Course Evaluation Results

Dear Mr./Dear Ms Governance Council Structure and Effectiveness,

This report contains evaluation results for College Council / ColCoun

Your students' responses to the individual questions are listed first, followed by a "Profile" graphic that records the average response to each question.

The final portion contains your students' written responses to the three questions in the "Comments Section" of the evaluation form, as transcribed by a Data Entry Assistant within your division office.

Respectfully,

Your Division Office Staff
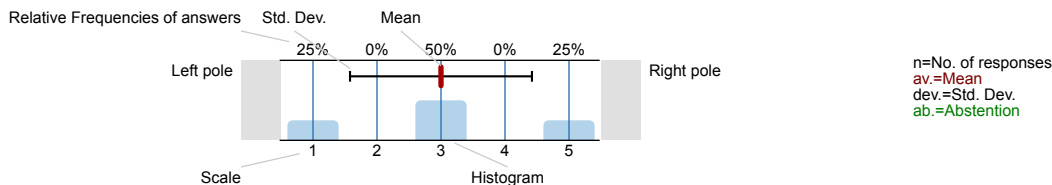
Governance Council Structure and Effectiveness

College Council (CollCoun)
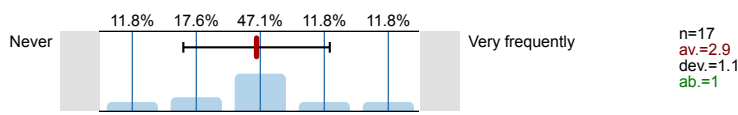No. of responses = 18

Survey Results

Legend

Question text

Relative Frequencies of answers   Std. Dev.   Mean

Left pole   25%   0%   50%   0%   25%   Right pole

Scale   1   2   3   4   5   Histogram

n=No. of responses
av.=Mean
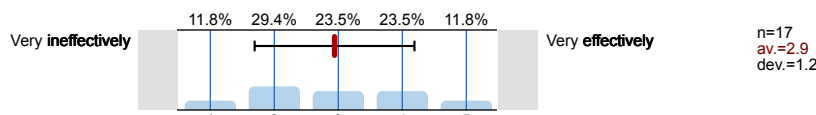dev.=Std. Dev.
ab.=Abstention

1. College Council Charge #1 says "The role of the council in the budgeting process is to review and recommend budget and planning through its established committees."
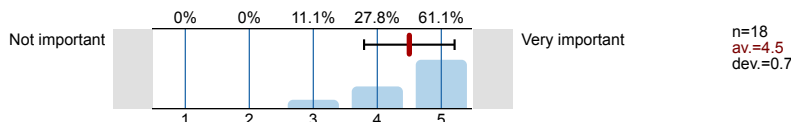
1.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-1)?

Never   11.8% 17.6% 47.1% 11.8% 11.8%   Very frequently

n=17
av.=2.9
dev.=1.1
ab.=1

1.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-1)?

Very **ineffectively**   11.8% 29.4% 23.5% 23.5% 11.8%   Very **effectively**

n=17
av.=2.9
dev.=1.2

1.3) How important is this item for inclusion within the charge of this council (ColCoun-1)?

Not important   0% 0% 11.1% 27.8% 61.1%   Very important

n=18
av.=4.5
dev.=0.7

2. College Council Charge #2 says, "The council will annually review existing college councils and, where appropriate, make recommendations on the charge and membership of such councils."

2.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-2)?

Never   23.5% 23.5% 29.4% 23.5% 0%   Very frequently

n=17
av.=2.5
dev.=1.1
ab.=1

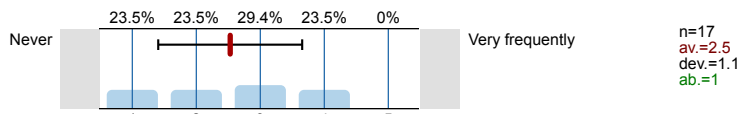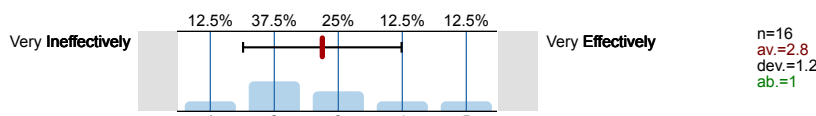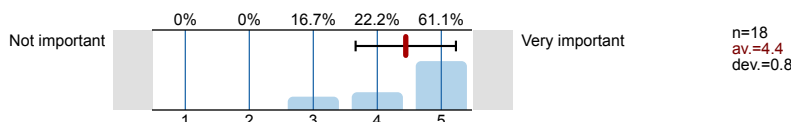2.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-2)?

Very **Ineffectively**   12.5% 37.5% 25% 12.5% 12.5%   Very **Effectively**

n=16
av.=2.8
dev.=1.2
ab.=1

2.3) How important is this item for inclusion within the charge of this council (ColCoun-2)?

Not important   0% 0% 16.7% 22.2% 61.1%   Very important

n=18
av.=4.4
dev.=0.8

3. College Council Charge #3 says, "The council will maintain a handbook of its charge, responsibilities, and membership which will be reviewed and updated annually."

3.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-3)?

Never   6.3% 62.5% 12.5% 12.5% 6.3%   Very frequently

n=16
av.=2.5
dev.=1
ab.=2

3.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-3)?

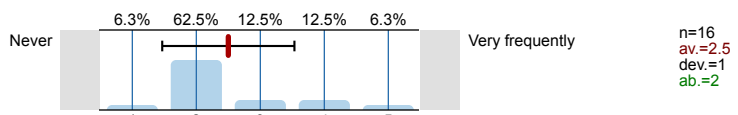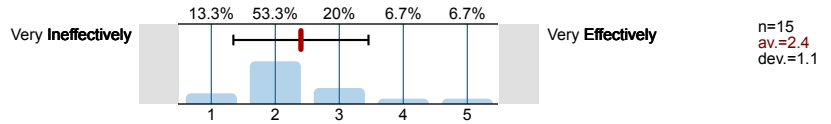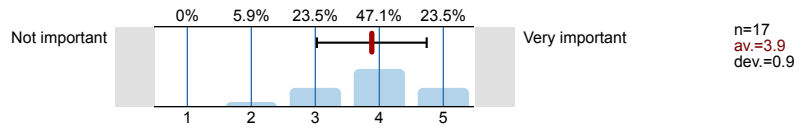| 13.3% | 53.3% | 20% | 6.7% | 6.7% |

Very **Ineffectively** ———————— Very **Effectively**

1 2 3 4 5

n=15
av.=2.4
dev.=1.1

3.3) How important is this item for inclusion within the charge of this council (ColCoun-3)?

| 0% | 5.9% | 23.5% | 47.1% | 23.5% |

Not important ———————— Very important

1 2 3 4 5

n=17
av.=3.9
dev.=0.9

4. College Council Charge #4 says, "The council agenda, minutes, and handbook will be made available on the college website."

4.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-4)?

| 0% | 17.6% | 5.9% | 11.8% | 64.7% |

Never ———————— Very frequently

1 2 3 4 5

n=17
av.=4.2
dev.=1.2
ab.=1

4.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-4)?

| 18.8% | 6.3% | 6.3% | 6.3% | 62.5% |

Very **ineffectively** ———————— Very **effectively**

1 2 3 4 5

n=16
av.=3.9
dev.=1.7
ab.=1

4.3) How important is this item for inclusion within the charge of this council (ColCoun-4)?

| 5.6% | 0% | 11.1% | 5.6% | 77.8% |

Not important ———————— Very important

1 2 3 4 5

n=18
av.=4.5
dev.=1.1

5. College Council Charge #5 says, "The council will periodically review and update the college mission statement."

5.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-5)?

| 11.8% | 11.8% | 41.2% | 29.4% | 5.9% |

Never ———————— Very frequently

1 2 3 4 5

n=17
av.=3.1
dev.=1.1
ab.=1

5.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-5)?

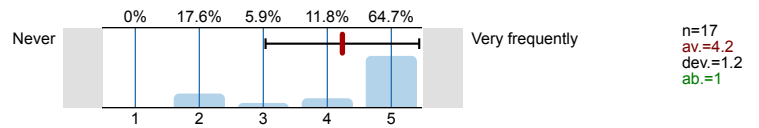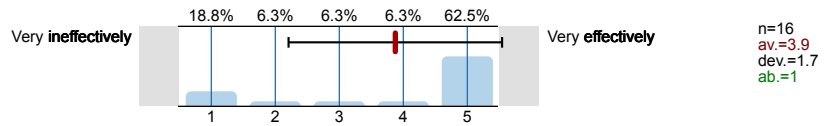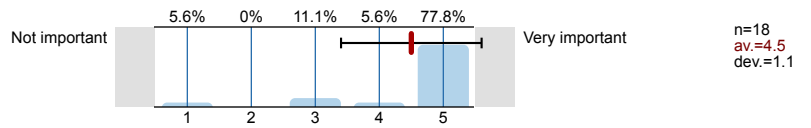| 6.3% | 12.5% | 37.5% | 31.3% | 12.5% |

Very **ineffectively** ———————— Very **effectively**

1 2 3 4 5

n=16
av.=3.3
dev.=1.1
ab.=1

5.3) How important is this item for inclusion within the charge of this council (ColCoun-5)?

| 0% | 5.6% | 22.2% | 16.7% | 55.6% |

Not important ———————— Very important

1 2 3 4 5

n=18
av.=4.2
dev.=1

6. College Council Charge #6 says, "The council will maintain and update the MJC Strategic Plan at least every five years."

6.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-6)?

| 26.7% | 26.7% | 13.3% | 26.7% | 6.7% |

Never ———————— Very frequently

1 2 3 4 5

n=15
av.=2.6
dev.=1.4
ab.=3

6.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-6)?

| 21.4% | 35.7% | 0% | 35.7% | 7.1% |

Very **ineffectively** ———————— Very **effectively**

1 2 3 4 5

n=14
av.=2.7
dev.=1.4
ab.=2

6.3) How important is this item for inclusion within the charge of this council (ColCoun-6)?

| 0% | 0% | 5.6% | 22.2% | 72.2% |

Not important ———————— Very important

1 2 3 4 5

n=18
av.=4.7
dev.=0.6

7. College Council Charge #7 says, "The council will have primary responsibility for institutional effectiveness."

7.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-7)?

Never | 6.7% 33.3% 20% 20% 20% | Very frequently

1 2 3 4 5

n=15
av.=3.1
dev.=1.3
ab.=3

7.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-7)?

Very **ineffectively** | 25% 25% 12.5% 25% 12.5% | Very **effectively**

1 2 3 4 5

n=16
av.=2.8
dev.=1.4
ab.=1

7.3) How important is this item for inclusion within the charge of this council (ColCoun-7)?

Not important | 0% 0% 0% 22.2% 77.8% | Very important

1 2 3 4 5

n=18
av.=4.8
dev.=0.4

8. College Council Charge #8 says, "The council serves as a forum for the discussion of the concerns of college constituent groups."

8.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-8)?

Never | 0% 29.4% 11.8% 11.8% 47.1% | Very frequently

1 2 3 4 5

n=17
av.=3.8
dev.=1.3
ab.=1

8.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-8)?

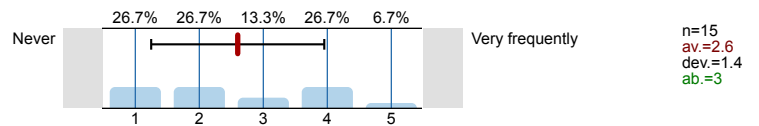Very **ineffectively** | 11.8% 17.6% 23.5% 5.9% 41.2% | Very **effectively**

1 2 3 4 5

n=17
av.=3.5
dev.=1.5

8.3) How important is this item for inclusion within the charge of this council (ColCoun-8)?

Not important | 0% 0% 5.9% 17.6% 76.5% | Very important

1 2 3 4 5

n=17
av.=4.7
dev.=0.6
ab.=1

9. College Council Charge #9 says, "The council will support the legal responsibilities of all constituent groups."

9.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-9)?

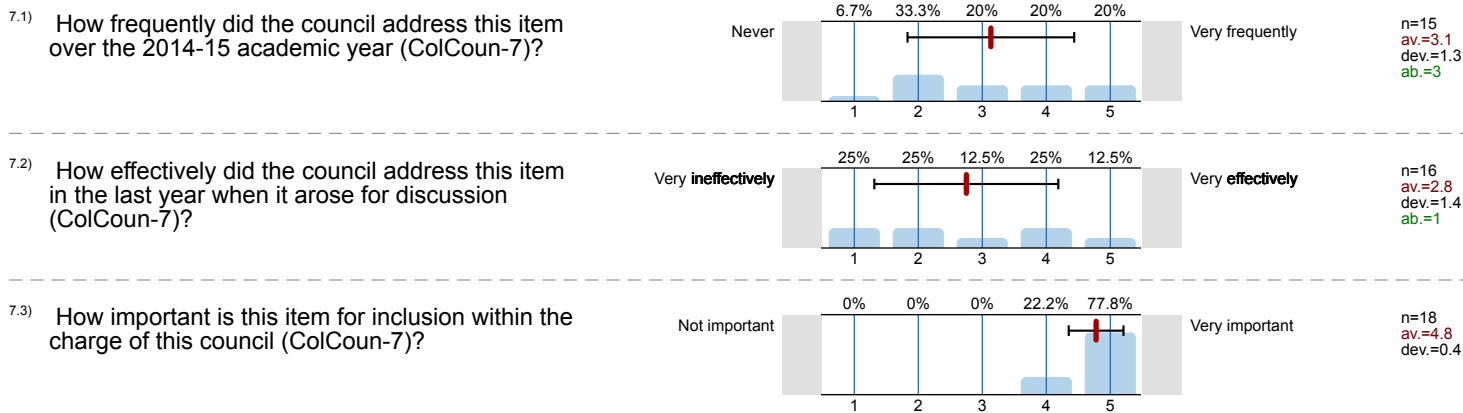Never | 6.7% 13.3% 40% 6.7% 33.3% | Very frequently

1 2 3 4 5

n=15
av.=3.5
dev.=1.3
ab.=3

9.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-9)?

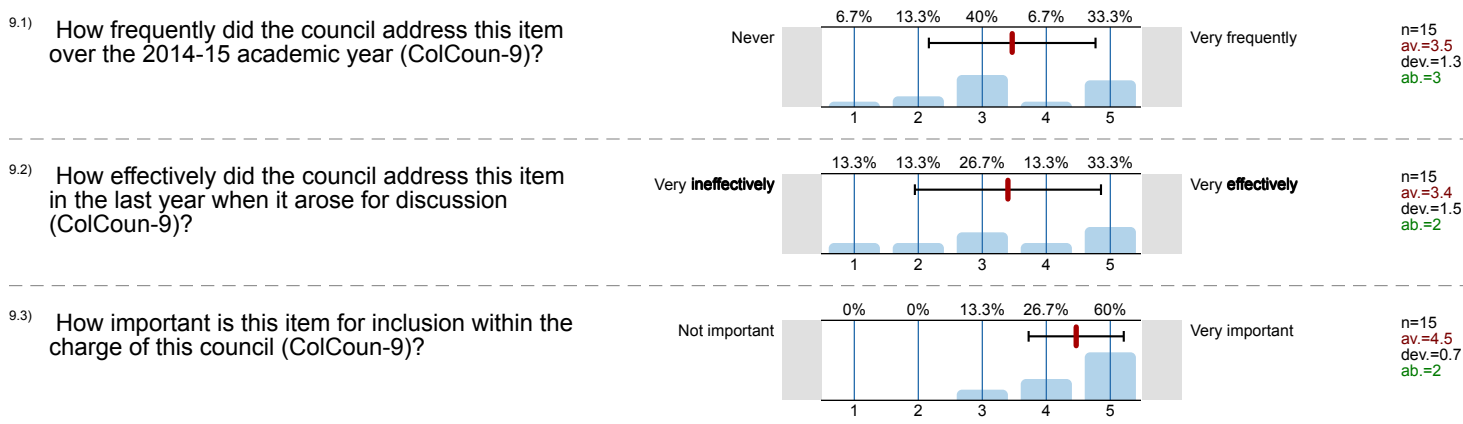Very **ineffectively** | 13.3% 13.3% 26.7% 13.3% 33.3% | Very **effectively**

1 2 3 4 5

n=15
av.=3.4
dev.=1.5
ab.=2

9.3) How important is this item for inclusion within the charge of this council (ColCoun-9)?

Not important | 0% 0% 13.3% 26.7% 60% | Very important

1 2 3 4 5

n=15
av.=4.5
dev.=0.7
ab.=2

12. Communication and Representation

12.1) How long before a typical council meeting were you provided a copy of the meeting's agenda? (ColCoun)

Usually no more than a day before | 5.9% 11.8% 17.6% 29.4% 35.3% | Usually several days in advance

1 2 3 4 5

n=17
av.=3.8
dev.=1.3
ab.=1

12.2) Members are seated on our governance councils as representatives of constituent groups. How frequently did you report out to and seek input from your constituent group? (ColCoun)
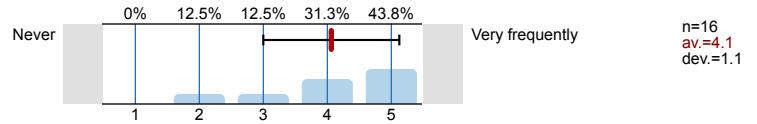
Never — Very frequently

0%	12.5%	12.5%	31.3%	43.8%
1	2	3	4	5

n=16
av.=4.1
dev.=1.1

13. Clarity of "Engaging All Voices," the college's overall governance structure

13.1) Please rate your overall understanding of our current governance structure, consisting of the various councils. (ColCoun)

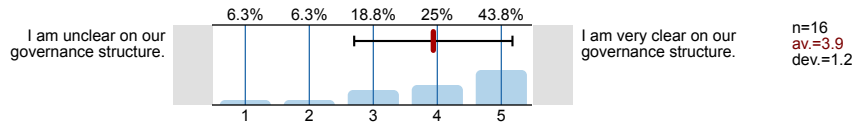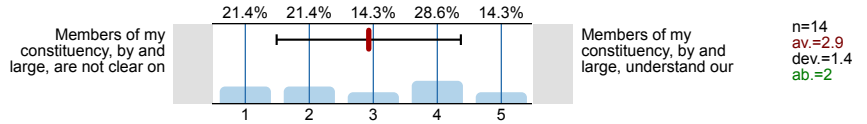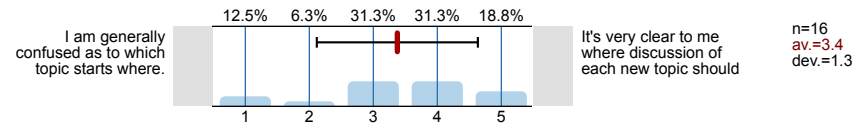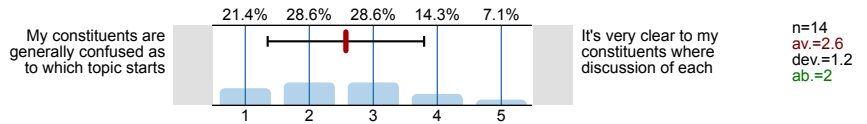I am unclear on our governance structure. — I am very clear on our governance structure.

6.3%	6.3%	18.8%	25%	43.8%
1	2	3	4	5

n=16
av.=3.9
dev.=1.2

13.2) In your opinion, how thoroughly do the members of your constituent group understand our governance structure? (ColCoun)

Members of my constituency, by and large, are not clear on — Members of my constituency, by and large, understand our

21.4%	21.4%	14.3%	28.6%	14.3%
1	2	3	4	5

n=14
av.=2.9
dev.=1.4
ab.=2

13.3) When a new topic or issue arises that needs to be discussed within our college's governance structure, a decision must be made as to which council will review the concept, and to whom they will refer their recommendations. Please rate your own level of clarity as to what topic goes to which council. (ColCoun)

I am generally confused as to which topic starts where. — It's very clear to me where discussion of each new topic should

12.5%	6.3%	31.3%	31.3%	18.8%
1	2	3	4	5

n=16
av.=3.4
dev.=1.3

13.4) In your opinion, how clear are your constituents on the starting point for new discussion items? (ColCoun)

My constituents are generally confused as to which topic starts — It's very clear to my constituents where discussion of each

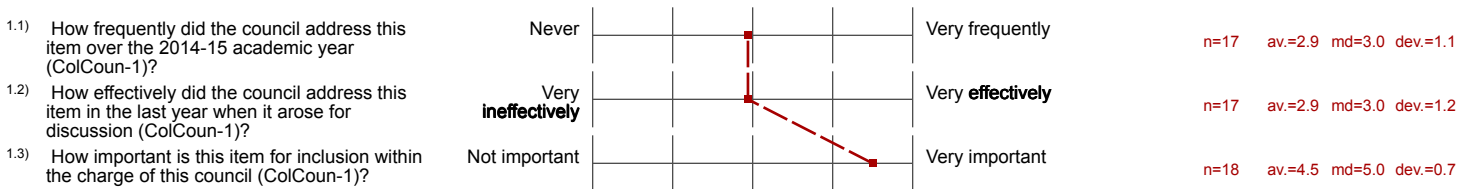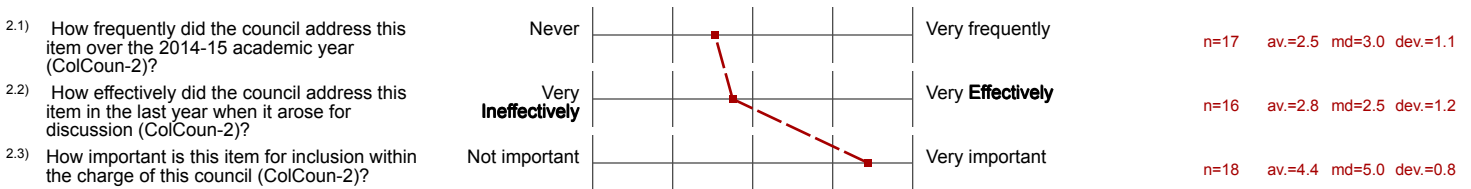| 21.4%	28.6%	28.6%	14.3%	7.1%
1	2	3	4	5

n=14
av.=2.6
dev.=1.2
ab.=2

Profile

Subunit: Research and Planning

Name of the instructor: Governance Council Structure and Effectiveness

Name of the course: College Council
(Name of the survey)

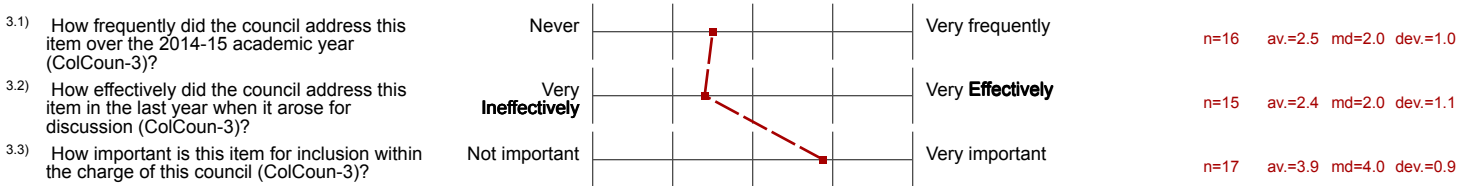Values used in the profile line: Mean

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1. College Council Charge #1 says "The role of the council in the budgeting process is to review and recommend budget and planning through its established committees."

1.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-1)?
Never — Very frequently
n=17 av.=2.9 md=3.0 dev.=1.1

1.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-1)?
Very ineffectively — Very **effectively**
n=17 av.=2.9 md=3.0 dev.=1.2

1.3) How important is this item for inclusion within the charge of this council (ColCoun-1)?
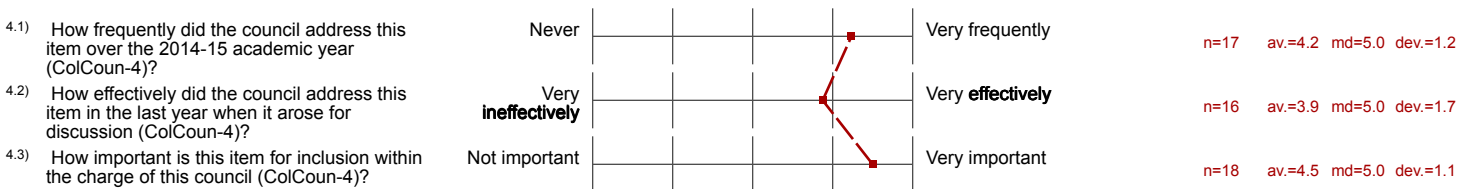Not important — Very important
n=18 av.=4.5 md=5.0 dev.=0.7

2. College Council Charge #2 says, "The council will annually review existing college councils and, where appropriate, make recommendations on the charge and membership of such councils."

2.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-2)?
Never — Very frequently
n=17 av.=2.5 md=3.0 dev.=1.1

2.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-2)?
Very Ineffectively — Very **Effectively**
n=16 av.=2.8 md=2.5 dev.=1.2

2.3) How important is this item for inclusion within the charge of this council (ColCoun-2)?
Not important — Very important
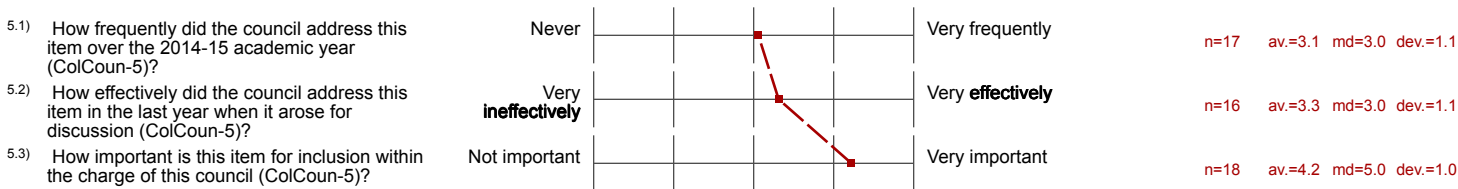n=18 av.=4.4 md=5.0 dev.=0.8

3. College Council Charge #3 says, "The council will maintain a handbook of its charge, responsibilities, and membership which will be reviewed and updated annually."
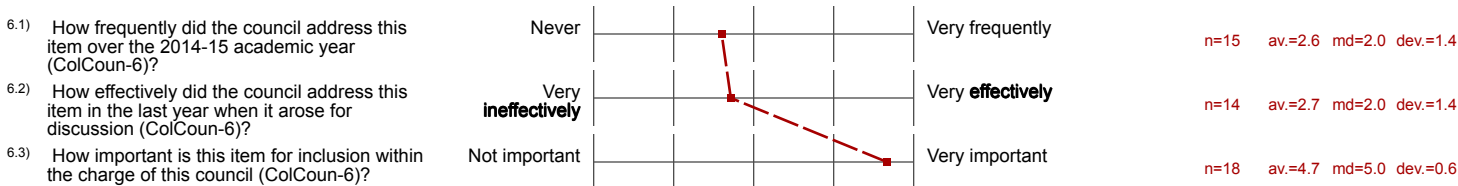
3.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-3)?
Never — Very frequently
n=16 av.=2.5 md=2.0 dev.=1.0

3.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-3)?
Very Ineffectively — Very **Effectively**
n=15 av.=2.4 md=2.0 dev.=1.1

3.3) How important is this item for inclusion within the charge of this council (ColCoun-3)?
Not important — Very important
n=17 av.=3.9 md=4.0 dev.=0.9

4. College Council Charge #4 says, "The council agenda, minutes, and handbook will be made available on the college website."

4.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-4)?
Never — Very frequently
n=17 av.=4.2 md=5.0 dev.=1.2

4.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-4)?
Very ineffectively — Very **effectively**
n=16 av.=3.9 md=5.0 dev.=1.7

4.3) How important is this item for inclusion within the charge of this council (ColCoun-4)?
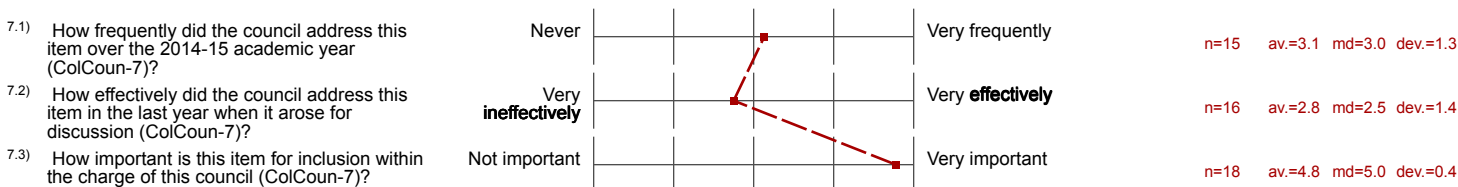Not important — Very important
n=18 av.=4.5 md=5.0 dev.=1.1

5. College Council Charge #5 says, "The council will periodically review and update the college mission statement."

5.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-5)?
Never — Very frequently
n=17 av.=3.1 md=3.0 dev.=1.1

5.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-5)?
Very ineffectively — Very **effectively**
n=16 av.=3.3 md=3.0 dev.=1.1

5.3) How important is this item for inclusion within the charge of this council (ColCoun-5)?
Not important — Very important
n=18 av.=4.2 md=5.0 dev.=1.0

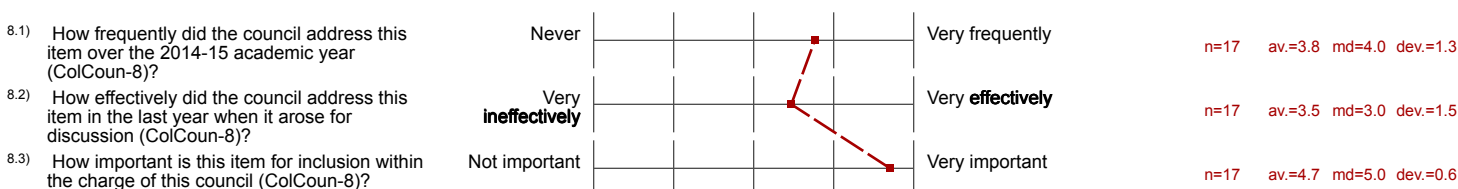## 6. College Council Charge #6 says, "The council will maintain and update the MJC Strategic Plan at least every five years."

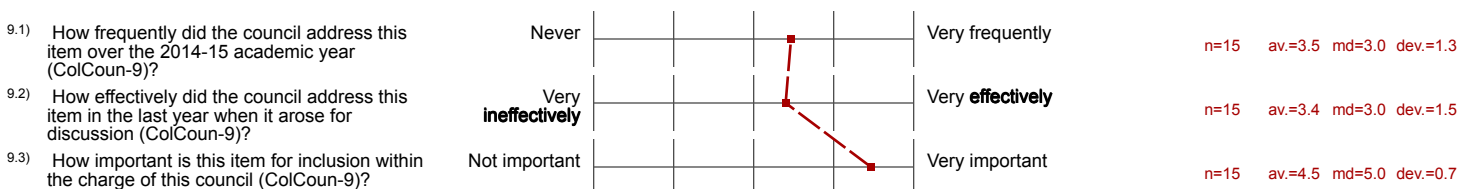6.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-6)?
Never — Very frequently
n=15 av.=2.6 md=2.0 dev.=1.4

6.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-6)?
Very ineffectively — Very **effectively**
n=14 av.=2.7 md=2.0 dev.=1.4

6.3) How important is this item for inclusion within the charge of this council (ColCoun-6)?
Not important — Very important
n=18 av.=4.7 md=5.0 dev.=0.6

7. College Council Charge #7 says, "The council will have primary responsibility for institutional effectiveness."

7.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-7)?
Never — Very frequently
n=15 av.=3.1 md=3.0 dev.=1.3

7.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-7)?
Very ineffectively — Very **effectively**
n=16 av.=2.8 md=2.5 dev.=1.4

7.3) How important is this item for inclusion within the charge of this council (ColCoun-7)?
Not important — Very important
n=18 av.=4.8 md=5.0 dev.=0.4

8. College Council Charge #8 says, "The council serves as a forum for the discussion of the concerns of college constituent groups."

8.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-8)?
Never — Very frequently
n=17 av.=3.8 md=4.0 dev.=1.3

8.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-8)?
Very ineffectively — Very **effectively**
n=17 av.=3.5 md=3.0 dev.=1.5

8.3) How important is this item for inclusion within the charge of this council (ColCoun-8)?
Not important — Very important
n=17 av.=4.7 md=5.0 dev.=0.6

9. College Council Charge #9 says, "The council will support the legal responsibilities of all constituent groups."

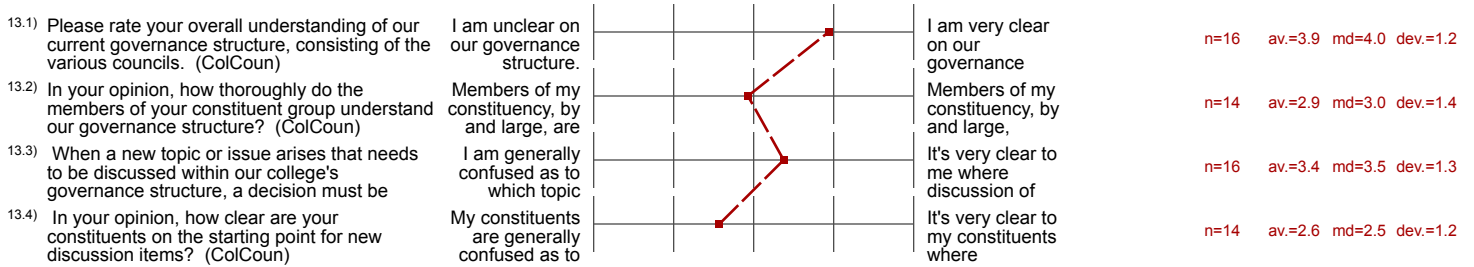9.1) How frequently did the council address this item over the 2014-15 academic year (ColCoun-9)?
Never — Very frequently
n=15 av.=3.5 md=3.0 dev.=1.3

9.2) How effectively did the council address this item in the last year when it arose for discussion (ColCoun-9)?
Very ineffectively — Very **effectively**
n=15 av.=3.4 md=3.0 dev.=1.5

9.3) How important is this item for inclusion within the charge of this council (ColCoun-9)?
Not important — Very important
n=15 av.=4.5 md=5.0 dev.=0.7

12. Communication and Representation

12.1) How long before a typical council meeting were you provided a copy of the meeting's agenda? (ColCoun)
Usually no more than a day before — Usually several days in advance
n=17 av.=3.8 md=4.0 dev.=1.3

12.2) Members are seated on our governance councils as representatives of constituent groups. How frequently did you report out to

Never   Very frequently

n=16   av.=4.1 md=4.0 dev.=1.1

13. Clarity of "Engaging All Voices," the college's overall governance structure

13.1) Please rate your overall understanding of our current governance structure, consisting of the various councils. (ColCoun)

I am unclear on our governance structure.

I am very clear on our governance

n=16   av.=3.9 md=4.0 dev.=1.2

13.2) In your opinion, how thoroughly do the members of your constituent group understand our governance structure? (ColCoun)

Members of my constituency, by and large, are

Members of my constituency, by and large,

n=14   av.=2.9 md=3.0 dev.=1.4

13.3) When a new topic or issue arises that needs to be discussed within our college's governance structure, a decision must be

I am generally confused as to which topic

It's very clear to me where discussion of

n=16   av.=3.4 md=3.5 dev.=1.3

13.4) In your opinion, how clear are your constituents on the starting point for new discussion items? (ColCoun)

My constituents are generally confused as to

It's very clear to my constituents where

n=14   av.=2.6 md=2.5 dev.=1.2

Comments Report

1. College Council Charge #1 says "The role of the council in the budgeting process is to review and recommend budget and planning through its established committees."

1.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-1). (Input on matters broader than this specific item will be gathered later in this survey.)

- I cannot answer 1.2 since I was not on the College Council.

- Of all of the processes that are included in participatory governance, budget seems to be the most difficult to incorporate into the governance system. Deadlines and time seem to always keep us on our back foot with regard to this one.

- There is little discussion of budget and planning.

- While there was cursory review of budgeting at all meetings, there was little recommendation, and in some cases it felt as if decisions had already been made, and we were being asked to sign off on something to tick off an item on a participatory governance checklist.

2. College Council Charge #2 says, "The council will annually review existing college councils and, where appropriate, make recommendations on the charge and membership of such councils."

2.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-2). (Input on matters broader than this specific item will be gathered later in this survey.)

- As the college has hired new personnel in new positions, it has weighed in, on the necessary inclusion of new voices representing the new initiatives.

- I cannot answer 2.2 since I was not on the College Council.

- Last year there was little discussion on reviewing existing college councils.

- We're now starting to make strides in this direction, so that is an improvement.

3. College Council Charge #3 says, "The council will maintain a handbook of its charge, responsibilities, and membership which will be reviewed and updated annually."

3.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-3). (Input on matters broader than this specific item will be gathered later in this survey.)

- By "handbook", if you mean we review the membership and read out the charge and responsibilities, then yes. If there's supposed to be an actual handbook, then I haven't seen one.

- I cannot answer 3.2 since I was not on the College Council.

- If Engaging All Voices is the handbook referenced, I understand the charge. If another handbook is referenced, I don't know which handbook that is.

- The College Council membership seems to mix constituent groups (administrator, faculty (Senate, YFA), staff, and students) with specific committees and task-forces (Technology Council, Diversity Committee, Instruction Council, etc.). It is an odd mix that dilutes participatory governance. College Council should be the ultimate decision making body at MJC. It should include only the constituent groups, not specific committee representatives. By the time decisions reach College Council they should have been vetted by the constituent groups. College Council would then be free to hold more enlightened discussions over decision making - after all, those sitting at the table would truly be representing their constituents.

- maintaining a handbook isn't an important duty of the council; that seems best delegated to a skilled administrative assistant.

4. College Council Charge #4 says, "The council agenda, minutes, and handbook will be made available on the college website."

4.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-4). (Input on matters broader than this specific item will be gathered later in this survey.)

- I cannot answer 4.2 since I was not on the College Council.

- Minutes for CC are adequate. However, agendas need to be sent out at least by Friday of the previous week to allow time for preparation and feedback from constituents. I am not sure I have seen a College Council Handbook. Does it exist?

- Technically we always did this, but it seems silly to have this as an explicit charge. This is just something we should do. Or, at least, delegate to a capable administrative assistant.

5. College Council Charge #5 says, "The council will periodically review and update the college mission statement."

5.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-5). (Input on matters broader than this specific item will be gathered later in this survey.)

- I cannot answer 5.2 since I was not on the College Council.

- I think we did this (I seem to remember Brenda Thames leading a couple of sessions on this). If my memory is correct, we were wordsmithing already-provided documents.

6. College Council Charge #6 says, "The council will maintain and update the MJC Strategic Plan at least every five years."

6.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-6). (Input on matters broader than this specific item will be gathered later in this survey.)

- I cannot answer 6.2 since I was not on the College Council.

- I don't remember doing this. Either we did it, and it didn't take much time, or we haven't done it yet.

- The Strategic Plan and Educational Master Plan are critical to providing focus to the institution as we establish priorities.

7. College Council Charge #7 says, "The council will have primary responsibility for institutional effectiveness."

7.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-7). (Input on matters broader than this specific item will be gathered later in this survey.)

- Honestly, I'm not quite sure what topics fit under the buzzwords of "Institutional Effectiveness."

- I am not sure I understand the meaning of "institutional effectiveness" - perhaps we can have a discussion in College Council.

- I cannot answer 7.2 since I was not on the College Council.

8. College Council Charge #8 says, "The council serves as a forum for the discussion of the concerns of college constituent groups."

8.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-8). (Input on matters broader than this specific item will be gathered later in this survey.)

- #8 is too broad to be meaningful

- I cannot answer 8.2 since I was not on the College Council.

- The potential of College Council is not yet fully developed. At times College Council seems more like a place for announcements and reports that could easily be sent out via email than discussions that lead to decision making. College Council is not perceived as a place from where the direction of the college emanates. It should be.

- To me, this seems to be one of the primary functions of the College Council. Unfortunately, some groups speak louder than others, and sometimes the president's agenda overshadows this function.

9. College Council Charge #9 says, "The council will support the legal responsibilities of all constituent groups."

9.4) Please provide any comments or suggestions specific to this aspect of the council's charge (ColCoun-9). (Input on matters broader than this specific item will be gathered later in this survey.)

- Charge #9 sounds good, but what exactly does it mean to "support legal responsibilities"? How is that manifest in meetings and/or measurable?

- I cannot answer 9.2 since I was not on the College Council.

- I don't know what #9 means

- I don't remember there being that many legal responsibilities in need of support, except when it comes to policies and procedures.

- It seems that this specific statement is referring to 10+1 and the equivalent legislation for students and staff (are staff included in legislation?). Perhaps we should make the statement more transparent and direct as to its meaning.

10. Functionality of this Council

10.1) On which topic or task over the last year was this council *most* effective and/or productive. Please explain. (ColCoun)

- A move to want to change in many key areas, but it was not effective. The desire was effective and communicated, but the execution was a failure.

- Budget, business of running the institution.

- Dealing with policies and procedures. Sure, we joke about spending so much time talking about service animals, but this was a good way for all constituency groups to explain how small changes could have drastic, unforeseen effects.

- Hearing concerns from constituent groups

- Hiring prioritization and student success and equity discussions (but not necessarily decision making)

- I cannot answer this question since I was not on the College Council.

- Institutional effectiveness

- Looking at district policies.

- The discussion on reorganization of the academic units was productive in that it provided an opportunity for constituents to have feedback.

- To my recollection, we spent most of our time on policies and procedures discussions and Hiring Prioritization (these processes were in development).

10.2) On which topic or task over the last year was this council *least* effective and/or productive? Please explain. (ColCoun)

- Budget. We didn't really discuss it much at all.

- Council handbook

- Discussion of campus issues.

- FTES updating / enrollment management. With Susan's illness, this area fell off the radar.

- I wasn't on the College Council last year. . . .BUT. . . .If the College Council was responsible for the attempt at the reorganization of the college last year, then I would say that would be on this list. While reorganization probably needs to be done, realistically, for a number of reasons--it was not handled strategically well last Spring. The negative response was predictable. But to be clear, I think the suggestion that "people resisted change" is inaccurate. I think a more accurate statement is "people did NOT resist change, BUT they want it done correctly if we're going to change." (And, in fact, some suggestions for how the reorganization MIGHT have occurred were even offered).

- Making good use of the time in College Council. There is little discussion in many meetings - decisions seem to have already taken place somewhere else and College Council is just there to rubber stamp them. We a few modifications I see enormous potential for College Council.

- Oversight of the charges of the councils. Technology Council dormant for three years?

- Policy and Procedures-- this needs better discussion and understanding and work flow than last year. This year it seems *worse*, not better, in the college level discussions and input regarding the legal responsibilities of each constituency and perspectives/issues.

- Review of strategic plan

- Strategic planning and institutional effectiveness. The council has not had input on the strategic plan that is pending.

- The execution of real change and communication. Again, I appreciate the desire for change but have great concerns over the disconnect between administration and faculty and administration and students. Concern possibly over a wave of negativity in regards to certain areas may stop real dialogue about change those areas. The necessity of honest dialogue about areas of change and then strategic planning to tackle those areas is something this council needs to consider I believe there are professionals that can help assess and evaluate and help determine the new and innovative ways to strengthen communication. There must be real courage at the top level of administration for those who follow to move in a new direction.

10.3) This council is composed of representatives for a variety of interested and affected groups at the college. Membership is shown on the council website here: http://www.mjc.edu/governance/collegecouncil/. Should the membership of this council be augmented or reduced? Please be specific and provide rationale. (ColCoun)

- ■ Membership is effective and inclusive

- ■ Conflicts with the role of the College Council for reviewing and revising participatory governance structure and decision making processes

- ■ Depends on what is intended. If seen as only as a reporting-out council, then size doesn't matter. If seen as a decision making body, then the present composition is inefficient and duplicates work done elsewhere in the institution. Votes on college-wide decisions should only be done in CC once they have been vetted by all constituent groups. For example, the Academic Senate and YFA presidents CANNOT make executive decisions except under very narrow set of conditions. Furthermore, a faculty member in the Technology Committee already represents Senate, and should speak with the voice of Senate, not as an advocate of his or her committee - nothing in law or code supports understanding. SUGGESTION: Two Senate, one YFA, two or three staff, and three administrators should suffice if they represent the will of their constituents. Others can be invited to provide background and contribute to the discussion, but otherwise, the council should be relatively small. It also would help with achieving quorum and saves staff, faculty, and administrators the need to attend another meeting.

- ■ I believe College Council is constructed in a healthy way for all stakeholders of the institution to have opportunity to participate.

- ■ I believe the membership is well balanced.

- ■ I think there is time for quick reports from committees as well as councils. This way all voices would be included.

- ■ I would like to see the council involve the students more. Nominations for members at large from deans and faculty each year with 4 student leaders. ASMJC has a few, but more would help in communication and connection to the population of students on the campus. There is a great disconnect and this may be a way to reconnect. Also, many of the other councils could do the same and have more members at large on their councils from departments directly impacted. Add some kind of award certificates for their participation..."The College Connection Achievement Award" honor them at a banquet and invite MJCclub officers and ASMJC officers. Celebrate college involvement.

- ■ In the past the council was smaller and more of a cabinet-type discussion on issues, with the president able to engage constituency voices in a way not available in other venues. It has shifted to more of a reporting body from all the councils and some committees on campus, with less of the constituency dialogue happening.

- ■ It just included the new personnel representing the new student succes and equity initiatives.

- ■ The College Council membership is very large, in my opinion. I think that some representation might be more useful for specific discussions, but I'm not convinced that the same representation is necessary for ALL discussions and, ultimately, decisions (or the formal recommendation to the President).

  For example, when the College Council considers hires (or hiring prioritization), I think its role is about recommending HOW MANY positions to hire, but not about oversight regarding the specific rankings. Other councils and committees should be making those recommendations. The College Council should determine that X number of faculty and Y number of classified staff should be hired. But faculty representatives should not be voting on whether to prioritize a secretary position over a position in admissions, for example. Likewise, classified staff should not be voting on whether we rank a biology position over a music position, as another example.

  I think the committees and councils that forward the specific rankings have done their due diligence about the criteria of the rankings and if the College Council changes those rankings, then it becomes "committee or council nullification" which is demoralizing to those groups who did their work and entrenches apathy (i.e., why bother doing all of this work if the College Council just gets to change it).

  Likewise, if we have members who serve on multiple councils or committees--and do not like the outcome of these rankings--then they might use the College Council to circumvent their OTHER committees or councils. This should be changed.

- ■ i don't know of any constituency group that needs more representation, but if they're new, I wouldn;'t necessarily know about them, anyway.

- ■ membership id sufficiently represented.

- ■ the composition seems to serve all constituencies.

11. Scope of Responsibility of this Council

11.1) Are there items *within* this council's charge or significant duties it performs that might be more effectively addressed by *another* governance council? If so, please provide specific suggestions for what might move out of this council's realm of responsibility. (ColCoun)

- ■ Budget is the primary responsibility of the Resource Allocation Council so the College Council should rely primarily on that council's recommendations.

- ■ I don't think so.

- ■ None

■ None that I can think of.

■ The Academic Senate might take on the disconnection issue I wrote about earlier. My suggestion is to use workshops on interpersonal communications on a college campuses specifically to encourage, growth, discussion and change. Keeping the discussion about communication between instructors/ professors and student and between departments, should be for all councils to address each year. Have it count as professional growth and offer a variety of choices throughout the year. Please include cultural competency training in those workshops as well.

■ There not only seems to be an overlap in our council structure, but most council members are not fully aware of the responsibilities of the council under which they serve or their role in the council. My proposal is that we discuss this in CC - it is where we could best come to agreement on what to do about our charge.

■ We have already discussed accreditation, to some degree, in College Council this Fall semester. That is appropriate. But I don't see where any of the charges reflect that--specifically--on the College Council website. (Maybe this is under the umbrella of institutional effectiveness, but it would seem important to specifically add accreditation as a specific charge of the College Council).

■ no

11.2) Are there items *outside of* this council's charge that might be more effectively addressed by *this* governance council? If so, please provide specific suggestions for what might move *into* this council's realm of responsibility. (ColCoun)

■ I don't yet have enough information about our structure to have a grasp on answering this excellent question.

■ I'm not sure the rationale for Hiring Prioritization to lie with Instruction Council, since hiring is a college-wide issue.

■ In my opinion, the council would be well served to coordinate the activities of the other councils through review of the other councils goals and outcomes.

■ NA

■ None

■ None that I can think of.

■ Which committee or council is currently responsible (i.e., for making formal recommendations to the President) for marketing the college? If that currently isn't handled by some other group, then the College Council would seem appropriate. Even if another committee or council is responsible for that, perhaps the College Council should take ownership of that.

Unless I'm mistaken, I saw--what I believe was a Prime Shine bus--drop off MJC students at the East Campus (behind the stadium) with "San Joaquin Valley College" plastered all over it. That really struck me as odd.

■ no

12. Communication and Representation

12.3) In general, how did you gather input from your constituent group regarding items under discussion on this council? Please comment on your effectiveness at gathering and representing their interests. (ColCoun)

■ emails or monthly meetings

■ Every time I meet with my constituent group

■ Generally at the constituent group meetings.

■ I report back to my group, and they let me know if anything should be brought before the council or if they have concerns.

■ I would send email notifications to my constituents, and make regular reports at meetings. This would prompt my constituents to respond (in kind) with their input.

■ In meetings with my constituent group.

■ It depends on the urgency of the request. At times it is almost impossible to seek the input from constituents. Over the past year CC has improved dramatically in that respect by giving constituents time to take back decisions to their constituents. However, again, there are so many representatives on behalf of different interest groups, that it delays feedback. Constituent representatives (College President, Staff representative, Senate and YFA Presidents) should be the ones forwarding request for feedback to their representatives in councils and committees. Having those "extraneous" representatives in College Councils makes it unclear who is being represented.

■ My constituent group does not meet regularly.

■ Often, although not always able to engage in the topics with satisfaction during meetings.

- Tracking/assessment of strategic goals and regular meetings as well as individual dialogues with members. Some gave strong input others none, but I listened and took note to concerns from my constituents. I also attended a variety of functions and took a low-key approach in my involvement. I was able to hear concerns from that place and represent to the council what I believed was the consensus of my constituents.

- Verbal reports and/or email correspondence

- We collect information from Rep Council and, as needed, will be using Survey Monkey.

- through meetings and social media.

12.4) Please explain the method(s) you used to report out to your constituency group the outcomes of council discussions and decisions. (ColCoun)

- emails and monthly meetings

- Chapter meetings and website.

- Frequent written and oral reports to my constituents. If urgency is paramount, one to one meetings with the representatives from which I am seeking advise.

- I would report out as required at meetings. Most of the time, people in the meeting already were aware of issues due to other constituent reports.

- I would send email notifications to my constituents, and make regular reports at meetings. This would prompt my constituents to respond (in kind) with their input.

- In meetings or email.

- Meetings of the group, conferring with leaders, members, and former members.

- Regular reports at meetings and at smaller committee meetings as well. I was also prepared when asked questions about key issues and able to bring clarification many times during conversation about issues and direction gathered at council meetings.

- The College Council report is a standing agenda item.

- The minutes and source documents were used for discussion.

- Verbal

- Verbal reports and/or email correspondence

- We are in the process of adding some items to our website that faculty can access. Other items are discussed in Rep Council.

14. Summary Questions

14.1) Please provide any general comments or suggestions for improvement *for this council.* (ColCoun)

- College Council receives agendas and minutes directly. They are posted on the College Council website for those who remember to check it. To reduce the amount that anyone argue "s/he didn't know something was going to College Council," it may not be a bad idea to send an email to the campus community with a link to the College Council website every time there is a meeting. Just a thought.

- Governance councils do not have direct report to the Board of Trustees and are not subject to the Brown Act. The question regarding notice of agenda is confusing in this context.

- I think the previous will suffice.

- Let us keep plugging away and critically looking at ourselves with an eye toward continual and effective improvement.

- Sometimes the business gets set aside because the president asks some outside agency to make a presentation. Many of these presentations are of limited use to some of our constituents.

- This council, as well as others, ought to align meeting topics with institutional deadlines (budget, accreditation, etc.) so that we have time to have healthy discussions.

14.2) Please provide any general comments or suggestions for improvement *for our governance structure overall.* (ColCoun)

- Councils are TOO BIG. I would suggest we have a very serious discussion on membership. We also need to more clearly articulate the responsibilities of councils.

- I think the previous will suffice.

- It feels overbuilt and prone to gridlock, and few groups are able to guarantee that the proper number of representatives are available.

- Our governance structure is a bit outdated as we now have SSEC, which doesn't appear in Engaging All Voices. Also, Distance Ed needs to be aligned somewhere in the governance structure...it's kind of floating out there on its own.

- Since I have been out-of-governance for quite awhile, I need to get my footing again regarding our other council structures. It has changed dramatically since I last served on College Council (and some of these other councils).

- The reports from the constituent groups need to be clearer. They often are somewhat unorganized or not available due to not meeting or a lack of a quorum.

14.3) Is there anything else you'd like to add? (ColCoun)

- I have been told that our governance structure, implemented in haste under the shadow of accreditation, possibly violates one or more of they YCCD contracts.

- Excellent survey!

- Nil

- Since it is about time to review "Engaging All Voices," I think there will be much to discuss.

- Thank you for the opportunity to serve on this council.

- The College Council has seemed a little "informational" rather than focused on making recommendations and decisions. The review of district policies has felt pro forma.