Summary of Online Course Rubric Review

- **77** online courses from six divisions were reviewed.

- **15** courses need to add the “Start Here” Module only. A boiler plate was developed by Laura Maki and Mike Smedshammer and sent to all online faculty Wednesday evening. It can be uploaded to Blackboard and customized with instructor information.

- **19** courses did not meet the minimum standards on four or more criteria. These courses may need special attention if they are going to be eligible for fall. Other options may need to be considered.

- Approximately **43** courses fall somewhere between needing a small tweak and major work.

- A course must receive a minimum score of 3 on all five elements of the rubric in order to be on the fall 2012 schedule.

- Deans will be responsible for reviewing the course elements that initially received a 1 or 2 on the rubric. It will not be necessary to review rubric elements that scored a 3 or higher.

- The @One cohort will work on norming the rubric and will be available to assist deans as they review courses before August 1st.

- Training will be available to deans on implementing the rubric.

- The cohort is also available to coach faculty as they revise their course design. Mike will email the list of instructors who will be available for this assistance.

- Some courses make exclusive use of Publisher Content. It is still necessary that the Blackboard Shell meet the minimum requirements listed on the rubric. If the course provides a link to outside content, there must be a description and some visual element included in Blackboard.

- When an instructor has revised the course design and is ready to have it reviewed, he/she should inform the division dean, Dr. Fay, and Mike Smedshammer. Faculty should be encouraged to do this sooner rather than later so the deadline can be met.

- If the Start Here Module was the only element required, faculty can email the dean, Dr. Fay, and Mike as soon as it has been uploaded and customized with their information.

Online courses are critical for many students who cannot come to campus. The DE Office will work to provide deans and faculty with the resources needed to deliver excellent online courses. If there are other resources, templates, training, etc. needed, please let us know.