



**ACADEMIC SENATE MEETING
APPROVED MINUTES
AUG. 29, 2013**

Members Present: Allan McKissick, Barbara Jensen, Bill Anelli, Bob Droual, Catherine Greene, Chad Redwing, Chris Briggs, Curtis Martin, David Boley, Deborah Gilbert, Deborah Laffranchini, Ellen Dambrosio, Eva Mo, Haleh Niazmand (temp) James Todd, Jennifer Hamilton, Jim Howen, Jim Stevens, John Zamora, Kevin Alavezos, Layla Spain, Lisa Riggs, Mike Morales, Tina Giron, Travis Silvers

Members Absent: Andrew Campbell, Estella Nanez, Paul Cripe

Guests Present: Mike Adams, Theresa Stovall, Andrew Hayes, Derek Cowell, David Seymour, Brian Sinclair (Faculty Liaison to the Board)

I. APPROVAL OF ORDER OF AGENDA ITEMS (3:45 pm)

M/S/C (J. Hamilton, E. Dambrosio) Move to approve the order of the agenda items

22 Ayes
0 Opposed
0 Abstentions

II. APPROVAL OF THE MINUTES (Aug. 15, 2013)

The minutes of Aug. 15, 2013 were approved with changes.

M/S/C (E. Dambrosio, J. Hamilton) Move to approve the minutes of Aug. 15, 2013 with changes.

22 Ayes
0 Opposed
0 Abstentions

III. CONSENT AGENDA

A. Invite Vice Chancellor Victoria Simmons to address the Senate (3:50 pm)

M/S/C (E. Mo, K. Alavezos) Move to approve the Consent Agenda

22 Ayes
0 Opposed
0 Abstentions

IV. ACTION/DISCUSSION ITEMS

A. Continuing Business

1. Program Review and Assessment (3:55 pm)

Over the summer J. Todd, C. Martin and S. Kinkade discussed producing a Program Review Template and Philosophy Statement and bringing it to Academic Senate. At the last senate meeting a 5 year Program Review Cycle was approved. They are now in the stages of building a philosophic statement and a manual that will come hopefully over the next month. Hopefully a study session can be planned within the next couple of weeks. If anyone would like to be involved in a study session about Program Review, please give us your names. This study session is to look over the template, and make suggestions to categories, due to Program Reviews will be beginning in November. The biggest challenge will be getting it correct in PRnet so the template looks right.

Next Academic Senate Meeting: Sept. 5, 2013

Curtis Martin mentioned that Program Review is central to all planning and strategic planning for the college. Program Review is the basis for almost every decision making. The document being worked on is based on what this Academic Senate already passed in 2007, approved by the Board of Trustees, approved by the College Council, updating it and putting it in the new cycle. This document is not much different than what was already approved. The data mentioned needs to be tweaked to include more meaningful data and this should be fairly quick work.

J. Todd mentioned that everyone did their Program Review last spring and need to be reviewed to close the loop and get feedback on them. All the Program Reviews will be reviewed across disciplines in the early part of this semester.

The Assessment portion is going to be left on as an action discussion item. Hopefully next week we will get you a copy of the Assessment Manual, which has been recommended by OAW, going to Curriculum and coming to the Senate.

2. Facilities Council – No Report
3. Student Services Council – No Report
4. Instruction Council – No Report
5. Accreditation Council – No Report
6. Resource Allocation Council – No Report
7. College Council – No Report

B. New Business

1. Engaging All Voices governance documents (4:10 pm)

M/S/C (J. Hamilton, C. Martin) Move to approve the Engaging All Voices governance document for a first reading.

22 Ayes

0 Opposed

0 Abstentions

Discussion was open on the floor on a first reading.

J. Todd mentioned there were 3 kinds of changes in the document. There were additions of members to the councils. There would now be a 4th Academic Senate representative on College Council, an additional Academic Senate Rep on Instruction Council which would be given to the Library, an additional faculty member on Student Services Council for YFA and for Academic Senate and changes in the names on the Accreditation Council.

The 2nd item was a modification to what was “Decision-Making on Academic and Professional Matters”, became “Decision Making and Collegial Consultation”.

The 3rd item was a Resource Allocation piece added.

J. Howen made the point that Career and Technical Education tends to not be prioritized as high as other programs. He was concerned about the Hiring Rubric and how it was established. J. Howen wanted fairness for CTEs and small programs.

B. Sinclair made the point that many small programs have already been decimated on this campus. He would like to see something in the document that would give life back to small programs after many of them had been cut heavily.

After discussion concerning the points that were made by J. Howen and B. Sinclair, Curtis Martin called for the question.

M/S/C (C. Martin, E. Mo) Moved to approve the Call for the Question

Hands were counted to 18, which exceed 2/3rds.

Next Academic Senate Meeting: Sept. 5, 2013

M/S/C (C. Martin, E. Mo) Move to approve the Engaging All Voices governance document for a first reading.

21 Ayes

0 Opposed

1 Abstention – Allan McKissick

A. McKissick made a motion that The Senate President is directed to discuss a Memorandum of Understanding (MOU) with the college president to develop a mutually agreed upon process for determining any academic program elimination occasioned by financial necessity. The intention was to inform a discussion of Engaging All Voices.

More discussion took place about Program Viability policy.

M. Morales said since a motion was made after the main motion was passed, it has nothing to do with anything on the agenda items below, it will be out of order. The only thing to get it back in, if you were on the prevailing side, move to reconsider so you can put a vote back up on the previous one and have as an amendment.

M/S/C (A. McKissick, L. Spain) Motion was made that the Senate President is directed to discuss a Memorandum of Understanding (MOU) with the college president to develop a mutually agreed upon process for determining any academic program elimination occasioned by financial necessity.

21 Ayes

0 Opposed

1 Abstention – Jim Howen

2. Faculty Hiring Prioritization Process (4:45 pm)

If we approve this next week or get it through on the first reading, it would go to College Council.

M/S/C (K. Alavezos, K. Stevens) Move to approve the Faculty Hiring Prioritization Process for a first reading.

Discussion took place regarding this document.

M/S/C (J. Hamilton, E. Dambrosio) Move to approve the Faculty Hiring Prioritization Process for a first reading.

20 Ayes

1 Opposed

0 Abstention

3. Course Unit Value Discussion (5:05 pm)

Table Item B3 until next time

V. REPORTS

- A. Student Senate – no report (5:15 pm)
- B. Faculty Representative to the Board – no report
- C. Legislative Analyst-Chad Redwing – no report
- D. Outcomes Assessment Work Group (OAW)-James Todd – no report
- E. Curriculum Committee-Jennifer Hamilton – no report
- F. Faculty Professional Development Committee and PDCC-Bill Anelli – no report
- G. Administration Report-Susan Kincade – no report
- H. President's Report – James Todd – no report

VI. ITEMS FOR FUTURE AGENDAS

VII. OPEN COMMENTS FROM THE PUBLIC – none

VIII. ADJOURNMENT adjourn 5: 34pm (5:30 pm)

Next Academic Senate Meeting: Sept. 5, 2013