



**ACADEMIC SENATE MEETING
APPROVED MINUTES
March 2, 2017**

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Deborah Laffranchini (Legislative Analyst), Allan McKissick, Andrew Kranzman, Annaliese Hausler-Akpovi, Ashley Yu, Bob Droual, Chau-Marie Griffiths, Elizabeth David, Elizabeth Hondoy, Hans Hauselmann, Holly Nash Rule, Jennifer Macias, Jim Howen, Jim Stevens Kerri Stephens, Kevin Alavezos, Kurt Olson, Michael Jackson, Mike Adams, Paul Berger, Theresa Stovall, Tristan Hassell

Members Absent: Belen Robinson, Ellen Dambrosio, Eric Ivory, Lisa Riggs

Guests Present: Michelle Christopherson (Faculty Liaison to the Board), Jenni Abbott, Nancy Sill, Nita Gopal, Rudy Andrade

VI. C. Presentation and Discussion: Pathways to Student Success – Part I

Due to not having Quorum as yet, C. Martin gave a slide presentation outlining some of the problems that keep students from graduating in a timely manner. He presented some data specific to MJC and how our students are doing in getting through our courses and achieving success and completion. A discussion followed.

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (S. Amador, A. McKissick) Motion to move V. Reports to after the Senate Business Action Items.

M/S/C (S. Amador, A. McKissick) Motion to move V. Reports to after the Senate Business Action Items.

21 Ayes, 0 Opposed, 0 Abstentions

Approval of Order of Agenda Items as amended.

II. APPROVAL OF THE MINUTES (February 2, 2017)

There being no objections, the minutes of February 2, 2017 were approved.

III. CONSENT AGENDA

1. Board of Trustees Policies and Procedures: 3505, 3518, 3710, 3715, 3750, 3530, 3515, 4-8074, and 5220
2. Appoint Robert Stevenson and Curtis Martin as Senate representatives to VP of Instruction Hiring Committee.
3. Appoint Ellen Dambrosio to full time tenure-track General Librarian Hiring Committee.
4. Appoint Ruth Luman, Michael Akard, Sara Berger, Marcos Garcia, and Gabriel Steiner to the full time tenure tracked English as a Second Language (ESL) Hiring Committee.
5. Appoint Michelle Christopherson as Faculty Marshall for MJC Graduation Ceremony, 2017.

A. McKissick requested all of the Policies and Procedures be pulled for discussion with the exception of 4-8074 which passed. A. McKissick requested the items pulled to be discussed at the end of the meeting.

There being no objections, the Consent Agenda was approved as amended.

IV. PUBLIC COMMENTS – No comments due to moving to Senate Business.

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Joseph Suratt
- b. Faculty Liaison to Accreditation Council Report – Nancy Sill
- c. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW
- d. President’s Report – Curtis Martin

No Reports were given, as time ran out.

VI. SENATE BUSINESS

A. Education Master Plan 2017-2022 - 2nd Reading

M/S (A. McKissick, J. Howen) The Academic Senate approves the Education Master Plan and are reserving all rights and governance as described in YCCD Board Policy 7-8049 for a 2nd Reading.

M/S/C (A. McKissick, J. Howen) The Academic Senate approves the Education Master Plan and are reserving all rights and governance as described in YCCD Board Policy 7-8049 for a 2nd Reading as amended.

19 Ayes, 0 Opposed, 1 Abstention (Jim Howen)

T. Stovall left prior to this vote.

A revote was requested and took place with the raise of hands.

19 Ayes, 0 Opposed, 1 Abstention (Jim Howen)

B. Faculty Hiring Procedure

C. Martin mentioned that the Faculty Hiring Procedure was more for a discussion than for a vote. He briefly went over what happened in the last year and that the Faculty Hiring Procedure was replaced without consultation with Academic Senate. When we thought things are going smoothly they were not. An issue came up about a couple of job descriptions that had gone out with no discussion as to what the job description should say. YFA is working on cementing what a job description looks like and that has nothing to do with the academic part of it.

Discussion and comments took place.

C. Presentation and Discussion: Pathways to Student Success – Part I

Due to no quorum, this item took place first. See above.

VII. INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: Defining Plagiarism; Use of Pre-Packaged Online Materials From Vendors.

VIII. ANNOUNCEMENTS – Next Senate meeting – March 16, 2017 – Library Basement, Room 55

IX. OPEN COMMENTS FROM SENATORS

K. Olson made comments about a Student Success Survey. Discussion ensued regarding surveys and data driven information.

X. ADJOURNMENT 5:55 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

**Legislative Analyst Report
Academic Senate
March 2, 2017**

Prepared by Debbie Lafranchini, Legislative Analyst

I realize that this is a VERY big report but a lot is going on in the state that will affect our students and college. There are several bills relating to immigration, transit, student hunger, enrollment fees, firearms in school zone, PERS/STRS divestment, worker's compensation, Student Equity, CTE, Workforce Development, Student Success, and hiring.

If you know of an issue that is important that I have missed, please let me know so I can include it in the next report.

[AB 3](#) [Bonta](#) D Public defenders: legal counsel: immigration consequences: grants.

Status: 2/21/2017-Re-referred to Com. on APPR.

Summary:

Existing law designates the State Department of Social Services as the single agency with full power to supervise every phase of the administration of public social services, except health care services and medical assistance. Existing law requires the department, subject to the availability of funding, to contract with qualified nonprofit legal services organizations to provide legal services to unaccompanied undocumented minors, as defined, who are transferred to the care and custody of the federal Office of Refugee Resettlement and who are present in this state. Existing law also requires a court, prior to accepting a guilty or nolo contendere plea, to advise a defendant that, if the defendant is not a citizen, conviction of the charged offense may have the consequences of deportation, exclusion from admission to the United States, or denial of naturalization, as specified.

This bill would require the State Department of Social Services or a nonprofit organization contracting with the department to issue requests for proposal and issue grants to qualified legal services projects, qualified support centers, or county offices of the public defender that meet specified requirements, to expand their programs in order to serve as regional legal services agencies capable of providing legal training, written materials, mentoring, and technical assistance to county offices of the public defender in this state on issues relating to the immigration consequences of criminal convictions. The bill would also require the department or non-profit to issue RFPs and issue grants that can act as a statewide resource center to the regional legal services agencies and county offices of the public defender to provide these regional legal services agencies and offices with ongoing training, written materials, mentoring, and technical assistance, and to coordinate a statewide collaborative to ensure efficient delivery of high quality legal services.

[AB 17](#) [Holden](#) D Transit Pass Program: free or reduced-fare transit passes.

Status: 1/19/2017-Referred to Com. on TRANS.

Summary:

This bill would create the Transit Pass Program and require the Controller of the State of California to allocate moneys made available for the program, upon appropriation by the Legislature, to support transit pass programs that provide free or reduced-fare transit passes to specified pupils and students and develop guidelines for eligible transit providers and define eligible participants.

[AB 19](#) [Santiago](#) D Community colleges: enrollment fee waiver.

Status: 3/1/2017-Re-referred to Com. on HIGHER ED.

Summary:

This bill would waive \$46 per unit per semester fee for one academic year, for first-time community college students meeting the minimum academic and progress standards who enroll in 12 or more semester units or the equivalent, as specified. To the extent the bill would impose new duties on community college districts, it would constitute a state-mandated local program.

AB 20 Kalra D Public employee retirement systems: divestment: Dakota Access Pipeline.

Status: 1/19/2017-Referred to Com. on P.E., R., & S.S.

Summary:

This bill would prohibit the boards of administration of the Public Employees' Retirement System and the State Teachers' Retirement System, on and after January 1, 2018, from making additional investments or renewing investments in a company constructing, or funding the construction of, the Dakota Access Pipeline, as defined. This bill would require the boards, on or before July 1, 2018, to liquidate their investments in a company constructing, or funding the construction of, the Dakota Access Pipeline.

AB 21 Kalra D Public postsecondary education: Access to Higher Education for Every Student.

Status: 1/19/2017-Referred to Coms. on HIGHER ED. and JUD.

Position Support

Summary:

(1)Existing law establishes the California State University, under the administration of the Trustees of the California State University; the University of California, under the administration of the Regents of the University of California; the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges; and independent institutions of higher education as the 4 segments of postsecondary education in this state.

This bill would express findings and declarations of the Legislature relating to the possible impacts on public postsecondary educational institutions in this state of changes in federal immigration policies and enforcement.

AB 44 Reyes D Workers' compensation: medical treatment: terrorist attacks: workplace violence.

Status: 1/19/2017-Referred to Com. on INS.

Summary:

Existing law establishes a workers' compensation system to compensate an employee for injuries sustained in the course of his or her employment. Existing law requires every employer to establish a utilization review process, and defines "utilization review" as utilization review or utilization management functions that prospectively, retrospectively, or concurrently review and approve, modify, or deny, based in whole or in part on medical necessity to cure and relieve, treatment recommendations by physicians, prior to, retrospectively, or concurrent with providing medical treatment services. Existing law also provides for an independent medical review process to resolve disputes over utilization review decisions, as defined.

This bill would exempt medical treatment for employees or first responders who sustain physical or psychological injury as a result of an act of terrorism or violence in the workplace from the utilization review process and the independent medical review process, and would provide for an expedited proceeding before the Workers' Compensation Appeals Board to resolve disputes regarding treatment. The bill would also apply retroactively to the employees and first responders injured in the San Bernardino terrorist attack of December 2, 2015, and any other employees or first responders injured by an act of terrorism or violence in the workplace that occurs prior to January 1, 2018.

AB 45 Thurmond D California School Employee Housing Assistance Grant Program.

Status: 2/22/2017-Re-referred to Com. on H. & C.D.

Summary:

This bill would require the California Housing Finance Agency to administer a program to provide financing assistance, as specified, to a qualified school district, as defined, and to a qualified developer, as defined, for the creation of affordable rental housing for school employees, including teachers. The bill would require the State Department of Education to certify that a school district seeking a grant meets the definition of qualified school district, as provided. The bill would transfer \$100,000,000 from the General Fund to the California School Employee Housing Assistance Fund, which this bill would create, and would appropriate those moneys to the agency for the purposes described above and to reimburse the agency and the State Department of Education for costs incurred in the administration of the program. This bill would state that funds appropriated by this bill would not be applied toward the minimum funding requirements for school districts and community college districts imposed by Section 8 of Article XVI of the California Constitution. The bill would require qualified school districts and qualified developers to apply for the financing assistance, as provided.

AB 95 Jones-Sawyer D Public postsecondary education: California State University: Baccalaureate Degree Pilot Program.

Status: 1/19/2017-Referred to Com. on HIGHER ED.

Summary:

This bill would require the Trustees of the California State University to establish a Baccalaureate Degree Pilot Program with the goal of creating a model of articulation and coordination among K–12 schools, community colleges, and campuses of the California State University that would allow students to earn a baccalaureate degree for a total cost not exceeding \$10,000, including the cost of textbooks. The Baccalaureate Degree Pilot Program would include campuses of the California State University, community college districts, and county offices of education in up to 7 areas of the state, but would only include institutions that explicitly request inclusion in the program. The bill would require the public postsecondary educational institutions and local educational agencies participating in the pilot program to coordinate their efforts to expedite the progress of participating students from high school to community college to the California State University.

AB 96 Ting D Budget Act of 2017.

Status: 1/19/2017-Referred to Com. on BUDGET.

Summary:

This bill would make appropriations for the support of state government for the 2017–18 fiscal year.

AB 172 Chávez R Public postsecondary education: residency: dependents of armed forces members.

Status: 2/23/2017-Coauthors revised.

Position Support

Summary:

This bill would extend that resident classification for designated dependents of transferred and retired members of the Armed Forces of the United States to those dependents who have been admitted to a public postsecondary institution before the transfer or retirement. The bill would request the Regents of the University of California to establish the same residency benefits as those established by this bill for students enrolled at the University of California.

AB 204 Medina D Community colleges: waiver of enrollment fees.

Status: 2/6/2017-Referred to Com. on HIGHER ED.

Position Sponsor

Summary:

Existing law establishes the California Community Colleges under the administration of the Board of Governors of the California Community Colleges, and establishes community college districts throughout the state that operate community colleges and provide instruction to students. Existing law requires community college districts to

charge each student an enrollment fee of \$46 per unit per semester. Existing law requires the board of governors to waive this fee for students meeting prescribed requirements, which include meeting specified minimum academic and progress standards adopted by the board of governors. Existing law requires the board of governors to consider, among other things, a process for reestablishing fee waiver eligibility that provides a student with a reasonable opportunity to continue or resume his or her enrollment at a community college when developing and adopting those minimum academic and progress standards. Existing law expresses the intent of the Legislature that these minimum academic and progress standards be implemented only as campuses develop and implement the student support services and interventions necessary to ensure no disproportionate impact to students based on ethnicity, gender, disability, or socioeconomic status. Existing regulations require each community college district to establish written procedures by which a student may appeal the loss of a board of governor's fee waiver due to extenuating circumstances, or where a student with a disability applied for, but did not receive reasonable accommodation in a timely manner.

This bill would require the board of governors to, at least once every 3 years, review and approve any due process standards adopted to appeal the loss of a fee waiver under the provisions described in the bill. If the board of governors adopt any due process standards to appeal the loss of a fee waiver under those provisions, the bill would require those standards to also require a community college district to allow for an appeal due to hardship based on geographic distance from an alternative community college at which the student would be eligible for a fee waiver. The bill would require each community college district to, at least once every 3 years, examine the impact of the specified minimum academic and progress standards and determine whether those standards have had a disproportionate impact on a specific class of students, and if a disproportionate effect is found, the bill would require the community college district to include steps to address that impact in a student equity plan. By imposing additional duties on community college districts, the bill would impose a state-mandated local program.

AB 214 Weber D Postsecondary education: student hunger.

Status: 2/6/2017-Referred to Coms. on HIGHER ED. and HUM. S.

Summary:

This bill would express the intent of the Legislature to enact legislation to reduce the incidence of hunger and homelessness among college students in California.

AB 453 Limón D Postsecondary education: student hunger.

Status: 2/14/2017-From printer. May be heard in committee March 16.

Summary:

This bill would express the intent of the Legislature to enact legislation that would address student hunger in California's higher education institutions.

AB 217 Low D Postsecondary education: Office of Higher Education Performance and Accountability.

Status: 2/6/2017-Referred to Com. on HIGHER ED.

Summary:

This bill would establish the Office of Higher Education Performance and Accountability as the statewide postsecondary education coordination and planning entity. The bill would provide for the appointment by the Governor, subject to confirmation by a majority of the membership of the Senate, of an executive director of the office. The bill would establish an 8-member advisory board for the purpose of examining, and making recommendations to, the office regarding the functions and operations of the office and reviewing and commenting on any recommendations made by the office to the Governor and the Legislature, among other specified duties.

AB 227 Mayes R CalWORKs: education incentives.

Status: 2/6/2017-Referred to Com. on HUM. S.

Summary:

This bill would create the CalWORKs Educational Opportunity and Attainment Program to provide CalWORKs recipients with a monthly education incentive grant of \$100 for attainment of a high school diploma or its equivalent, \$200 for attainment of an associate's degree or career technical education program, or \$300 for attainment of a bachelor's degree, if the educational program was completed while the recipient was receiving CalWORKs assistance. The bill would require the education incentive grant to be provided on an ongoing basis if the recipient meets certain eligibility criteria.

AB 310 Medina D Part-time faculty office hours.

Status: 2/21/2017-Referred to Com. on HIGHER ED.

Position Sponsor

Summary:

This bill would require each community college district to report, on or before August 15 of each year, the total part-time faculty office hours paid divided by the total part-time faculty office hours taught during the prior fiscal year and post this information on its Internet Web site.

AB 343 McCarty D Public postsecondary education: holders of certain special immigrant visas.

Status: 2/21/2017-Referred to Com. on HIGHER ED.

Summary:

This bill would exempt students who have been granted special immigrant visas pursuant to a specified federal statute from paying nonresident tuition at the California State University and the California Community Colleges, and would make those students eligible to apply for and participate in all student financial aid program and scholarships administered by a public postsecondary educational institution or the State of California, to the same extent as individuals who are admitted to the United States as refugees pursuant to a specified federal statute. The bill would request the Regents of the University of California to adopt policies that would be consistent with this provision. The bill would also require community college districts to waive the fees of these students to the same extent as the above-described refugees.

AB 393 Quirk-Silva D Public postsecondary education: mandatory system-wide fees and tuition.

Status: 2/21/2017-Referred to Com. on HIGHER ED.

Summary:

This bill would express legislative findings and declarations relating to the costs of public postsecondary education. The bill would require that the amounts of tuition and mandatory system-wide fees that are charged to students of the California State University, and the amount of the enrollment fee charged to students of the California Community Colleges, not be increased from the amounts that were charged as of December 31, 2016, until the completion of the 2019–20 academic year.

AB 424 McCarty D Possession of a firearm in a school zone.

Status: 2/21/2017-Referred to Com. on PUB. S.

Summary:

Existing law makes it a crime to possess a firearm in a place that the person knows, or reasonably should know, is a school zone, unless it is with the written permission of the school district superintendent, his or her designee, or equivalent school authority.

This bill would delete the authority of a school district superintendent, his or her designee, or equivalent school authority to provide written permission for a person to possess a firearm within a school zone. By expanding the scope of a crime, this bill would create a state-mandated local program.

AB 445 Cunningham R Education finance: apprenticeship programs: related and supplemental instruction: California Career Technical Education Grant Program.

Status: 2/27/2017-Referred to Coms. on ED. and HIGHER ED.

Summary:

This bill would express the intent of the Legislature that related and supplemental instruction for apprentices, as defined, be fully funded for each fiscal year commencing with the 2015–16 fiscal year. The bill would authorize the Chancellor of the California Community Colleges to adjust the amount of the allocations made to local educational agencies and community colleges under these provisions in order to fully fund the attendance hours of related and supplemental instruction for apprentices. The bill would also provide that if, in any fiscal year, the funds appropriated to the Chancellor of the California Community Colleges for these purposes exceed the amount needed to fully fund the attendance hours of related and supplemental instruction for apprentices reported for that fiscal year, those excess funds would be available for allocation for those purposes in the following fiscal year.

AB 637 Medina D Community colleges: student equity plans.

Status: 2/15/2017-From printer. May be heard in committee March 17.

Summary:

This bill would require the campus-based research to use a standard definition and measure of “equity” provided by the Chancellor of the California Community Colleges. The bill would also require the issue of “significant underrepresentation” to be addressed based on a standard definition of that term provided by the chancellor.

AB 669 Berman D Economic development: California Community Colleges Economic and Workforce Development Program.

Status: 2/15/2017-From printer. May be heard in committee March 17.

Summary:

Existing law establishes the California Community Colleges Economic and Workforce Development Program. Existing law provides for the awarding of grants for this program, and provides that this program shall only be implemented during fiscal years for which funds are appropriated for these purposes. Existing law repeals the program on January 1, 2018.

This bill would make the program inoperative on July 1, 2023, and make the repeal date for the program January 1, 2024, thereby extending the provisions governing the program until those dates.

AB 705 Irwin D Seymour-Campbell Student Success Act of 2012: matriculation: assessment.

Status: 2/16/2017-From printer. May be heard in committee March 18.

Summary:

Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law, the Seymour-Campbell Student Success Act of 2012, provides that the purpose of the act is to increase California community college student access and success by providing effective core matriculation services of orientation, assessment and placement, counseling, and other education planning services, and academic interventions. Existing law prohibits a community college district or college from using any assessment instrument for the purposes of these provisions without the authorization of the board of governors.

This bill would require, by August 1, 2018, a community college district or college to use high school transcript data in the assessment and subsequent assignment of students to English and mathematics coursework in order to maximize the probability that the student will complete college-level coursework in English and mathematics

within a one-year timeframe. The bill would prohibit a community college district or college from requiring students to enroll in remedial coursework that lengthens their time to complete a degree unless research shows that those students are highly unlikely to succeed in college-level

coursework. The bill would authorize a community college district or college to require students to enroll in additional concurrent support during the same semester that they take the college-level English or mathematics course, but only if it is determined that the support will be essential to the student's success in the college-level English or mathematics course and that the support constitutes no more than 1/2 of the units required for the college-level course. To the extent the bill would impose additional duties on community college districts and colleges, the bill would impose a state-mandated local program.

AB 847 Bocanegra D Academic senates: membership rosters.

Status: 2/17/2017-From printer. May be heard in committee March 19.

Summary:

Existing law gives various powers and duties to the local academic senates of the campuses of the California State University and the California Community Colleges, including requiring a local academic senate to adopt a local campus resolution and approve a plan, as specified, in order for the college to participate in a certain state program relating to college text books.

This bill would require the local academic senate of a campus of the California State University or of a campus of the California Community Colleges, and would request the local academic senate of a campus of the University of California, to post its membership roster on its Internet Web site or Internet Web page. To the extent that these provisions would create new duties for community college districts, the bill would impose a state-mandated local program.

AB 856 Levine D Public postsecondary education: hiring policy: geographic and socioeconomic diversity.

Status: 2/17/2017-From printer. May be heard in committee March 19.

Summary:

This bill would declare it to be the policy of the State of California that a goal of the segments of public postsecondary education, when hiring and promoting high-profile administrative personnel, as defined, shall be that the persons hired to fill these positions shall be competent and well qualified, and as much as practicable, shall reflect the geographic and socioeconomic diversity of the population of the State of California. This bill contains other related provisions and other existing laws.

Facilities Meeting Notes- 1/17/17

WORK TO BE DONE:

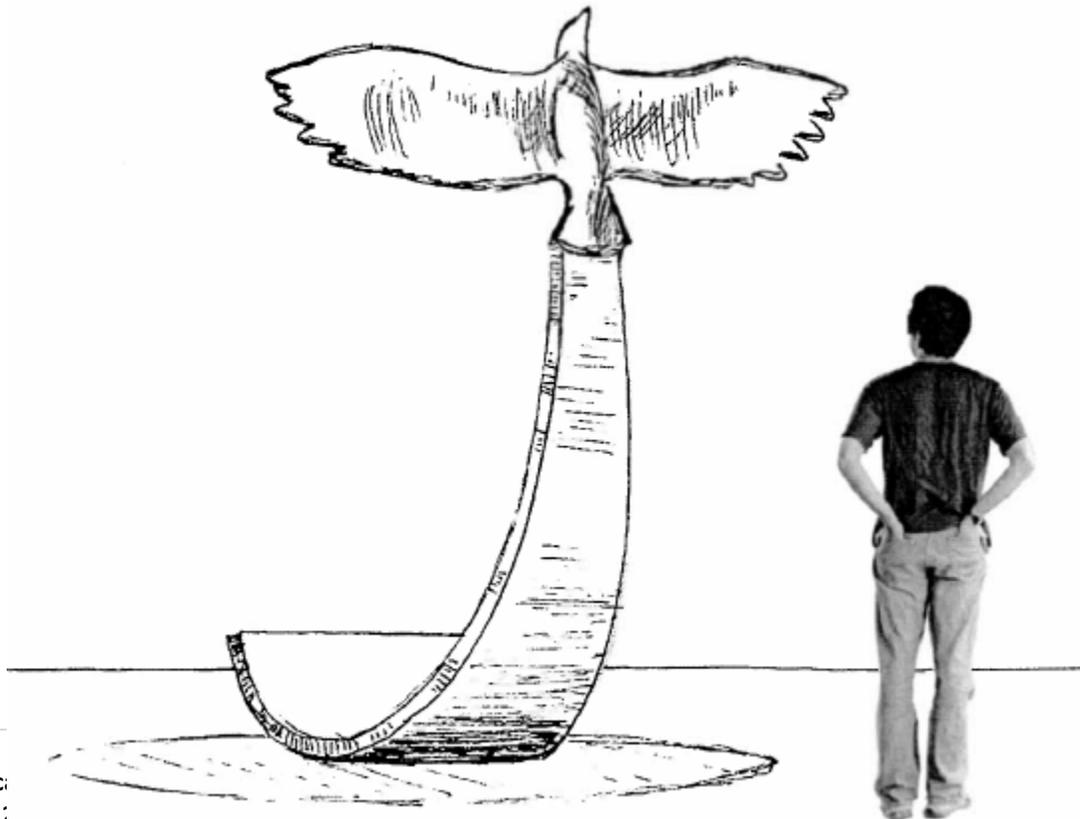
Tree removal on West Campus - Modesto Ash trees near the new District building have reached end-of-life and are dangerously rotten and decaying (pictures provided to the committee). Five to seven will be removed immediately, and up to 30 will come down in total. Replacement trees will be planted, hopefully with varieties that will have a staggered lifetime, avoiding their removal all at once. Facilities is working with our Arborist and an outside expert to make the proper choices.

Action item; Input is requested for other tree planting ideas around both campuses, especially when combined with student gathering areas or similar sites.

VETERANS' COMMEMORATIVE STRUCTURE:

Our Veterans' Center has secured funding for a Veterans' Commemorative Structure that will be placed on the south side of the Student Services building, which is near the Veterans' Center offices. The structure, depicted below, will be paid for with private funding. The sculpture has been designed by the artist that also designed the 9/11 memorial in New York.

Discussions took place about the exact location and erection details, and concerns about vandalism and defacement were aired. Once the final location can be fixed and committee approval obtained, the structure can begin to be built.



MJC Ac:
March :

OTHER PROJECTS:

1. Swine, Boar, Farrow, Grower/Finisher Barn-
 - a. May 15th to August 15th
2. John Muir Tile Walkways
 - a. June 15th to August 15th
3. Founders Mixing Boxes
 - a. May 15th to August 15th
4. Art Fan Coils
 - a. May 15th to August 15th
5. Painting projects for East and West Campus are being reviewed and selected- Measure E.
6. Baffle project for Library is in planning stages.
7. Hammer Throw location being moved a bit, farther away from new roads etc.
8. Striping of Speed Bumps to be completed soon. Temporary Paint on now.
9. Jim Higgs Grove – replanting soon.
10. Parking Lots Phase 3.
 - a. Field location to be completed in February, MID.
 - b. Roundabout – completed May 8th.
11. Decentralization – Phase 2 & 3. Central boilers to be decommissioned, smaller local boilers to be added for building heat.
 - a. Will add boiler plants in Student Center, Music Building and Morris Building
 - b. Will be combined with scheduled maintenance projects
 - i. Reroof of STE, JRN, CLS (tan color requested for roofing materials)
 - ii. Electrical upgrade - STE