



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
April 6, 2017**

**Members Present:** Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Deborah Laffranchini (Legislative Analyst), Allan McKissick, Andrew Kranzman, Ashley Yu, Belen Robinson, Chau-Marie Griffiths, Elizabeth David, Elizabeth Hondoy, Ellen Dambrosio, Eric Ivory, Hans Hauselmann, Holly Nash Rule, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Kurt Olson, Lisa Riggs, Michelle Christopherson (sub for Theresa Stovall), Mike Adams, Pamela Kopitzke, Paul Berger, Tristan Hassell

**Members Absent:** Bob Droual, Jennifer Macias, Theresa Stovall

**Guests Present:** Joseph Suratt (ASMJC – Senator of Tech. Education & Workforce Development), Eileen Kerr, Eva Mo, Rudy Andrade

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

**As there were no objections, the Order of Agenda Items were approved.**

**II. APPROVAL OF THE MINUTES (February 16, 2017)**

**As there were no objections, the minutes of February 16, 2017 were approved with editorial changes.**

**III. CONSENT AGENDA**

1. Board of Trustees Policies and Procedures: 3505, 3518, 3750, 3515, 6300, 6340, 6600, 6740, 7400, 7700.

A. McKissick pulled Policies and Procedures 3505, 3518 and 3750 for discussion after VI, C. The remaining policies and procedures were approved.

2. Appoint Brian Sinclair, and John Zamora to the Computer Graphics Hiring Committee.
3. Appoint Debi Bolter, Susan Kerr, Cece Hudelson and Bobby Hutchison to the Anthropology Hiring Committee.
4. Appoint Joseph Caddell, Mary Roslaniec, Suzanne Hulsey and Gagandeep Dhaliwal to the Chemistry Tenure-Track Hiring Committee.
5. Create Academic Senate Accreditation Taskforce
6. Appoint Curtis Martin, Nancy Sill, Cece Hudelson, Debbie Laffranchini, Lisa Riggs and Dana Hanlon to Academic Senate Accreditation Taskforce
7. Annual Report to ACCJC – Institution Set Standards
8. Academic Senate Summer Meetings, June 8, 15
9. Faculty Hiring Procedures Revision

S. Circle requested the Faculty Hiring Procedures Revision be pulled for discussion following the Policies and Procedures after Senate Business - VI, C.

**As there were no objections, the Consent Agenda was approved as amended.**

**IV. PUBLIC COMMENTS**

Professor Eileen Kerr read a statement from the History Department's perspective on Resolution S17-B: Undocumented and providing a short overview on the historical tension between federal and state governments.

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Joseph Suratt

J. Suratt reported that ASMJC has approved funding to support the ESL and SME Cultural Event. Funding was also approved for a Snack Bar at Graduation, and \$200,000 was approved for renovation of the Student Center on east campus.

ASMJC will host a Mental Health: An Awareness Event on east campus from 11am to 2pm on April 11<sup>th</sup>. The last Free Lunch on Wednesday (FLOW) is April 12<sup>th</sup>, and McDonalds will be served. During finals week, ASMJC will pass out free donuts to students starting at 9am on the east campus quad. Cram Night will take place on April 20<sup>th</sup> in the Mary Stuart Rogers Building on west campus from 8pm – midnight.

b. Faculty Liaison to Accreditation Council Report – Nancy Sill

C. Martin mentioned that Academic Senate is creating an Accreditation Senate taskforce with 8 – 10 people. Volunteers are needed. As the reports come out they will be read and recommendations made and by June have a recommendation for senators where it is thought the Accreditation Report is.

c. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – no report.

d. President's Report – Curtis Martin

C. Martin gave his time to M. Christopherson. M. Christopherson mentioned the public forums for the Chancellor finalists will be recorded for those that cannot attend and placed on YouTube. Commencement is April 28, so she encouraged everyone to participate. Regalia is available in the YFA office.

VI. SENATE BUSINESS

A. Resolution S17-B: Undocumented, 2<sup>nd</sup> Reading

M/S (H. Nash-Rule, H. Hauselmann) Motion to approve Resolution S17-B: Undocumented for a 2<sup>nd</sup> Reading.

M/S (J. Howen, heard, did not see) Move to amend the resolution to end after *religious background*. It would read: Be It Resolved, that the College and District encourage, undertake, and advocate for educational opportunities for all students regardless of documentation status, racial, ethnic, language, or religious background.

Discussion ensued. An amendment to the amendment was made and following a discussion was withdrawn.

M/S/ (S. Amador, C. Redwing) Move to the previous question. Non-debatable, 2/3rds vote. Vote by raise of hands.

D. Laffranchini arrived prior to this vote.

**M/S/C (S. Amador, C. Redwing) Move to the previous question. Non-debatable, 2/3rds vote. Vote by raise of hands.**

22 Ayes, 2 Opposed (J. Howen, T. Hassell), 1 Abstention (L. Riggs)

Lisa Riggs arrived in the middle of this vote.

**M/S/F (J. Howen, heard, did not see) Move to amend the resolution to end after *religious background*.**

It would read: Be It Resolved, that the College and District encourage, undertake, and support new initiatives to advocate for educational opportunities for all students regardless of documentation status, racial, ethnic, language, or religious background.

Vote by raise of hands. Motion Failed.

1 Aye (J. Howen), 23 Opposed, 1 Abstention (L. Riggs)

M/S (H. Nash-Rule, H. Hauselmann) Motion to amend the resolution to add "*all*" students. Everything following would be striked.

It would read: Be It Resolved, that the college and District encourage, undertake, and support new initiatives to advocate for educational opportunities for all students regardless of documentation status, racial, ethnic, language, or religious background as well as publicly and explicitly create a welcome environment for all students.

Further discussion took place and L. Riggs suggested a removal of "support new initiatives to". The last It would read: Be It Resolved, that the College and District encourage, undertake, and advocate for educational opportunities for all students regardless of documentation status, racial, ethnic, language, or religious background as well as publicly and explicitly create a welcoming environment for "all" students.

This was taken as a Friendly Amendment by H. Nash-Rule.

**M/S/C (H. Nash-Rule, H. Hauselmann) Motion to amend the resolution to read: Be It Resolved, that the College and District encourage, undertake, and advocate for educational opportunities for all students regardless of documentation status, racial, ethnic, language, or religious background as well as publicly and explicitly create a welcoming environment for all students.**

24 Ayes, 1 Opposed (Jim Howen), 0 Abstentions

**M/S/C (A. McKissick, M. Adams) Move to the previous question. Non-debatable, 2/3rds vote. Vote by raise of hands.**

20 Ayes, 1 Opposed, 2/3 vote

**M/S/C (H. Nash-Rule, H. Hauselmann) Motion to approve Resolution S17-B: Undocumented for a 2<sup>nd</sup> Reading.**

23 Ayes, 1 Opposed, 0 Abstentions

Paul Berger left prior to this vote.

B. Resolution S17-C: Clarity on the Standard Practice for Assessing a Course, 1<sup>st</sup> Reading

M/S (H. Nash-Rule, A. McKissick) Motion to approve Resolution S17-C: Clarity on the Standard Practice for Assessing a Course for a 1<sup>st</sup> Reading.

Curtis Martin put a limit of two minutes per person.

Rob Stevenson arrived prior to the vote (sub for Paul Berger).

**M/S/C (H. Nash-Rule, A. McKissick) Motion to approve Resolution S17-C: Clarity on the Standard Practice for Assessing a Course for a 1<sup>st</sup> Reading.**

24 Ayes, 1 Opposed (K. Alavezos), 0 Abstentions

C. Engaging All Voices Revision Proposal

M/S (M. Adams, J. Howen) Move to approve Engaging All Voices Revision Proposal.

**M/S/C (M. Adams, H. Nash-Rule) Move to suspend the rules to pass Engaging All Voices Revision Proposal in one Reading. 2/3<sup>rd</sup> vote, vote to be made with the raise of hands.**

25 Ayes, 0 Opposed, 0 Abstentions

Discussion took place. Comments were made that ASMJC needs to be on the diagram and would need to be taken back to the ASMJC president for further action if he desired.

**M/S/C (M. Adams, J. Howen) Move to approve Engaging All Voices Revision Proposal as amended.**

25 Ayes, 0 Opposed, 0 Abstentions

Curtis Martin will forward to the President so it can be reviewed at College Council on April 10, 2017.

III. CONSENT AGENDA – #9 – Faculty Hiring Procedures Revision – Pulled for Discussion

M/S (M. Adams, H. Nash-Rule) Move to approve the Faculty Hiring Procedures Revision.

Discussion ensued of the revised items. It was mentioned that on page 6, there should be a time frame for those interviewed but not selected to be notified by the chair of the screening committee. C. Martin said he and A. McKissick would put in the necessary language.

**M/S/C (M. Adams, H. Nash-Rule) Move to approve the Faculty Hiring Procedures Revision.**

22 Ayes, 0 Opposed, 0 Abstentions

B. Robinson, C. Griffiths and D. Laffanchini left prior to this vote.

D. MJC Completion Rate Goal (10% increase over 5-years)

It has been proposed to increase student completion by 10% over the next 6 years. It is an aspirational number that the college would like to place as a part of the Achieving the Dream project. It is a goal. A lot would have to be in place to reach the increase, which is a 20.9% increase of completions that would be needed.

It was decided to continue this discussion at the next meeting on April 27, 2017.

Pulled policies and procedures were not addressed as time did not allow.

- E. Instructional and Non-Instructional Program Review Process and Template Proposal, 1<sup>st</sup> Reading – was not reviewed as time did not allow.
- F. ASCCC Plenary Resolutions – was not reviewed as time did not allow.

**VII. INFORMATIONAL ITEMS**

**VIII. ITEMS FOR FUTURE AGENDAS:** Defining Plagiarism; Use of Pre-Packaged Online Materials from Vendors.

**IX. ANNOUNCEMENTS** – Next Senate meeting – April 27, 2017 – Library Basement, Room 55

**X. OPEN COMMENTS FROM SENATORS** – was not requested as time did not allow.

**XI. ADJOURNMENT** 5:49 pm

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

ASMJC Report to the Academic Senate  
Joseph Suratt, Senator of TWED  
04/06/17

ASMJC has approved funding to support the ESL and SME Cultural Event. We are also approved funding for a Graduation Snack Bar. We will be selling snacks at Graduation so that snacks are available and to raise a little funding for ASMJC. We also approved \$200,000 for the renovation of the Student Center. The renovation will make the rest of the student center look very similar to the Student Lounge with wood flooring and provide additional seating for students within the central area with café style seating.

ASMJC will host “Mental Health: an Awareness Event” in the East campus quad from 11am-2pm on April 11<sup>th</sup>. Our last Free Lunch on Wednesday (FLOW) will be on April 12<sup>th</sup> and we will service McDonalds. Cram night will be hosted in the Mary Stuart Rogers building on the 20<sup>th</sup> from 8pm to midnight. We will be passing out free food and I know that many students really appreciate when they see their teachers there, so they can ask questions and gain feedback in preparation for finals. During Finals week ASMJC will be passing out free donuts to students on the East Campus in the Quad starting at 9am.

# Distance Education Advisory Committee

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Prepared by: Mary Silva

DE Senate Representatives: Iris Carroll, Leslie Collins, Steve Miller, Mary Silva

**Meeting Date: March 8th, 2017**

## ***A. Highlights:***

- Secured funding for all faculty who applied(18) to attend the [Online Teaching Conference](#).
- E-Add card process approved by Senate.
- New DE plan underway

## ***B. Projects:***

- Compression planning led by Jenni Abbott in preparation for a new DE plan
- Reviewing the Accreditation Report.
- Vericite pilot project is underway with 15 faculty members participating. OEI may sponsor and then integration with Canvas would be feasible.
- Exploring the possibility of creating indoor maps of MJC buildings using [Google Maps](#).

## ***C. Work Groups:***

- Online Waitlist – E-Add process was passed by Senate. It was taken to the President.
- Educational Master Plan – made suggestions so that the DE plan will complement its goals.
- Proctoring Group met with Testing Center and is working on how to offer free proctoring via the [CCC Proctoring Network](#).