UNAPPROVED MINUTES
Yosemite Community College District
Six Hundred Twenty Eighth Regular Meeting
June 14, 2017

Board of Trustees Present: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

Others Present: Jane Harmon, Teresa Scott, Gina Leguria, Jill Stearns, Angela Fairchilds, Graciela Molina, Errin Bass

1. OPEN SESSION AGENDA

1.1 Call to Order
Board Chair DeMartini called the meeting to order at 3:30 p.m.

1.2 Public Comments
There were no comments from the public.

2. CLOSED SESSION

2.1 Pursuant to G.C. Section 54957 - Discipline/Dismissal/Release/Appointment/Chancellor's Cabinet Contracts

2.2 Pursuant to G.C. Section 54957.6 - Conference with Labor Negotiators Employee Organizations: CSEA, YFA

2.3 Pursuant to G.C. Section 54956.9 (a) (b) - Conference with Legal Counsel - four cases; Dennis and Kendall Gervin vs. Yosemite Community College District, Superior Court of California, County of Stanislaus, Case No. 2006346; Francisco J. Drummond vs. Yosemite Community College District, et al; Superior Court of California, County of Stanislaus Case No. 2012900; Brian Silva vs. Yosemite Community College District, et al; Stanislaus County Superior Court Case No. 2000128; Melissa Borden vs. Yosemite Community College District, Stanislaus County Superior Court Case No. 2022862

2.4 Pursuant to G.C. Section 54956.8 Real Property Negotiations (Calaveras County APN: 057-023-028 and APN: 057-023-022)

Present at 5:30 p.m.
Board of Trustees Present: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

Others Present: Jane Harmon, Henry Yong, Teresa Scott, Gina Leguria, Jill Stearns, Angela Fairchilds, Brian Sanders, Al Alt, James Todd, Debbi Partridge, Judy Lanchester, Bryan Justin Marks, Melissa Raby, Alejandra Espinoza, Kathren Pritchard, Grace Cabrera, Sarah Schrader, Howard Coit, Jennifer Hamilton, Lloyd Jackson, John Black, Errin Bass, Graciela Molina, Jann Mathies (Recorder)

3. RECONVENE TO OPEN SESSION
The Board reconvened to Open Session at 5:33 p.m.

3.1 Pledge of Allegiance to the Flag
The Pledge of Allegiance preceded formal Board action.

3.2 Report Out from Closed Session
Chair DeMartini reported that by a vote of 7 to 0, the Board approved a settlement of Case No. 2022862 Melissa Borden vs. Yosemite Community College District.

In addition, by a vote of 6 to 0, the Board approved an additional year for the contracts of each Cabinet member, including the Presidents, Executive Vice Chancellor and Vice Chancellor. President Angela Fairchilds is scheduled to move from step D to E; and Vice Chancellor Gina Leguria is scheduled to move from step E to F. There are no other changes. Leslie Beggs was not present at the time of vote.

3.3 Approval of Minutes of the April 25, 2017, Board of Trustees Special Meeting
Chair DeMartini asked if there was a motion to approve Agenda Item 3.3 through 3.6 (all four sets of Minutes) in one motion. A motion was made by Abe Rojas and seconded by Jon Rodriguez that the Board approves Agenda Items 3.3 through 3.6. All were in favor.

Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Special Meeting on April 25, 2017.
Motion by Abe Rojas, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

3.4 Approval of Minutes of the April 27, 2017, Board of Trustees Special Meeting
Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Special Meeting on April 27, 2017.
Motion by Abe Rojas, second by Jon Rodriguez.  
Final Resolution: Motion Carries  
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

3.5 Approval of Minutes of the May 10, 2017, Board of Trustees Regular Meeting  
Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Regular Meeting on May 10, 2017.  
Motion by Abe Rojas, second by Jon Rodriguez.  
Final Resolution: Motion Carries  
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

3.6 Approval of Minutes of the May 11, 2017, Board of Trustees Study Session  
Resolution: That the Board of Trustees approves the Minutes of the Board of Trustees Study Session of May 11, 2017.  
Motion by Abe Rojas, second by Jon Rodriguez.  
Final Resolution: Motion Carries  
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

3.7 Public Comments  
There were no comments from the public.

4. BOARD COMMITTEE REPORTS

4.1 Board Policy Committee Report  
No report.

4.2 Board Finance Committee Report  
Darin Gharat was identified as Chair of the Board Finance Committee. He reported there were presentations on the District’s 2016-2017 audit plan, including the audit timeline. There was general dialogue regarding the budget, which included PERS and STRS retirement contributions, rates increases projected out to the year 2025 and other postretirement employee benefits. (OPEB). The auditors were also present and gave a presentation.

5. REPORTS AND INFORMATION ITEMS

5.1 Accreditation Update  
Columbia College Vice President of Instruction Brian Sanders and MJC Vice President of Student Services James Todd gave accreditation updates for their respective colleges.

Brian Sanders reported that Columbia College has been working on the Institutional Self Evaluation Report (ISER). College Council met on May 17, reviewed the ISER and the Quality Focus Essay, and approved them for submission to the Board. June 8 the complete ISER was sent to the entire college community for their review. On June 12 the report was broken up into sections. Each section was assigned to group of at least three individuals to edit and check for accuracy and completion. He commented that the response has been admirable and the team has come together to finalize the document.

MJC Vice President of Student Services, James Todd, reported that the work of building the Institutional Self Evaluation Report (ISER) has really been a collaborative effort involving staff, students, faculty, and administrators. A Quality Focus Essay has been completed and put into the document, which focuses on two themes. First, the college will work more on effective and meaningful measurements of student learning outcomes. Second, the college will work on a Guided Pathways framework, which will include developmental education redesign, clear curricular pathways for students, and redesigning advising across the campus. The ISER also includes several actionable improvement plans, which include working on institutional communication, deeper work on learning outcomes, and evaluating plans that have been implemented. These actionable improvement plans will help the college be more solid in terms of using evidence, making decisions, and coming back to evaluate effectiveness. MJC has strong planning, and the data availability has really improved in terms of being able to talk about how the college is acclimating students, and how various student populations are doing in specific classes, schedules, and degrees. There is also a great deal of innovative work being done at the college. As previously reported to the Board, considerable work has been done in English, and many strategies have been employed to reimagine how to best engage students and make them feel valued on our campus. Given all of the positive changes, the college needs to continue to work on evaluating how the college is doing on specific interventions and how to best move forward in addressing equity and success.

5.2 Association Reports

ASSOCIATION REPORTS

1. Student Senate Activity Reports  
Associated Students of Columbia College (ASCC) - ASCC President Errin Bass reported that ASCC is currently planning the most extensive and informative retreat they have ever had. They also commented on the Student Trustee election and are down only 3 from a full board of 17. With the retreat planning, they are creating reference materials so if members change throughout the year, they have a reference to what their position includes. He reported the election this year for student trustee was pushed back two weeks and was held the first week of the summer semester due to a misunderstanding of officer responsibilities for the election. He commented that summer has lower voter turnout than usual so many students are not on campus. A student
trustee was elected but he was informed that she would not be seated with the Board due to the way the election process was carried out. He referred to Board policy of filling a vacated student trustee position. He asked for clarification. Chancellor Harmon commented that another election would have to be held in the fall when the full student body returns. Mr. Bass asked that the Board policy be changed as he believes they are in violation of the current policy.

**Associated Students of Modesto Junior College (ASMJC)** - ASMJC President Cindy Lopez reported that during the summer ASMJC has been working on training and getting prepared for the new year. On June 5, nineteen new members were sworn in. She expressed appreciation to President Stearns, Dr. James Todd and Dr. Jennifer Hamilton for participating in this significant ceremony. They recently had a summer leadership retreat and also held their first senate meeting where the budget for next year was approved. She commented that they are looking forward to more training and getting ready for the new school year.

2. **Yosemite Faculty Association (YFA)** - No report.

3. **California School Employees Association (CSEA)** - CSEA President Debbi Partridge reported she attended the Problem Solving Workshop given by Chancellor Harmon on May 23 for the classified professionals during the Classified Schools Employee Week. She received a great deal of positive feedback on the event. In addition she will be attending college council tomorrow.

4. **Faculty Representative to the Board** - No report as the position is currently vacant.

5. **Academic Senate Activity Reports** - No reports

6. **Leadership Team Advisory Council (LTAC)** - No report

5.3 **Activities and Announcements - Columbia College**

1) Assessment Week at Columbia College
2) Columbia College President's List

President Fairchilds reported on the refurbishing of the gymnasium and how beautifully it turned out.

5.4 **Activities and Announcements - Modesto Junior College**

1) Off The Beat 7 – Hip Hop Dance Concert Offered
2) Summer Sonata Scheduled for July 20
3) MJC Plans Outreach Booth at Stanislaus County Fair
4) New Mobile Phone Application Available
5) Men's Golf Participates in State Championships

President Stearns expressed appreciation for those who were instrumental in producing the ISER and for all of the CSEA and Faculty participation.

5.5 **Presentations/Updates - Yosemite Community College District Interim Chancellor**

Interim Chancellor Jane Harmon expressed her appreciation for the opportunity to serve YCCD and that she has found the Board, the Faculty and the staff to be so caring and supportive to the students.

**Recognition Presentations:**

Interim Chancellor Jane Harmon congratulated Fiodir (Eddie) Eissayou, Systems and Programming Administrator in Information Technology, and Dave Keener, Campus Facilities Manager II in Facilities Planning and Operations, who received the 2017 Central Services Spirit Award. The Spirit Award recognizes exemplary performance of staff members who have represented a level of service significantly over and above their specific job responsibilities.

Dr. Harmon, on behalf of Mr. Larry Galizio, President and CEO of the Community College League of California (CCLC) recognized the 20 year contribution of Trustee Abe Rojas for his dedication and service to Yosemite Community College District. CCLC initiated a program in 2005 to recognize trustees who have provided leadership for over 20, 30, and 40 year milestones, and to present honorees with the *Fulfilling the Trust* Award at the Annual Trustees Conference held each year in May. She also recognized Trustee Rojas who was presented the *Special Person* award at the recent 6 County All Star games. This award has been given for the last 22 years to a person selected for their service to the community and being highly involved in athletics. Trustee Rojas was honored for his for 64 years of supporting sports through coaching, mentoring and serving as a referee in numerous types of sports.

Trustee Rojas expressed his appreciation for the *Fulfilling the Trust* Award and the time he has been able to serve as a Trustee for the YCCD.

5.6 **Grant Activity Update**

The Board of Trustees received a list of submitted and funded grants for the period of March 24, 2017, through May 18, 2017.

6. **ACTION ITEMS CONSENT AGENDA**

6.1 **Approve Action Items 6.2 through 6.9 Consent Agenda**

Resolution: That the Board of Trustees approves Action Items 6.2 through 6.9 Consent Agenda.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.2 Consent Agenda, Fiscal Services, Resolution Authorizing End-of-Year Transfers
Resolution: That the Board of Trustees adopts Resolution No. 16-17.03 authorizing the transfer of appropriations necessary to balance expenditure classifications of the Yosemite Community College District Budget for the 2016-2017 fiscal year.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.3 Consent Agenda, Fiscal Services, Resolution Authorizing Signatures
Resolution: That the Board of Trustees adopts Resolution No. 16-17.04 authorizing selected employees to act as agents for the Board of Trustees.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.4 Consent Agenda, Fiscal Services, Purchase Orders
Resolution: That the Board of Trustees approves the purchase orders issued from April 1 - 30, 2017.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.5 Consent Agenda, Fiscal Services, Acceptance of Gifts
Resolution: That the Board of Trustees accepts with appreciation the gift listed on the June 14, 2017, agenda.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.6 Consent Agenda, Fiscal Services, Notice of Completion of Contract
Resolution: That the Board of Trustees accepts the work performed on the construction projects noted in the June 14, 2017, Agenda as having been completed and inspected in accordance with the plans and specifications and takes all actions necessary to close out the contracts.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.7 Consent Agenda - Personnel - Pilot to Consolidate Management of MJC and Columbia College Auxiliary Services
Resolution: That the Board of Trustees approves conducting a pilot for the 2017-2018 fiscal year through the following staff actions:
1) Appoint Raquel Tiscareno as an Interim Auxiliary Services Manager position with oversight of Food Service at both colleges, effective July 1, 2017 through June 30, 2018. 2) Temporarily reassign Jeff Whalen, Auxiliary Services Manager, to both colleges to provide oversight of Bookstore Operations, effective July 1, 2017 through June 30, 2018. 3) Maintain vacancy of MJC Bookstore Manager from July 1, 2017 through June 30, 2018.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.8 Consent Agenda - Personnel, Classification Review
Resolution: That the Board of Trustees approves the attached list of Classification Review Recommendations, effective July 1, 2017.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

6.9 Consent Agenda - Personnel
Resolution: 1) PERSONNEL TRANSACTION ITEMS That the Board of Trustees approves the list of Personnel Transaction Items attached to the June 14, 2017, Agenda. 2) SHORT-TERM APPOINTMENT LIST That the Board of Trustees approves the list of short-term appointees attached to the June 14, 2017, Agenda in accordance with state law (AB500-Goldberg). 3) ADJUNCT FACULTY APPOINTEE LIST That the Board of Trustees approves the list of adjunct faculty appointments attached to the June 14, 2017, Agenda for the Summer 2017 semester.
Motion by Darin Gharat, second by Don Viss.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7. ACTION ITEMS DISCUSSION
7.1 Proposition 30 Education Protection Account (EPA)
Resolution: That the Board of Trustees approves the expenditure of EPA funds as instructional salaries and benefits. It is important to note that this is not new or increased revenue, but rather a new source of revenue towards total apportionment.
Motion by Abe Rojas, second by Jon Rodriguez.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7.2 Establishment of the 2017-2018 Appropriations Limit
Resolution: That the Board of Trustees adopts the report establishing the 2017-2018 appropriations limit.
Motion by Darin Gharat, second by Leslie Beggs.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7.3 General Fund Tentative Budget 2017-2018
Resolution: That the Board of Trustees adopts the 2017-2018 General Fund Tentative Budget for the Yosemite Community College District and direct staff to file it with the Stanislaus County Superintendent of Schools by July 1, 2017.
Motion by Darin Gharat, second by Lynn Martin.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

7.4 Five-Year Construction Plan
The Five-Year-Construction was previously provided to the Board. Facilities Manager, Judy Lanchester, took questions from the Board.

In response to Board inquiries, Ms. Lanchester reported YCCD is still using part of the Measure E Bond dollars. the expenditures are reported to the State as reflected on Page 7 of the report which shows the painting of east and west campus. That will complete the east and west projects, hopefully by this summer. The Outdoor Education project - 2018, and the Music Building - possibly by 2023 or 2024 (if tracks perfectly) should be ready for occupancy. She further reported that according to the State, YCCD has overbuilt; however, when enrollment increases the District will have better facility utilization. She noted the Five-Year-Construction Plan denotes District energy savings by implementing the 4/10 Summer schedule. She also mentioned the totals for long term maintenance needs are in excess of $114 million.

Resolution: That the Board of Trustees receives the plan and approves it for submission to the California Community Colleges Chancellor’s Office per Board Policy 3600 – Capital Construction.
Motion by Darin Gharat, second by Leslie Beggs.
Final Resolution: Motion Carries
Yes: Lynn Martin, Don Viss, Abe Rojas, Anne DeMartini, Darin Gharat, Jon Rodriguez, Leslie Beggs

8. BOARD COMMENTS
8.1 Comments from the Board of Trustees
Trustee Rodriguez had no report.

Trustee Martin attended the Board Study Session on enrollment management, and also, while on vacation, she attended a theater performance at Kauai Community College.

Trustee Gharat attended the Board Study Session on enrollment management, and a YCCD Finance Committee meeting.

Trustee Beggs attended the Board Study Session on enrollment management, and an open forum in downtown Modesto hosted by Trustee Roriguez.

Trustee Viss had no report.

Trustee Rojas attended the Board Study Session on enrollment management, a Stanislaus County Office of Education meeting, the MIC athletic banquet, the YCCD all campus summer employee event, the Board Finance Committee meeting, and he also met with Chancellor Harmon.

Trustee DeMartini attended the Board Study Session on enrollment management. Also while vacationing with her husband in Switzerland they met for lunch with outgoing student Trustee Siegfried Guentensperger and his brother who were also vacationing there. She expressed thanks on behalf of Board to Interim Chancellor Harmon for helping the Board and District and wished her the best as she concludes her Interim Appointment. She invited everyone to a farewell reception following the Board meeting.

9. ANNOUNCEMENTS/ADJOURNMENT
9.1 The next regular meeting of the Board of Trustees will be held on Wednesday, July 12, 2017. Closed Session will begin at 3:30 p.m. and Open Session at 5:30 p.m. in the District Board Room, 2201 Blue Gum Avenue, Modesto, California.
The meeting adjourned at 6:27 p.m.

Anne DeMartini, Board Chair
YCCD Board of Trustees

Darin Gharat, Vice Chair
YCCD Board of Trustees