



**ACADEMIC SENATE MEETING
APPROVED MINUTES
June 8, 2017**

Members Present: Curtis Martin (President), Shelley Circle (Secretary), Deborah Laffranchini (Legislative Analyst), Allan McKissick, Anthony Frias sub for Eric Ivory), Ashley Yu, Bobby Hutchinson (sub for Kurt Olson), Belen Robinson, Chau-Marie Griffiths, Eileen Kerr (sub for Tristan Hassell, Elizabeth David, Elizabeth Hondoy, Hans Hauselmann, Holly Nash-Rule, Iris Carroll (sub for Ellen Dambrosio), Jennifer Macias, Jim Howen, Kerri Stephens, Lisa Riggs, Michael Morales (sub for Steve Amador), Mike Adams, Nancy Sill (sub for Kevin Alavezos), Rob Stevenson (sub for Paul Berger), Theresa Stovall

Members Absent: Andrew Kranzman, Bob Droual, Chad Redwing (Vice President), Jim Stevens, Pamela Kopitzke

Guests Present: James Todd, Jenni Abbott, Nita Gopal

I. APPROVAL OF ORDER OF AGENDA ITEMS

T. Stovall requested that item D under Senate Business be moved to the first item under Senate Business.

As there were no objections, the Order of Agenda Items was approved as amended.

II. APPROVAL OF THE MINUTES (April 27, 2017)

As there were no objections, the minutes of April 27, 2017 were approved, as amended.

III. CONSENT AGENDA

1. Appoint Catherine Greene, Elizabeth McInnes, Erynn Lucas and John Zamora to the Tenure-Track Biology Selection Committee.

As there were no objections, the Consent Agenda was approved.

2. PUBLIC COMMENTS - None

3. SENATE BUSINESS

Moved up in Senate Business – Item:

D – Institutional Self-Evaluation Report (ISER) aka the Accreditation Report, 1st Reading

M/S (R. Stevenson, T. Stovall) Move to approve the Institutional Self-Evaluation Report (ISER) aka the Accreditation Report for a 1st Reading.

A brief discussion ensued. ISER documents the college's processes and is a reasonable description of what the college does. VP Todd stated that ISER did not override Engaging All Voices (EAV).

M/S/C (R. Stevenson, T. Stovall) Move to approve the Institutional Self-Evaluation Report (ISER) aka the Accreditation Report for a 1st Reading.

21 Ayes, 0 Opposed, 0 Abstentions

B. Robinson and E. David arrived after the vote.

A. Instructional and Non-Instructional Program Review Process and Template Proposal, 2nd Reading

C. Martin premised the discussion asking the Academic Senate to approve the Program Review Process, but exclude the Program Review Template (the actual questions in program review) since those will be modified as we receive feedback from constituents. The Academic Senate agreed that there was a need for flexibility.

M/S (R. Stevenson, D. Laffranchini) Move to approve the Instructional and Non-Instructional Program Review Process for a 2nd Reading.

A. McKissick suggested the following changes to the Program Review Process (page 3, 3rd paragraph):

The Academic Senate (~~or its appointee, the Program Review Coordinator~~), the Outcomes Assessment Workgroup (~~or its appointee~~), and the appropriate designee(s) of the Office(s) of Instruction, Student Services, and/or Administrative Services will assume primary leadership in providing and guaranteeing the review and validation of the data and analysis in program review. However, all participants in the program review process are responsible for ensuring the validity, reliability, and comparability of data. All parties are expected to cooperate in correcting erroneous information. Disagreements on specific data elements should be reconciled as early as possible.

M/S/C (R. Stevenson, D. Laffranchini) Move to approve the Instructional and Non-Instructional Program Review Process, as amended, for a 2nd Reading.

23 Ayes, 0 Opposed, 0 Abstentions

B. MJC Technology Plan 2017, 1st Reading

M/S (R. Stevenson, H. Nash-Rule) Move to approve the MJC Technology Plan 2017 for a 2nd Reading.

Discussion took place and comments were made regarding the word “standard”. J. Abbott to make a modification to page 6, Objective 2.2.C and will add a link to the Objective that will show the Multiple Tiers, to show the definition of the Standards.

M/S/C (R. Stevenson, H. Nash-Rule) Move to approve the MJC Technology Plan 2017, as amended, for a 2nd Reading.

23 Ayes, 0 Opposed, 0 Abstentions

C. OAW Charge – Modifications, SLO Handbook

M/S (D. Laffranchini, R. Stevenson) Move to approve the OAW Charge modifications and the revised SLO Handbook for a 1st Reading.

Discussion took place. A motion was made to introduce the word *services* after “student support” in the OAW Charge as follows:

Receive and disseminate assessment data from course, support service, program, service area, administrative unit, and institutional learning outcomes.

C. Martin requested that an addendum be created that lists the changes made from the 2013 document. VP Todd stated he would create the addendum.

M/S/C (D. Laffranchini, R. Stevenson) Move to approve the OAW Charge modifications and the revised SLO Handbook as amended for a 1st Reading.

23 Ayes, 0 Opposed, 0 Abstentions

INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: Defining Plagiarism; Use of Pre-Packaged Online Materials from Vendors.

- VII. ANNOUNCEMENTS – Next Senate meeting – June 8, 2017 – Library Basement, Room 55
- VIII. OPEN COMMENTS FROM SENATORS
- IX. ADJOURNMENT 2:07 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.