In Attendance: J Akpovi, R Cripe, D Angelis, J Howen, J Kropp, M Medina, P Mendez, J Peterson, R Thoe, J Wagner, G Wray

- **Faculty YCCD EEO Diversity Training for Hiring Committees:** K Pritchard provide EEO training. Discourse was lively and engaging around topics specific to protected classes and the importance of following legal due process. Faculty present were cleared to be ready for participation in EEO hiring committees.

- **DIVISION OR COLLEGE UPDATES**
  - **Program Review Check In [Due March 31, 2016]:** Review of PRNET Program information was presented a second time by P Mendez. C Martin recently forwarded an email with video instructions. Check emails if you have questions. PRNET Program Reviews are due at the end of the March 2016 for all instructional areas (AUTEC – G Wray; J Peterson, AUBDY – J Beebe; ELTEC – Lead: J Howen, Co Authors: A DeAngelis, J Kropp; CMPET – T Vaughan; LOGST – J Akpovi; MACH – R Thoe; SM/WELD – S Gumm)
  - **Outcome Assessments – eLumens Training:** G Wray provided update that eLumens training is available and instructors are to complete evaluations and be up to date by Spring 2016.
  - **Faculty Evaluations:** P Mendez reminded faculty of evaluation due Spring 2016
    - FT Faculty Include: Gerald Wray (AUTEC), Sonny Gumm (WELD), Joseph Akpovi (LOGST), John Peterson (AUTEC).
    - Adjuncts Faculty include: Michael Ryun (ELTEC), John Sinclair (CMPET), Steve Scrosati (ELTEC), Manuel Cunha (WELD/SM)
  - **Scholarships**
    - CAM Scholarship – Scholarship focus to be redirected to MJC TechEd students. J Kropp to lead effort. P Mendez to send information. P Mendez and J Kropp will also mee on this. Would be ideal to present scholarships during our Technical Education Ceremony for 2016-17FY.
  - **Summer 2016 MJC Website Schedule:** J Wagner requested review of schedule to ensure accuracy. We want to ensure corrections are in before registration opens on March 30, 2016.
  - **Textbook Orders:**
    - Summer 2016 [Due March 10, 2016]
    - Fall 2016 [Due May 2016]
FACILITY DISCUSSION: Postponed for next meeting.

ADVISORY MEETINGS – Obligation as CTE Programs (Standard: 2x Year)

<table>
<thead>
<tr>
<th>Have not met CTE Obligation</th>
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<td>o Comp Electronics</td>
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➢ Computer Electronics, Machine Tool Technology and Welding need to hold or provide minutes of meetings.

COLLEGE COMMITTEES AND COUNCILS

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<tr>
<td>o Facilities Council – J Howen, A Vizcarra, P Mendez</td>
<td>o Outcome Assessment Workgroup – G Wray</td>
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<td>o Student Service Council – A Zarate (SSSP), M Uliana</td>
<td>o CTE Perkins Campus Committee – P Mendez</td>
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<td>o Resource Allocation Council – Jim Howen</td>
<td>o College Technology/DE Committee – T Vaughan</td>
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<td>o Academic Senate – Jim Howen</td>
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➢ Facility Council Report: March 2016 Phase 1 of West Campus Road Construction begins. Phase one is west section of campus (back by and around soccer field). With the CAT Conference on April 29, 2016 and the TechEd Completion Ceremony May 4, 2016 the hope is that construction does not happen until afterwards.

ACTION ITEMS FROM MEETINGS:

➢ Success, Retention and Completion Rates Information Due March 31, 2016[P Mendez]
➢ Program Reviews Due March 31, 2016 [All Areas]
➢ CTE Faculty Evaluations Due Spring 2016 [Varies]
➢ WELD FT Faculty Hire [P Mendez, S Gumm, A DeAngelis]
➢ De Armond Scholarship [J Howen and A DeAngelis]
➢ CAM Scholarship [J Kropp]
➢ CTE Program Advisory Meeting and Minutes [R Thoe, T Vaughan, S Gumm]

Future Meeting AGENDA Items Requests:

➢ E Lumens Training for a Division Meeting.
➢ Priority Registration Information