



**ACADEMIC SENATE MEETING
APPROVED MINUTES
October 19, 2017**

Members Present: Curtis Martin (President), Steve Amador (Vice President/Parliamentarian), Shelley Circle (Secretary), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Andrew Kranzman, Ashley Yu, Austin Adams, Barbara Salerno, Belen Robinson, Bob Droual, Holly Nash-Rule, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Margaret Kingori, Mark Robertson, Noah Wilson, Roger Smith, Stella Beratlis, Theresa Stovall, Titiana Stovall, Tristan Hassell, Troy Gravatt

Members Absent: Deborah Laffranchini, Elizabeth Hondoy, Eric Ivory, Jennifer Macias, Lisa Riggs,

Guests Present: Allan McKissick (Faculty Liaison to the Board), Rob Stevenson

I. APPROVAL OF ORDER OF AGENDA ITEMS

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (October 5, 2017)

As there were no objections, the minutes of September 21, 2017 were approved.

III. CONSENT AGENDA

1. Board of Trustees Policies and Procedures: 4010, 4025, 4030, 4040, 4050, 4060, 4070, 4100, 4101, 4102, 4103, 4105, 4106, 4110, 4220, 4222, 4226, 4300, 4400, 4610
2. Faculty Hiring Procedures (minor) Revision
3. Nominate Hans Hauselmann to the [ASCCC Hayward Award](#)
4. Developmental Education Workgroup – Academic Senate supports folding the EMP's Acceleration Workgroup and the GP Basic Skill Workgroup into the Developmental Education Workgroup.
5. Appoint Shelley Circle as the faculty co-chair of the Developmental Education Workgroup.
6. Appoint Iris Carroll, Steven Miller, Mary Silva and Rebecca Ganes as Academic Senate representatives to the Distance Education Committee

H. Nash-Rule requested #1, and #2 of the Consent Agenda pulled for discussion after A. in Senate Business as B-1 and B-2.

S. Circle requested to pull #4 of the Consent Agenda and place after B-1 and B-2 as B-3.

As there were no objections, the Consent Agenda was approved as modified.

IV. PUBLIC COMMENTS - None

- V. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Alexis Zaragoza – no report as was not in attendance
- b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – no report as was not in attendance
- c. President’s Report – Curtis Martin
 1. C. Martin briefly mentioned he attended the ASCCC Area A meeting. He mentioned the resolutions in the Agenda packet were discussed and will be voted on at the coming Fall Plenary. A Memorandum of Understanding (MOU) was possible between ASCCC and the UC system to create a pilot program in Chemistry and Physics where there would be a guarantee transfer between community colleges and UCs. For instance, students going through Chemistry and Physics would automatically get into the UC system if they have a 3.2/3.4 GPA. The exact GPA was unknown at that time. The pilot program is being tried to dramatically increase transfers of students to UCs.

ASCCC’s biggest concern is changes that affect academic standards being politically imposed rather than decided by area faculty or faculty. Sometimes the voice of faculty is not being considered in mandates but being bypassed completely.
 2. At the last Senate meeting on Oct. 5 the new board policy about Out of State travel was brought up. At Board of Trustees meeting on Oct. 11 C. Martin asked the Board directly about this. The board policy states that all of out of state travel is to be approved but have delegated the Chancellor to sign off at his discretion if a petition comes in after the board meeting has taken place.
 3. C. Martin mentioned there are still questions about Brandman University. There has been discussion that this is just giving them space, does not utilize our resources, and is none of our business. The big question is the template that was given to us had some of the lower division courses that are supposed to be taught by MJC with Brandman numbers on them which would make MJC an extension of Brandman. He understands that the lower division courses are supposed to be taught by MJC and when students are finished with MJC courses Brandman would offer the upper division courses here at MJC where their own instructors would be hired. Clarification is still being sought.
 4. C. Martin mentioned that J. Hamilton sent an email out regarding Guided Pathways approximately one week ago with a few documents included. One was a document written by faculty members at Santa Rosa Community College with some concerns about the Chancellor of the Community College systems Vision for Success. He urged all to go back to that email and read that document to be aware of the pitfalls. Even though it is from the Chancellor it raises some issues that faculty need to be aware of as we move forward with that mission.
 5. C. Martin mentioned the search for an Outcomes Assessment Coordinator is still ongoing. Release time was mentioned for this position and in general.
 6. C. Martin attended the Policies and Procedures Meeting in Oakdale yesterday and mentioned there are still struggles in that committee. It is just a matter of process and is not being done to aggrive us. The 4000 policies are the policies that affect faculty the most. Review the policies carefully, as this could impact what faculty do.
 7. YFA negotiations affect faculty morale and how they deal with some of the work being asked of them. The frustrations and feelings of faculty, of not being heard, respected and being recognized of the jobs being done were brought up. Being told that faculty stand in the way of initiatives or anything new, faculty have learned from experience when things

are sometimes done in a hurry they do not turn out as intended. Recognition plays an important role in how you feel and faculty morale is what keep the spirits up.

VI. SENATE BUSINESS

A. Nominations for Secretary, Legislative Analyst & Parliamentarian beginning July 1, 2018

The nominations for Secretary, Legislative Analyst & Parliamentarian, beginning July 1, 2018 were opened. The closing date for nominations is December 7, 2017 at 12:00 pm, which is the 1st meeting in December and will be voted on the 18th of January 2018.

B#1 Board of Trustees Policies – previously pulled from the Consent Agenda for discussion

C. Martin recommended pulling all the policies until recommendations can be brought back to the Senate.

Policy #4300 - Field Trips and Excursions was discussed.

M/S (S. Amador, R. Smith) Motion to postpone all policies until the next regularly scheduled meeting on November 9, 2017.

No Discussion took place.

M/S/C (S. Amador, R. Smith) Motion to postpone all policies until the next regularly scheduled meeting on November 9, 2017.

22 Ayes, 0 Opposed, 0 Abstentions

B. Robinson arrived after this vote took place.

B#2 Faculty Hiring Procedures (minor) Revision - previously pulled from the Consent Agenda for discussion

Columbia College, with a new Academic Senate president, reviewed and requested some changes to the Faculty Hiring Procedures. They were minor changes with the exception of one area. It was not clear in the document and stronger language was requested on favoritism, nepotism and cronyism. C. Martin requested leeway to just change it.

Under the area that describes who serves on a committee (page 4) there would be a statement added that says:

“Favoritism, Nepotism, and Cronyism: As defined by [YCCD BP 7310](#), “Family members” of candidates shall not serve in a screening committee. In addition, if a close friend, business partner and/or professional, political, or commercial relationship that would lead to preferential treatment or compromise appearance of fairness is part of the applicant pool, then the screening committee member should disclose the nature of their relationship with the applicant to Human Resources and/or remove themselves from the screening committee. Human Resources, in collegial consultation with Academic Senate and the co-chair of the screening committee (or administrative designee if co-chair is committee member under question), will determine if the relationship between the candidate and the screening committee member is likely to adversely impact the screening committee member’s ability and fitness to accomplish his/her duties.”

This statement leaves it more open in an environment where faculty know each other. It would have excluded friends from serving on a screening committee. The language that Columbia had requested could have opened the door to suing the district. It would be

better to take this on a case by case basis. The Columbia Academic Senate President saw it as a “Friendly Amendment”.

A detailed discussion took place.

M/S (J. Howen, K. Stevens) Move to postpone the Faculty Hiring Procedures document definitely to the next meeting.

No discussion.

M/S/C (J. Howen, K. Stevens) Move to postpone the Faculty Hiring Procedures document definitely to the next meeting.

22 Ayes, 1 Opposed (S. Amador), 0 Abstentions

- B#3 Developmental Education Workgroup – Academic Senate supports folding the EMP’s Acceleration Workgroup and the Guided Pathways Basic Skill Workgroup into the Developmental Education Workgroup - previously pulled from the Consent Agenda for discussion

M/S (S. Circle, H. Nash-Rule) Motion to rename the Developmental Education Workgroup to Guided Pathways Developmental Education Workgroup.

Discussion ensued.

M/S/F (S. Circle, H. Nash-Rule) Motion to rename the Developmental Education Workgroup to Guided Pathways Developmental Education Workgroup.

2 Ayes, 13 Opposed, 7 Abstentions

B. Droual left prior to this vote.

M/S/C (S. Circle, H. Nash-Rule) Motion to approve combining acceleration and Guided Pathways Basic Skills EMP Workgroups into the Developmental Education Workgroup

22 Ayes, 0 Opposed, 0 Abstentions

- B. [Resolution F17-A: Program Viability/Discontinuance Procedures, 1st Reading](#)

M/S/C (H. Nash-Rule, J. Howen) Move to approve Resolution F17-A: Program Viability/Discontinuance Procedures for a 1st Reading and have a 2nd Reading on December 7, 2017.

21 Ayes, 0 Opposed, 0 Abstentions

A. Kranzman left prior to the vote.

- C. [Guided Pathways Self-Assessment Tool, 2nd Reading](#)

M/S (H. Nash-Rule, T. Stovall) Motion to approve Guided Pathways Self-Assessment Tool, for a 2nd Reading.

M/S (H. Nash-Rule, T. Stovall) Motion to amend page 14 of the IEPI Self-Assessment Tool.

Math proposed a revision to page 14 on barriers. The English sentence that was marked out to be added to #2 on page 14. The addition to #2 is as follows:

The English faculty have accelerated and compressed their remedial courses such that ENG 49 is virtually unnecessary (leaving only 1 level below transfer).

#3 to be revised to read:

~~While the Math Department had instituted multiple measures to help students accelerate in math, while waiting for the state of California has yet to settle on how to accelerate in Math, and to properly serve students. That situation needs to be resolved before implementation can begin at MJC. One barrier is the continued resistance to any disagreement on data, and which data sets are applicable. that is brought... questioning the parameters, the subset, the calculations, the inclusions, the exclusions.~~

#4 to be revised to read:

~~We are intentionally becoming more evidence-based in all we do; therefore, the resistance from non-experts to looking at the full the discipline experts and administration will strive to come to an agreement on data that informs about our courses and students will be encountered an analyzed is applicable.~~

M/S/C (H. Nash-Rule, T. Stovall) Motion to amend page 14 of the IEPI Self-Assessment Tool.

20 Ayes, 0 Opposed, 0 Abstentions
R. Smith left prior to the vote.

M/S/C (H. Nash-Rule, T. Stovall) Motion to approve Guided Pathways Self-Assessment Tool, for a 2nd Reading.

19 Ayes, 0 Opposed, 1 Abstentions (B. Robinson)

- D. ASCCC 50th Fall Session Resolutions (**no discussion due to shortness of time**) Faculty were encouraged to communicate with C. Martin about concerns related to the resolutions. He will take any concerns to the ASCCC Plenary in November.
- E. [A.B. 705](#) – An act to amend Section 78213 of the Education Code, relating to community colleges (**no discussion due to shortness of time**) During the meeting it was learned that legislation had been signed into law and will be discussed in future meetings of the potential impact.

INFORMATIONAL ITEMS – No informational items

ITEMS FOR FUTURE AGENDAS: Defining Plagiarism; use of publisher online canned courses and educational quality; Online Courses: Regular Effective Contact (or Regular Effective Interaction); Exit Survey for students dropping courses; noncredit education, CCAP.

VII. ADJOURNMENT – Since quorum was lost the meeting was adjourned at 5:45 PM.

Next Academic Senate Meeting, November 9, 2017

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Report to Senate: Distance Education Advisory Committee, October 13, 2017

From: Steve Miller

DE Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

- We discussed the current status of the Online Education Initiative (OEI) Proctoring Network. Patrick Bettencourt will help lead us through administrative work needed to get OEI Proctoring into the MJC Testing Center rotation. Any questions about the Proctoring Network should be directed to Patrick.
- We have no more licenses for Respondus 4.0. (This is different from the Respondus Lockdown Browser.) Mike will request in the 2016-2017 Program Review that we secure more individual faculty licenses for Respondus 4.0.
- Mike delivered an Accreditation Debrief. The accreditors requested and received full administrative access. They reviewed about ninety courses and focused on regular and effective faculty-initiated student contact. Their review was thorough.
- As a result of the accreditation visit, Mike drafted a new Regular and Effective Contact Policy. We plan to have more college-wide discussion on how we define “Regular and Effective Contact” in relation to online courses.
- The Spring 2018 schedule of classes will indicate which courses are using free Open Education Resource (OER) materials. Efforts will be made to educate faculty regarding the availability of free textbooks and resources, and to elicit input from students on this issue. Links to free textbooks and sample community college OER programs can be found at the MJC Online Faculty Resources webpage.

Facilities Council Meeting- 10/16/17

**Academic Senate Meeting:
October 19, 2017**

Several topics were discussed at the Facilities Council meeting, as follows;

1. The Outdoor Education Area SME/GVM Committee proposed the name “Great Valley Nature Lab” for its upcoming nature study area north of the Science building. The proposal was passed for a first reading.

2. The second proposal was presented as a mural project in the Founders’ Hall staircase as part of the mural painting Art class. This created a lot of discussion, including the issues that:

The proposal was not specific as to the exact location of the mural (location drawings were not submitted),
The occupants of Founders were not notified of the project for approval,

The proposed design was not submitted to the occupants of Founders for approval,

Safety of students on ladders working in and around stairwells, and

Other details were not finalized (permanent vs. removable media, length of display duration, etc.)

The proposal was passed for a first reading anyway, but the following suggestions were discussed:

A. Obtain approval for the artwork and location from the four Divisions that occupy Founders, preferably at their Division meetings,

B. Allow those occupants to suggest and approve the subject and design of the art as any “patron” would,

C. If approved, obtain “ladder safety” training for all participants before proceeding,

D. Consider other locations for the art, including the East Campus Student Center and MSR on West.

3. The Educational Master Plan as updated was presented in part and discussed. Copies were distributed to Committee members.

4. The problem of homeless citizens using our campus for various unwanted purposes was also discussed. It seems that some are cutting through fences for unlawful entry into closed areas, stealing recycled containers collected by Ag students as a fundraiser, and general mess-making that Facilities is required to address. Facilities personnel have even complained about homeless individuals using trash cans for defecation purposes. All of this takes these personnel away from their normal duties, and the problem is getting worse.

When asked what our policies are concerning the homeless, we were informed that we are required to serve homeless students by law. *Other than that, we have no official policy*, other than incidents involving illegal activities or those who are disruptive by their presence or actions.

Due to time constraints, I was unable to attend the rest of the meeting, which had already gone overtime.

Respectfully submitted,

Jim Howen

10-13-2017

SACRAMENTO – Governor Edmund G. Brown Jr. today announced that he has signed the following bills:

- **AB 19 by Assembly member Miguel Santiago (D-Los Angeles) – Community Colleges: California College Promise.**
 - allowing districts to waive fees for first-time students who are enrolled full-time (12 or more semester units) for the first year
 - Students submit either a Free Application for Federal Student Aid or a California Dream Act application
- **AB 504 by Assembly member Jose Medina (D-Riverside) – Community Colleges: Student Success and Support Program funding.**
 - Modify current student equity plans to include goals for access and retention, degree and certificate completion, ESL and basic skills completion, and transfer
 - [Previous plans included goals for access to and completion of basic skills, CTE and workforce training, and transfer course]
- **AB 637 by Assembly member Jose Medina (D-Riverside) – Community Colleges: cross-enrollment in online education.**
 - Students who meet specified requirements can enroll in an online course through Online Education Initiative (OEI) Consortium
 - Requirements for enrollment
 - Enrolled at a CCC that is part of the OEI Consortium
 - Attain at least 2.0 GPA for complete coursework
 - Pay the appropriate fees and tuition required by home college¹
 - No outstanding tuition and/or fees at teaching college²
- **AB 705 by Assembly member Jacqui V. Irwin (D-Thousand Oaks) – Seymour-Campbell Student Success Act of 2012: matriculation: assessment.**
 - Require CCC to use evidence-based multiple measures for placing students into transfer-level ESL and math coursework
 - Require a community college district or college to maximize the probability that the student will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe (ESL within three years), and use, in the placement of students into English and mathematics courses in order to achieve this goal, one or more of the following (multiple measures)
 - high school coursework,
 - high school grades, and
 - high school grade point average.
- **AB 1018 by Assembly member Eloise Gómez Reyes (D-San Bernardino) – Community Colleges: student equity plans.**
 - Add lesbian, gay, bisexual, or transgender (LGBT) students to the categories of students required to be addressed in CCC student equity plans

¹ “Home college” defined as campus of the CCC at which a student is matriculated

² “Teaching college” defined as campus of CCC to which a student seeks access