



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
November 16, 2017**

**Members Present:** Curtis Martin (President), Steve Amador (Vice President/Parliamentarian), Shelley Circle (Secretary), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Austin Adams, Barbara Salerno, Belen Robinson, Bob Droual, Eric Ivory, Holly Nash-Rule, Jennifer Macias, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Margaret Kingori, Mark Robertson, Michael Jackson (sub for Elizabeth Hondoy), Noah Wilson, Roger Smith, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall,

**Members Absent:** Andrew Kranzman, Deborah Laffranchini, Rodolfo Andrade, Tristan Hassell, Troy Gravatt

C. Martin welcomed Rodolfo Andrade, replacement for Ashley Yu through spring 2018, and Teresa Rojas, new Senate rep from Literature and Language Arts.

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Alex Woodmansee, Alexis Zaragoza (ASMJC), James Todd

I. APPROVAL OF ORDER OF AGENDA ITEMS

**M/S/C (H. Nash-Rule, T. Stovall) Move to approve the Order of Agenda Items.**

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (None)

III. CONSENT AGENDA

**M/S/C (K. Alavezos, T. Stovall) Move to approve the Consent Agenda**

As there were no objections, the Consent Agenda was approved.

IV. PUBLIC COMMENTS

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza – no report given

b. President's Report – Curtis Martin

Rob Stevenson will bring to the next meeting the Instruction Council Recommendations for New Faculty Positions. Even though Instruction Council is recommending a second position for language, it is being recommended with reservations. That position is Spanish with 25% ESL. The Administration has made a case whether the position is really the best use of the position for English. A discussion will take place and may be decided not to go with that position.

## VI. SENATE BUSINESS

A. SSSP/BSI/SE Integrated Plan, 1<sup>st</sup> Reading

M/S (H. Nash-Rule, B. Robinson) Move to approve the SSSP/BSI/SE Integrated Plan for a 1<sup>st</sup> Reading.

Questions were fielded about O1 and O2 of the OUTCOMES METRICS that showed TBD in the data areas and when a complete document would be done to have at least one week in advance for review and were answered by J. Todd. He mentioned that he will attempt to have the revised copy the by Friday, November 24 or Monday November 27 at the latest.

Questions were asked and answered about the Budget which are FUND 12 money and possible future hires.

Any suggestions can be forwarded to J. Todd.

**M/S/C (H. Nash-Rule, B. Robinson) Move to approve the SSSP/BSI/SE Integrated Plan for a 1<sup>st</sup> Reading.**

25 Ayes, 0 Opposed, 0 Abstentions

N. Wilson arrived prior to the vote.

B. Board of Trustees Policies and Procedures: 4010, 4025, 4030, 4040, 4050, 4060, 4070, 4100, 4101, 4102, 4103, 4105, 4106, 4110, 4220, 4222, 4226, 4300, 4400, 4610, (previously pulled), New policies - 4230, 4231, 4235, 4-8059, 4-8060, 4-8061, 4-8062, 4-8063, 4-8065, 4-8066, [Check the Policy Committee, Constituency Group Review for documents](#)

It was recommended at the Policies and Procedures Meeting on November 15 to keep policy 4-8061 that K. Ennis was abdicating for as it was mentioned in other policies.

At the Policies and Procedures Meeting Policy 4300, Field Trips, was withdrawn due to more discussion needed, also withdrawn was Policy 4101, Independent Study, due to language, and Policy 4105, Distance Education, was withdrawn due to more discussion.

If necessary, 4-8059 can be pulled at the next District Council for discussion.

**Motion to move the remainder of the policies (4010, 4025, 4030, 4040, 4050, 4060, 4070, 4100, 4102, 4103, 4106, 4110, 4220, 4222, 4226, 4400, 4610, 4230, 4231, 4235, 4-8059, 4-8060, 4-8061, 4-8062, 4-8063, 4-8065, 4-8066) to District Council.**

23 Ayes, 1 Opposed (J. Howen), 0 Abstentions

K. Alavezos left prior to the vote.

INFORMATIONAL ITEMS - None

ITEMS FOR FUTURE AGENDAS: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching, Defining Plagiarism; use of publisher online canned courses and educational quality; Online Courses: Regular Effective Contact (or Regular Effective Interaction); Exit Survey for students dropping courses; noncredit education, CCAP.

VII. ADJOURNMENT – 4:28 pm

**Next Academic Senate Meeting, December 7, 2017**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

**Resource Allocation Council  
October 20, 2017  
by Kevin Alavezos**

- We had quorum and approved minutes from past meetings.
- We reviewed goals that we drafted at our September meeting and approved them. These include:
  - Instructional Equipment & Library Materials allocation (fall)
  - Support our Accreditation Visit (Oct. 1 – 5, 2017)
  - Budget Development (spring)
- We spent the rest of the meeting discussing the IELM funding and allocation process. The district allocation to MJC for 2017/2018 is \$346,357.00. Our total IELM funds for this year are \$970,728.00 after adding our rollover from last year's allocation and accounting for all expenditures from last year. The council has not decided on whether or not to hold back some of the allocation this year for emergencies. We also agreed that several requests are really supply requests and will be moved to lottery. As usual, we have more requests than we can fund.

Our review of division program review requests, revealed a clear pattern of technology needs across campus. In fact, about half of all requests made are for technology needs. The council had a long discussion on the need to develop a systematic, sustainable institution-wide method to equip instructors with classroom technology. Therefore, the council recommends to College Council that:

- The council still needs to receive shared institutional needs from the deans and we need to know which of those are mandated by outside licensing boards or legislation/regulations.
- Technology needs will go to CTC for review and for developing a global plan for shared classroom technology. The council felt strongly that our actions should not perpetuate our current reactive and decentralized process of buying often duplicative technology without a vision for total cost of ownership.
- Division program review rankings will move up when a request gets pulled out for other funding opportunities, though divisions cannot backfill their lists with new items.
- The council will review all requests through the lens of our Guiding Principles.