

**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
December 7, 2017**

**Members Present:** Curtis Martin (President), Steve Amador (Vice President/Parliamentarian), Shelley Circle (Secretary), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Andrew Kranzman, Austin Adams, Barbara Salerno, Belen Robinson, Bob Droual, Elizabeth Hondoy, Eric Ivory, Holly Nash-Rule, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Margaret Kingori, Mark Robertson, Noah Wilson, Rodolfo Andrade, Roger Smith, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

**Members Absent:** Deborah Laffranchini, Jennifer Macias, Lisa Riggs, Troy Gravatt

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Alex Woodmansee, Alexis Zaragoza (ASMJC), Laura Manzo, Nita Gopal, Rob Stevenson

Kathy has been working on cataloguing Academic Senate resolutions since 1987 and uploading them onto the website – some work still remains to be done. Since membership and leadership change, it is important to keep track of work previously done by faculty via the Academic Senate. C. Martin suggest faculty take some time and walk down memory lane by checking out the Senate’s institutional memory.

I. APPROVAL OF ORDER OF AGENDA ITEMS

**M/S/C (H. Nash-Rule, T. Stovall) Move to approve the Order of Agenda Items.**

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (November 9, 2017, November 16, 2017)

**M/S/C (H. Nash-Rule, Ti. Stovall) Move to approve the minutes of November 9 and November 16.**

As there were no objections, the minutes of November 9 and November 16, 2017 were approved.

III. CONSENT AGENDA – no agenda items to be approved

IV. PUBLIC COMMENTS - none

V. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza

Cram Night was mentioned would to be taking place that night on West Campus, Mary Stuart Rogers Building.

b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW

N. Gopal mentioned approximately 500 assessments need to be done for Fall 2017 and the target date is January 31, 2018. Data Entry has been started in eLumen. A Data Entry Session will take place December 8, 2017 in FH 111, 1 – 2:30 and another session on December 15. Other lab times will be made known for January.

c. President’s Report – Curtis Martin

**Guided Pathways**

C. Martin mentioned recently attending a Guided Pathways Institute 2 in Bakersfield with Rob Stevenson, Tina Giron and Administrators and a couple from Student Services. The general theme of the conference was “How to Map Disciplines.” It was good to meeting with other faculty from institutions already doing pathways to get an insight on what does and does not work.

A good takeaway was: How to construct a Meta-Major and the recommendation was “do meta-majors first.” Another area was Planning for the Future: create an engagement plan, and working with a viewpoint that creating meta-majors is a 10+1 issue. Another theme was that area electives are needed in your major right away so students can make connections to the discipline they are interested in.

The singular point from each institute to date is faculty have to be included at the table and a discussion needs to take place. Faculty are needed to help guide this process forward. Ideas are being sought from others on how to make students more successful by helping to structurally redesign the institution.

**Brandman University**

Per C. Martin, after an email mistakenly went out, he responded to that email with questions and has since been told the proposal for Brandman will go through the governance process.

Memorandums of Understanding and Transfer Agreements with Brandman were brought forward which go back to 2007, so transfer agreements with Brandman are not new, however this is a semi-new arrangement. What is new is the cohorts that are being created and is what needs to be focused on and how does their curriculum impact our course offerings. What class sizes? If the cohorts are 25 and 30, MJC is subsidizing a private institution. The same class for MJC has 30, 35 and 40 students. His argument with administration was if it were administrative and a facilities issue only, it still would have been a good idea to answer these questions from faculty. If Brandman is going to be taking MJC’s students to their institution they would be poaching and that is a problem.

A list of questions and concerns is being created and will be presented to the Administration. Senators are invited to share concerns to add to the list. C. Martin is unsure when the MOU will be coming through but will ask the President. He wants to make sure that the MOU is thoroughly read, has no effect on MJC curriculum and questions about the cost are answered.

VI. SENATE BUSINESS

A. Senator at large position nominations, ended December 7, 2017

The Senator at large position nominations ended December 7, 2017 and there were no candidates. The position will remain open until filled.

B. Secretary, Legislative Analyst, Parliamentarian nominations ended December 7, 2017

Nominations for Secretary, Legislative Analyst and Parliamentarian ended December 7, 2017 and the following has submitted their names or been nominated for positions beginning July 1, 2018 – June 30, 2019.

Steve Amador, as Parliamentarian, and Hans Hauselmann, as Legislative Analyst has submitted their names for another year, and Andrew Kranzman as Secretary has been nominated.

The vote will take place in January 2018.

C. [SSSP/BSI/SE Integrated Plan](#), 2nd Reading

M/S (Th. Stovall, E. Hondoy) Motion to approve the SSSP/BSI/SE Integrated Plan for a 2<sup>nd</sup> Reading.

Discussion took place. Concerns to be forwarded to C. Martin to add to a list to be addressed.

**M/S/C (A. Kranzman, T. Rojas) Motion to postpone to next meeting on January 18, 2018.**

25 Ayes, 0 Opposed, 0 Abstentions

J. Stevens arrived after the vote took place.

D. [Criteria and Ranking of Faculty Replacement Positions](#)– Rob Stevenson

M/S (H. Nash-Rule, Th. Stovall) Motion to approve the Criteria and Ranking of Faculty Replacement Positions.

Discussion followed. A question was brought up regarding how replacement positions are determined, especially for small departments that are housed in larger departments. The history was given regarding all positions were proposed as growth. The President has agreed to a new process for replacements and to keep them within the divisions. The reason was given why a 1 to 1 replacement in a division is not given.

Moving forward, Instruction Council will continue to work on making the process of requesting replacement positions more effective and transparent and one where faculty are kept abreast on what is needed.

**M/S/C (H. Nash-Rule, Th. Stovall) Motion to approve the Criteria and Ranking of Faculty Replacement Positions.**

22 Ayes, 0 Opposed, 3 Abstentions (H. Nash-Rule, K. Alavezos, B. Robinson)

B. Droual left prior to the vote.

E. Academic Program Highlights: Irrigation Technology – Professor Steve Amador

C Martin stated that ACCJC commended Steve’s program in their report.

S. Amador provided a PowerPoint presentation on the MJC Irrigation Technology program which included the origin of the program. MJC is the only place to obtain an AS degree in California.

With the help of Don Borges and Jenni Abbott an NSF grant was written and a grant for \$950,000 was received. It was fueled by the drought in California and the timing was good. Upon receiving the NSF grant four courses were added, and an AS Degree and four certificates.

S. Amador briefly went over the facilities built and the equipment used, including a leaf bomb. The description of a leaf bomb is a pressure chamber that can measure the approximate water potential of the tree.

Again with the help of Jenni Abbott they have applied to be a NSF National Ag Center and will find out in April 2018 whether they receive it. If it is a go their goal is to help community colleges across the country, bring them in and help them start an irrigation program.

**M/S/C (H. Nash-Rule, E. Hondoy) Motion to adjourn.**

There being no objection the meeting was adjourned.

- F. [Resolution FL17-B: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching](#) - **Due to shortness of time, discussion tabled until the next meeting**
- G. Discussion and Ideas Forum: What's on Your Mind? Senatorial discussion on academic and professional matters - **Due to shortness of time, discussion tabled until the next meeting**
- H. Board of Trustees Policies and Procedures: 4101, 4105, 4300, (previously pulled), New Policies: 4020, 4240, 4250 [Check the Policy Committee, Constituency Group Review for documents](#) - **Due to shortness of time, discussion tabled until the next meeting**

INFORMATIONAL ITEMS - None

ITEMS FOR FUTURE AGENDAS: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching, Defining Plagiarism; use of publisher online canned courses and educational quality; Online Courses: Regular Effective Contact (or Regular Effective Interaction); Exit Survey for students dropping courses; noncredit education, CCAP.

- VII. ADJOURNMENT – 5:48 pm  
**Next Academic Senate Meeting, January 18, 2017**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

**Report to Senate: Resource Allocation Council, November 17, 2017**

From: Iris Carroll, Kevin Alavezos, and Cece Hudelson

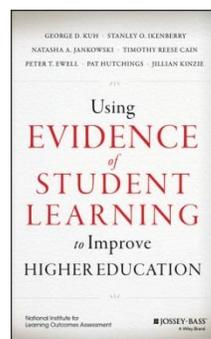
Date: December 5, 2017

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- We did not have quorum so we could not approve minutes from past meetings.
  
- We spent the meeting discussing IELM requests and funding. We decided that:
  - We will continue to follow the allocation process that we have in the past.
  - The college has \$965,478.00 in IELM funds for the 2017/2018 year. Requests surpass this figure.
  - We will consider holding back \$50,000-\$70,000 of the funding for next year.
  - We will evaluate our process with a focus on how it aligns with the integrated planning processes laid out in the College's quality focus essay (QFE) as written in our Accreditation self-study.

## SLO-Coordinator's Report to Academic Senate 7 December, 2017

1. There are approximately 500 assessments to be completed this fall 2017. The target date to complete data entries is Jan 31, 2018. Data-entry movement within eLumen has already begun. Many thanks to faculty members engaging in SLO assessments and doing their share because individual drops of data contribute to making the whole larger than the sum of its parts.
2. OAW (Outcomes Assessment Workgroup) continues to meet and is in the process of outlining the work for spring 2018. We're meeting tomorrow from 1:00 to 2:30 pm in FH 111. If you would like an agenda emailed to you, please let me ([gopaln@yosemite.edu](mailto:gopaln@yosemite.edu)) know.
3. There's a data-entry session tomorrow in FH 111 from 10:30 am to 12:30 pm. There'll be one more announcement for Dec 15. I'll organize more lab times for January, but please know that I'm also accessible via email, phone, online meetings, face-to-face meetings—whichever way is easy on faculty members.
4. Those who assess will notice that there's a simple reflection template attached by default called "The Student learning Story." The reason for this is to encourage more faculty to engage in reflections though there's no requirement to do so. As I reported earlier, ACCJC requested for reflections from the database when they visited us in October.
5. Because OAW is part of Senate, I look to Senate to be a second-line of help (if possible) for faculty members regarding SLO assessments.
6. You might find <http://www.learningoutcomeassessment.org/> a useful resource for SLOs.
7. If you would like to explore some more, here's a book written by the scholars at the National Institute of Learning Outcomes Assessment:



Thank you

**Academic Senate Meeting:  
December 7, 2017**