



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
April 27, 2017**

**Members Present:** Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Deborah Laffranchini (Legislative Analyst), Allan McKissick, Andrew Kranzman, Annaliese Hausler-Akpovi, Ashley Yu, Belen Robinson, Bob Droual, Deborah Martin (sub for Holly Nash-Rule), Elizabeth David, Elizabeth Hondoy, Ellen Dambrosio, Hans Hauselmann, Jim Howen, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Mike Adams, Noah Wilson (sub for Chau-Marie Griffiths), Rob Stevenson (sub for Paul Berger), Theresa Stovall, Tristan Hassell

**Members Absent:** Eric Ivory, Jennifer Macias, Jim Stevens, Kurt Olson, Michelle Christopherson (Faculty Liaison to the Board), Theresa Stovall

**Guests Present:** Deaundra Pettis, Dimitri Keriotis, Jim Beggs, Joseph Suratt (ASMJC – Senator of Tech. Education & Workforce Development), Jillian Daly, Judith Martinez, Mark Robertson, Mike Smedshammer, Nita Gopal, Rudy Andrade, Sam Pierstorff, Siegfried Guentensperger, Tim Hobert

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

M/S (R. Stevenson, S. Amador) Motion to move Resolution S17-D to before the Consent Agenda.

**As there were no objections, the Approval of the Order of Agenda Items were approved as amended.**

**II. APPROVAL OF THE MINUTES March 2, 2017, March 16, 2017 and April 6, 2017**

**As there were no objections, the minutes of March 2, March 16 and April 6, 2017 were approved.**

**IV. PUBLIC COMMENTS – moved up in the Order of Agenda Items**

**A. Starfish Update – Elizabeth David, Judith Martinez**

E. David said this is just an update to the earlier presentation of Starfish earlier in the semester. Starfish will have educational planning, Early Alert and Kudos to support students not only in the classroom but to be able to make referrals to various support services on campus.

MJC is also collaborating with Columbia College due to having to have some features that are uniform as this system will be a district wide system.

Faculty are needed that are willing to pilot Starfish this summer before a live rollout this fall. For those that are interested they are to contact Judith Martinez – Counselor Center Coordinator, extension 6008.

The Early Alert System is set to roll out in May and the Educational Planning to roll out in July. The Early Alert consists of identifying students who are in need of support with some of our support services such as counseling, tutoring or financial aid or any external services.

The “Kudos” feature will also be activated to give commend students as a motivational tool.

A committee is being formed for the implementation portion of Starfish.

VI. **SENATE BUSINESS**

A. Resolution S17-D: Recognition of Exemplary Leadership and Teaching

M/S (M. Adams, R. Stevenson) Move to approve Resolution S17-D: Recognition of Exemplary Leadership and Teaching, Michelle Christopherson.

Hearty recognition of the work Michelle Christopherson has done during her 39 years of service to the college, our students, and the division of Literature and Language Arts was brought forth in this resolution.

**M/S/C (R. Stevenson, J. Howen) Move to suspend the rules to approve in one reading. Non debatable, 2/3 vote needed.**

**22 Ayes, 0 Opposed, 0 Abstentions. Motion to suspend the rules were approved.**

**M/S/C (R. Stevenson, A. McKissick) Move to approve Resolution S17-D by acclamation of three claps.**

**22 Ayes, 0 Opposed, 0 Abstentions.**

III. **CONSENT AGENDA**

1. Board of Trustees Policies and Procedures: 3505, 3518, 3750, 3515, 4-8067, 5220

J. Howen asked to pull Policies and Procedures 4-8067.

A. McKissick asked to pull Policies and Procedures 3505 and 3518 for discussion after the MJC Technology Plan and will be placed as F. under Senate Business. The other policies and procedures 3750, 3515 and 5220 are ok to approve.

2. Appoint Joe Nomellini, Eileen Kerr, Gabe Tovar, Iris Carroll, Rusty Stivers, Deborah Martin, and John Zamora to the Starfish Faculty Advisory Team.
3. Appoint Curtis Martin and Mike Smedhammer to the Selection Committee for the Dean of Institutional Effectiveness.
4. Appoint Bonnie Hunt, Janet Fantazia, Marcos Garcia and Kurt Olson to the Respiratory Care Selection Committee.
5. Appoint Linda Stephen, Cheryl Williams-Jackson, Elizabeth David, and David Shrock to the Child Development Selection Committee.
6. Appoint Lisa Riggs, Sandy Brunn, Kelly Butler, Laura DeFreitas, Dave Martin and Charles Cipponeri to the Nursing Selection Committee.
7. Appoint Joseph Caddell, Mary Roslaniec, Suzanne Hulsey, John Zamora and Gagandeep Dhaliwal to the Tenure-Track Chemistry Selection Committee.
8. 2017-2018 Instruction Council Hiring Prioritization FINAL document

**As there were no objections, the Consent Agenda was approved as amended.**

IV. **PUBLIC COMMENTS**

A. Starfish Update – Elizabeth David, Judith Martinez – moved up in the agenda

- V. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Joseph Suratt

J. Suratt had nothing to report as this was his last Senate Meeting. He will be graduating with the rest of the class and plan on transferring on to UC Irvine or Berkeley.

b. Faculty Liaison to Accreditation Council Report – Nancy Sill

As N. Sill was not in attendance, K. Alavezos said that Standard II will be coming out updated with 2.0 and would like it reviewed for corrections or comments.

c. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW

N. Gopal are continuing CLO updates and other departments are mapping CLOs to PLOs and GELOs. Departments are aligning their courses to new 2 Year Cycle of Review of CLOs.

d. President's Report – Curtis Martin

C. Martin mentioned that he signed the Engaging All Voices document which was approved at College Council.

C. Martin, H. Hauselmann, D. Laffranchini, and R. Stevenson attended Plenary over the last week and each attendee briefly went over what they thought was important to them at the 2017 Spring Plenary.

C. Martin mentioned the Faculty Hiring Procedures and where it stands currently. Discussion regarding the document ensued.

Facilities Council Report

J. Howen briefly gave a Facilities Council Report. Surveyors are looking at the three way intersection on the east side of west campus. In the future the entry will be moved further north. Some of the roads will be closed off or highly restricted during the summer and some of the temporary parking will be affected also. The hammer throw area will be moved.

Complaints continue about the number of trees being removed. Roughly eighty trees will be removed due to tree health issues and roughly 400 new trees have already been planted.

C. Martin mentioned a conversation at the Board Meeting that there will be a number of different varieties of trees planted that grow at different rates.

**VI. SENATE BUSINESS**

A. Resolution S17-C: Clarity on the Standard Practice for Assessing a Course, 2nd Reading.

M/S (E. Dambrosio, R. Stevenson) Move to approve Resolution S17-C: Clarity on the Standard Practice for Assessing a Course for a 2<sup>nd</sup> Reading.

**M/S/C (E. Dambrosio, R. Stevenson) Move to approve Resolution S17-C: Clarity on the Standard Practice for Assessing a Course for a 2<sup>nd</sup> Reading.**

22 Ayes, 0 Opposed, 0 Abstentions

Prior to this vote, E. David left and B. Robinson arrived.

B. Resolution S17-D: Recognition of Exemplary Leadership and Teaching – was moved up in the agenda.

C. MJC Completion Rate Goal (10% increase over 5-years)

(10% increase in Scorecard completion rates – from 43% to 53%). This has already been approved by College Council. It was pointed out that the above is an aspirational number to increase degree, certificate or transfer-related outcomes over a 6-year period/cohort. While it is a worthy goal, Senators voiced concern about the methodology used to arrive at the 10%, and the potential impact on the educational quality of instruction. The Academic Senate abstained from taking a position on the aspirational goal until more clarity can be provided.

D. Instructional and Non-Instructional Program Review Process and Template Proposal, 1st Reading

M/S (D. Laffranchini, T. Stovall) Move to approve the Instructional and Non-Instructional Program Review Process and Template Proposal for a 1<sup>st</sup> Reading.

A. McKissick mentioned that he would like to have included in I. C. The Role of Faculty in the Educational and Student Support Program Review Process, on the 9<sup>th</sup> line down, beginning with The YCCD Board of Trustees to include “, *and its constituents or its designees,*” and the MJC Academic Senate must reach “mutual agreement” in the development of program review processes (Board Policy 7-8049 and 2510).

C. Martin took this addition as a “Friendly Amendment” without objection.

Discussion followed.

**M/S/C (D. Laffranchini, T. Stovall) Move to approve the Instructional and Non-Instructional Program Review Process and Template Proposal for a 1<sup>st</sup> Reading.**

22 Ayes, 0 Opposed, 0 Abstentions

E. MJC Technology Plan 2017, 1st Reading

M/S (E. Dambrosio, A. McKissick) Move to approve the MJC Technology Plan 2017 for a 1<sup>st</sup> Reading.

A. McKissick suggested on page 15, Appendix A under the word **Charter**, adding “*to the Academic Senate on academic and professional matters,*” in the middle of the sentence to read: The Technology Committee serves as a resource and makes recommendations to college governance councils and to the Academic Senate on academic and professional matters, communicates to the campus regarding the direction and evaluation of technology-related decisions campus-wide, etc.

As there were no objections, the recommendation was accepted.

Discussion took place regarding the replacement of computers on campus and suggestions of what could take place.

**M/S/C (E. Dambrosio, A. McKissick) Move to approve the MJC Technology Plan 2017 for a 1<sup>st</sup> Reading.**

19 Ayes, 0 Opposed, 1 Abstentions (J. Howen)

A. Hausler-Akpovi, K. Alavezos, L. Riggs left prior to the vote.

T. Stovall left following the vote and M. Christopherson came on as a sub for T. Stovall.

III. CONSENT AGENDA

Policies and Procedures: 3505, 3518 and 4-8067

Comments were made and these three Policies and Procedures are on hold for future discussions.

INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: Defining Plagiarism; Use of Pre-Packaged Online Materials from Vendors.

VII. ANNOUNCEMENTS – Next Senate meeting – June 8, 2017 – Library Basement, Room 55

VIII. OPEN COMMENTS FROM SENATORS

IX. ADJOURNMENT 5:38 pm

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

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## Distance Education Advisory Committee

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Prepared by: Iris Carroll

DE Senate Representatives: Iris Carroll, Leslie Collins, Mary Silva, Steven Miller

**Date: April 24, 2017**

### ***A. Canvas Update:***

- Blackboard will not be available after the spring semester.
- Canvas shells should have been auto generated for summer classes.
- There are ample opportunities for faculty to receive Canvas training. Michael is holding Canvas office hours and has scheduled numerous f2f training sessions. Please check out the offerings and sign up here < <http://mjc.edu/instruction/online/canvas.php> >.

### ***B. Accessibility:***

- A reminder that online course packets need to be accessible.

### ***C. Recommendation:***

- The Academic Senate should support the State Academic Senate Resolution “Using Savings from Adopting Canvas.”

Academic Senate  
Legislative Analyst Report  
April 27, 2017  
Prepared by Debbie Laffranchini

**49 Spring Session Resolutions, Academic Senate for California Community Colleges 4/22/17**

**Equity and Diversity:**

- Revise the Paper *A Re-examination of Faculty Hiring Processes and Procedures*
  - o Consent
  - o The Paper will be updates and brought to Spring 2018 Plenary Session for discussion and possible adoption
- Support for Marginalized Students
  - o Acclamation
  - o ASCCC support guiding principles set forth by Chancellor Oakley in December 2016 stating that California Community Colleges are open to all students who meet the minimum requirements for admission, regardless of immigration status
  - o ASCCC work with Chancellor's Office to provide legal guidance to colleges considering passing resolutions expressing support for marginalized student populations including but limited to LBGTQIA + students, students belonging to . targeted religious groups, undocumented immigrant students, and DACA students
  - o ASCCC encourage local senates to engage in dialog with other constituent groups in order to best show support for all students and to promote the ASCCC goals for inclusiveness and equity by supporting equal opportunities and equal human dignity for all
- Support for Students with Deferred Action for Childhood Arrivals (DACA) Status
  - o Acclamation
  - o ASCCC affirm its support for students with DACA status in the California community college system, the other segments of education in California, and across the nation and convey this affirmation to the Chancellor of the CCC, Board of Governors, and other interested stakeholders both in the State of California and nationally

**Budget and Finance:**

- o Sustainable Funding for Inmate Education Programs
- o Acclamation
- o ASCCC urge local academic senates to recognize that serving incarcerated students within the college's service area is a part of the college's mission and should be valued and prioritized as other student populations
- o ASCCC acknowledge that incarcerated students are among the disenfranchised of the California community college student populations
- o ASCCC work with the Chancellor's Office to establish a plan for sustaining the provision of in-person community college courses inside the state's correctional facilities independent of economic fluctuation

**State and Legislative Issues:**

- o Support AB 204 (seeks to amend California Ed Code that defines the due process considerations when a Board of Governors fee waiver is revoked)
- o Consent
- o ASCCC support AB204 and communicate that support to the legislature and other constituents as appropriate

- o Opposition to AB 387 (requiring health care entities, eg, hospitals, to pay allied health students minimum wage for time spent completing clinical training hours mandated by state laws governing each discipline and that are required in order to obtain California and national licensure and/or certification)
- o Passed with 3 no votes
- o Students are not employees and cost of treating them would be prohibitive financial burden on clinical education sites
- o Would reduce capacity of allied health career programs
- o Would drastically reduce the number of certified and licensed graduates
- o Opposition to AB 847 (require local academic senates with CCC to post their membership rosters on their college websites and provide demographic data on gender and race or ethnicity of its members to the public upon request)
- o Consent
- o ASCCC affirms its commitment to diversity as a core value central to effective leadership and governance
- o ASCCC oppose AB 847 unless the bill is amended to provide sufficient protection for the privacy of faculty members regarding their demographic information
- o ASCCC express to Assembly member Bocanegra its eagerness to work with the legislature in efforts to promote diversity in faculty leadership and faculty workforce
- o Oppose Limiting Local Implementation of Multiple Measures
- o Passed, 1 oppose
- o ASCCC communicate concerns regarding state-level mandates for and restrictions on the local implementation of multiple measures to Assembly member Irwin's office
- o ASCCC support AB 705 if it is amended to allow colleges the flexibility to identify and use the most appropriate multiple measures and assessment for placement instruments to place students into a range of basic skills courses and transfer level that meet the needs of the colleges' unique student populations

#### **Consultation with the Chancellor's Office**

- o Improve the Basic Skills Funding Formula
- o Consent
- o ASCCC work with the Chancellor's Office to propose an alternate funding formula that includes college efforts to improve basic skills for students through noncredit courses and for student goals that differ from the goals of college degree attainment and transfer
- o Online Training for College Staff to Support Formerly Incarcerated Students
- o Passed
- o ASCCC urge the Chancellor's Office and the Foundation for (CC, mental health providers, and relevant service providers who work specifically with formerly incarcerated populations to develop online training courses that include simulated interactions between students and staff to help the college community be responsive to and supportive of the mental health of formerly incarcerated students and improve their success outcomes
- o CCCApply and Adult Education Schools (common application tool)
- o Consent
  
- o ASCCC work with CA to modify CCCApply to include the capability to indicate the specific adult education school(s) that a prospective student has attended and

- work with the CO to use this medication to improve the data collection of students transferring between the CCCs and adult education schools
- o Accessing Data on LGBT-Identified Students from the CCCApply
- o Acclamation
- o ASCCC work with the CA to ensure that aggregated data collected from the CCCApply about LGBT-identified students will be made available to all CCCs in order to better serve the students at our colleges and meet the requirements of Title IX, the Equity in Higher Education Act, and AB 620 and report progress back to the body by Fall 2017
- o Chancellor's Office Support for Veterans Resource Centers
- o Consent
- o ASCCC work with the CO to seek sustained funding for Veterans Resource Centers
- o ASCCC communicate to the Board of Governors, CA, CEOs, local senates, and the legislature the need to provide funds to meet the unique needs of veterans to support their success in CCCs

### Curriculum

- o Update to the Existing SLO Terminology Glossary and Creation of a Paper on SLOs
- o Passed unanimously
- o ASCCC update its white paper *SLO Terminology Glossary: A Resource for Local Senates*,
- o ASCCC create a paper on effective practices for SLOs assessment and present that information to the field at the Fall 2018 Plenary Session
- o Adopt the Revised Paper *The Course Outline of Record: A Curriculum Reference Guide*
- o Consent
- o ASCCC adopt the paper above and disseminate the paper to local senates and curriculum committees upon its adoption
- o Assessing the Impact of Repeatability on Student Success
- o Passed unanimously as perfected
- o ASCCC work with the appropriate system partners to collect relevant data and explore avenues for addressing the needs of lifelong learning students and other students impacted by the 2012 changes to Title 5 Regulations regarding course repetition

### Disciplines List (follow-up report)

### Technology (follow-up report)

### Faculty Development (follow-up report)

### General Concerns (follow-up report)

### ASCCC Legislative and Advocacy Report 2017 (follow-up report) Governor's Budget

- o Educational Services
  - o \$150 M implementation of Guided Pathways
  - o \$20 M Innovation Awards Program
- o Apportionments
  - o \$94 M for 1.48% COLA
  - o \$79M 1.34% Enrollment Growth
  - o \$24 M Base Increase
- o Technology
  - o \$10 M Online Education Initiative



- o \$6 M Integrated Library System
- o Chancellor's Office
  - o Two additional exempt Vice Chancellor Positions
- o Capital Outlay
  - o Projects