



**ACADEMIC SENATE MEETING
APPROVED MINUTES
OCTOBER 29, 2015**

Members Present: Chad Redwing (Vice President), Bill Anelli (Secretary) Deborah Laffranchini, Allan McKissick, Andrea Craddock, Belen Robinson, Bob Droual, David Chapman, Duane Brooks, Ellen Dambrosio, Eric Ivory, Eva Mo, Gail Brumley, Ginger Charles, Hans Hauselmann, Jacqueline Faris, Jim Howen, Jim Stevens, Kevin Alavezos, Lonita Cordova, Mike Adams, Lisa Riggs, Pamela Kopitzke, Paul Berger, Shelley Circle

Members Absent: Curtis Martin (President), Elizabeth David, Tommy Ledesma (President of ASMJC)

Guests Present: Michelle Christopherson (Faculty Liaison to the Board), David Rivada (student), Elizabeth Hondoy, Essma Nasher (student), Florida Arias, Francisco Banuelos, James Laidler (student), James Todd, Jodie Strait (student), Laura Manzo, Rebecca Forsman (student), Ross McKenzie, Tracey Potts, William Stacy (student)

NOTE: As C. Martin (president) was not in attendance, C. Redwing, Vice President, acted as President in his absence (non-voting)

I. MINI LESSON: Operation Green – Jodi Strait, Student Vice President of Operation Green, David Rivada (student), William Stacy (student)

Jodi Strait, Student Vice President of Operation Green, brought up the option of Hydration Stations on campus and the reasons for them. Operation Green is in support of Hydration Stations of which there will be one in a new building being built on West Campus. Hydration Stations would encourage sustainable practices and reduce the ecological footprint. It was briefly mentioned that Hydration Stations are being used at many different campuses across the country. The cost of installation for each Hydration Station was mentioned depending on the model and if it was just replacing a water fountain or is a new unit.

Research will be done in the future about funding this project and regarding water pressure and retrofitting's in the buildings as many of the water fountains do not work. They wanted to make Modesto Junior College aware of what they are thinking about.

It was suggested this idea needs to go to the Facilities Council. Homework needs to be done as to where the Hydration Stations would be, discuss with Facilities and find out exactly what is involved and take to Facilities Council, as that council is where the permission comes from.

This is just one portion of Operation Green that was brought up. Others would encourage more riding bikes to school with more bike parking, and more environmentally things that could be done like removing lawns and planting gardens.

II. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (heard but unknown) Motion to approve the Order of Agenda Items.

M/S/C (J. Faris, J. Howen) Motion to move Items 2, 3 & 4 to the top of the Action/Discussion Items.
22 Ayes, 1 opposed, 0 abstentions

M/S/C (A. McKissick, heard but unknown) Move that Policies and Procedures is a time certain 5:20 pm.
23 Ayes, 0 Opposed, 0 Abstentions

III. APPROVAL OF THE MINUTES (October 15, 2015)

M/S/C (M. Adams, D. Laffranchini) Move to approve the October 15, 2015 minutes.
23 Ayes, 0 Opposed, 0 Abstentions

IV. CONSENT AGENDA

1. Appoint Barbara Adams to serve on the Executive Secretary – Instruction Office Hiring Committee

M/S/C (A. McKissick, E. Dambrosio) Motion to approve the Consent Agenda.

23 Ayes, 0 Opposed, 0 Abstentions

V. ACTION/DISCUSSION ITEMS

A. New and Continuing Business

1. Student Success and Support Program Plan, 2nd Reading

M/S (S. Circle, B. Robinson) Motion to approve the Student Success and Support Program Plan for a 2nd Reading.

J. Todd said this is a revised Program Plan that has been through multiple renditions since the last Senate meeting.

Minor changes were brought up as Friendly Amendments and clarification was requested in different areas. Questions regarding the budget and future hiring and reduction were asked.

Discussion ensued regarding bringing in a mental health therapist, which cannot be done with this money. A Wellness Center is being built and there has been discussion regarding hiring a therapist/coordinator or therapist and in January will be moving forward with that. The plan is to increase part-time at Mental Health Services while getting through the HR process.

Call to Question by J. Faris, Seconded by J. Howen. 2/3 vote needed to stop debate. Vote took place with the raise of hands.

23 Ayes, 0 Opposed, 0 Abstentions

M/S/C (S. Circle, B. Robinson) Motion to approve the Student Success and Support Program Plan for a 2nd Reading.

20 Ayes, 1 Opposed (B. Robinson), 3 Abstentions (K. Alavezos, E. Ivory, A. McKissick)

2. Resolution F15-D: Faculty Rights in Regards to Curriculum Design

M/S/C (A. McKissick, E. Ivory) Motion to limit debate to 10 minutes on Resolution F15-D: Faculty Rights in Regards to Curriculum Design, as a 1st Reading.

Non Debatable. 2/3 vote needed. Vote took place with the raise of hands.

15 Ayes, 6 Opposed, 0 Abstentions

B. Robinson left prior to this vote.

Discussion took place for and against the Resolution.

Motion to approve F15-D: Faculty Rights in Regards to Curriculum Design for a 1st Reading.

Vote was taken by the raise of hands.

22 Ayes, 0 Opposed, 1 Abstention (B. Anelli)

3. Student Equity Plan, 1st Reading

G. Charles arrived since the last vote

M/S/C (A. McKissick, J. Faris) Motion to limit debate to 10 minutes on the Student Equity Plan. Non Debatable. 2/3 vote needed. Vote took place with the raise of hands.

24 Ayes, 0 Opposed, 0 Abstentions

F. Arias said the data is for baseline year 2013 -2014 when it comes to success indicator. In terms of ESL and Basic Skills the reference groups are gender, comparing male and female, and data by race, and also collecting information regarding veterans. The challenge has

been collecting data for foster youth. They are looking at K – 12 to see what the status is in collecting that data. The questions asked of students are not specific and they are connecting as best as they can and also through FAFSA. Everyone is invited November 12 so faculty input can be obtained. The plan is a 3 year plan and are updating some of the activities that address some of the needs. She briefly went over the Equity Budget which included funding the next Great Teachers Retreat and a few of the positions they are looking forward to hiring. F. Arias briefly went over the projects that will be housed under the Student Success Centers.

Discussion took place regarding the future budget and if it is institutionalized and the 80% Rule in evaluating success rates.

Motion to approve the Student Equity Plan for a 1st Reading.

24 Ayes, 0 Opposed, 0 Abstentions

Revised Drafts will be sent out before the next meeting for review.

4. Resolution F15-A: Elimination of Bottled Water in the Academic Senate

As there was a motion on the floor at the last meeting prior to postponing discussion to the October 29, 2015 meeting, B. Droual made mention what that motion was.

M/S (B. Droual, A. McKissick) Motion to make an amendment within the amendment “Be it resolved that Academic Senate applauds the installation of hydration stations in the new Manzanita building and the planned installation of hydration stations in the Central Services building and supports efforts to increase the number of hydration stations at MJC”.

A short discussion took place. This Be it Resolved will replace the last Be it Resolved.

Call to Question by A. McKissick, seconded heard but unknown, on the amendment of the amendment. 2/3rd majority vote needed to stop the debate. Vote took place by the raise of hands.

21 Ayes, 2 Opposed, 1 Abstentions

M/S/C (B. Droual, A. McKissick) Motion to make an amendment within the amendment “Be it resolved that Academic Senate applauds the installation of hydration stations in the new Manzanita building and the planned installation of hydration stations in the Central Services building and supports efforts to increase the number of hydration stations at MJC”. Vote took place by the raise of hands.

20 Ayes, 2 Opposed, 2 Abstentions

Call to Question by J. Faris, seconded heard but unknown, on Resolution F15-A.

2/3 majority vote needed to end debate. Vote took place by the raise of hands.

19 Ayes, 4 Opposed, 1 Abstention

M/S/C (B. Droual, M. Christopherson) Move to approve Resolution F15-A: Elimination of Bottled Water in the Academic Senate, with the most recent amendment approved for a 2nd Reading.

13 Ayes, 10 Opposed, 0 Abstentions

B. Droual left at 5:25 pm.

5. Policies and procedures – **Time Certain at 5:20 pm**

M/S (A. McKissick, M. Adams) Motion to approve the amendments of Policies and Procedures Policy 2200.

A. McKissick mentioned the language, in green, was solicited by C. Martin on Policy 2200 which is in review. The language was not accepted, but counter language was offered, all the way up to the Chancellor, and feels it is an improvement. In yellow, Policy 2510 – Participation in Local Decision Making represents student rights for participation and Policy

7-8049 – Academic Senate is 10 + 1 and Senate rights in consultation needs to be referenced at the bottom of the page along with the others referenced. He would like as part of the motion to have the two yellow items referenced along with the others at the bottom of the page.

D. Laffranchini, J. Howen, A. Craddock, D. Brooks and P. Berger left at 5:30 pm

M/S/C (A. McKissick, M. Adams) Motion to approve the amendments of Policies and Procedures Policy 2200 and reference YCCD Policy 2510 and 7-8049 and have the Academic Senate representative take to the Policies and Procedures Committee's next meeting as Academic Senates recommendation.

17 Ayes, 0 Opposed, 0 Abstentions

6. Support for ASCCC Resolution on Using For Profit in Provision of Honors Program Opportunities.

M/S (M. Adams, J. Faris) Move to support the ASCCC Resolution on Using For-Profit in Provision of Honors Program Opportunities.

It was mentioned about half the community colleges in California have Honors Programs and most faculty are part of the Honors Transfer Council of California (HTCC). All of those programs are free to students due to faculty doing this as part of their jobs. A for-profit company is seeking to bring those programs under their control and charge students about \$2,000. They are attempting to lure the universities that MJC has agreements with to have them as the providers of honors programs. A collaboration is taking place amongst the Honors Programs across California to displace the commercial industry coming in to California and are asking that this resolution be passed.

M/S/C (M. Adams, J. Faris) Move to support the ASCCC Resolution on Using For-Profit in Provision of Honors Program Opportunities.

17 Ayes, 0 Opposed, 0 Abstentions

M/S/C (M. Adams, J. Faris) Move to adjourn.

17 Ayes, 0 Opposed, 0 Abstentions

VI. REPORTS

- a. ASMJC Senate – Tommy Ledesma – report following
- b. President's Report – Curtis Martin
- c. Legislative Analyst Report – Deborah Laffranchini – report following
- d. Accreditation Council – Brian Greene or Curtis Martin – report following
- e. Instruction Council – Deborah Laffranchini
- f. Facilities Council – Jim Howen
- g. Resource Allocation Council – Kevin Alavezos – meeting cancelled, nothing to report
- h. College Council – Chad Redwing, Bill Anelli
- i. Faculty Representative to the Board – Michelle Christopherson
- j. Curriculum Committee – Chad Redwing or Barbara Adams
- k. Distance Education Committee – Eva Mo – report following
- l. Student Services Council – Ross McKenzie – report following
- m. Faculty Professional Development Coordinating Committee and PDCC – Bill Anelli
- n. Outcomes Assessment Work Group (OAW)
- o. Facilities Council – Jim Howen
- p. District Advisory Technology Committee – John Zamora

- VI. **ITEMS FOR FUTURE AGENDAS**
- VII. **ANNOUNCEMENTS** - Next Senate meeting, November 19, 2015, 3:45 – 5:30 pm, Library Basement, Room 55
- IX. **OPEN COMMENTS FROM THE PUBLIC**
- X. **OPEN COMMENTS FROM SENATORS**
- XI. **ADJOURNMENT** Adjourned at 5:35 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Academic Senate records the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

Associated Students of Modesto Junior College

Oct. 29, 2015

By Tommy Ledesma

President of the Student Senate

- * The budget was passed to purchase 525 caps and gowns for the graduating class of 2016.
- * The Harvest Luncheon was re-structured to feed 500 students over two days on the East and West Campus, instead of 900 students on one day at the East Campus. We will feed 200 students on November 17th on the West Campus and 300 students on the East Campus on November 19th.
- * We now have a full senate.
- * The last two, girl volleyball games are Friday November 6th and Friday November 13th @ 6:30 p.m. Cost for staff is \$2.00. Please come out and show your support.

Academic Senate: Legislative Analyst Report
Prepared by Debbie Laffranchini

October 1, 2015

FACCC Priorities:

- **AB 404 (Chui): Community Colleges, Accreditation**
 - Amend Education Code Sections 70901 and 72208
 - Facilitate greater input of California Community College faculty and others in the federal recognition process of accrediting agencies
 - Enrolled and presented to the Governor September 16, 2015
 - Requires the regional accrediting agency for the California Community Colleges (CCC) to report to the CCC BOG as soon as practicable after the National Advisory Committee on Institutional Quality and Integrity (NICIQI) has notified the agency of the date by which their application for continued recognition is due; and, requires the CCC BOG to conduct a survey of the CCC, including faculty and classified personnel, to develop a report to be transmitted to the United States Department of Education (USDE) and NICIQI that reflects a system-wide evaluation of the agency based on criteria used to determine an accreditor's status.
- **AB 626 (Low): Community Colleges, Employees**
 - Amend Education Code Section 87482.6
 - Increase full- to part-time faculty ratio
 - Provide additional support for part-time faculty
 - Introduce full- to part-time faculty standards in non-credit education
 - In committee, first hearing set, canceled by author July 1, 2015
 - Requires the CCC and Chancellor's Office to convene a group of stakeholders to develop recommendations on funding strategies in order for CCC districts to achieve the statutory goal of 75% full-time to 25% part-time faculty teaching at CCCs.
- **AB 490 (Alejo): Community Colleges, Extended Opportunity Programs and Services and Cooperative Agencies Resources for Education Program, 2015/2016**
 - Act appropriating funds
 - Restore funding to EOPS
 - \$40,000,000 from unspecified source
 - \$32,000,000 EOPS
 - \$8,000,000 CARE
 - In committee, held under submission 5/28/15
- **SJR 1 (Senate Joint Resolution) (Beall): Social Security, Retirement Benefits, Public Employees**
 - Request President and US Congress to repeal Government Pension Offset and Windfall Elimination Provision from the Social Security Act
 - Chaptered by Secretary of State July 6, 2015

FACCC Prioritized Issues for 2015-2016 Budget Act:

- COLA
- Full-time, part-time faculty support
- Reducing student-to-counselor ratio
- State support to districts for increased retirement contributions
- Professional development
- Non-credit education
- Statewide student services programs
 - EOPS
 - CARE
 - DSPS
 - CalWORKS
 - CTE

FACCC Closely Monitoring:

- Chancellor's Office Task Force on Workforce, Job Creation, and a Strong Economy
- CTE and Economic and Workforce Development

ASCCC:

- **AB 288 (Holden) College and Career Access Pathways Partnership**
- Enrolled and presented to Governor 9/18/15
 - Authorize a community college district to enter into a CCAP partnership with a K-12 school district to develop pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.
 - Partnership agreement to outline the terms of the partnership and to establish protocols for information sharing, joint facilities use, and parental consent for high school pupils to enroll in community college courses.
 - Amendments include language to address employment concerns, the 15 units per term maximum, service areas, CCAP agreements, and reporting requirements.
 - Amendments include Chancellor's Office responsibilities, parameters of CCAP agreements, a 10% cap on total number of FTE statewide and a sunset date of 1/1/22.
 - Amendments on 09/01/15 include preventing oversubscribed courses from being offered through CCAP.
 - Last amended on 09/04/15 to expand definition of academic programs to include certificates and credentials in addition to associate degrees as well as clarifying language.

Accreditation Council
October 22, 2015
By Ellen Dambrosio

Each of the four standards now has tri-chairs with the exception of standard IV which still needs a faculty member. It was nice to see four new people (CSEA appointees) at the meeting. Governance councils have also been identified that will work on each standard. Jill felt our timeline was too rushed. She and Brenda will meet to plan our approach to the large task of writing this report.

In Jill's Oct. 23 MJC Reflection, she added the following information about accreditation: "MJC has welcomed many new people to campus who may not be familiar with peer accreditation, ACCJC, Standards, and the comprehensive evaluation process. We are planning a variety of venues in which accreditation nuts and bolts will be shared. The first venue will be Coffee and Conversation on November 9 & 10. Watch for details in your email and join VPI Brenda Thames and I for an introduction to accreditation and explore options for participation."

Student Services Council Report
Oct. 23, 2015
By Ross McKenzie

We continued to look at the SSSP.

Academic Senate

Curriculum Committee Report

Submitted October 23, 2015

The Curriculum Committee

The Curriculum Committee met on Tuesday, October 13, 2015 at 2:40 PM for their regularly scheduled meeting.

- Committee Actions:
 - Reviewed and approved 34 course proposals (revisions, adoptions, inactivations)
 - 2 courses pulled, discussed at meeting, and approved
 - 1 course pulled, discussed at meeting, and withdrawn by curriculum rep
 - Reviewed and approved 20 requisites requests (maintaining, requesting new, removing)
 - Reviewed and approved 14 local requirement requests (maintaining, requesting new)
 - Reviewed and approved 18 GE requests (maintaining)
 - Reviewed and approved 12 DE proposals (maintaining, requesting new)
 - Reviewed and approved 6 program proposals (modifications, adoptions, inactivations)

Respectfully submitted,

Barbara Adams, Curriculum Co-Chair (Elected by Curriculum Committee)

Report to Senate: Distance Education Advisory Committee, October 19th, 2015

From: Mary Silva

DE Senate Representatives: Iris Carroll, Eva Mo, Leslie Collins, Mary Silva

Date: October 23rd, 2015

1. Agenda approved and previous minutes approved
2. Reports on Action Items from September
 - Mike confirmed that the deadline for MJC to inform OEI of intent to join spring cohort is January
 - Joshua has updated DEAC website to reflect current membership
3. Canvas Next Steps
 - Mike needs to submit a lengthy document to Canvas to get things rolling and acquire a unique instance for MJC. We will have our own branding and integration separate from Columbia.
 - He assured members that Canvas integrates seamlessly with Turnitin and Voicethread.
 - Mike will attend training on the teaching of Canvas in early November and plans to offer a class for faculty.
 - Canvas tutorials can be found at resources.instructure.com.
 - A local *Canvas Resources* area will be built on the DE site in the near future.
4. Shift to OEI Course Rubric
 - Mike requested that the Academic Senate representatives consider drafting a resolution regarding adopting the OEI course rubric to replace our current rubric. This was passed by Senate several semesters ago. Eva agreed to draft it. Mike asked Linda Kropp to present it to YFA, to assure members that it is not an evaluative tool nor a contractual issue.
5. District IT Update
 - Jennifer explained that, as she understands it, IT will support 10 MJC and 3 Columbia classes in Canvas for spring 2016. IT will populate the classes and write code to integrate Datatel with Canvas. Mike has several instructors interested in being involved despite the anticipated hiccups. The timeline is tight but he hopes to be able to alert students as to which sections will be offered in Canvas in the spring 2016 Course Schedule as soon as possible.
 - Spring shells have been created for all Blackboard classes.
 - IT has purchased *Ellucian Portal*, a higher education software portal, but implementation is on hold pending the possibility of statewide portal software. James Todd is looking into this.
6. Student Success and Equity Tool
 - Mike shared a tool created by Brian Sanders that shows student success rates for each semester by ethnicity, modality and subject area. This tool is an excel file and is available in Sharepoint.
7. Net Tutor
 - Net tutor was piloted by Columbia College in four classes taught by MJC faculty. Possible uses were discussed by the committee. According to members familiar with Net Tutor, it is a high quality program that offers around the clock access to educated tutors in the US. MJC currently does not have tutoring available after 8:30 pm nor on Sundays. Not much use was made of this resource by students in the pilot study, however, and many questions were raised as to how cost was calculated.

8. Online Instructor of the Year

- Kim Gyuran is working on a video to showcase her class on the MJC site.

9. Online Instruction Cohort

- The Fall Cohort is underway. There is less impact than previous semesters.

10. Senate Report

- The resolution supporting the adoption of Canvas was passed.

11. College Council

- Mike reported that, in the future, DE Substantive Change Reports would first come to the DE Committee and then proceed to College Council.