Board of Trustees Members Present: Lynn Martin, Don Viss, Anne DeMartini, Darin Gharat, Leslie Beggs

Others Present: Jane Harmon, Jill Stearns, Angela Fairchilds, Gina Leguria, Dan Duffy, Graciela Molina, Coni Chavez, Jann Mathies (Recorder)

1. OPEN SESSION AGENDA

1.1 Call to Order
Chair DeMartini called the meeting to order at 2 p.m.

1.2 Public Comments
There were no comments from the Public.

2. DISCUSSION

2.1 Meeting with Search Consultant from Community College Search Services
Dr. Fran White greeted the Board and requested that the Board bring ideas as to what they are looking for in a new leader; skills, attributes, professional characteristics, etc. and how that would come together within the Chancellor Profile they spent a great deal of time creating last summer. Trustees suggested a variety of edits and Vice Chancellor of Human Resources Gina Leguria made the edits on the Chancellor Profile Brochure which was projected on the overhead during the meeting. The final Timeline for the Chancellor Search 2017 was accepted. To access the final Chancellor Brochure, click on the hyperlink.

Chair DeMartini reported that she, Trustee Gharat, and Trustee Beggs would be her appointments to the Chancellor Search Committee. The application deadline for the Chancellor position is March 3, 2017.

3. CLOSED SESSION

3.1 Pursuant to G.C. Section 54957 - Discipline/Dismissal/Release/Appointment

3.2 Pursuant to G.C. Section 54956.9 (a) (b) - Conference with Legal Counsel - Dennis and Kendall Gervin vs. Yosemite Community College District, Superior Court of California, County of Stanislaus, Case #2006346

4. RECONVENE TO OPEN SESSION

Present at 5:30 p.m.
Board of Trustees Present: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs, Student Trustee Siegfried Guentensperger
Others Present: Jane Harmon, Jill Stearns, Angela Fairchilds, Gina Leguria, Dan Duffy, Brian Sanders, Al Alt, James Todd, Debbi Partridge, Curtis Martin, Jim Sahlman, Dorothy Pimentel, Wendy Griffiths-Bender, Michelle Christopherson, Kim Carter, John Black, Lloyd Jackson, Brandon Price, Margo Guzman, Howard Coit, Matt Kennedy, Alicia Salcedo, Jeff Swank, Mary Ann Rogers, Cirilo Torres, Nan Austin, Graciela Molina, Coni Chavez, Jann Mathies (Recorder)

4.1 Pledge of Allegiance to the Flag

The Pledge of Allegiance to the Flag preceded formal Board action.

4.2 Report Out from Closed Session

There was no reportable action to report.

4.3 Appoint Secretary to the Board of Trustees

The Board of Trustees appointed Interim Chancellor Jane Harmon as Secretary to the Board of Trustees.

4.4 Approval of Minutes of the December 7, 2016, Board of Trustees Special Meeting

A request was made by Chair DeMartini to correct the December 7, 2016, Board of Trustees Special Meeting, as the following text (in italics) was accidentally omitted:

A motion was made by Tom Hallinan and seconded by Anne DeMartini to continue any discussion or vote until the December 14, 2015, regular meeting when the new Trustees will be sworn in.
Yes: Tom Hallinan, Mike Riley, Anne DeMartini
No: Don Viss, Lynn Martin, Abe Rojas
Absent: Linda Flores
Motion failed

Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Special Meeting on December 7, 2016, as amended.
Motion by Darin Gharat, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

4.5 Approval of Minutes of the December 14, 2016, Board of Trustees Regular Meeting immediately after public comments.

Chair DeMartini reported that, as a courtesy to those who had travelled a great distance to report at the meeting, Item 7.1 Previous Course Cancellations at Columbia College and Item 6.3 2015-2016 Audit Report were taken out of order and presented immediately after Public Comments. She reported she was not requesting a change to the Minutes; however, in the future when Agenda items are taken out of order, it will be reflected in the Minutes.

Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Regular Meeting on December 14, 2016, with the above notation.
Motion by Darin Gharat, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

4.6 Consideration to Enter into an Agreement for Interim Chancellor

Resolution: That the Board of Trustees enter into an Agreement with Jane Harmon, Ph.D., as Interim Chancellor.
Motion by Abe Rojas, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs
4.7 Public Comments

There were no comments from the public.

5. REPORTS AND INFORMATION ITEMS

5.1 Accreditation Update

Columbia College Vice President of Student Services Brian Sanders reported that Columbia College was involved in 3 essential activities as the fall semester concluded - 1) faculty were inputting data using a new software system called eLumen and it went quite well, 2) over the holiday break, numerous colleagues were writing significant portions of the accreditation report; focusing not so much on the daily matters but the big picture, and 3) Columbia College changed the focus of Flex Day focusing entirely on Student Learning Outcomes (SLO). Columbia College was really doing the work of SLO's - Standard II.A.3 - The work done on SLO Day showed that, in addition to individual course assessments, time was spent taking collectively all the assessments gathered in the fall, avoiding being buried in data, but ruminating on the assessments. Vice President Brian Sanders reported that Columbia College is right on target regarding the timeline for work on Accreditation.

MJC President Jill Stearns reported that they were also very busy at MJC with productive writing over the holiday break. Special thanks to Sarah Schrader, Gina Leguria, Kathren Pritchard, Judy Lanchester, Dan Duffy, Jeff Swank and Jennifer Ahlswede for their leadership of Central Services portions of the narrative and their willingness to be part of the writing team for Columbia College and MJC for the critical pieces where Central Services provides much of the service to the colleges in very specific areas. Since meeting last month there has been a major change at MJC. Vice President of Instruction Brenda Thames, who also served as the Accreditation Liaison Officer, has been selected to serve as the President of West Hills College Coalinga and begins her new role on February 1st. In an effort to be certain none of the momentum is lost, the writing team convened this week and made modifications to the work plan and there are new assignments to ensure timelines are met. The team will hold a weekly meeting. Dr. James Todd is going to serve as the College Accreditation Liaison Officer. MJC has also created an updated plan for review and feedback and Faculty Accreditation Chair Dr. Nancy Sill will be engaging with the councils and committees and take the opportunity to be in front of groups across the MJC campus to encourage others to be in the document and provide the critical feedback to insure what is produced is the highest quality possible.

5.2 Constituency Reports

Associated Students of MJC (ASMJC) - Student Trustee Siegfried Guentensperger reported ASMJC President Errin Bass to be running late and would be available to report upon arrival.

Yosemite Faculty Association (YFA) - YFA President Jim Sahlman gave a presentation on "Other Duties as Assigned" with a focus on Accreditation. He reported there is concern among the YFA regarding the workload and the new timeline, which has shortened the time for completion of Accreditation work. He commented faculty want it done right, but they have other duties to consider. In response to a question by Trustee DeMartini, MJC President Jill Stearns reported that Standard IV is up on the College website and they are on target for all to be up by the end of the week.

Associated Students of MJC - ASMJC President Errin Bass arrived and reported ASMJC had collected over 100 questionnaires with responses from students. The next meeting for ASCC is next Tuesday at 3 p.m.

California Schools Employee Association (CSEA) - CSEA President Debi Partridge congratulated newly elected and re-elected Board members. She expressed appreciation regarding collaboration of colleagues and shared several stories of students being assisted by various faculty and staff, making it easier for students to succeed.
Faculty Representative to the Board - Michelle Christopherson reported she met with Trustee Gharat and Trustee Beggs. She commented she agrees with what Jim Sahlman said. Participatory Governance takes time and is legally required. There is interest in seeing (accreditation) drafts to move the process forward. She shared she was happy to hear that President Stearns stated the drafts would be up by the end of the week. In response to requests that all constituency reports be in the Minutes, Interim Chancellor Harmon reported there will be concise summaries going forward.

Academic Senate of Columbia College - Columbia College Academic Senate President Wendy Griffiths Bender highlighted the Curriculum Committee, Chair Kathy Schultz and Articulation Officer Elizabeth Pfleging. Recently, changes have been made to the following departments and programs: Hospitality Management, Math, Digital Media, Child Development, Counseling, Art, English, Science and Math; it was also reported that Columbia College has added two new Associate Degrees for Transfer: AS-T Biology, and AS-T Chemistry. She reported on increase and decrease in courses, cross college initiatives including common registration systems, revised course numbering and improved curriculum.

Academic Senate of Modesto Junior College - MJC Academic Senate President Curtis Martin reported on "What We Do Well". Even though the current completion rates are on par with the State, it is staggering that it takes about 6 years to finish a 2 year degree. He reported concern about connecting better in multiple ways and smoothing the way for students. Specifically, English 45 combines two entry level classes (49 and 50, which were gateways to English 101) and is an accelerated course. It cuts exit points for students. Faculty say it is extremely successful to this point. He mentioned accreditation program review, the Educational Master Plan, and professional development as well.

Leadership Team Advisory Council (LTAC) - no report this month.

5.3 Activities and Announcements - Modesto Junior College
1) Concert Slated to Benefit Band Students
2) "Chocolate: Food of the Gods" Presentation Offered
3) MJC Professor Hosts Junior High and High School Music Festival
4) MJC Ag Presents Beef Cattle Jackpot Show
5) Spring Speech Night Scheduled January 31
6) Martin Luther King, Jr. Commemoration Set for February 4

5.4 Activities and Announcements - Columbia College
1) Adjunct Faculty In-Service
2) Flex Day
3) Little Free Library

5.5 Presentations/Updates - Yosemite Community College District Interim Chancellor
Interim Chancellor Jane Harmon greeted everyone and commented that she does environmental scanning when she takes a new interim assignment - finding out the culture and who they are. She attended both In Service day at Columbia College and Institute Day at MJC. She found it very exciting and thanked everyone for the work they are doing. She reported a successful model is that you have rigor. She noted that YCCD cares deeply about students and she looks forward to the next six months.

1) Dr. Harmon asked everyone to save the date of Friday, April 7, 2017, for the upcoming Annual Staff Recognition Dinner, which will be held at the Gene Bianchi Community Center in Oakdale. For ticket information or to reserve a table, please contact the Public Affairs Office at (209) 575-6987.

2) Very soon everyone will be receiving an e-mail regarding the nominations for the Classified Employee of the Year. The nominations will be forwarded to the Chancellor’s Office.
Trustees will select one nominee and that nomination will be forwarded to the State Chancellor's Office Board of Governors for a final vote.

5.6 Bond Update - Citizens' Oversight Committee (CBOC) 2015-2016 Annual Report
The Board was provided with the CBOC's Annual Report for the period of July 1, 2015 - June 30, 2016. The next meeting of the CBOC will be held on March 1, 2017 at 2 p.m. in the Yosemite Community College District Board Room.

6. ACTION ITEMS CONSENT AGENDA

6.1 Approve Action Items 6.2 through 6.11 Consent Agenda
Chair DeMartini reported that Trustees may pull Agenda items for questions or discussion. Items 6.6 and 6.7 were pulled by Trustee Beggs due to a conflict of interest. Her husband has applied for a sabbatical. Item 6.2 was pulled by Chair DeMartini for further discussion. Item 6.5 was pulled by Trustee Gharat for comments.
NOTE: Items 6.6 and 6.7 were combined and voted on in one motion.

Resolution: That the Board of Trustees approves Action Items 6.2 through 6.11 Consent Agenda, with the exception of Items 6.6 Consent Agenda, Columbia College Sabbatical Leave Request and 6.7 Consent Agenda, Modesto Junior College Sabbatical Leave Requests.

Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.2 Consent Agenda, Fiscal Services, Purchase Orders
Chair DeMartini and Trustee Gharat inquired about the Purchase Orders in relation to the renovations of Yosemite Hall and the Student Services building. President Jill Stearns and District staff responded to the inquiries and went on to report that the efforts in renovations were also related to removing barriers, promoting student success.
Resolution: That the Board of Trustees approves the purchase orders issued from November 1 - 30, 2016, as attached to the January 11, 2017, Agenda.
Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.3 Consent Agenda, Fiscal Services, Acceptance of Gifts
Resolution: That the Board of Trustees accepts with appreciation the gifts listed on the January 11, 2017, Agenda.
Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.4 Consent Agenda, Fiscal Services, Nonresident Tuition Fee
Resolution: That the Board of Trustees adopts the 2017-2018 nonresident student tuition fee based on the statewide average rate of $234 per unit.
Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.5 College and Careers Access Pathways Partnership Agreements – 2nd Reading
Trustee Gharat commended staff who worked on the College and Careers Access Pathways (CCAP) Partnership Agreements between the Yosemite CCD and Sonora Union High School District, and the Summerville Union High School District, and also the document that was produced. Columbia College
President Angie Fairchilds introduced Brandon Price, Associated Dean of Student Success, who worked to come up with the document.

Resolution: That the YCCD Board of Trustees approve the proposed AB 288 CCAP Partnership Agreements, as attached to the January 11, 2017, Agenda.
Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

NOTE: Items 6.6 and 6.7 were combined and voted on in one motion.

6.6 Consent Agenda, Columbia College Sabbatical Leave Request

Trustee Leslie Beggs recused herself due to a conflict.

Resolution: That the Board of Trustees approves the sabbatical leave request for Lahna VonEpps for one semester - Fall 2017.
Motion by Anne DeMartini, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez
Not Present at Vote: Leslie Beggs

6.7 Consent Agenda, Modesto Junior College Sabbatical Leave Requests

Trustee Leslie Beggs recused herself due to a conflict.

Resolution: That the Board of Trustees approves the sabbatical leave requests for 2017-2018, as listed on the January 11, 2017, Agenda:
1. Jim Beggs - Fall 2017
2. Paul Berger - Fall 2017 and Spring 2018
3. Sara Berger - Fall 2017 and Spring 2018
4. Debra Bolter - Fall 2017 and Spring 2018
5. David Chapman - Spring 2018
6. Annaliese Hausler-Akpovi - Fall 2017 and Spring 2018
7. Optimism One - Spring 2018
8. Chad Redwing - Fall 2017
Motion by Anne DeMartini, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez
Not Present at Vote: Leslie Beggs

6.8 Consent Agenda, Modesto Junior College Sabbatical Leave Reports

Resolution: That the Board of Trustees accepts the following 2015-2016 Sabbatical Leave reports from:
1. Michael Akard – Fall 2015 and Spring 2016
3. Rebecca Ganse - Fall 2015
4. Brian Greene - Fall 2015
5. Derek Madden - Spring 2016
8. Adrienne Peek - Fall 2015 and Spring 2016
9. Robert Stevenson - Fall 2015
Motion by Don Viss, second by Darin Gharat.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.9 Consent Agenda, Modesto Junior College, Proposed Curriculum Changes
Resolution: That the Board of Trustees approves the curriculum additions, deletions, and modifications as indicated on the attached Curriculum Changes Report as of the December 6, 2016, Curriculum Committee Meeting as attached to the January 11, 2017, Board Agenda. Motion by Don Viss, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.10 Modesto Junior College Strategic Plan 2016-2021
Resolution: That the Board of Trustees approves the Modesto Junior College Strategic Plan for 2016-2021, as attached to the January 11, 2017, Board Agenda. Motion by Don Viss, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.11 Consent Agenda - Personnel Items
1) PERSONNEL TRANSACTION ITEMS
Resolution: That the Board of Trustees approves the list of Personnel Transaction Items attached to the January 11, 2017, Agenda. Motion by Don Viss, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

2) SHORT-TERM APPOINTMENT LIST
Resolution: That the Board of Trustees approves the list of short-term appointees attached to the January 11, 2017, Agenda in accordance with state law (AB500-Goldberg). Motion by Don Viss, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

3) ADJUNCT FACULTY APPOINTEE LIST
Resolution: That the Board of Trustees approves the list of adjunct faculty appointments attached to the January 11, 2017, Agenda for the Spring 2017 semester. Motion by Don Viss, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7. ACTION ITEMS DISCUSSION

7.1 CCCT Board of Directors Nominations for 2017
The Board determined not to forward a nominee. No motion.

7.2 Board Policy - 2nd Reading
Resolution: That the Board of Trustees conducts a 2nd Reading and approves the following YCCD Policies: 3050, 3100, 3200, 3250, 3280, 3300, 3310, and 3-8028, as attached to the January 11, 2017, Agenda. Motion by Lynn Martin, second by Darin Gharat. Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7.3 Board Policy - 1st Reading
Resolution: That the Board of Trustees conducts a 1st Reading on the following YCCD Policies: 3410, 3440, 3500, 3516, 3520, and 3550, as attached to the January 11, 2017, Agenda. This was a Board Policy 1st reading; the 2nd reading will reflect any changes requested by the Board. Trustee Gharat expressed interest in receiving security reports beyond the annual report. Staff will follow up.

8. BOARD COMMENTS
8.1 Comments from the Board of Trustees
Student Trustee Siegfried Guentensperger reported last month was semester break but he attended the Agenda Review and the Policy and Procedures Ad Hoc Committee meeting. He reported he would like to hear more about Purchase Orders for the renovation for Yosemite Hall and that he will discuss this with President Stearns. Trustee Jon Rodriguez had no report this month. Trustee Leslie Beggs reported having lunch with Faculty Representative to the Board Michelle Christopherson. She attended an Office 365 training, the MJC Institute Day, the Policy and Procedure Ad Hoc Committee meeting, and the Agenda Review. She reported she is glad the Minutes will include constituency reports and she looks forward to upcoming changes on the Agenda packet making it easier to follow, as well as having the Agenda projected on overhead screens at the Board meetings. She also reported she will begin holding the promised office hours soon. Trustee Darin Gharat reported meeting with Faculty Representative to the Board Michelle Christopherson. He attended the Nursing graduation ceremonies, the Fire Academy graduation, the Citizens’ Bond Oversight Committee meeting, and the MJC Institute Day. He reported he is getting out into the community. He met with Theresa Gamboa, Chancellor Harmon, Director of District Security, Compliance and Emergency Preparedness John Black, and the Woodland West Neighborhood Watch regarding their concerns about parking problems. Trustee Lynn Martin reported attending the Agenda Review, the Policy and Procedures Ad Hoc Committee meeting, the Fire Academy graduation, Columbia College In-Service Day, and the memorial service for the daughter of former Trustee Linda Flores. Trustee Don Viss reported attending meetings regarding selection of an interim chancellor, and the Agenda review meeting. Trustee Abe Rojas reported attending the MJC Fire Academy graduation, the Agenda review, and the memorial service for the daughter of former Trustee Linda Flores. Trustee DeMartini reported attending the Policy and Procedures Ad Hoc Committee meeting, the Agenda review, the Nursing graduation ceremonies, the MJC Institute day, and the memorial for the daughter of former Trustee Linda Flores. She commented on the brochures available for the third annual Great Valley Museum Gala; the major fund raiser for the museum which will be held on Saturday, March 18, at 5:30 p.m. Tickets are $100 each if purchased early. She commented that future agenda items she would like to see include lots of study sessions now that there are new members on the Board.

9. ANNOUNCEMENTS/ADJOURNMENT

Meeting adjourned at 7:17 p.m.

9.1 The next regular meeting of the Board of Trustees will be held on Wednesday, February 8, 2017. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the Yosemite Community College District Board Room, 2201 Blue Gum Avenue, Modesto, California.

Anne DeMartini, Board Chair
YCCD Board of Trustees

Jane Harmon, Ph.D., Secretary
YCCD Board of Trustees

APPROVED February 8, 2017