explained that course revisions do not have to show that they have been made as result of assessment. B. Adams shared that this topic was also discussed at the annual curriculum training where some members had expressed concern about the addition of this prompt, and the discussion began there so committee members would be aware of the proposal on today's agenda. S. Circle immediately expressed concern, stating that outcomes assessment is really about teaching and learning, not about curriculum. J. Todd countered by explaining that everything we do at the institution is tied to student learning and success, and that indeed, curricular modifications can result from outcomes assessment. Many members provided examples. Additional concern was shared that this data could be used punitively. J. Todd stated that he understands that fear; however, the Senate has an MOU which indicates that outcomes assessment is not to be used for evaluation of faculty. This is merely a way we can show consider curriculum change in relation to outcomes assessment.

3. Course Learning Outcomes in the Curriculum Review Process

B. Adams presented a draft of resolution rationalizing and resolving that the Curriculum Committee will now evaluate the alignment of course learning objectives to course learning outcomes, and recommend to the Academic Senate that this review take place during a discipline's regularly scheduled curriculum review cycle. The Resolution follows:

M/S/U (L. Hatch/C. Mulder) to APPROVE Resolution: F12-CC1

Modesto Junior College
Curriculum Committee
A Standing Committee of the Academic Senate
Resolution: F12-CC1

Curriculum Review Matrix and Review of Course Learning Outcomes

Proposed by: Barbara Adams, Curriculum Co-Chair

Whereas: Per ACCJC Accreditation Standard IIA, an institution must offer high-quality instructional programs in recognized and emerging fields of study that culminate in identified student outcomes leading to degrees, certificates, employment, or transfer to other higher education institutions or programs consistent with its mission, and instructional programs are systematically assessed in order to assure currency, improve teaching and learning strategies, and achieve stated student learning outcomes; and

Whereas: The ACCJC Rubric for Student Learning Outcomes states, “There is recognition of existing practices such as course objectives and how they relate to student learning outcomes” within the implementation level of awareness; and

Whereas: Modesto Junior College Recommendation 2 in the ACCJC action letter dated February 1, 2012 states, “The team recommends the college attain the level of proficiency according to the ACCJC Rubric for Student Learning Outcomes by 2012. The college must ensure faculty members differentiate between course learning outcomes and course objectives. It must also establish clear standards for assessing course learning outcomes that will inform course-level curricular and pedagogical improvement…”; and

Whereas: During the spring 2012 semester, the Curriculum Committee began discussion of a revision to the current curriculum review cycle process to include a systematic, cyclical review of course learning outcomes and their alignment with course objectives; and

Therefore: Be it resolved that the Curriculum Committee acknowledges the importance of meeting Accreditation Standards, specifically Standard IIA, and ACCJC Recommendations.

Therefore: Be it further resolved, that effective Fall 2012, in addition to the current fields reviewed for updated courses within the scheduled 5-year curriculum review matrix, the curriculum
review process will include a thorough review of course learning outcomes and their alignment with course objectives.

Therefore: Be it further resolved, the MJC Curriculum Committee recommends the MJC Academic Senate approve the revision to the curriculum review process to incorporate review of course learning outcomes and their alignment with course objectives for courses proposed during the discipline’s regular curriculum review cycle.

Informational Items

1. Policies for Prerequisites/Corequisites/Advisories  
   **M. Robles**  
   No report

2. CCCC0 Curriculum Inventory  
   **B. Adams**  
   B. Adams shared that she originally hoped to present the new CCCC0 Inventory to the Committee, but that the system is not yet online. She stated that it appears to have some promising new features for use by faculty.

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update  
   **B. Adams/L. Miller**  
   B. Adams noted that the committee could see how progress is moving in CurricUNET on features recently implemented. L. Miller wanted to bring the committee’s attention to the new Course Comparison Summary Report, explaining that it now fully automates comparing one version of a course to another, as opposed to the Course Compare report. She encouraged representatives to use the field to get a quick overview of how a course has changed between one version and the next.

XIII. PUBLIC COMMENT

*Meeting adjourned at 4:47 PM*
5. Use of NMR, IR and other spectrum to determine an unknown organic compound.

University Preparation, Emphasis in Chemistry PLOs withdrawn from agenda due to knowledge that an almost identical PLO had been removed from the AS-T: Geology for myriad reasons after lengthy email dialog between Geology faculty, the Assessment Coordinator, curriculum staff and the division dean.

AS: University Preparation, Emphasis in Physics
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation Physics, the student will be prepared to:

1. Use the Scientific Method to collect and analyze data in forming conclusions and to verify physical principles through experimentation.
2. Solve problems and predict outcomes in nature using physical laws.
3. State and apply physical concepts to explain phenomena encountered in our everyday world.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

4.

AS: University Preparation, Emphasis in Health & Physical Education
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Health & Physical Education the student will be prepared to:

1. Demonstrate a working knowledge of the anatomy, physiology, and microbiology of the human body in order to enter the nursing program.
2. Succeed in the nursing board exams in sections related to these disciplines.

Hearing no objections, the committee was notified of the proposed Program Learning Outcomes.

AS: University Preparation, Emphasis in Biological Science
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the A.S. Degree in University Preparation, Biological Sciences the student will be prepared to:

1. Demonstrate a working knowledge of the anatomy, physiology, and microbiology of the human body in order to enter the nursing program.
2. Succeed in the nursing board exams in sections related to these disciplines.

University Preparation, Emphasis in Biological Sciences PLOs withdrawn because concerns about science outcomes and the requirements of the program appearing very similar to the outcomes for the university Preparation, Emphasis in Health and Physical Education.

AS: University Preparation, Emphasis in Environmental Sciences
Effective: Summer 2012, Expedited To ensure accreditation compliance
Modify: Program Learning Outcomes (adopt)

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes,
AGM 241 Diesel Engine Principles  
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.
MODIFY: Materials fee, content, enrollment restrictions, requisite skills, typical assignments, textbooks, objectives, methods of evaluation
Enrollment Restrictions: Requesting: (A) before enrolling in this course, students are strongly advised to satisfactory complete AGM 289 or satisfactorily complete AUTEC 289
Distance Education Status: None
Materials Fee Status: Increasing fee from $10 to $25
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:
  1. Basic Heavy Equipment Technician Certificate of Achievement
  2. Mechanized Agriculture A.S. Degree
  3. Mechanized Agriculture Technician Certificate of Achievement
AGM 241 pulled for discussion by S. Circle due to the fact that Reviewer comments appear to not have been addressed. A Method of Instruction (MOI) appeared to be an assignment. M. Boyd decided on behalf of the author to omit the MOI in favor of moving forward.
M/S/U (C. MULDER, E. MAKI) to MODIFY AGM 241
M/S/U (L. HATCH, S. CIRCLE) to MODIFY REQUISITES for AGM 241
M/S/U (S. CIRCLE, M. BOYD) to MODIFY FEE for AGM 241
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 241

AGM 243 Heavy Machinery Electrical System  
Effective: Expedited Summer 2013
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.
MODIFY: Enrollment restrictions, materials fee, content, objectives, textbooks, requisite skills, learning outcomes
Enrollment Restrictions: Maintaining: (A) before enrolling in this course, students are strongly advised to have successfully completed AGM 241. Removing: (A) AGM 241 (cross-listing was inactivated on 04/10/12)
Distance Education Status: None
Materials Fee Status: Increasing fee from $25 to $50
Articulation Status: Transfer to CSU
General Education Status: Not approved for GE
Rationale: This course is up for mandated review
Program Impact:
  1. Basic Heavy Equipment Technician Certificate of Achievement
M/S/U (S. CIRCLE, P. UPTON) to MODIFY AGM 243
M/S/U (L. HATCH, S. CIRCLE) to MODIFY REQUISITES for AGM 243
M/S/U (S. CIRCLE, M. BOYD) to MODIFY FEE for AGM 243
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 243
MATH 121  
Pre-Calculus 1  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Course needs to be reviewed to assure C-ID status.

**MODIFY:** Methods of Instruction, typical assignments, textbooks, objectives, methods of evaluation  
Enrollment Restrictions: Maintaining: (P) satisfactory completion of MATH 90 or qualification by the MJC assessment process  
Distance Education Status: Maintaining Hybrid  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
General Education Status: Approved for (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)  
Rationale: This minor revision is being enacted to assure C-ID status for this course.

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement  
2. Engineering Technology A.S. Degree  
3. General Studies, Emphasis in Language and Rationality A.A. Degree  
4. MJC-GE Pattern A.A. Degree Major  

**M/S/U (S. CIRCLE, P. UPTON) to MODIFY MATH 121**  
**M/S/U (L. HATCH, S. CIRCLE) to MAINTAIN REQUISITES for MATH 121**  
**M/S/U (L. HATCH, K. ENNIS) to MAINTAIN DE for MATH 121**  
**M/S/U (M. ADAMS, M. LYNCH) to MAINTAIN PLACEMENT OF MATH 121 on GE PATTERN(S)**  
**M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of MATH 121**

NEW COURSES

ART 129  
Figure Drawing 2  
Effective: Expedited! Summer 2013  
Rationale for Expedited Approval: Comply with change in law regarding repeatability.

**ADOPT**  
Enrollment Restrictions: Requesting: (P) Satisfactory completion of ART 123  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfers to CSU and UC  
General Education Status: Requesting (MJC: Activities)  
Rationale: "Areas of Progress: By continuing this course of study, students will deepen and broaden their knowledge and understanding of the course objectives. In the second semester course work and critiques will target improvement in the areas of composition, control of materials, presentation of subject matter, and presentation of work. In the second semester students will focus on the area on concept, and will be encouraged to produce bodies of work in which individual pieces are related through content."

**Program Impact:**
Stand Alone  

**ART 129 pulled for discussion by P. Upton,** who noted that the CLOs and Learning Objectives were identical. This was a new issue facing the committee. Under whose jurisdiction would this fall? Are they, in effect, more appropriate as CLOs or Learning Outcomes? K. Ennis remarked that they are very robust, well written outcomes. J. Todd informed the group that objectives should inform outcomes. B. Adams noted that changes to objectives are the purview of the Curriculum Committee, and if the OAW recommended revisions to the objectives in light of any course learning outcome revisions, that they would need to reappear before committee for review. She reminded the committee that CLOs do not appear on the course outline of record (COR), and the committee’s charge is to review the components of the COR and ensure it is an integrated COR. Some asked if the course should be approved or sent back to author for revisions. E. Maki noted the need for expedited review to facilitate creating a family to comply with repeatability changes.  

**M/S/U (E. KERR, S. CIRCLE) to ADOPT ART 129**
AGM 245  Diesel Engine Fuel systems & Diagnosis  
Effective: Expedited Summer 2013  
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.  
MODIFY: Methods of instruction, objectives, methods of evaluation  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: This course is up for mandated review  
Program Impact:  
1. Advanced Heavy Equipment Technician Certificate of Achievement

M/S/U (S. CIRCLE, P. UPTON) to MODIFY AGM 245  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 245

AGM 280  Mobile Machinery Hydraulic Systems  
Effective: Expedited Summer 2013  
Rationale for Expedited Approval: Course was submitted for 10/23/12 meeting, appeared on the agenda, was withdrawn and subsequently revised per discussion at the 10/23/2012 meeting.  
Enrollment Restrictions: Removing: (A) before enrolling in this course, students are strongly advised to satisfactorily complete AG 280 and (AGM 215 or AGM 220)  
Distance Education Status: None  
Materials Fee Status: Maintaining fee of $10  
Articulation Status: Transfer to CSU  
General Education Status: Not approved for GE  
Rationale: This course is up for mandated review  
Program Impact:  
1. Basic Heavy Equipment Technician Certificate of Achievement  
2. Mechanized Agriculture A.S. Degree

AGM 280 pulled by K. Ennis due to concerns about the course learning outcomes (CLOs) acting on her role as Outcomes Assessment Workgroup (OAW) liaison. J. Todd interjected to explain that, since the last meeting, the OAW has developed a stronger process for reviewing CLOs. Lengthy discussion ensued. What is the role of the committee in reviewing CLOs? What is the sequence? How is feedback exchanged? It was mentioned that this topic would resurface later in the meeting. K. Ennis withdrew her remarks and concerns. P. Upton noted that one of the MOI seemed like assignments. It was identical to an MOI for AGM 241. M. Boyd decided on behalf of the faculty author to delete the MOI in the interest of moving forward. 

M/S/U (P. UPTON, M. GARCIA) to MODIFY AGM 280  
M/S/U (L. HATCH, S. CIRCLE) to REMOVE REQUISITES for AGM 280  
M/S/U (S. CIRCLE, M. BOYD) to MAINTAIN FEE for AGM 280  
M/S/U (C. MULDER, E. MAKI) to EXPEDITE MODIFICATIONS of AGM 280
### MODIFICATIONS/REACTIVATIONS

<table>
<thead>
<tr>
<th>AGM 50</th>
<th>Preparation for Mechanical Technology</th>
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<tr>
<td><strong>Effective:</strong> Summer 2014</td>
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<tr>
<td><strong>MODIFY:</strong> Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes.</td>
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<td><strong>Enrollment Restrictions:</strong> None</td>
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<td><strong>Distance Education Status:</strong> None</td>
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<td><strong>Materials Fee Status:</strong> Increasing fee from $25 to $35</td>
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<td><strong>Articulation Status:</strong> Does not transfer</td>
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<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td><strong>Rationale:</strong> Periodic review. Agriculture Mechanics Scheduled review is Fall 2012</td>
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<td><strong>Program Impact:</strong></td>
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<td>Stand Alone</td>
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<tr>
<td>M/S/U (M. Garcia, K. Ennis) to MODIFY AGM 50</td>
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<td>M/S/U (M. Boyd, M. Lynch) to MODIFY FEE for AGM 50</td>
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<tr>
<th>AGM 200</th>
<th>Introduction to Mechanical Technology</th>
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<td><strong>Effective:</strong> Summer 2014</td>
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<td><strong>MODIFY:</strong> Materials fee, content, typical assignments, textbooks, objectives, methods of evaluation, methods of instruction, outcomes.</td>
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<td><strong>Articulation Status:</strong> Transfer to CSU</td>
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<td><strong>General Education Status:</strong> Not approved for GE</td>
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<td><strong>Program Impact:</strong></td>
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<td>1. Agricultural Science A.S. Degree</td>
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<td>3. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>4. Agriculture Laboratory Technician A.S. Degree</td>
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<td>5. Agriculture Laboratory Technician Certificate of Achievement</td>
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<td>6. Agriculture: Sales, Service A.S. Degree</td>
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<td>7. Agriculture: Sales, Service Technician Certificate of Achievement</td>
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<td>8. Animal Science A.S. Degree</td>
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<td>9. Commercial Floristry Technician Certificate of Achievement</td>
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<td>10. Crop Science A.S. Degree</td>
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<td>11. Dairy Industry A.S. Degree</td>
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<td>12. Dairy Science A.S. Degree</td>
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<td>13. Environmental Horticultural Science A.S. Degree</td>
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<td>14. Food Processing Certificate of Achievement</td>
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<td>15. Food Processing A.S. Degree</td>
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<td>16. Food Processing Certificate of Achievement</td>
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<td>17. Forestry A.S. Degree</td>
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<td>18. Forestry Technician Certificate of Achievement</td>
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<td>19. Fruit Science A.S. Degree</td>
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<td>20. Heavy Machinery Management Certificate of Achievement</td>
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<td>21. Landscape and Park Maintenance Certificate of Achievement</td>
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<td>22. Mechanized Agriculture A.S. Degree</td>
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<td>23. Mechanized Agriculture Technician Certificate of Achievement</td>
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<td>24. Nursery Production Certificate of Achievement</td>
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<td>25. Poultry Science A.S. Degree</td>
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<td>26. Recreational Land Management A.S. Degree</td>
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<td>27. Soil Science A.S. Degree</td>
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<tr>
<td>28. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis</td>
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VI. PROGRAM NOTIFICATION AGENDA

Chancellor’s Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

Chancellor’s Office Denials: PROGRAMS

Chancellor’s Office Updates

Program Learning Outcomes

AS-T: Administration of Justice
Effective: Summer 2013, Expedited!
Rationale for Expedited Approval: To ensure the accuracy of PLOs and elective course options for TMC application
Rationale: An elective course was erroneously included in the TMC template. It has been removed from the TMC template because it was intended for inactivation.
Modify: elective course options, program learning outcomes

EXPECTED LEARNING OUTCOMES

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in Nursing will be able to:

1. Explain the roles that the three components of the administration of justice system play in society and how these components interact with one another to provide public safety.
2. Define the role of policing and recognize importance of building and maintaining favorable community relations.
3. Interpret, assess and compare competing types of evidence and data.
4. Identify the legal and societal restrictions placed by society on the administration of justice system in carrying out its role or providing for the public safety of society.

Hearing no objections, the committee was notified of an elective course removal from the TMC template and proposed program learning outcomes for the AS-T in Administration of Justice.

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

(NONE)

Program Changes that do not require Chancellor’s Office Notification/Application

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(None)
1. **Transfer Model Curriculum**  
   **B. Adams**  
   [http://www.c-id.net/degreereview.html](http://www.c-id.net/degreereview.html)

   B. Adams reported that TMCs in Philosophy and Spanish have been finalized at the state. Stephanie of the Chancellor’s Office has notified Letitia Miller that MJC’s Studio Arts and Administration of Justice programs need only a couple of revisions and they will be approved. The above link takes viewer to the C-ID website where one can see the current finalized TMCs. The C-ID and Chancellor’s Office websites are both good resources for learning more about C-IDs. Barbara will be offering another TMC workshop on Wednesday, February 27 from 2:30 – 5:30. The committee was reminded when discussing TMCs to stress that C-IDs must be submitted by R. Cranley before TMCs may be submitted.

2. **C-ID**  
   **R. Cranley**

   R. Cranley reported that there are 360 finalized descriptors. Thirty-seven MJC courses have been approved. Five expire 2/28/13 and three expire on 6/29/13. Ninety-three courses are in the process of being reviewed. Some are not having a lot of activity, but eleven have been conditionally approved. Four have been denied.

   Ruth shared responses to from C-ID staff to concerns raised by President Stearns and VPI Kincade, stating that community colleges have the option NOT to submit their CORs for C-ID review, if it is not included in a TMC or AA-T/AS-T aligned degree. Additionally, in response to a concern raised by L. Miller regarding expedited courses, Ruth learned that when CORs are submitted in C-ID, there is an option to post-date the effective date up to 1 year in the future. For example, if a COR is submitted now (Spring 2013), effectively, the college can put their "effective date" as Spring 2014. C-ID does not require the immediate implementation of a COR. A Spring 2014 effective date will work.

   Ruth added that she would like to see the topic of expedited approvals added to a future agenda when Susan Kincade could be in attendance.

3. **CurricUNET Implementation/Issues**  
   **B. Adams/L. Miller**

   M. Adams asked if it would be possible to make a change within CurricUNET so that when course changes are made, the "need to review" check goes away. Currently it does not and creates some confusion as it may appear that an already reviewed course still needs review. B. Adams will check to see if the change can be made.

4. **Outcomes Assessment Workgroup**  
   **K. Ennis**

   K. Ennis reported that the Outcomes Assessment Workgroup is in negotiations with Lit & Lang for this slate of courses. S. Circle is doing changes for three courses: ENGL 101, ENGL 102, ENGL 103. Course Learning Outcomes need to be updated for ENGL 102 to differ from objectives. Other changes were discussed. Shelley will work with Kathleen to change the CLOs for ENGL 101, ENGL 102, ENGL 103 so the corrections may be submitted to the OAW.

**X. UNFINISHED BUSINESS**

**Action Items**

1. **Policies for Prerequisites/Corequisites/Advisories**  
   **M. Robles**

   K. Ennis reported in Martha Robles’ absence. In the past, it could be difficult to get communication and computational prerequisites in place because of statistical validity. Title 5 changes now allow colleges to use content review to demonstrate that the prereq is needed for a course, once they identify and approve a process. Implementation is being discussed in order to manage enrollment spikes in prerequisite courses, i.e. English and math or declines in courses that would now require completion of prereqs. It is likely that courses will only be allowed to add a prerequisite during their 5-year cycle of review. The next meeting is scheduled for Tuesday, February 26 at 2:30 p.m.