**Week 4 Objectives**

This week the load will be a little lighter as you work on fleshing out the final draft of your outline, focusing on making the first four weeks excellent. Be sure to fill them with community-building activities in weeks 1 and 2 as you begin to weave in heavier content in your weeks 3 and 4 modules. Remember: "Relationships Before Pedagogy" as the first part of your course unfolds.

Also this week we will learn about accessibility, a very important aspect of online teaching. We are responsible for making our courses accessible for our students. There are many tools available to help us make this happen.

Here are the goals for the week.

1. Identify areas important to online accessibility, including
   1. captioning (Course Learning Objective 9)
   2. visual and auditory accommodation tools (Course Learning Objective 9)
   3. creating accessible documents (Course Learning Objective 9)
2. Create an accessible MS Word document (Course Learning Objective 9)
3. Create an accessible PDF of the MS Word document (Course Learning Objective 9)
4. Describe a teaching experience involving disability (Course Learning Objective 9)
5. Embed a YouTube video relevant to teaching students with disabilities. (Course Learning Objective 9)
6. Submit Final Draft of Online Course Outline (Course Learning Objective 1)

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**Week 4 Assignments and Due Dates Table**

<table>
<thead>
<tr>
<th>Assignments</th>
<th>Objectives</th>
<th>Points</th>
<th>Due</th>
<th>Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Create an Accessible MS Word and PDF document</td>
<td>1, 2, 3</td>
<td>20</td>
<td>Friday</td>
<td></td>
</tr>
<tr>
<td>Discussion: Accessibility</td>
<td>4, 5</td>
<td>20</td>
<td>Friday</td>
<td></td>
</tr>
<tr>
<td>Cumulative Assignment 1.4: Outline Final Draft</td>
<td>6</td>
<td>200</td>
<td>Sunday</td>
<td></td>
</tr>
<tr>
<td>Satisfaction Survey: Introduction to Online Instruction</td>
<td>5</td>
<td></td>
<td>Sunday</td>
<td></td>
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</tbody>
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