



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
November 8, 2018**

**Members Present:** Curtis Martin (President), Chad Redwing (Vice President), Andrew Kranzman (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Austin Adams, Cheryl Mulder, Deborah Martin, Gisele Flores, Holly Nash-Rule, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Margaret Kingori, Noah Wilson, Rich Dyer, Rob Stevenson (sub for Shaila Christofferson), Rodolfo Andrade, Roger Smith, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

**Members Absent:** Belen Robinson, Elizabeth Hondoy, Eric Ivory

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Barbara Adams, James Todd, Jennifer Zellet, Jenni Abbott, Letitia Senechal, Rob Stevenson, Tina Akers-Porter

C. Martin mentioned most of the discussion for today's meeting will be around Program Review. He also mentioned that the Funding Formula will change significantly on how we are funding. FTES' carries the weight and currently they are paid at 70%, but in approximately three years we will be paid 60% on FTES, 20% on Success Rates and 20% on income/low income. For all intents and purposes it will be based on performance-based funding.

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

M/S (Th. Stovall, Ti. Stovall) Move to approve the Order of Agenda Items.

**As there were no objections, the Order of Agenda Items were approved.**

**II. APPROVAL OF THE MINUTES (October 18, 2018)**

M/S (Th. Stovall, Ti. Stovall) Move to approve the minutes of October 18, 2018.

**As there were no objections, the minutes of October 18, 2018 were approved.**

**III. CONSENT AGENDA**

A. On-Cycle Replacements: Nursing, English, Humanities, and Chemistry

M/S (Ti. Stovall, Ti. Stovall) Move to approve the Consent Agenda.

**As there was no objections, the Consent Agenda was approved.**

**IV. PUBLIC COMMENTS**

A. McKissick brought up the Program Discontinuance, YCCD Board Policy/Procedure 4021, which was approved by MJC Academic Senate in March 2018. Copies were handed out with comments/suggestions by the Columbia College Executive Committee which would be reviewed by Columbia Academic Senate on November 9, 2018.

Suggestions were made to show that the document would apply for both colleges instead of having it separated between colleges. The language they want to address is to increase the size of the Program Viability Committee to include a representative from Columbia College.

C. Martin clarified this was done for MJC and from what we can tell is that Columbia College Academic Senate Executive Committee likes it as well and discussed making this a YCCD document to include both Columbia College and MJC Academic Senate. Minor changes would need to be made to reflect that it applied to both colleges instead of being separated. The language that needs to be addressed is to make it that Columbia College is participating in the Program Viability Committee. It is a good idea, due to “firings” affects the district. When faculty are hired they receive an FSA, which is not for one or the other college but for both colleges which affects the whole district not just the institution.

This document was not in place when things took place six years ago and is now in the final stages of being completed. The hope is that Columbia College Academic Senate looks at this document and approves it. The changes are minor and when C. Martin receives the changes he will put it on the consent agenda. If the changes require discussion it can be pulled from the consent agenda and will have two readings if the senate desires it. Since MJC Academic Senate already approved this and the changes seem minor the body’s input is needed and due to the Policies and Procedures Committee not meeting in November, the next meeting is December and it will need to go to the board after that. The earliest the document will get to the board is January or February 2019.

Roger Smith mentioned he just came from the meeting where the President talked to the students and the president said he was very disappointed in the state negotiator and that we’re waiting for that report. The president said he was on the side of the students, and when asked “what does that mean?” he said “no students have ever disadvantaged by district strikes and there have only been two strikes in the history of California. One strike was for one day, and the other was for five days. Students have never been disadvantaged and they will not be here.”

T. Rojas announced a “Save the Date” event to take place in the future. The Latino Comics Expo is scheduled for March 15-16, 2019. Cartoonists, animators, and writers, all working on works by Latinos will be in attendance.

**V.** *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Alexis Zaragoza – No report
- b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – No report
- c. CSU-MJC MOU regarding Guaranteed Local Admission for ADTs and “Warriors on the Way” Program

J. Todd mentioned over the last year different agreements were made with 4-year institutions and wanted to keep us informed as this is one of the largest that feeds into them. A variety of colleges feed into Stanislaus State such as Columbia, Merced, San Joaquin Delta and MJC as their largest feeder. J. Todd told about an MOU with CSU and about ADTs which are produced, and their top ADTs having guaranteed admission into their Stockton Center with guaranteed sequences of courses so students can complete inside of two years. Conversations have taken place with presidents and executives of all colleges on how best to reach the local population in our region and to focus on degree attainment. Outreach was discussed that is effective and creates a pipeline for students to attend MJC and then transfer to a CSU.

When an ADT is created in California, students are basically guaranteed admission to our local CSU, mainly due to not being impacted. Currently CSU Stanislaus is about 8% over enrollment and are maximizing as much as possible. The word needs to be broadcast that it is possible to be a part of a pipeline and be successful at a CSU. If a student has an ADT at MJC and transfers to a CSU, they are more successful than the students that start at a CSU. The idea of a reverse transfer was brought up for those students that do not do as well at a CSU.

This agreement will most likely be implemented at Delta and Columbia using the same type of language. It reaffirms their commitment to taking all our ADT students and will guarantee admission as long as the student meets the local admission requirements.

A “Warriors on the Way” program is being created. The idea of a dual enrollment type of process is imitated with an advisor placed on campus at 40 hours a week in our center that could collaborate with counselors that are liaisons for different areas and that there is one central place with one person that makes sure the guaranteed admission is accomplished and students are getting through. It is a financial investment for the CSU to try to make sure students are being taken care of.

Another part of the MOU is to get discipline faculty together from both here and the CSU to explore how best to serve the students here to make sure they get what is needed in their first 60 units and that they get what is needed in their first 60 units at the CSU. There will be funding, by the College Futures Foundation, to help with stipends and work on some projects with us on how to accomplish that work. We would like to share the data of what happens when an ADT is completed and that student then goes to a CSU.

Student loans are beginning to be offered which is difficult because we do not want our students accruing a debt. With the MOU in place it allows us to have entry into the ADT and we can approach the high schools and inform them their first year at MJC is free as long as certain requirements are met. Many will have student waivers for the time they attend MJC and guaranteed local admission to a CSU, with an advisor available to help students continue on to a CSU.

Questions were asked and answered.

d. Accreditation Update

C. Redwing mentioned this is just a conversation so Senate is aware of the progress being made and hopefully to obtain feedback which can be addressed and the Follow-Up report have a 1<sup>st</sup> Reading at the next meeting. There were two findings in the Accreditation Report. 1. Total Cost of Ownership and 2. Regular and Effective Contact. He briefly went over what has been taking place since the report was received.

J. Abbott briefly went through the Draft and pointed out areas on the Follow-Up Report such as how it was put together, the committees that had input in the reporting, the 5-6 pages of narratives with links and that goes over what has been done, and the evidence.

J. Todd said the aim was to try to finish the Accreditation draft this semester, and we are currently in good shape. He briefly went over why the college is behind on the District recommendations regarding the Total Cost of Ownership for IT and the Delegation of Authority to the CEO.

With changes that took place in IT, the staff worked hard to catalog what we have and came up with a process of the ongoing cost of everything used as a college and how the costs are projected.

Regarding the Delegation of Authority to the CEO, due to having an election with new Board members coming in presents a quick turnaround over November, December and January to produce the evidence that the Board is actually acting on this. The Board has reaffirmed their policy for delegating authority to the CEO and have had some training. After discussions the Board will reaffirm

that the colleges are to handle the out-of-state travel. Also after receiving a memo from the State Chancellor's Office stating districts and colleges need to align their goals with the system metrics, J. Abbott will be reviewing that later in this meeting.

e. President's Report – Curtis Martin

R. Stevenson briefly went over what took place at the Fall Plenary that he attended with C. Martin. It was an odd atmosphere, as the State Academic Senate tried to put on a good show and a good faith effort in trying to get together with the Chancellor's Office, but it was strained. A number of the breakouts involved two people from the State Academic Senate and one from the Chancellor's Office. A lot of information was distributed, but not a lot of conversation took place.

There were some strong resolutions. The strongest for R. Stevenson was around the fully online college. Since the Chancellors Office and the State have decided to go forth with a fully online college they asserted that they are the Academic Senate of the fully online college until faculty are hired and they form a their own Academic Senate. There were a couple more resolutions that were strong in having opposed in the past this fully online college and now that it is here faculty have to be involved, so our role was asserted in that. A number of resolutions dealt with bringing in language from Guided Pathways which was more the State Academic Senate trying to get onboard at this point.

C. Martin mentioned the 75/25 resolution that the fully online college follow as much as possible the same curriculum of any process, the same minimum qualifications and attempt to maintain the ideal ratio. The Chancellor's Office calls it the 115<sup>th</sup> College. The Academic Senate said if it is a college it needs to have all the makeup of a college and needs to be accredited. Because it was initially stated that it was not there to duplicate programs and if we have a 115<sup>th</sup> College it would not duplicate programs that are already in the existing colleges. There were a number of good strong resolutions in and around the fully online college which were passed by acclamation.

R. Stevenson mentioned there was a surprise resolution that showed up on the last day which took the Chancellor's Office to task for not being a good faith partner in collegial consultation. The resolution named the Chancellor several times and there was an animated discussion whether the Resolves should have his name included or not. It was a recognition by the State Academic Senate that they are not being listened to and was as much about the current Executive team of the Academic Senate that would like to see a stronger push back. About 60 – 70 % voted in favor of the list of items that was read that was not being done with consultation.

Discussion ensued regarding Guided Pathways as C. Martin and R. Stevenson both went into a breakout session where the discussion was at a point that MJC was at 2 ½ years ago. C. Martin proposed that MJC do a presentation at the 2019 Spring Plenary on Guided Pathways as there are things that can be shared.

Some of the most important discussions took place around A.B. 705. At one of the breakouts on 705, a presentation was ready to be given and was told a presentation was not wanted but had questions. The whole time frame was spent fielding questions.

R. Stevenson mentioned attending a break out that dealt with the co-requisite and non-requisite model. A school was mentioned that did a segment that was 1.9 – 2.9, in the middle section of placement and people were allowed to opt in or opt out. There was a 33% success for those opting out and an 82% success for those opting in. It is hoped if time allows to have a discussion on this. Those are the kind of numbers that help us decide at this institution with the co-requisite whether this is the way to go for Math and English.

Curtis Martin mentioned the 2019 Spring Plenary is taking place around SFO and if there are those who are interested in attending a Friday of the spring plenary to see the process that takes place, a one day attendance is allowed, and he will try to obtain the funding for those interested.

J. Zellet wanted to thank the A.B. 705 Taskforce team that worked over the summer on the work that was done in a hurry on A.B. 705 to reach compliance. We have to build comprehensive learning support that allows Math to think outside the walls. The A.B. 705 Taskforce is working hard and thanked them again for meeting every week, having tough conversations and having to explore “What does it look like to build consistent comprehensive learning support that follows students through every class that is taken that has math components, not just the college transfer level math.” When students hit some of the higher chemistry classes, science classes or hard classes that have to go back and recall those math concepts, the learning supports are still there for them. These are exciting times and conversations and are asking our departments to step out in faith that the rest of us will come around and fill in with the support. Let’s celebrate the progress being made, understanding every step forward is for the betterment of our students and are incremental changes. Thanks to all the faculty who participated and especially the Math department.

C. Martin wanted to congratulate the Math and English departments for a job well done with two claps. CLAP! CLAP!

C. Martin said Rob Stevenson, Tina Giron, Hans Hauselmann, Ashley Griffith, and Meghan Lee went to a “Leading from the Middle” conference. At the conference the schools that MJC already worked on was worked on at the conference. Now there is an opportunity, supported by the Office of Instruction, to do a “Leading from the Middle 2” and it has a different focus than the first one.

R. Stevenson said that team continues and will be doing program mapping. A second group focus on an orientation event or course. There will be some research involved in terms of how our college skills class have gone. Research of what other schools do and long term planning for what will work with our Guided Pathways Initiatives in rolling out in two years. This group will do three meetings during the 2019 year and this group will be figured out tomorrow morning.

## VI. SENATE BUSINESS

### A. Program Review: Purpose, Integrated Planning, Frequency, and Suggestions for improvement

Over the years when C. Martin was in charge of Program Review, he did not feel comfortable once it gets out of faculty’s hands as to what happens to the Program Reviews. A lot of time is invested and always comes at the worst time, when we are busy, and we are not always outside the benefit it provides us. What benefit does it provide the institution is the question being asked. A lot of faculty see Program Review as equated with resource request. The emphasis is on resource request rather than looking at a program and evaluating how good that program is.

As we look at the program review that has been done J. Todd just talked about a new rubric for evaluation for the student success metrics. That may change the way we analyze programs because now it’s not focused on classes so much, but on programs, on completion, and we have to come up with something that is much simpler than what we have but more valuable than we have. Simplicity doesn’t mean lack of depth, it just means let’s make sure that what we develop is not all the questions that are repeated over and over which leads to fiction. It also poses a problem, the longer the Program Review the longer the narrative is, the harder it is to evaluate the way it is structured. Jenni is here to go over student centered funding formula and the rubric and begin discussing and thinking about how this can be incorporated into program review. We don’t think it would be for spring which is when it is due. If we can make it more straight-forward perhaps we could do it this spring, but don’t want to hurry it due to technology problems.

J. Abbott mentioned the many initiatives that have come through the Chancellor’s Office with their own set of how to measure. The Chancellor’s Office now has said there are too many measures

which is too diverse, and is unknown what is happening with the colleges. They have now come up with what they call the simplified metrics. It may not sound simple, but there used to be 60 and now there are 24 which is at least a reduction. They had a score card that now is changing to this new Student Success Metrics. There is also a new Funding Formula, which will be touched on briefly as we don't want the funding to drive the decisions that academically should be made. It helps to know what the Chancellors Office wants us to report, what we are now required to report and be able to talk about with our community and how those methods can be used to make improvements.

The new metrics are aligned with the Chancellor's Office vision. There is a vision for success that talk about ADTs, how many certificates, how many degrees, how many students are transferring, and how many students are earning a living wage. All the new metrics support the Chancellor's Office new vision and are aligned with the Student Success Funding Formula and all the initiatives go through it.

Students are now divided into four populations: Adult Ed/ESL, Short-Term Career Ed, Degree/Transfer and Undecided/Other. Most of our students will fall within the first three categories. Based on those categories, those are the areas that will be measured. They will look to see how many applied, compared to how many actually enrolled. Our outreach teams go out to the high schools and tell them to get on a computer and apply to MJC, whether they plan on attending or not. They will measure how many students that applied actually came. Leading indicators being looked at are: what is their learning progress, momentum, success and never asked before is how many students that completed a program are employed in the field they studied in and how many students are earning a living wage. We need to think about the students that went through our programs and what happens when they leave MJC.

Student Centered Funding Formula and Student Success Metrics information was distributed for review. The Metrics sheet was reviewed. The Metrics that are in **BOLD** are the metrics that will be used for the Funding Formula. MJC Student Education Goals were reviewed for the Spring 2018 semester. Equity will be observed across all metrics and drillable by gender, age, ethnicity, firster generation, socio-economic status, foster youth, veteran, LGBTQ and homeless.

J. Abbott went over the Data Portal that will be available for everyone to be able to see information data. Data collection and data reporting is never perfect and the State of California has invested a lot by giving us the best data that is available. Improvements are being made all the time to make it better. The information is not password protected as we are required to report this information to our community. They have asked every college to talk about the plan they have to look at their baseline data, talk about them and discuss what our plan is to address them. In that plan, we have to include community discussions and student focus groups sometime between January and May 2019. Between now and January 15, we have to come together with the plan to do that.

J. Abbott went over the difference between the Simplified Formula and the Funding Formula. The metrics are based on rates; the percentage of our students. The Student Centered Funding Formula is based on number of students. Percentage versus Count. We make decisions based on helping the students get to their end goal. Did the student get the job in the area that was studied and is it supporting them in some kind of way.

The Funding Formula is based three different measures. It used to be 100% FTES, now it is 70% FTES. We are moving to that percentage being 60% in two years. 20% is the supplemental allocation based on low-income students and Student Success allocation of 10% our funding base which over the next few years will be 20%. J. Abbott went over the Base Allocation, Supplemental Allocation and the Total Allocation of the Funding Formula. Links were provided in the hand out for the Student Success Metrics and the Student Center funding Formula.

B. Multiple Measures Placement: Math and English

C. Martin put as an item Multiple Measures Placement: Math and English because those are essential tools for students and how they arrive at the institution and try to get what is essentially a “me first” at college, which is Math and English. The law stipulated that we would start counting one year after students started Math and English, but the funding formula stipulated one year begins as soon as they start at MJC. C. Martin asked if there were any questions about the placement with Math and English. He would like to start a conversation about the courses, and have Jillian Daly, Laura Maki, Tina Akers-Porter, Shelley Circle or Andrew Kranzman here to have a discussion about those placement tools.

ITEMS FOR FUTURE AGENDAS: MJC 100<sup>th</sup> Anniversary, Academic Senate, Curriculum Committee and Guided Pathways and 705; Professional Development for YCCD Trustees on Academic and Professional Matters.

VII. ADJOURNMENT 5:35 pm

**NEXT ACADEMIC SENATE MEETING: November 29, 2018, Library Basement, Room 55**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

By: Michael Jackson  
Student Services Council Report 10/26/18

1. Bryan Justin Marks provided an update on the Hispanic Education Conference. Over 720 guests were in attendance and over 30 workshops were offered. This year new efforts were made to reach parents. The Champion Award was presented to Modesto High for bringing the most students. Patterson High received the Legacy Award. The date of the conference now closely aligns with Hispanic Heritage Week. I have attached the documents to this email for Academic Senate Review.
2. On November 7<sup>th</sup>, MJC Veterans Services will host the Renaming Ceremony of the Veterans Resource Center in honor of Mr. Ron Tingley. The ceremony begins at 10:00am. Immediately following the ceremony, Veterans Education Day begins in the Quad area.
3. Angelica Guzman provided the council with an update on AB705. Angelica reported that all students were sent a letter informing them of new opportunities for English and Math placement. There is also a new page on the MJC website providing additional information about self-reported and self-guided tools being developed. The curriculum committee passes co-requisites for math; three new co-requisites have been created for transfer level math classes.
4. Dr. James Todd provided an accreditation update and reviewed the report which is due March 1, 2019. The follow up report is currently in progress.
5. Dr. James Todd provided an update on the RP Group through the Gate Transfer Study Participation. MJC is participating in the study to inquire how we can improve transfer rates. We are entering Phase 2 where MJC students will be interviewed to explore why students are not transferring.
6. Peggy Fisk provided an update on AB19. Students must have a FAFSA on file and enroll in 12 units or more. Financial aid is developing a message to send to students.
7. Angelica Guzman discussed a possible policy change regarding transfer units and Enrollment Services. I have attached the proposed changes for the senate's review. The student services council will continue to explore possible changes and options that will benefit student success.

Thank you,

**Michael Jackson, M.A., AMFT**  
**DSPS / Veterans Counselor**  
**Veterans Services Coordinator**  
East Campus Student Center, Rm 2  
DSPS Office: (209) 575-6225  
VRC Office: (209) 575-6670



**Student Services Council Report 10/26/18 continued:**

**Possible Policy Change regarding Transfer Units and Enrollment Services**

	<b>Current Process</b>	<b>Proposed Changes</b>	<b>Title 5</b>
<b>Standard Probation</b> <ul style="list-style-type: none"> <li>• <b>Academic</b></li> <li>• <b>Progress</b></li> </ul>	MJC Only Units	<b>MJC units + Transfer units</b> (passing degree/non-degree applicable)	55031
<b>Awarding Degrees</b>	MJC Only Units + Transfer Units (passing/substandard degree Applicable)	<b>MJC Only Units + Transfer Units</b> (passing degree applicable)	55063 55023

Title 5 References:

55031. Standards for Probation

55063. Minimum Requirements for the Associate Degree

55023. Academic Record Symbols and Grade Point Average

**Report to Senate: Resource Allocation Council, November 2, 2018**

From: Kevin Alavezos, Cece Hudelson

Date: November 7, 2018

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- One-Time Funding
  - Potentially, \$5.4 million in one-time funds will be distributed to the colleges. The split between MJC and Columbia and the parameters on how the money can be spent have not been determined.
- IELM Update
  - Currently MJC has approximately \$169,601 of IELM carry-over from 2018-2018
  - MJC is receiving \$178,216 in IELM funds for the 2018-19 year. This money is being set aside to help offset any of the college's portion of the pool cost.
- Student Centered Funding Formula
  - Jenni Abbott provided an overview of the new Student Centered Funding Formula and its metrics.