUST 122  Music Theory 2  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 123  Music Theory 3  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 124  Music Theory 4  3
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 130
Rationale: (See MUST 121)

MUST 130  Practica Musica  1
Effective: Fall 2013
Modify: Enrollment restrictions
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUST 121, or MUST 122 or MUST 123 or MUST 124
Rationale: (See MUST 121)

RSCR 248  Self-Directed Study  3
Effective: Summer 2013
Rationale: “Self-Directed Study” is the correct title for the course. RSCR 248 came through on 10/23/12 with the wrong title on the agenda (Advanced Cardiopulmonary
Physiology), confusing records. The title is correctly reflected in CurricUNET and Datatel. This appears here for documentation purposes.

**THETR 161 Intermediate Acting**

**Effective:** Summer 2013

**Modify:** Textbooks

**Rationale:** C-ID reviewer feedback noted that the text was not current. To secure C-ID approval, the author and the articulation officer worked cooperatively to update the text to honor the currency requirement for textbooks.

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement
2. Theatre A.A. Degree
3. Theatre Performance Skills Recognition Award
4. Associate of Arts in Theatre for Transfer

---

**IV. COURSE CONSENT AGENDA**

(None)
### V. COURSE DISCUSSION AGENDA

#### INACTIVATIONS

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<thead>
<tr>
<th>Code</th>
<th>Course Name</th>
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<th>Action</th>
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</table>
MODIFICATIONS/REACTIVATIONS

ADJU 215 Introduction to Firearms 3
Effective: Spring 2014 [Expedited]
Expedited Rationale: Course needs to be updated with correct number of lecture units/hours to follow Carnegie unit values.
MODIFY: Units, enrollment restrictions, hours, materials fee, description, outcomes, objectives, content, methods of instruction, methods of evaluation
Enrollment Restrictions: Modifying (L): Enrollment limited to students who have submitted a Live Scan Application to the State of California Department of Justice for fingerprint clearance. This course is restricted under California Penal Code Section 12021, course requires handling and possessing of firearms. Convicted felons, persons addicted to any narcotic or convicted of any offense involving the violent use of a firearm are not allowed to enroll in the course based on Penal Code Section 12021.
Distance Education Status: None.
Materials Fee Status: Requesting: $57
Articulation Status: Transfer to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review.
Program Impact:
  1. Administration of Justice A.S. Degree
  2. Associate of Science in Administration of Justice for Transfer

ADJU 215 pulled for discussion by R. CRANLEY due to some confusion about hours on the range for a course with a lecture modality. C. Hudelson provided history on the course, and explained that only a small portion of the course is allocated to range practice and that time spent does not convert to a measurable lab increment for the term. One member noted it is as if it has a practicum component. Additional questions surfaced about how the course is conducted which C. Hudelson answered. It was noted that the catalog description contained language atypical of most catalog descriptions, warning students that inappropriate conduct with a firearm would result in removal from the course. Most members agreed this was essential for the catalog description. C. Hudelson noted that this revision is taking place in preparation for what may be the POST program’s return to MJC and that the committee should anticipate seeing ADJU 216 returning next semester.

M/S/U (E. KERR, C. VAUGHN) to MODIFY ADJU 215
M/S/U (L. HATCH, M. LYNCH) to MODIFY REQUISITES for ADJU 215
M/S/U (S. CIRCLE, J. BEEBE) to ADD FEE for ADJU 215
M/S/U (J. HAMILTON, S. BERGER) to EXPEDITE MODIFICATIONS of ADJU 215

ENGL 179 Introduction to Native American Literature, Mythology, and the Oral Tradition 3
Effective: Spring 2014 [Expedited]
Rationale for Expedited Approval: We are adding the option to teach it as distance education.
MODIFY: DE Modalities, Outcomes, content
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 50 or qualification by the MJC assessment process. Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting Online
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 3B)
Rationale: The class is scheduled to be offered as distance education next semester, but currently the course outline does not have a distance education component. Additionally, we’d like to assess CLOs, as well as meet student needs online.
Program Impact:
1. CSU General Education Pattern Certificate of Achievement
2. English A.A. Degree
3. Associate of Arts in English for Transfer (pending CCCCO approval)
4. Ethnic Studies Skills Recognition Award
5. General Studies, Emphasis in Humanities A.A. Degree
6. MJC-GE Pattern
M/S/U (J. BEEBE, S. CIRCLE) to MODIFY ENGL 179
M/S/U (L. HATCH, M. LYNCH) to MAINTAIN REQUISITES for ENGL 179
M/S/U (S. CIRCLE, C. VAUGHN) to ADD ONLINE MODALITY to ENGL 179
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF ENGL 179 on GE PATTERN(S)
M/S/U (J. HAMILTON, S. BERGER) to EXPEDITE MODIFICATIONS of ENGL 179

FREN 101 French 1
Effective: Summer 2014
MODIFY: Outcomes, content, methods of instruction, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfer to CSU and UC.
General Education Status: Approved for (MJC-GE: C) (CSU-GE: C2) (IGETC: 6A)
Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix.

Program Impact:
1. Associate of Arts in Art History for Transfer
2. CSU General Education Pattern Certificate of Achievement
3. General Studies, Emphasis in Humanities A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Humanities A.A. Degree
M/S/U (J. BEEBE, S. CIRCLE) to MODIFY FREN 101
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF FREN 101 on GE PATTERN(S)

PE 120 Sports and Society
Effective: Summer 2014
MODIFY: Field trips, repeat policy, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Not approved for GE.
Rationale: Periodic review and update.

Program Impact:
1. Physical Education A.A. Degree
M/S/U (J. BEEBE, S. CIRCLE) to MODIFY PE 120

SOCIO 125 Sociology of the Family
Effective: Summer 2014
MODIFY: Hours, enrollment restrictions, description, outcomes, objectives, content, methods of instruction, methods of evaluation, textbooks, requisite skills
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfer to CSU and UC.

General Education Status: Approved for (MJC-GE: B) (CSU-D0) (IGETC: 4J)

Rationale: Updating for compliance and to align with C-ID descriptor included in Transfer Model Curriculum.

Program Impact:
1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
2. CSU General Education Pattern Certificate of Achievement
3. Human Services A.A. Degree
4. Human Services Certificate of Achievement
5. Nursing: LVN to ADN Upgrade A.S. Degree
6. Associate of Arts in Sociology for Transfer.

M/S/U (J. BEEBE, S. CIRCLE) to MODIFY SOCIO 125
M/S/U (L. HATCH, M. LYNCH) to ADD REQUISITE TO SOCIO 125
M/S/U (S. BERGER, R. CRANLEY) to MAINTAIN PLACEMENT OF SOCIO 125 on GE PATTERN(S)

NEW COURSES
(NONE)
VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

AS-T in Geology (Unique Identifier: 31852)
AA-T in Kinesiology (Unique Identifier: 31989)
AA-T in Sociology (Unique Identifier: 32038)

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes
(Nothing)
VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

SR:  
**Sheet Metal Fabricator**  
**INACTIVATE**:  
*Effective:* Summer 2014  
*Rationale:* The courses that make up the Sheet metal Fabricator Award are now part of new Design and Fabrication Skills Recognition Award.  
*M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SR: SHEET METAL FABRICATOR*

SR:  
**Shielded Metal Arc Welding**  
**INACTIVATE**:  
*Effective:* Summer 2014  
*Rationale:* The courses that make up the Shielded Metal Arc Welding Fabrication Award are now part of the new Pipe welding Skills Recognition Award. To have both awards creates an unnecessary, redundant path of training for the welding program and its students.  
*M/S/U (M. LYNCH, L. HATCH) to INACTIVATE SR: SHIELDED METAL ARC WELDING*

Application for Approval - New Credit Programs (Formerly the CCC-511)

**ADOPT:**  
**C: Manufacturing Technology (Interdisciplinary)**  
*Effective Term:* (Upon CCCCO Approval)  
*Rationale:* Food Processing and Manufacturing companies represent a major portion of employment in this valley. The majority of these companies currently send their employees to MJC to be trained or further their training in the technologies of that industry. Currently, MJC's Technical Education and Public safety Division offers training in specific areas of Agriculture Mechanics, Electronics, Machine Tool & Welding Technologies. However, there is an absence of a general, foundational platform of training that focuses on food processing and manufacturing technologies. This new program of manufacturing technology will offer an interdisciplinary approach for students to develop pathways to meet their current employers’ specific training needs or to explore professions and technologies of that industry.  
*M/S/U (M. LYNCH, L. HATCH) to ADOPT C: MANUFACTURING TECHNOLOGY (INTERDISCIPLINARY)*

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC-511)

**INACTIVATE**  
**AS: Engineering**  
*Effective:* Summer 2011  
*Rationale:* This program was discontinued as part of the program discontinuances that took place in Summer 2011. It was moved forward with other program proposals at the 10/23/13 curriculum...
IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**
   B. Adams
   B. Adams after noting three MJC ADTs were approved since the last meeting, shared that two are very close to being approved at the CCCC; English and History. Anthropology and Physics are also close to being approved, but require some minor adjustments. She noted that there are many ADT awards in progress locally in what the state refers to as “similar majors”:
   - Computer Science
   - Early Childhood Education
   - Elementary Teacher Education
   - Geography
   - Philosophy
   - Psychology
   - Political Science
   - Spanish

   To comply with SB1440 implementation deadlines by Fall 2014, it was advised that these awards be approved by the Curriculum Committee no later than December 2013 to ensure YCCD Board of Trustees and CCCC approval processes are completed before the mandated state deadline. B. Adams emphasized that C-IDs must be established first before ADTs can be developed and approved. Some divisions seem to not be aware of this and the importance of getting ADTs (100% of similar majors) approved by Fall 2014 for MJC’s compliance with SB1440. B. Adams is maintaining an ADT progress sheet that is available on the MJC curriculum website.

2. **C-ID**
   R. Cranley
   R. Cranley reported that at the state level, there are 376 finalized C-ID descriptors. She explained that she has researched all of them in the context of the MJC curriculum, and found that each descriptor has a corresponding MJC course that may be eligible for C-ID. Currently, MJC has 66 courses approved as C-IDs.

   She gave each representative a spreadsheet of all C-ID statuses for all courses in their divisions. The statuses include detailed information, such as why a particular course has been denied C-ID at this time. The spreadsheet is going to be maintained and updated on the MJC Curriculum website. It is designed to be filterable by users.

3. **CurricUNET Implementation/Issues**
   B. Adams/L. Miller
   B. Adams reported that there is an issue with the catalog year for programs. There is no available option for 2014-2015.

   S. Berger noted that there was confusion with the prompt on matching requisite skills to the appropriate requisite course objective. The existing page header reads “Match Skill to Student Learning Outcomes” which is not making sense to some faculty authors. The committee agreed with the confusing language and that it can be improved to be more precise.

   **M/S/U (S. Circle, E. Maki) to make a change to the “match goals” page header from “Match [Requisite] Skill to Student Learning Outcomes” to “Match [Requisite] Skills to Requisite Course Objectives.”**

   B. Adams will send a ticket to T. Hillyard, our Governet representative to request this change to the interface.
4. **Outcomes Assessment Workgroup (OAW)**  
   K. Ennis  
   K. Ennis spoke enthusiastically about the progress of the OAW. She noted that the meetings have changed to Fridays, and that deans have begun to participate in the process. She described it as a “well-oiled machine,” and rationalized that the shared responsibility of the faculty and deans has been beneficial to outcomes assessment at MJC. She compared the new outcomes assessment process and results to that of the curriculum committee, and remarked at how productive both teams are.

   The assessment process has been mapped, and while complex, it is running smoothly. She marveled at the volume of assessments that must be done in divisions where there are dozens of sections of a course, requiring vast aggregation and analysis of assessment results. She explained that the OAW went to great lengths to overlay the assessment cycle on the curriculum cycle to create a logical more integrated evaluation of curriculum and outcomes. At this point, the OAW is trying to get the timelines out to divisions so that departments know when courses are scheduled for assessment of outcomes. She also explained that CLOs campus-wide are in good shape. She added that CLOs are getting more integrated with outcomes, and that the consequences of misalignment of course objectives to learning outcomes is being discovered in select instances. She also explained that there are still issues of misalignment between CLOs in CurricUNET and in PiratesNet. The reasons for this are being researched and should be resolved in the coming weeks.

   PLOs are in need of more attention. Deeper questions are being raised about how PLOs should be written and formatted.

   In total, K. Ennis emphasized that the OAW is a great, productive team, and encouraged faculty to participate in one way or another.

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**X. UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   M. Robles  
   No report.

2. **Repeatability**  
   B. Adams  
   B. Adams reported that there had been three changes to the repeatability report presented at the 04/06/13 curriculum meeting. The last list was created from courses that had self-identified as repeatable and provided evidence. Over the summer, three courses were discovered to qualify for repeatability. She noted that more courses may be added to the list as departments discover that they overlooked repeats on a particular course.

   B. Adams showed the committee the CCCCO’s preliminary Credit Course Repetitions Guidelines and reminded the group that courses claiming to be repeatable must demonstrate that they fall into one of the approved categories for repeatability per Title 5, §55041. When one member rationalized that a particular course should be repeatable in her department, B. Adams emphasized the discrete difference between repetitions (rules and conditions for allowing an individual student to retake a course for credit) and repeatability (the number of times a given course can be retaken for credit by any student).

   B. Adams continued by emphasizing the role of articulation evidence in justifying whether courses are repeatable. She explained that the college may be asked to present repeatability evidence in the event of an audit. Faculty authors should take measures to gather appropriate evidence when requesting course repeatability and attach it to the CurricUNET course proposal.

   L. Miller shared that the CCCCO plans to start auditing course repeat policies in the next few years. She
anticipates that they will collect this information from what is called “Reg Retake Policy” in Datatel, which is informed by the course outline repeat policy on the COR.

REVISED 09/05/2013

As a result of Curriculum Committee action and Instruction Office implementation, the following credit courses are offered as repeatable with the start of Fall 2013 as per Title 5 §55041(a):

<table>
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<th>CRS_NAME(CB01)</th>
<th>CRS_TITLE(CB02)</th>
<th>UNITS</th>
<th>Repeats allowed</th>
<th>CREDIT</th>
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<td>MAGM-212</td>
<td>Mechanical Systems Design &amp; Evaluation 1</td>
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<td>Advanced Dairy Cattle Selection &amp; Eval</td>
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<td>Applied Piano</td>
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<td>Applied Classical Guitar</td>
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<td>Vocal Master Class</td>
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</tbody>
</table>
M/S/U (M. Lynch, E. Maki) to approve the revised repeat policies stated above.

3. Independent Study Course Outlines

B. Adams

B. Adams updated the committee on the status of Independent Study course outlines. She reminded the group of its intent to inactivate the 199 number effective Summer 2014, and that it was agreed that, for departments who wish to create a repeatable sequence of “courses related in content” or CRIC (the new term to replace “families”), that the number range of 191 to 194 should suffice. She noted that the current 199 variable unit course outlines will no longer work, because the courses have to be distinctive in content and objectives. Cutting and pasting from one Independent COR to another in a CRIC will not be acceptable in the development of CRICs for Independent Study. She noted the independent study proposal form also needs to be reviewed and revised accordingly, as it has references to repeating independent study.

Informational Items

1. Equating Courses and Repetitions

Postponed Indefinitely

L. Miller
XI. NEW BUSINESS

Informational Items

1. Curriculum Committee Training
   
   B. Adams

   B. Adams shared the FLEX number for the Curriculum Training is 5061. Those who attended will earn FLEX credit. She was pleased that, with the exception of the yet unnamed ASMJC Curriculum representative, all curriculum representatives have been trained for 2013-2014. L. Miller reported that the ASMJC president has been made aware of the need for an ASMJC representative to serve on the committee. B. Adams emphasized that this needs to be done in a timeframe that allows for the ASMJC member to be trained in time for the CCCO’s September 30, 2013 Certification of Stand Alone Training deadline.

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization
   
   L. Miller
   No Report

2. 2013-2018 Curriculum Review Matrix Modifications
   
   B. Adams

   B. Adams returned the group’s attention to the Curriculum Review Matrix 2013-2018 draft that was introduced at the annual Curriculum Training on September 6. The group would be asked today to vote on the revised structure.

   New Curriculum Review Matrix featuring Awards

   She pointed out the new inclusion of the review of Certificates, Degrees, and Skills Recognitions “awards” on the matrix, as opposed to only courses. This new element, she hoped, would draw the faculty’s collective attention to the need to regularly review academic awards for accuracy and currency. She expressed concern that there are many in the faculty who are not aware that they are responsible for ensuring the accuracy of catalog awards. In the new format, each department can see the number of courses and programs that are under its jurisdiction. She noted that the numbers of courses and awards listed are advisory only because they are dynamic, and can change with adoptions and inactivations of programs and courses throughout the year. She also noted that in instances of departments with more than one discipline, terms assigned for those programs were determined rather informally because she and L. Miller were not sure of each department’s individual needs. She went on to assure the committee that the award update meeting date is flexible. L. Miller sought clarification as to whether faculty were being encouraged only to review programs every five years per the matrix, or whether they were required to have Curriculum Committee review every five years. B. Adams confirmed that programs would be required to have committee review every five years, but could be updated more often if course changes and industry needs warranted it.

   Alignment of CurricUNET and Catalog Data

   She also spoke to problems of misalignment of program data in the catalog and in CurricUNET. She reminded the committee that it is the faculty’s responsibility to go into CurricUNET to monitor and modify programs. She advised that faculty members go into CurricUNET and check to see if it contains accurate program data, as well as an accurate representation of what programs are in the system. She advised that they compare the catalog to CurricUNET.
Alignment of Curriculum Matrix to Learning Outcomes Assessment Cycle

B. Adams also reminded the committee of the need to review and vote on J. Todd’s proposed CLO assessment cycle on page 15 of the Student Learning Outcomes Handbook. This guide has been forwarded to the Curriculum Committee as approved by the OAW and as a “living document.”

She explained that the CLO Assessment Cycle was intentionally designed to align with the existing curriculum review cycle established by the Curriculum Review Matrix. She noted that while the CurricUNET approval stream to facilitate this review did not yet reflect this new process, the CLO Assessment Cycle was a separate issue that required the committee’s vote. The CLO Assessment establishes how and when learning outcomes are reviewed in the context and timelines of curriculum review and program review.

M/S/U (L. HATCH, S. CIRCLE) to approve the CURRICULUM REVIEW MATRIX for 2013-2018 and the CLO ASSESSMENT CYCLE

XII. PUBLIC COMMENT

S. Circle sought feedback on a question brought to her by an individual faculty member. How can students taking noncredit courses opt to complete those courses for credit. There was animated discussion. S. Kincade explained that the question had been brought to her attention by the dean of the division and that she was looking into it. She added that there may have been confusion about the concepts of noncredit versus “not for credit.” It was collectively determined this question was not a concern of the curriculum committee’s at this time.