



**ACADEMIC SENATE MEETING
APPROVED MINUTES
March 15, 2018**

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Allan McKissick, (sub for Noah Wilson) & (Faculty Liaison to the Board), Andrew Kranzman, Austin Adams, Cheryl Mulder, Elizabeth Hondoy, Holly Nash-Rule, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Margaret Kingori, Rodolfo Andrade, Roger Smith, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

Members Absent: Belen Robinson, Bob Droual, Deborah Laffranchini, Eric Ivory, Mark Robertson

Guests Present: Jill Stearns, Jennifer Zellet, Jim Sahlman, Michael Smedshammer, Rob Stevenson, Tina Akers-Porter, Students: Harmon Sidhu, Michelle Soto, Cristian Alvarado

I. PROGRAM HIGHLIGHTS: Mathematics (Tina Akers-Porter)

T. Akers-Porter went over updates for the Math Department.

The 2015-2016 and 2017-2018 MJC Math Sequences were compared showing the new changes in the pathways.

A Non-stem Pathway was created for the algebra courses for students that are not needing calculus or pre-calculus for their field of study.

There were free open-entry/open-exit Non-credit courses created for the Math 900 series for students. Math 900 Non-credit modules were begun in a lab environment, again paid by Basic Skills funding. Students can remediate only what they need. This is a self-paced module and can be just a refresher course and help students improve on the Math Placement Test.

Accelerated courses have also been created at the arithmetic and pre-algebra levels introducing Math 9/19 as an accelerated alternative to the Math 10/20 sequence. This allows students the option to complete the sequence in one semester instead of two and for six units instead of nine units.

Discussions have been taking place with high school teachers regarding the common core of their courses, what is being taught and where would they, the high school teachers, place the students. After the discussions, an 11th and 12th grade common core crosswalk was put together which helps place students and do not have to take MJC placement test if their high school data is available.

An implementation timeline for math and English was briefly reviewed. Additional guidelines will be received from the Chancellors Office as to who should be in what class as far as letting a student into a transfer level class. Curricular options are being explored. A meeting will take place in approximately two weeks to discuss how this will be fulfilled and what it may look like. Eventually IT will be looked at for help in dealing with co-requisites, counseling for all the different pathways taking place, the different departments where math pre-requisites are located and the impact that will happen by not allowing remedial classes, articulation, curriculum and math having labs.

II. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (H. Nash-Rule, Th. Stovall) Move to approve the Order of Agenda Items.

M/S (S. Amador, R. Smith) Motion amend the Order of Agenda Items due to time restraints to move Senate Business to between Public Comments and Reports.

As there were no objections to the amendment, the Order of Agenda Items were approved.

III. APPROVAL OF THE MINUTES (March 1, 2018)

M/S (Th. Stovall, R. Smith) Motion to approve the minutes of March 1, 2018.

As there were no objections, the minutes of March 1, 2018 were approved.

IV. CONSENT AGENDA

- a. Appoint Shelley Circle, Emily Malsam, Adrienne Peek, Theron Westrope and Erynn Lucas to the English Full Time Tenure Track Hiring Committee

M/S (Th. Stovall, H. Nash-Rule) Motion to approve the Consent Agenda.

As there were no objections the Consent Agenda was approved.

President Jill Stearns attended Academic Senate to give the reasons for the change in the Hiring Prioritization that was approved by Academic Senate in December 2017 and approved by College Council. A position that came forward in the Faculty Hiring Prioritization process came forward "recommended with reservations". The position was introduced as English language/Spanish, but had formally been an ESL/Spanish position. This year there were no growth positions due to the FTES being flat as is the Faculty Obligation Number and the budget, so there was no opportunity to add faculty. After looking at the data and the impacted A.B. 705 and also the challenges students face getting into a math class regardless where they are placed, President Stearns had a conversation with C. Martin, as Academic Senate President. Since English had a lot of space available, they discussed what it would look like to do a temporary one year hire in Math and look in one year to see what things looked like with the possibly at that time to consider again the position through the Hiring Prioritization process. It was thought for one year we could put this where there was a huge bottleneck of students in Math and would give us the opportunity to make a decision next year.

Then the Funding Formula was announced and it added other questions into our ability to plan. The Funding Formula is based on completion and is becoming a portion of how we are funded. We have an uncertainty, due to MJC being one of the colleges the Funding Formula is modeled on. In other words, as the model is currently built MJC stands to lose which means next year the opportunity to hire this position might not be there. After consultation with the Dean's Cabinet and in consultation with the Office of Instruction President Stearns moved that the faculty position be a permanent tenure track hire so we don't risk losing the opportunity to hire a tenure track faculty and it is being placed where it is known that we do not have the capacity to meet student demand with the number of sections being offered.

V. PUBLIC COMMENTS

Harman Sidhu, President of the Philosophy Club and Christian Alvarado, President of the College Democrats Club, came to say that tomorrow at the Student Senate Meeting they will be proposing a plan to include healthier and inclusive meal options through FLOW. That will be the first step towards spreading healthier meals throughout the entire campus, the Vending Machines and the cafeteria such as vegan and gluten free items. They would like Academic Senate to make a resolution to support healthier meals on campus.

C. Martin will discuss with the Executive Committee to see if that falls within our purview.

It was suggested that Student Senate put together a resolution and bring back the approved resolution to the Academic Senate for support.

VII. Senate Business moved up

**Academic Senate Meeting:
March 15, 2018**

- A. Resolution S18-B: *Regular, and Effective Contact for Online Courses*, 2nd Reading, Regular Effective Contact for Online Courses document

M/S (Th. Stovall, J. Howen) Move to approve Resolution S18-B: Regular, and Effective Contact for Online Courses for a 2nd Reading.

Chad Redwing offered a Friendly Amendment to the Distance Education Committee which adds to the document.

“It is recommended faculty use discussions, announcements, or other methods of regular, effective contact at least once a week to assure regular and effective contact with students and deliver content outlined in the Course Outline of Record (COR). While teaching online, faculty should strive to use multiple REC methods listed in a course’s DE Addendum but, at the same time, faculty are especially encouraged to use discussions, announcements, or other methods of regular, effective contact in ways that are readily visible and accessible to evaluators and accreditors seeking to confirm Title V REC compliance.”

The above wording is to be inserted on the first page prior to **Examples and Best Practices**.

The other part of the amendment would be to take paragraph three from page four and insert before the previous paragraph.

“Distance education courses demonstrate “regular and effective contact between instructor and students, through group or individual meetings, orientation and review sessions, supplemental seminar or study sessions, field trips, library workshops, telephone contact, correspondence, voice mail, email, or other activities” (CCCCO 2008 DE Guidelines §55204, p. 6).”

M/S/C (C. Redwing/K. Alavezos) Motion to insert a Friendly amendment to add wording to the document and move a paragraph from the last page to the first page.

24 Ayes, 0 Opposed, 0 Abstentions

M/S/C (Th. Stovall, J. Howen) Motion to approve Resolution S18-B: Regular, and Effective Contact for Online Courses as amended for a 2nd Reading.

24 Ayes, 0 Opposed, 0 Abstentions

- B. Resolution F17-A: Adoption of Program Viability, Revitalization, and Discontinuance Procedures, 2nd Reading Program Viability, Revitalization and Discontinuance Procedures document

M/S (J. Howen, E. Hondoy) Motion to approve the Resolution F17-A: Adoption of Program Viability, Revitalization and Discontinuance Procedures for a 2nd Reading.

Discussion ensued and the following amendments took place.

M/S (J. Howen/E. Hondoy) Motion to amend Section III-B to amend the first paragraph and to add the paragraph following.

B. Formation of a Program Discontinuance Committee

“After accepting a request to form a Program Discontinuance committee, the Academic Senate will then form the Program Discontinuance Committee. The committee is charged with researching, formulating and returning to the Academic Senate to provide a final recommendation to the Academic Senate providing a final recommendation to the Academic Senate, which will then vote to either accept or reject the recommendation of the Program Discontinuance Committee. The recommendation from the Program Discontinuance committee will be either to: 1) continue the program without change; 2) to qualify the continuance of the program through reduction; or 3) to discontinue the program.”

“The Program Discontinuance Committee, the affected program administrators and faculty shall do everything possible to avoid a recommendation of discontinuance when program size and scale reductions, restructuring, and/or budget reductions can be implemented to correct the program deficiency. A “discontinuance” recommendation must be the last resort when all other remedies have been implemented and determined to be unsuccessful, or are deemed by the committee to be insufficient to bring the program back to an acceptable condition.”

M/S/C (J. Howen/E. Hondoy) Motion to amend Section III-B to amend the first paragraph and to add the paragraph following.

23 Ayes, 0 Opposed, 0 Abstentions
S. Beratlis stepped out prior to the vote

M/S/C (J. Howen, H. Nash-Rule) Motion to amend all Program Discontinuance Committee in all references with Program Viability Committee.

24 Ayes, 0 Opposed, 0 Abstentions
S. Beratlis returned prior to the vote

M/S/C (A. Saleh, H. Nash-Rule) Motion to change the name of the document to Modesto Junior College Program Viability/Discontinuance: Guiding Principles and Process.

22 Ayes, 2 Opposed (R. Smith and J. Howen), 0 abstentions

M/S/C (J. Howen, E. Hondoy) Motion to change on page 6, YFA President to YFA Representative.

24 Ayes, 0 Opposed, 0 Abstentions

M/S/C (J. Howen, E. Hondoy) Motion to approve the Resolution F17-A: Adoption of Program Viability, Revitalization and Discontinuance Procedures as amended for a 2nd Reading.

24 Ayes, 0 Opposed, 0 Abstentions

VI. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Alexis Zaragoza – no report
- b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – no report
- c. Guided Pathways: Tina Giron, Shelley Circle, Rob Stevenson

R. Stevenson mentioned from the Instruction Council meeting, the next position on the Hiring Prioritization growth list was math, so President Stearns was fully within the way we have worked with onsite program placements. The next thing would have been to go to the college wide prioritization list and R. Stevenson thought it was important that Academic Senate knew that President Stearns was actually following the process.

At Paving the Path 2½ weeks ago, a set of sorts were done. Four groups of students came together on one day and four different groups same together on another day. The students were given a list of approximately 90 programs and were told to try to attempt to bring those programs into groups that made sense to them. The following Thursday, about 80 faculty and staff, who came and went, came together where the same exercise was done, just to see how the school, whether student or employee, thinks of dividing the programs we have. Degree programs were discussed and where they might fit in some type of a cluster. R. Stevenson, with the help of L. Maki, did an analysis of that

data where there were a lot of groupings and a lot of interesting names. They attempted to find the commonalities and their findings will be presented on March 22 at the next Paving the Path session.

Some students will be able to talk about their experience in the sort and the reason they made the common decisions they did. The groups of meta-majors will be shown and areas where faculty and students saw the same thing and where there were huge differences. Faculty will have a chance to talk to the students who were involved in the sort about why those decisions were made. The goal is to figure out a tentative name for the meta-majors in the future and to identify if we do have tentative groupings of programs.

March 8 – 10, five staff attended the Leading from the Middle Academy Conference and found it an enlightening experience. It involved a lot of people who were “from the middle”, such as lower level administration, ongoing faculty leadership, some staff and some students with the idea people at the top change frequently. The three days were spent discussing where they hope to go next.

The mo-major will take place on March 22 and another activity coming up is where there will be an attempt to try and figure out how you put common courses together and common curriculum within meta-majors so people can understand the technical aspect of it.

A May 1-2 Retreat is being planned where work will be done by the appropriate faculty. Counseling faculty will be asked and a representative from each of the programs and departments that might be able to represent a couple of different programs to accept a stipend. Currently it is unknown how the stipend will be asked for and what that stipend will be. R. Stevenson was pleased the college is offering compensation for the experts to come together and do the hard work of the college. Those same people will be involved in the program mapping and will have to be able to lead their department through that process.

d. President’s Report – Curtis Martin – no report given

VII. SENATE BUSINESS (was moved up in the agenda)

A. Resolution S18-B: *Regular, and Effective Contact for Online Courses*, 2nd Reading, Regular Effective Contact for Online Courses document

B. Resolution F17-A: Adoption of Program Viability, Revitalization, and Discontinuance Procedures, 2nd Reading Program Viability, Revitalization and Discontinuance Procedures document

INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: Course Unit Value, Academic Integrity, and Student Success; A.B. 705; Defining Plagiarism; use of publisher online canned courses and educational quality; Exit Survey for students dropping courses; noncredit education.

VII. ADJOURNMENT 5:37 pm

NEXT ACADEMIC SENATE MEETING: April 5, 2018

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Legislative Analyst Report—MJC Academic Senate — March 15, 2018

Prepared by Hans Hauselmann

March 9, 2018, Trump Administration Files Suit Against California

On Tuesday, March 6, 2018, the Trump Administration sued California over three new state laws aimed at protecting undocumented immigrants. U.S. Attorney General Jeff Sessions, who visited Sacramento on Wednesday, March 7, 2018, laid out the details of the lawsuit with the California Peace Officers Association claimed that the laws violate the supremacy clause of the U.S. Constitution because they attempt to circumvent the enforcement of federal immigration laws.

The three laws that are targeted in the suit—**Senate Bill (SB) 54** (Chapter 495/2017), **Assembly Bill (AB) 103** (Chapter 17/2017), and **AB 450** (Chapter 492/2017)—were signed into law by Governor Jerry Brown last year. The most controversial of the three is SB 54, the so-called “sanctuary state” law, which requires public entities, including public schools, to implement policies that limit assistance with immigration enforcement to the fullest extent possible. It also prohibits, with certain exceptions, state and local law enforcement agencies, including campus police and security departments, from using resources or personnel to investigate, interrogate, detain, detect, or arrest persons for immigration enforcement purposes.

Governor Brown maintains that the law explicitly recognizes the supremacy of federal law and that the state does not want to protect any criminals. He claims that the state works with the U.S. Immigration and Customs Enforcement by allowing them to pick up criminals via the state correctional system. On Wednesday, Governor Brown criticized Sessions for “initiating a reign of terror” against immigrants in California and that the Trump Administration “is basically going to war against the state of California, the engine of the American economy.”

Higher Education Committee Hearings Begin Next Week

Policy committee hearings will begin considering legislation next week with the Assembly Higher Education Committee, chaired by Assembly Member Jose Medina (D-Riverside), meeting on Tuesday to discuss ten bills, which include the following that are of interest to community colleges:

- AB 1894 (Weber, D-San Diego) would require an approved on-campus qualifying food facility that participates in the Restaurant Meals Program (RMP) pursuant to the bill to meet all of the requirements for participation in that program. The bill would also provide that, for purposes of this provision, a qualifying food facility is a facility administered by the post-secondary educational institution.
- AB 1936 (Low, D-Cupertino) would establish the Office of Higher Education Performance and Accountability as the statewide post-secondary education coordination and planning entity. The Governor would appoint, and the Senate confirm, an executive director to the office. The bill would establish an eight-member advisory board for the purpose of examining and making recommendations to the office.
- AB 1961 (Choi, R-Irvine) would require each institution of higher education receiving state funds for student financial assistance to, as a condition of receipt of the funds, separately list the cost of university-operated housing and meal plans on all Internet websites and documents it provides to students for purposes of advertising or otherwise displaying the student costs associated with university-operated housing. The bill would prohibit each of these institutions, as a condition of receipt of the funds, from requiring a student to have a campus meal plan in order to live in university-operated housing.

With a significant number of bills not yet eligible for a hearing, since they were introduced at the bill introduction deadline and have not yet been in print for the required 30 days, this first hearing has a light agenda. Hearings will ramp up over the next few weeks as bills meet that criteria.

Report to Academic Senate: Distance Education Committee

Submitted by: Iris Carroll

Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

Meeting Date: 3/14/2018

HIGHLIGHTS:

- *The Regular and Effective Contact in Online Courses series is in full swing. The series will culminate with special guest presenter Tracy Schaelen, DE Faculty Coordinator from Southwestern College. Her presentation will be on **Friday, March 30, from 1pm to 3pm.***

The series takes place each Friday in the DE Training Room, Library Basement 10, on East Campus, starting at 1:00 p.m. More information can be found on the MJC Online Instruction web page.

- Joe Macklin, Director for Enterprise Services - Applications, announced that an IT project high in the project queue is the Student Active Directory (single sign-on). IT hopes to have this project completed by fall.
- The DE Committee strongly supports the policy it developed on *Regular Effective Contact for Online Courses*. We sent our recommendation on to Senate where faculty continue to debate. The crux of the issue is that faculty in our online classes need to be able to show a record of REC. If faculty do not want to allow evaluator and accreditor increased access to their courses, this record of REC needs to be on the front end where a more casual observer can see it.
- NameCoach, which allows students and faculty to pronounce their names and provide their preferred pronouns, has been integrated into Canvas and is now live.
- Students can change their names in Canvas. The process is that students are to contact faculty, and then the faculty are to send the changes to Mike. Or the students may contact Mike directly.
- Summer Training Dates – Mike announced that fully-online training will be in two parts: a course focusing on design will occur in May and one focusing on building a course will occur the second two weeks in June and first two weeks in July. Mike hopes to get announcements out soon.
- Jennie Abbot reported on the Online Community College promoted by the Governor and the Chancellor's office. The premise introduced is to develop an online college offering fully online degree- and certificate-conferring programs that are CTE based for adult learners to take "as needed." One of the foundational premises is that these courses must be fully online so that students do not need to place a step on a campus. Jenni reports that they have money and they are moving forward. There are not very many voices at the table. For example, the State Academic Senate is not involved in this conversation at all. The Chancellor's office has hired someone to put this initiative together. The program designers are saying that the current community colleges will provide the content and services and the online college will get the FTEs. We need to keep our eyes on this. If completed, this online college could affect our program's marketability and our bottom line.