



**ACADEMIC SENATE MEETING
APPROVED MINUTES
September 7, 2017**

Members Present: Curtis Martin (President), Steve Amador (Vice President/Parliamentarian), Shelley Circle (Secretary), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Allan McKissick, Andrew Kranzman, Austin Adams, Barbara Salerno, Belen Robinson, Bob Droual, Deborah Laffranchini, Holly Nash-Rule, Elizabeth Hondoy, Eric Ivory, Jennifer Macias, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Mark Robertson, Noah Wilson, Roger Smith, Stella Beratlis, Theresa Stovall, Tristan Hassell, Troy Gravatt

Members Absent: Alexis Zaragoza (ASMJC), Ashley Yu

Guests Present: Bill Holly, Don Borges, Elizabeth David, Florida Arias, James Todd, Jennifer Hamilton, Jill Stearns, Laura Maki, Mark Robertson, Nancy Sill, Nick Stavrianoudakis, Nita Gopal, Pedro Mendez, Rob Stevenson, Titiana Stovall

C. Martin introduced some returning and new faces to Academic Senate.

I. APPROVAL OF ORDER OF AGENDA ITEMS

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (June 15, 2017)

As there were no objections, the minutes of June 15, 2017 were approved.

III. CONSENT AGENDA

1. Board of Trustees Policies and Procedures: 3505, 3518, 4-8067 (previously on hold for discussion), 4010, 4025, 4030, 4040, 4050, 4060, 4070, 4100, 4101, 4102

J. Howen requested that Policies and Procedures 4030, 4100, 4101, 4102 be pulled for discussion.

A. McKissick requested the rest of the Policies and Procedures be pulled for discussion.

The Policies and Procedures are to be discussed at the end of the meeting.

2. Approval for Deborah Laffranchini to participate in the Vocational Education Research & Accountability Technical Advisory Committee (VERTAC).

J. Howen requested that Item #2 be pulled for discussion at the end of the meeting.

3. Appoint Michael Jackson to the Student Services Council.
4. Appoint Kim Gyuran to the Instructor of Respiratory Care Hiring Committee – Tenure Tract – 2017-2018 to replace Kurt Olson.
5. Appoint Margaret Kingori, Melanie Berru and Tracey Potts to the Interim Dean of Student Services.
6. Appoint Michael Leamy to the Accreditation Council.
7. Appoint Ross McKenzie to the Instruction Council.
8. Re-appoint Rob Stevenson to the Academic Senate Executive Board.
9. Appoint Layla Spain and Joe Nomellini to the Dean of Student Services Search Committee
10. Appoint Rob Stevenson as the Co-Chair of the Guided Pathways Workgroup.

As there were no further objections to the Consent Agenda, the Consent Agenda was approved.

20 Ayes, 0 Opposed, 0 Abstentions

Belen Robinson, Bob Droual, Elizabeth Hondoy, Jim Stevens, and Tristan Hassell arrived after the vote was taken.

IV. PUBLIC COMMENTS – No comments were made.

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza – not in attendance

b. Faculty Liaison to Accreditation Council Report – Nancy Sill

N. Sill gave her final report as Faculty Liaison to Accreditation Council. The Institutional Self-Evaluation Report (ISER) was approved and the chair of the visiting Accreditation Committee visited today, and are looking forward to their visit in early October.

c. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW - See the report following.

d. President’s Report – Curtis Martin – not given due to the Retreat taking place.

VI. SENATE BUSINESS

A. adjunct at large vacancy

Nominations are now open for Adjunct at Large. There is one vacancy. C. Martin will send out a call for nominations and the deadline is September 21, 2017.

B. Academic Senate Retreat –Moving Forward: Building Bridges and Trust in an Age of Disbelief

C. Martin sees MJC as a holistic institution with different moving parts. The better the parts mesh, the better the institution. It takes time for leaders to gain trust.

C. Martin introduced the administrators and deans in attendance and stated that education requires skill. You can be a great academic, but that doesn’t mean you are a great teacher. There has been a profound change in the expectations about what constitutes an education and the need to increase student success. There is both frustration and great opportunities. New metrics are: Are students well prepared? How do we know? Are students graduating on time? If not, how do we help them get there sooner?

C. Martin asked each table to work on “What do we do well at this institution?” After 25 minutes, each table reported out their findings. The list was as impressive as it was extensive.

C. Martin then asked, what would have to be in place at the institution to make a major initiative, i.e. Guided Pathways, a success? How would you get people onboard? C. Martin

asked faculty to take a faculty view of the issues, and administrators to take an administrative view of the issue. Again each table shared the many ideas they came up with. The most common was the importance of communication and the ability to reflect.

III. CONSENT AGENDA revisited:
III. CONSENT AGENDA

1. Policies and Procedures: 3505, 3518, 4-8067 (previously on hold for discussion), 4010, 4025, 4030, 4040, 4050, 4060, 4070, 4100, 4101, 4102

Comments were made and it was decided that all policies be held for further research.

2. Approval for Deborah Laffranchini to participate in the Vocational Education Research & Accountability Technical Advisory Committee (VERTAC).

It was decided to delay this item until the next meeting, as D. Laffranchini will research what this committee is.

INFORMATIONAL ITEMS – William Holly made comments about a Due Process clause to Policy 7700, Whistleblower Protection. Handout attached.

ITEMS FOR FUTURE AGENDAS: Defining Plagiarism; Use of Pre-Packaged Online Materials from Vendors.

VII. ANNOUNCEMENTS – Next Senate meeting – September 21, 2017 – Library Basement, Room 55

VIII. OPEN COMMENTS FROM SENATORS

IX. ADJOURNMENT 7:06 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Important Message to all Academic Senate and YFA Reps:

First, I have been told that the Policies and Procedures Committee has had a change of status: *It now is covered by the Brown Act, so that it must post meetings & minutes, and is open to the public.* This important committee meets on Mondays before regular Board meetings at 12:20 pm in a District Office conference room. Next meeting is Sept. 11. This meeting is especially important for faculty to attend.

An important item on the Sept 11 agenda is Anne DeMartini's **proposal to add a Due Process Clause to Policy 7700, Whistleblower Protection.** Full Time faculty members have their Due Process Rights guaranteed in the YFA contract. But district **refused** to extend those Due Process rights to Part Time faculty. In fact, Gina Leguria has clearly stated that part time faculty have no job rights and no right to due process. And, Article 39 for full timers has not been Re-upped for this year. These Due Process rights for which many of us fought so hard last year still need to be given the permanency of being YCCD Policy, and **they need to be extended to students and to ALL faculty and all employees.**

It might seem strange to put Due Process rights in the Whistle-blowing policy. The rationale is this: Any person who has officially accused a person of harassment or of violating *anything* at YCCD has notified an appropriate YCCD official of a suspected violation of state or federal law or YCCD Policy. So, any formal accusation that might lead to disciplinary action at YCCD also legally qualifies as whistle-blowing action. So, this Due Process addition to 7700 covers all accusations that could involve disciplinary action. Of course other policies like 3435 and 5500 also would need to be brought in line with this.

Chairman DeMartini's proposed Due Process addition to 7700 extends to anyone accused, and it specifies our important Due Process rights better than does the Full Timers' Article 39 (which in any event is not operative until the YFA contract is renewed). Moreover, the DeMartini clause provides disciplinary action against those who knowingly make false accusations. Here is her proposal:

"After line 16 we need to add: The District will not tolerate accusations that are not made in good faith. Any person who files or who knowingly or negligently aids another in filing a formal complaint that is false, empty or specious, will be considered complicit in malicious prosecution and will be subject to discipline, up to and including termination

"In another section it needs to say: Due Process rights are universally believed by American citizens to be basic human rights. So while we need to protect the accuser, we must also be allowed to treat the accused with due process rights. The accused has the right to know as soon as formally accused: 1) what particular action he/she has been accused of doing, 2) exactly which part of which law or policy he/she is accused of violating by that action, 3) who is accusing him/her, 4) the right to know the evidence against him/her and to see the complaint and to confront his accuser at a formal hearing, 5) the right to counsel and the right to present his/her case at a formal hearing before an impartial, unbiased panel or judge, 7) the right to a speedy verdict, 45 days or less, and to receive a copy of the determination and the reasoning on which it was based.

At present, all students and all part-time faculty members are denied *all* of these basic due process rights at YCCD. In fact, district has a recent history of refusing even to tell accused people what specific acts they have been accused of doing or what policies those (unspecified) actions supposedly violated! Such abuse and neglect of our basic human rights has allowed unscrupulous administrators to intimidate, punish and *silence* their critics. This is Despotism, this is *totalitarianism*, pure and simple. So, attend the next Policies and Procedures meetings and fight tyranny. **W.J. Holly, YFA Adjunct Rep.**

SLO-Coordinator's Report to Academic Senate
September 6, 2017

Fall 2015-spring 2017: How many **CLOs** were assessed?

CLOs Total in the database (includes instructional and co-curricular)	With at least one assessment (meaning— distributed per our calendar)	With at least one assessment score	Completion calculation based on distribution: 1325/1564*100
3281	1564	1325	84.7%

Fall 2015-spring 2017: How many **courses** were scheduled, and how many of those were assessed?

Number of courses in the system	Number of courses distributed by schedules	Number of courses with assessment scores	Completion calculation based on distribution: 483/499*100
1129	499	483	96.7%

Spring 2017: How many courses were to be assessed (per our calendar) and how many got assessed?

Number of courses in the system	Number of courses with assessments distributed plus instructor created	Number of courses with assessment scores	Completion rate by courses for spring 2017: 2017: 137/148*100
1129	148	137	92.5%

Spring 2017: How many sections have assessment data versus the school's goal per assessment schedules?

Number of sections in the system with assessments	Number of sections with assessment scores	Completion rate by sections for spring 2017: 332/416*100
416	332	79.8%

Mapping: As programs map their CLOs (Course Learning Outcomes) to PLOs (Program Learning Outcomes), their CLOs to ILOs (Institutional Learning Outcomes), and the relevant CLOs to GELOs (General Education Learning Outcomes), we have about 25% (788/3120) of learning outcomes yet to be mapped to at least one PLO or ILO, or GELO.

Are there any CLOs that we haven't captured yet in our assessments?

Yes—about 15% (468/3,120) have yet to be assessed.

New Assessment Schedules:

Senators, please remind your divisions that [departmental assessment schedules are due](#). The new schedules are needed for fall assessments. Please send your schedules to haskink@yosemite.edu and gopaln@yosemite.edu

Next Possible steps:

- Faculty members and department coordinators: Learn about extracting data reports
- OAW members, department coordinators, and division coordinators: Facilitation of dialog about data (within a department or program or across programs or across divisions)--now that we have a variety of SLO data collected over a span of two years, are we satisfied with the numbers and the methodologies of assessment? What questions can we ask, and what can we do to strive for answers?
- Try to move away from assessments as an activity to satisfy accreditation and simply explore its potential and applicability for better meaning.

General Comments

- It may not be an exaggeration to say that our willingness to input assessment data has gone up.
- Faculty asked for two things as we began using eLumen: Ease of use & meaning
- Ease of use may have been somewhat achieved, and now comes the derivation of meaning at various levels: Personal level, course level, program level, and institutional level.
- What's most important is patience for the learner and the guides because we're all learning to utilize the applicability of data science to educational outcomes—something we were not taught in grad school or any school for that matter.
- A tremendous amount of work remains in Outcomes Assessment--the best part of it may be the rise of puzzles about learning and the fun of solving them.

Nita Gopal

Legislative Analyst Report
MJC Academic Senate — September 6, 2017
Prepared by Hans Hauselmann

Here is a list and summaries of some of the current laws moving through the state legislature. (The legislative calendar ends on September 15, 2017 and is the last day for any bill to be passed, before moving to the Governor's desk to be signed by October 15, 2017.)

AB 17 (Holden D) Transit Pass Pilot Program: free or reduced-fare transit passes.

9/5/2017 - Read second time. Ordered to third reading.

Summary: This bill would, upon the appropriation of moneys from the Public Transportation Account by the Legislature, create the Transit Pass Pilot Program to be administered by the department to provide free or reduced-fare transit passes, directly or through a 3rd party, including a transit agency, to specified pupils and students by supporting new, or expanding existing, transit pass programs.

AB 19 (Santiago D) Community colleges: enrollment fee waiver.

9/5/2017 - Read second time. Ordered to third reading.

Summary: This bill, contingent upon the enactment of an appropriation for purposes of the bill in the annual Budget Act or another statute, and except as provided, would, in the event that the governing board of a community college district opts to participate and meets specified requirements, waive the enrollment fee, for one academic year, for first-time community college students at the district who enroll in 12 or more semester units or the equivalent, as specified, and complete and submit either a Free Application for Federal Student Aid or a California Dream Act application.

AB 21 (Kalra D) Public postsecondary education: Access to Higher Education for Every Student.

9/5/2017 - Read second time. Ordered to third reading.

Summary: This bill would express findings and declarations of the Legislature relating to the possible impacts on public postsecondary educational institutions in this state of changes in federal immigration policies and enforcement.

AB 45 (Thurmond D) California School Employee Housing Assistance Grant Program.

9/5/2017 - Read second time. Ordered to third reading.

Summary: Existing law establishes the Department of Housing and Community Development (HCD) and requires it to administer various housing programs. This bill would require HCD to administer a program to provide financing assistance, as specified, to a qualified school district, as defined, and to a qualified developer, as defined, for the creation of affordable rental housing for school employees, as defined. The bill would require a qualified school district and a qualified developer to apply for this financing assistance. The bill would require the State Department of Education and HCD to certify that a school district seeking a grant meets the definition of qualified school district, as provided.

AB 343 (McCarty D) Public postsecondary education: holders of certain special immigrant visas.

9/6/2017 - Action From THIRD READING: Read third time. Passed Senate to CONCURRENCE.

Summary: This bill would express legislative findings and declarations relating to persons provided with special immigrant visa status due to their displacement because of wars taking place in their home countries. The bill would exempt students who have been granted special immigrant visas pursuant to a specified federal statute, or are refugees admitted to the United States under a specified federal statute, and who, upon entering the United States, settled in California, from paying nonresident tuition at the California Community Colleges. The bill would also authorize a community college district to report a student, who is exempt from nonresident tuition under this bill and who is enrolled as a student of that district, as a full-time equivalent student for apportionment purposes.

AB 424 (McCarty D) Possession of a firearm in a school zone.

9/6/2017 - Action From THIRD READING: Read third time. Passed Senate to CONCURRENCE.

Summary: Existing law makes it a crime to possess a firearm in a place that the person knows, or reasonably should know, is a school zone, unless it is with the written permission of the school district superintendent, his or her designee, or equivalent school authority. This bill would delete the authority of a school district superintendent, his or her designee, or equivalent school authority to provide written permission for a person to possess a firearm within a school zone. By expanding the scope of a crime, the bill would create a state-mandated local program. The bill would exempt from that crime the activities of a program involving shooting sports or activities that are sanctioned by a school, school district, college, university, or other governing body of the institution, as specified, and the activities of a certified hunter education program, as specified. The bill would make other conforming changes to related provisions.

AB 637 (Medina D) Community colleges: cross-enrollment in online education.

8/29/2017 - From committee: That the Senate amendments be concurred in.

Summary: This bill would enact similar provisions relating to cross-enrollment of community college students in online courses offered by campuses, defined as teaching campuses, other than their home campuses, as defined.

AB 669 (Berman D) Department of Transportation: motor vehicle technology testing.

9/6/2017 - Action From THIRD READING: Read third time. Passed Senate to CONCURRENCE.

Summary: Existing law establishes rules of the road for the operation of a vehicle on state highways and roads. Existing law requires motor vehicles being driven outside of a business or residence district in a caravan or motorcade, whether or not towing other vehicles, to be operated so as to allow sufficient space and in no event less than 100 feet between each vehicle or combination of vehicles so as to enable any other vehicle to overtake or pass. This bill would extend that repeal date to January 1, 2020, and would require the department to submit an updated report to the Legislature on or before July 1, 2019. The bill would prohibit a person from operating a motor vehicle participating in this testing unless the person holds a valid driver's license of the appropriate class for the participating vehicle.

AB 705 (Irwin D) Seymour-Campbell Student Success Act of 2012: matriculation: assessment.

9/5/2017 - Read second time. Ordered to third reading

Summary: Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law, the Seymour-Campbell Student Success Act of 2012, provides that the purpose of the act is to increase California community college student access and success by providing effective core matriculation services of orientation, assessment and placement, counseling, and other education planning services, and academic interventions. Existing law prohibits a community college district or college from using any assessment instrument for the purposes of these provisions without the authorization of the board of governors. This bill would require a community college district or college to maximize the probability that the student will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe, and use, in the placement of students into English and mathematics courses in order to achieve this goal, one or more of the following: high school coursework, high school grades, and high school grade point average. The bill would authorize the board of governors to establish regulations governing the use of measures, instruments, and placement models to ensure that these measures, instruments, and placement models achieve the goal of maximizing the probability that a student will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe, and that a student enrolled in English-as-a-second-language (ESL) instruction will enter and complete degree and transfer requirements in English within a timeframe of 3 years. The bill would also authorize the board of governors to establish regulations that ensure that, for students who seek a goal other than transfer, and who are in certificate or degree programs with specific requirements that are not met with transfer-level coursework, a community college maximizes the probability that a student will enter and complete the required college-level coursework in English and mathematics within a one-year timeframe.

ACR 32 (Medina) Community colleges: faculty

9/1/2017 - From committee: Be adopted. Ordered to Third Reading.

Summary: This measure would encourage the Chancellor of the California Community Colleges, in consultation with specified affected stakeholders, to develop proposals for legislative consideration to address the longstanding challenges to achieving a specified goal of credit classroom instruction taught by full-time faculty and compensation equity for part-time faculty.