



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
APRIL 7, 2016**

**Members Present:** Curtis Martin (President), Steve Amador (Vice President/Parliamentarian), Bill Anelli (Secretary), Deborah Laffranchini (Legislative Analyst), Aishah Saleh, Allan McKissick, Ashley Yu, Belen Robinson, Bob Droual, David Chapman, David Seymour, Duane Brooks, Elizabeth David, Ellen Dambrosio, Eva Mo, Hans Hauselmann, Jim Howen, Jim Stevens, Lisa Riggs, Lonita Cordova, Mike Adams, Mike Morales, Nancy Sill (sub for Kevin Alavezos), Pamela Kopitzke, Shelley Circle, Teri Curtis, Theresa Stovall

**Members Absent:** Eric Ivory, Paul Berger

**Guests Present:** Bradley Machado (Exec. Vice President of ASMJC), Michelle Christopherson (Faculty Liaison to the Board), Ross McKenzie

**I. MINI LESSON**

S. Amador gave a brief Mini Lesson on Subsidiary Motions.

**II. APPROVAL OF ORDER OF AGENDA ITEMS**

There being no objections the Approval of Order of Agenda Items was approved.

**III. APPROVAL OF THE MINUTES (March 17, 2016)**

There being no objections the Minutes for March 17, 2016 were approved.

**IV. CONSENT AGENDA**

1. Board of Trustees Policies and Procedures: 3435, 5500, 5020, 5015, 5013, 5010, 4225, 4222, 4105, 4102, 4070, 7110, 7130, 7160, 7211, 7232, 7330, 7335, 7340, 7700

M. Adams, due to the Policies and Procedures Committee not meeting and not being finished with them, moved to pull Policy 3435, 5500, 5020, 5015, 5013, 5010, 4225, 4222, 4105, 4102 and 4070.

The remaining policies to be approved are: 7110, 7130, 7160, 7211, 7232, 7330, 7335, 7340, and 7700.

2. Appoint Jacqueline Faris to Student Services and Equity Committee.

There being no objections, the Consent Agenda was approved as amended.

**V. ACTION / DISCUSSION ITEMS**

**A. New and Continuing Business**

1. Resolution S16-A: Revision of YCCD Contract Faculty Hiring Procedures, 1<sup>st</sup> Reading

M/S (A. McKissick, T. Stovall) Move to approve Resolution S16-A: Revision of YCCD Contract Faculty Hiring Procedures, and Procedures, 1<sup>st</sup> Reading.

Discussion took place and an amendment was offered, on Page 13, under Membership, the paragraph beginning with The term *selection*.

M/S (E. Dambrosio, M. Morales) Move to make an amendment to read "consist of at least four faculty members, tenured when feasible".

Discussion took place both for and against the amendment.

**M/S/C (E. Dambrosio, M. Morales) Move to make an amendment to read “consist of at least four faculty members, tenured when feasible”.**

21 Ayes, 4 Opposed (S. Circle, B. Droual, B. Robinson, P. Kopitzke), 1 Abstention (A. McKissick)

Discussion continued. C. Martin mentioned calling HR to find out if students are encouraged to participate in phases of the hiring process. He will bring the answer back at the next meeting.

**M/S/C (S. Amador, E. Mo) Move to previous question.** Non debatable, 2/3rds vote.

24 Ayes, 0 Opposed, 1 Abstention (S. Circle) M. Morales left prior to this vote.

**M/S/C (A. McKissick, T. Stovall) Move to approve Resolution S16-A: Revision of YCCD Contract Faculty Hiring Procedures and Procedures as amended, 1<sup>st</sup> Reading.**

25 Ayes, 0 Opposed, 0 Abstentions

2. Resolution S16-C: Cycle of SLO Assessment and Program Review, 2<sup>nd</sup> Reading

**M/S/C (S. Amador, A. McKissick) Move that Resolution S16-C: Cycle of Program Review be postponed indefinitely.**

25 Ayes, 0 Opposed, 0 Abstentions

3. Resolution S16-D: Adoption of *eLumen*, 1<sup>st</sup> Reading

M/S (S. Circle, D. Chapman) Move to approve Resolution S16-D: Adoption of *eLumen*, 1<sup>st</sup> Reading.

Discussion took place and a Program Review Party needs to be planned with heavy faculty participation.

**M/S/C (S. Circle, D. Chapman) Move to approve Resolution S16-D: Adoption of *eLumen*, 1<sup>st</sup> Reading.**

23 Ayes, 0 Opposed, 0 Abstentions D. Brooks and T. Stovall left prior to this vote.

4. Resolution S16-E: Online Educational Resources, 1<sup>st</sup> Reading

M/S (A. McKissick, H. Hauselmann) Move to approve Resolution S16-E: Online Educational Resources, 1<sup>st</sup> Reading.

Discussion took place for and against the resolution. H. Hauselmann offered a Friendly Amendment changing the word ‘Online’ throughout the document to “Open”. The Friendly Amendment was accepted by the author.

**M/S/C (A. McKissick, H. Hauselmann) Move to approve Resolution S16-E: Online Educational Resources, 1<sup>st</sup> Reading.**

21 Ayes, 0 Opposed, 0 Abstentions L. Riggs and D. Laffranchini left prior to this vote.

Resolution S16-F: Cycle of SLO Assessment was discussed briefly prior to Resolution S16-E: Online Educational Resources.

5. Resolution S16-F: Cycle of SLO Assessment, 2nd Reading

**M/S/C (S. Amador, J. Howen) Move that Resolution S16-F: Cycle of SLO Assessment be postponed indefinitely.**

23 Ayes, 0 Opposed, 0 Abstentions

6. Engaging All Voices: Survey Results and Governance Councils – A Discussion

Adjourned 5:47 pm

**VI. REPORTS**

- A. ASMJC Senate – Bradley Machado
- B. President’s Report – Curtis Martin
- C. Legislative Analyst Report – Deborah Laffranchini
- D. Accreditation Council –Curtis Martin
- E. Instruction Council – Deborah Laffranchini
- F. Facilities Council – Jim Howen
- G. Resource Allocation Council – Kevin Alavezos
- H. College Council – Chad Redwing, Bill Anelli
- I. Faculty Representative to the Board – Michelle Christopherson
- J. Curriculum Committee – Steve Amador
- K. Distance Education Committee – Eva Mo
- L. Student Services Council – Ross McKenzie
- M. Faculty Professional Development Coordinating Committee and PDCC – Bill Anelli
- N. Outcomes Assessment Work Group – Nita Gopal (OAW)
- O. District Advisory Technology Committee – John Zamora

**VII. INFORMATIONAL ITEMS**

- A. Program Review is due March 30<sup>th</sup>
- B. Fall and spring assessments due by end of Spring 2016 for courses scheduled in the cycle.

**VIII. OPEN COMMENTS FROM THE PUBLIC**

**IX. ITEMS FOR FUTURE AGENDAS**

- X. ANNOUNCEMENTS - Next Senate meeting, April 28, 2016

**XI. OPEN COMMENTS FROM SENATORS**

**XII. ADJOURNMENT**

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Academic Senate records the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority."

Resource Allocation Council  
March 18, 2016  
Kevin Alavezos

The agenda covered discussion around the following items:

1. Minutes – quorum was not met - March 4 minutes were deferred to the April meeting
2. Accreditation Progress – sub-committees reported out on their progress completing the templates for standard III – areas A-D
3. MJC Budget Development - The 2016-2017 estimated district budget allocation to MJC was reviewed

The initial target budget as of March 2016 is \$54,040,905. In order to submit a balanced budget to the district it was recommended that divisions be allocated one half of last year's allocation and PTOL be funded at 10.5 million (currently 1 million below 2015-2016 funding level). The RAC accepted this recommendation it will be forwarded to College Council for further review and discussion.

4. FTES Targets - The FTES target for 2016-2017 is 16,542
  - 14,657 FTES for MJC and 1,885 FTES for Columbia College

The foregoing is aligned to the 2014-2015 base and is a decrease from the 2015-2016 FTES target of 16,974.

- 15,024 FTES for MJC and 1,950 FTES for Columbia College

It should be noted that a decrease in FTES will result in a decrease in the district budget. Additional information can be found at the [RAC Web site](#).

Academic Senate

Curriculum Committee Report

Submitted April 4, 2016

#### The Curriculum Committee

The Curriculum Committee met on Tuesday, March 22, 2016 at 2:40 PM for their regularly scheduled meeting.

- Committee Actions:
  - Reviewed and approved 12 course proposals (revisions, adoptions, inactivations)
    - 4 courses pulled, discussed at meeting, and approved
  - Reviewed and approved 11 requisites requests (maintaining, requesting new)
  - Reviewed and approved 7 GE requests (maintaining, requesting new)
  - Reviewed and approved 1 materials fees request (removing)
  - Reviewed and approved 9 program proposals (modifications, adoptions)

Respectfully submitted,

Barbara Adams, Curriculum Co-Chair (Elected by Curriculum Committee)

Student Services Council  
March 15, 2016  
By Ross McKenzie

Student Services Council has become a shell of what it once was.

At the beginning of the academic year the council discussed matriculation, online orientation, BoG Fee waivers, and similar topics. But, as deadlines approached, we were repurposed into being another set of eyes on the SSSP and SSE. Please note – the committee didn't write these, we just showed up at our regular meetings and helped to edit whatever version of the documents were freshest off the printer.

This semester, it has been worse. Brian Greene has been amazing, trying to follow up on items we'd discussed last year that had fallen off the radar. But for the past two months, rather than meet at our scheduled time, we've been meeting jointly with the Instruction Council. Oh, sure, we (and by that I mostly mean Brian and I) agreed to do this, mostly because Instruction Council couldn't make quorum for months, and we just felt bad for them.

It became particularly bad last meeting\*\*, when it was admitted that Student Services Council didn't actually have any additional business of its own this semester. We were just there to be bodies in a room. Oh, our opinions were valued, but they were also redundant. Under ordinary circumstances you don't need both Mike Adams and Ross McKenzie in the same committee. And while Kathleen Ennis and Brian Greene aren't identical, they, too, bring overlapping skill sets to the table.

Please keep all of this in mind as you discuss Engaging All Voices. As things currently stand, the Instruction Council is impotent (due to lack of participation) and the Student Services Council has no function. This needs to change.

Ross McKenzie

\*\* OK, by the time you read this, we will have had one more joint meeting. Maybe it was better. I doubt it, though.