I. OVERVIEW

The following information will appear in the 2015 - 2016 catalog

GUIDE 110—INTRODUCTION TO COLLEGE

Formerly listed as: GUIDE - 110: Educational Planning

9.00 Lecture Hours

Recommended for Success: Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or satisfactorily complete READ 40 or qualification by the MJC assessment process.

Acquaints MJC students with the college, its curriculum, facilities, services, academic regulations, vocational and certificate programs, degree and transfer requirements. Students may complete a conference with a counselor individually, in a group, or online to develop an educational plan according to each student's needs and goals. Recommended for students who already have an educational goal and a tentative major selected. Field trips are not required. Not repeatable. (P/NP Only) Transfer: (CSU) (CC: GUIDE 107) Local Requirement: (Guidance)

II. LEARNING CONTEXT

Given the following learning context, the student who satisfactorily completes this course should be able to achieve the goal specified in Section III, Desired Learning:

A. COURSE CONTENT

1. Required Content:

   A. Post secondary educational overview and purpose

   1. Vocational training

      a. courses

      b. certificate programs

      c. associate degree programs

      d. baccalaureate programs

   2. Lower division preparation for transfer

      a. general education

      b. preparation for a major

   3. CA system of higher education

      a. Community college
b. CSU/UC

c. Independent

B. Educational goals in context of life goals

C. Tentative choice of appropriate educational goal(s)

D. Skills needed for success

1. Approaches to learning
2. Time management
3. Study skills
4. Library and research skills
5. Using college resources effectively
6. Using online resources

E. Educational planning

1. Educational alternatives and associated requirements
   a. courses and prerequisites (including testing)
   b. certificate programs
   c. vocational programs
   d. transfer programs
   e. competencies
   f. admissions requirements for transfer programs

2. Developing a detailed educational plan

B. ENROLLMENT RESTRICTIONS

1. Advisories

   Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 49 or satisfactorily complete READ 40 or qualification by the MJC assessment process.

2. Requisite Skills

   Before entering the course, the student will be able to:

   A. Demonstrate basic writing skills
   B. Demonstrate basic reading skills

C. HOURS AND UNITS
### METHODS OF INSTRUCTION (TYPICAL)

Instructors of the course might conduct the course using the following method:

1. Lecture/discussion
2. Individual and small group discussion
3. Use of media presentations
4. Structured problem-solving exercises
5. Online instruction
6. Guest speakers

### ASSIGNMENTS (TYPICAL)

1. **EVIDENCE OF APPROPRIATE WORKLOAD FOR COURSE UNITS**

   *Time spent on coursework in addition to hours of instruction (lecture hours)*

   A. Daily or weekly readings
   B. Daily or weekly homework assignments
   C. Daily or weekly on-line research on related topics
   D. Daily or weekly quizzes

2. **EVIDENCE OF CRITICAL THINKING**

   *Assignments require the appropriate level of critical thinking*

   A. Students will examine and assess selected readings.
   B. Students will develop an educational plan based on their career goals.
   C. Students will discover and use various learning resources and student support services available to them on campus.
   D. Students will compare the differences between the Career Technical Education Pathway, the University Preparation Pathway and the Associate Degrees to Transfer to choose which one is best for their respective goals.
   E. Students will identify on-line resources such as CSUMentor, ASSIST, ucop and others to use with their educational and career goals.

### TEXTS AND OTHER READINGS (TYPICAL)


2. Other: http://www.cccco.edu
   http://csumentor.edu
III. DESIRED LEARNING

A. OBJECTIVES

1. Required Objectives
Upon satisfactory completion of this course, the student will be able to:

a. Summarize the role of community colleges in the context of post high school educational opportunities.

b. Identify their educational goals in the context of their life goals.

c. Identify the skills needed to be successful in college and how to obtain them.

d. Identify MJC regulations, procedures, and curricula requirements, including certificate, vocational degree, and transfer requirements.

e. Complete a detailed Educational Plan based on current educational objectives.

IV. METHODS OF EVALUATION (TYPICAL)

A. FORMATIVE EVALUATION

1. Class participation
2. Written assignments
3. Quizzes on daily or weekly lectures
4. Problem-solving exercises

B. SUMMATIVE EVALUATION

1. Student Educational plan
2. Conference with a counselor
GUIDE - 110: Introduction to College

Course Learning Outcomes

Upon satisfactory completion of this course, the student should be prepared to:

1. Use the MJC catalog to find information about the various academic and vocational programs the college offers, requirements for degrees, certificates and transfer programs.
2. Develop an accurate educational plan based on student educational goal.
3. Identify student support services and campus resources to assist them in being successful at Modesto Junior College.
DE Addendum

PREPARED BY: Marcos Garcia
COURSE PREFIX AND NUMBER: GUIDE 110
COURSE TITLE: Introduction to College
EFFECTIVE DATE: 01/11/2016

DISTANCE EDUCATION: ONLINE COURSE All class time is done online. Students must have access to a computer and the Internet. Course has no on-campus meetings.

METHOD OF INSTRUCTION:
- Telephone Contact
- E-mail
- Asynchronous Discussion
- Viewing Text-based Materials
- Web or Computer-based Activities
- Written Assignments
- Reading Course Materials
- Other Assigned Readings
- Quizzes, Exams, and Surveys

CHECK BELOW THE METHODS THAT WILL ENSURE APPROPRIATE INSTRUCTOR/STUDENT CONTACT AS REQUIRED BY TITLE 5:

DESCRIBE HOW THE METHODS SELECTED WILL ALLOW STUDENTS TO MEET THE COURSE LEARNING OUTCOMES OF THE COURSE:
Online Guide 110 instructors use a variety of tools to ensure that the instructor and students have adequate contact during the course. For instance, instructors often ask students to e-mail and/or call with questions and concerns. Instructors and students often use Discussion Boards to share knowledge. Instructors can verify that students enter into Blackboard and complete assignments on a regular basis.

ARE THE METHODS OF EVALUATION DIFFERENT FROM THOSE LISTED ON THE APPROVED COURSE OUTLINE?
IF SO, IN WHAT WAYS DO THEY DIFFER?
No, the methods of evaluation are the same as listed on the course outline.

DE Addendum

PREPARED BY: Marcos Garcia
COURSE PREFIX AND NUMBER: GUIDE 110
COURSE TITLE: Introduction to College
EFFECTIVE DATE: 01/11/2016

DISTANCE EDUCATION: MIXED MODALITIES/HYBRID COURSE Some, but not all, class time is replaced by distance education. Students must have access to a computer and the Internet. Course has one or more on-campus meetings.

Describe this hybrid option. Typically, what parts of the course are done face-to-face? Typically, what parts are done online?
Hybrid modality utilized for this course will be 10% focused on individual meetings with the instructor to
enhance the retention experience. In addition students are encouraged to contact the course instructor via email, telephone, or make arrangements to see the instructor face to face when they need additional assistance. The other 90% online component will enable the student to utilize many different learning modalities.

**METHOD OF INSTRUCTION:**

- On Campus Orientation Sessions
- Telephone Contact
- E-mail
- Synchronous Chat
- Asynchronous Discussion
- Individual Meetings
- Viewing Text-based Materials
- Viewing video/audio Materials
- Listening to audio-only materials
- Web or Computer-based Activities
- Written Assignments
- Reading Course Materials
- Other Assigned Readings
- Quizzes, Exams, and Surveys

**CHECK BELOW THE METHODS THAT WILL ENSURE APPROPRIATE INSTRUCTOR/STUDENT CONTACT AS REQUIRED BY TITLE 5:**

**DESCRIBE HOW THE METHODS SELECTED WILL ALLOW STUDENTS TO MEET THE COURSE LEARNING OUTCOMES OF THE COURSE:**

Students will complete online assignments, individual meeting activities, assigned readings, audio/video activities, quizzes/tests. These are designed to enable the student to meet the course learning goals.

**ARE THE METHODS OF EVALUATION DIFFERENT FROM THOSE LISTED ON THE APPROVED COURSE OUTLINE? IF SO, IN WHAT WAYS DO THEY DIFFER?**

No, methods of evaluation are the same as listed on the course outline.