D. Counseling, Advising, and Other Education Planning Services

1. Were adjustments made to your counseling services process and/or procedures based on outcomes from your 2014-15 plan?

Several improvements were made to MJC’s counseling services process following review of outcomes from the 2014-15 plan. In fall of 2015, counseling expanded to full services on the West campus. East Campus location hours were extended. Abbreviated and Comprehensive Education Plan Workshops are scheduled with an expansion to evenings and Saturdays that will take place by the end of the term.

The Counseling Department developed an initiative to strengthen relations between the academic divisions and the counselor liaisons to each discipline. Counselors assigned to particular disciplines have partnered with Student Success Specialists who are embedded in those divisions. Counselors receive updates on specific programs of study offered at the college, which is then shared with the rest of the counseling team. Counselors and specialists work closely with faculty and students in these divisions to ensure students receive needed information, services, and support.

During spring 2016, counseling services will be enhanced by using an electronic student planning module for both abbreviated and comprehensive education plans. Student Success Centers will be established on both campuses where student education planning, orientations, assessment, and other services will be available to students on a drop-in workshop basis. Counselors will work with students to complete education plans, and each center will have comprehensive degree pathway information available tailored to meet UC and CSU requirements. Success Specialists will assist students in navigating their student records in Degree Audit. An “Ed Planning Week” of continuous workshops will be scheduled to highlight the importance of this core service so that counselors can assist as many students as possible to complete an education plan. A writable template was developed for a Comprehensive Education Plan and a new template is being developed for an Abbreviated Education Plan. In addition, curriculum for a new First-Time-In-College course was developed that includes referral to counselors to develop an education plan.

2. a. How many students were provided counseling, advising and education planning services in 2014-15?

10,898 non-exempt students received counseling/advising services in the 2014-15 academic year.

8,541 non-exempt students received education planning services in the 2014-15 academic year. Of the 8,541 students receiving education planning services, 3,061 received Abbreviated Education Plans, 4,354 received Comprehensive Education Plans. 1,126 received both Abbreviated and Comprehensive Education Plans.

b. What percentage of the target population does this represent?
The 10,898 non-exempt students receiving counseling or advising services represents 48.85% of the target population.
The 8,541 non-exempt students receiving education planning services represents 38.28% of the target population.