C. The Program Review Cycle (including Student Learning Outcomes Assessment)

Every academic and student support program—including administrative services and units—at Modesto Junior College will complete its Program Review every two years.

Analysis of outcomes assessment is an integral component of Program Review. All Student Learning Outcomes, including course (CLO), program (PLO), general education (GELO), and institutional (ILO) learning outcomes will be assessed once by all appropriate programs during the two-year cycle. When courses are assessed, all sections of a given course will complete the assessment of all CLOs for that course. Additionally, all support service learning outcomes (SSLO), service area outcomes (SAO), and administrative unit outcomes (AUO) will be assessed at least once during the two-year cycle. Data will be disaggregated whenever possible to measure student learning across the same subpopulations identified in the Modesto Junior College Student Equity Plan.

The following graphic represents the two-year program review cycle, including student learning outcomes assessment:
D. Program Review and the Review of Programs

Program Review will be completed by September 15 to ensure timeliness for campus review.

Each completed Program Review shall be reviewed by:

1. Discipline faculty;
2. Division Dean, and an established division-specific Program Review Group;
3. Program Review Workgroup, including the appropriate Vice President;

The MJC Program Review Workgroup will prepare reports to be delivered to the Academic Senate, Student Services Council, Instruction Council, Resource Allocation Council, and College Council.

The process will include commendations, recommendations, and any notable concerns. The following graphic represents the review process for Program Review:
E. Program Review, Budget Development, Hiring Prioritization, and Resource Allocation: Continuous Quality Improvement

Program Review will be completed by early Fall (September 15) to ensure timeliness for Budget Development, Hiring Prioritization, and Resource Allocation. Every academic and student support program—including administrative services and units—at Modesto Junior College will complete its Program Review every two years. Program Review requests need to align with the Strategic Plan, the Educational Master Plan, and the Technology Plan.

Budget Development. After the completion of Program review, the Resource Allocation Council will develop a budget for the following year based on requests made.

Hiring Prioritization. Program Review will include the data sets required for the hiring prioritization process, as well as analytical questions about the data. Program review will therefore inform the hiring prioritization process, and program review will be a required element in the application for any positions reviewed by the Instruction Council.

Resource Allocation. During the Division Program Review Group meetings, each division will prioritize resource requests to be forwarded to the Resource Allocation Council. The Resource Allocation Council will take all prioritized division lists and follow its process for reviewing requests, reviewing appropriate funding sources for requests, and recommending a prioritized resource allocation list to the College Council.

Continuous Quality Improvement: Evaluation. All approved resource requests will be assigned to be reviewed and evaluated in the next appropriate program review cycle. An evaluation of resources spent and their impacts will be part of the reports delivered by the MJC Program Review Workgroup to the Academic Senate and Councils.

The following graphics represent the program review budget development work flow and the continuous quality improvement process enabled by program review:

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1 ILD.2 “The institution’s mission and goals are the foundation for financial planning, and financial planning is integrated with and supports institutional planning. The institution has policies and procedures to ensure sound financial practices and financial stability. Appropriate financial information is disseminated throughout the institution in a timely manner. See also IV.B.3 and IV.B.5.