



**ACADEMIC SENATE SPECIAL MEETING
APPROVED MINUTES
May 14, 2013**

Members Present: David Boley, Paul Cripe, Ellen Dambrosio, Debbie Gilbert, Jennifer Hamilton, Debbie Laffranchini, Eva Mo, Chad Redwing, Tina Giron, Jim Stevens, James Todd, Layla Yousif, Barbara Jensen

Members Absent: Kevin Alavezos, Bill Anelli, Christopher Briggs, Jim Howen, Allan McKissick, Mike Morales, Estella Nanez, Nancy Wonder, Bruce Anders, John Zamora, Travis Silvers

Guests Present: Heather Townsend (Administrative Secretary for the Academic Senate), Brian Sinclair (Faculty Liaison to the Board)

I. APPROVAL OF ORDER OF AGENDA ITEMS

The order of the agenda was approved.

M/S/C (J. Hamilton, E. Dambrosio) to approve the order of the agenda

II. APPROVAL OF MINUTES

The minutes of April 25, 2013 were approved.

M/S/C (J. Hamilton, E. Dambrosio) to approve the minutes

III. CONSENT AGENDA

- A. Appoint Debra Bolter and Ruth Cranley to the Accreditation/Assessment Process Specialist Hiring Committee and add Kathleen Ennis as an alternate.
- B. Approve a One-Year Temporary Faculty Position in Counseling
- C. Appoint Eric Ivory, Pam Crittenden, Alida Garcia and John Zamora to the Hiring Committee for Counseling
- D. Approve Amended Minutes of April 4, 2013 (Minutes updated to reflect the word clarify only in A. McKissick's motion on page 3)

M/S/C (J. Hamilton, B. Jensen) to approve the amended Consent Agenda

IV. ACTION/DISCUSSION ITEMS

A. New Business:

1. Instructional Design Coordinator Full-Time Tenure Track Position:

The Instructional Design Coordinator Full-Time Tenure Track position was recently announced as an open position by Human Resources. The Senate discussed why they were not initially involved in the process. J. Todd said that this announcement was somewhat of a surprise, noting that it was not discussed in any of the councils that he and Senate representatives have attended. Due to these circumstances, J. Todd said that faculty had contacted him regarding the issue of process regarding the announcement of this position. After doing some



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research, he reported that the Senate did approve this position last year as a one-year interim position, and it was due to become a full-time position this year. The issue that faculty reported was one of proper process: the position should have been discussed in the new council structure, as well as reported to the Senate in the current academic year. J. Todd said he was not aware that this position was ready for an announcement as a full-time tenure track position, and that he had not signed the job announcement. For these reasons, he called this special Senate meeting to discuss how to proceed.

D. Boley said that this is not the right time to announce a full-time faculty position. He said that we should be doing interviews in April and not closing in May. D. Boley said that an applicant pool is a big deal. He said that this is a permanent position and could go on forever with the wrong person without the right pool of candidates.

C. Redwing said that he hopes that this is just a miscommunication regarding this position. J. Todd agreed about the difficult timing of opening a full-time faculty position this late in the year. He reported that he had to have a special meeting during the summer session, today, to approve this if the college were to proceed. B. Sinclair said that we need to look at the timing of these open positions during the year. He was also concerned with the pool of candidates due to the timing of the May announcement.

C. Redwing moved the following:

To approve the Instructional Design Coordinator Full-Time Faculty Tenure position while reaffirming that all full-time faculty positions should go through the Hiring Prioritization process and discussed in appropriate councils, including Instruction and College Council.

M/S/C (C. Redwing, L. Yousif) to approve the motion

Ayes 11

Nays 1

Abstentions 0

E. Dambrosio moved the following:

To approve a change to the Request to Announce form for faculty hiring. Change the "Academic Senate Rep" signature space to read "Academic Senate President or Designee."

M/S/C (E. Dambrosio, J. Hamilton) to approve the motion

Ayes 12

Nays 0

Abstentions 0



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2. Institutional Learning Outcomes (ILOs):

J. Todd distributed the Modesto Junior College proposed Institutional Learning Outcomes documents. He also distributed the spring 2013 Student Learning Outcomes at Modesto Junior College document. The documents can be viewed at the following link:

http://www.mjc.edu/facultyinformation/acadsenate/ilos_may14_2013final.pdf
<http://www.mjc.edu/facultyinformation/acadsenate/slospringpresentation.pdf>

B. Continuing Business:

1. YCCD Board Policy 7-8049 (Second Reading):

The YCCD Board Policy 7-8049 with suggested changes can be viewed at the following link:

http://www.mjc.edu/facultyinformation/acadsenate/draft_response_8049academicsenates.pdf

J. Hamilton moved to approve the YCCD Board Policy 7-8049 for a second reading.

M/S/C (J. Hamilton, E. Dambrosio) to approve the YCCD Board Policy 7-8049 for a second reading

Ayes 11

Nays 0

Abstentions 0

2. Senate Bylaws (Second Reading):

The proposed changes to the Bylaws are:

Article VI.

Executive Board

Section 1. Membership

The Executive Board shall consist of the officers of the Academic Senate. (Refer to Article IV Sections 1 and 2). The President may also appoint up to three additional Executive Board members. These members must be Senators or Senate appointees from shared governance councils. Such appointments require ratification by a majority vote of the full Senate. Terms shall not exceed one year, however, the appointments are renewable and subject to ratification.

J. Hamilton moved to approve the Senate Bylaws.

M/S/C (B. Jensen, D. Laffranchini) to approve the Senate Bylaws

Ayes 11

Nays 0

Abstentions 0



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3. FACILITIES COUNCIL:

NO REPORT

4. STUDENT SERVICES COUNCIL:

NO REPORT

5. INSTRUCTION COUNCIL:

NO REPORT

6. ACCREDITATION COUNCIL:

NO REPORT

7. RESOURCE ALLOCATION COUNCIL:

NO REPORT

8. COLLEGE COUNCIL:

NO REPORT

V. REPORTS

STUDENT SENATE

NO REPORT

FACULTY REPRESENTATIVE TO THE BOARD

NO REPORT

FACULTY LIASION FOR PROGRAM REVIEW

NO REPORT

LEGISLATIVE ANALYST

NO REPORT



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OUTCOMES ASSESSMENT WORK GROUP

NO REPORT

CURRICULUM COMMITTEE

NO REPORT

FACULTY PROFESSIONAL DEVELOPMENT COORDINATING COMMITTEE

NO REPORT

ADMINISTRATION REPORT

NO REPORT

SENATE PRESIDENT'S REPORT

NO REPORT

VI. ITEMS FOR FUTURE AGENDAS

VII. OPEN COMMENTS FROM THE PUBLIC

VIII. ADJOURNMENT

The meeting was adjourned at 5:00 p.m.