



**ACADEMIC SENATE MEETING
UNAPPROVED MINUTES
October 18, 2018**

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Andrew Kranzman (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Alex Woodmansee (sub for Theresa Rojas), Austin Adams, Belen Robinson, Debbie Gilbert (sub for Titiana Stovall), Deborah Martin, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Margaret Kingori, Mary Shea (sub for Cheryl Mulder), Noah Wilson, Rich Dyer, Rodolfo Andrade, Roger Smith, Shaila Christofferson, Shelley Circle (sub for Annaliese Hausler-Akpovi), Stella Beratlis, Theresa Stovall, Tristan Hassell

Members Absent: Elizabeth Hondoy, Eric Ivory, Gisele Flores, Holly Nash-Rule

Guests Present: Alexis Zaragoza (ASMJC Vice President), Allan McKissick (Faculty Liaison to the Board), Darin Gharat (YCCD Board Chair), Rob Stevenson

Mini Lesson: S. Amador gave a brief mini lesson on the Introduction and Handling of Resolutions

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (Th. Stovall, R. Smith) Move to approve the Order of Agenda Items.

S. Amador move to amend the Order of Agenda Items by crossing out Senate Business item A. Course Quality and Currency Criteria and will be postponed to a later date.

As there were no objections, the Order of Agenda Items as amended was approved.

II. APPROVAL OF THE MINUTES (October 4, 2018)

As there were no objections, the minutes of October 4, 2018 was approved.

III. CONSENT AGENDA

- A. Appoint Curtis Martin (co-chair), Shelley Circle, Tina Akers-Porter, Barbara Adams, Anthony Frias and Natalie Hassell to the AB 705 Implementation Taskforce
- B. Appoint Ariana González to MJC Presidential Selection Committee.

M/S/C (Ti. Stovall, R. Smith) Move to approve the Consent Agenda.

As there was no objections, the Consent Agenda was approved.

IV. PUBLIC COMMENTS

T. Hassell handed out some pre-printed postcards on the subject of California Community Colleges Support Undocumented Students and for those interested in sending a card to Jeff Denham and Congress on the DACA (Deferred Action for Childhood Arrivals) to put name and college on the back of the card and return to him at the end of the meeting and the Latina Network Leadership would send them out.

J. Howen mentioned that there was a delegation from the Ukraine on west campus today. They were very interested in the CTE programs: Ag, welding, machines, electronics and fire science etc.

C. Martin mentioned having lunch with them and found out there is nothing like a junior college in the Ukraine. They were interested in the CTE certificates. The percentage of people who have college

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degrees in the Ukraine is high but there are no technical schools. They were surprised at the number of degrees and certificates the CTE program had. The Ukrainians had no idea how we worked with the business community and that each of those CTE degrees and certificates have an advisory board. When explained that our students are part time students, they mentioned that it would not work in the Ukraine. In the Ukraine you go in, you have a curriculum, you finish it and you go out, similar to Guided Pathways.

V. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza

A. Zaragoza gave a brief report.

- Homecoming will take place on Saturday, October 20, 2018. Come see Petey tie the knot, and her name is to be announced at homecoming.
- Trick or Treat will take place on October 31, 2018 from 10:00 am – 12:00 pm. Candy will be handed out.
- The Positive Speaker Series will take place on November 1, in MSR on West Campus at 7:00 pm, with John Griffin as the speaker of the evening.
- A. Zaragoza attended a Listening Tour for the Chancellors Office on Wednesday, October 17, 2018 as a member of the Board of Governors. Some student senators were able to attend with her and meet Chancellor Oakley.
- If students are concerned about the potential strike, send them to ASMJC for support. All student senators have been informed what to tell students. Other plans are being worked on but are not as yet finalized. More details forthcoming.

b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – Report Following

c. President's Report – Curtis Martin

It was reported that the Fact Finding Report would not be ready until Monday or Tuesday of next week.

VI. SENATE BUSINESS

~~A. [Course Quality and Currency Criteria](#) – Barbara Adams~~ Postponed

B. Know Your Trustees – Darin Gharat, Chair YCCD Board of Trustees

Trustee Gharat introduced himself and commended the faculty on their service to the college and students.

Topics covered concern included: faculty recruitment, retention, and compensation; PT faculty pay, post-bargaining relationship between faculty, administration and the district; and phone etiquette by administrators during board meetings.

Questions were asked and answered which included: How can qualified CTE and/or PT faculty be recruited with the current pay schedule? How will amends with faculty be made after the

settlement of the contract? Why has negotiations dragged on so long? During presentations district administrators who spend a good deal of time on their phones and how disrespectful it appears and does the Board realize how it looks to the community?

- C. Nominations for Secretary, Legislative Analyst and Parliamentarian are now open. The position will be for the 1 year term of July 1, 2019 – June 30, 2020. Nominations are due December 6, 2018 by noon with voting to take place during the first meeting of spring 2019.
- D. Nominations for two At-Large Senators are now open for the 2 year term beginning July 1, 2019 – June 30, 2021. Nominations are due by November 8, 2018 by noon. There is also one At-Large Senator vacancy for fall 2018 – spring 2019 with a deadline by November 8, 2018.
- E. Nominations for two Adjunct At-Large Senators are now open for the 2 year term beginning July 1, 2019 – June 30, 2021. Nominations are due by November 8, 2018.
- F. [Resolution F18-B: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Regular Effective Contact](#), 2nd Reading

M/S (J. Macias, T. Hassell) Move to approved Resolution F18-B: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Regular Effective Contact for a 2nd Reading.

M/S/C (J. Macias, T. Hassell) Move to approved Resolution F18-B: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Regular Effective Contact for a 2nd Reading.

23 Ayes, 0 Opposed, 0 Abstentions

R. Ayer left prior to the vote.

- G. YFA – YCCD Negotiations and Academic and Professional Matters

Discussion and concerns ensued regarding the current labor dispute. A new email was received from Steve Collins about the Fact Finding report now coming out November 1. It was suggested that faculty hold off from telling students what will take place if negotiations fail, as it is unknown what will happen. Students need to be encouraged to focus on their course work.

It was also suggested that full time faculty talk to the part time faculty about negotiations as they need to be better informed of the current labor dispute. Encourage part time faculty to join the YFA mailing list.

- H. Amend Senate Rules to Update Senate Standing Committees and Workgroups

It was pointed out by the Parliamentarian that our Bylaws say members of the Senate need to have any amendments for at least two weeks before being considered. C. Martin will send out to the senators soon.

- I. Board of Trustees Policies and Procedures: (April) 2010, 2340, 2345, 2350, 2710, 2712, 2735, 7340, 7400. (August) 5012, 5035, 5045, 5052, 5055, 5075, 5120, 5130, 5140. (October) 5010, 5011, 5013, 5015, 5020, 5030, 5031, 5070, 5150 [Check the Policy Committee, Constituency Group Review, for documents.](#)

M/S (Th. Stovall, A. Woodmansee) Move to approve the Board of Trustees Policies and Procedures.

As there was no discussion,

M/S/C (Th. Stovall, A. Woodmansee) Move to approve the Board of Trustees Policies and Procedures.

23 Ayes, 0 Opposed, 0 Abstentions

ITEMS FOR FUTURE AGENDAS: **Online Education YCCD Board Policy; MJC 100th Anniversary**

vii. ADJOURNMENT 5:47 pm

NEXT ACADEMIC SENATE MEETING: November 8, 2018, Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Report to Academic Senate: Online Education Committee

Submitted by: Iris Carroll

Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

Meeting Date: 10/10/2018

HIGHLIGHTS:

- The committee is now officially named the Online Education Committee.
- We are now able to search by transfer pattern and Zero Textbook Cost (ZTC) courses in the Class Search.
- The DE Addendum form has been updated to include modes for ensuring Regular Effective Contact (REC) and approved by the Curriculum Committee.
- Mike clarified that faculty cannot unpublish a course after grading has occurred. Faculty can unpublish content that has not been graded.
- E-Add cards are no longer being used. IT will have an Auto Add process in place for all classes by this spring.

Nita Gopal
Professor English & SLO Coordinator

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SLO Report to Senate 17 October, 2018

The Outcomes-Assessment-Workgroup meets on the second Friday of every month. Topics covered during the most recent meeting are as follows:

- Discussing data input across the institution
- Discussing chapters 1 & 2 from *Using Evidence of Student Learning to Improve Higher Education*
- Discussing the application of ideas mentioned in the book
- Q & A on eLumen technicalities and SLO processes
- Ways to encourage SLO assessment

We especially acknowledged and applauded the work of Bobby Hutchison (Professor of Psychology) who has included a

- module on SLO assessments in the Psychology Department's Canvas sandbox. My access to this sandbox allows easy communication such as sharing of SLO reports with the department.

*Please find attached a disaggregated report **sample** (by gender) on the five Institutional Learning Outcomes.*

A Couple of Points from *Using Evidence of Student Learning to Improve Higher Education*:

- “Evidence becomes meaningful through analysis and interpretation” (29).
 - “The most compelling evidence is integrative, drawing as needed on both direct and indirect evidence of learning” (30).
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Other Information:

The elumen database is being prepared for fall assessments. Every checkmark on the SLO-assessment schedules across the school is looked at and “distributed” within the database. The “distribution” is accompanied by a message to the instructor regarding where to find help and the target date for data input.

Lastly, programs are welcome to request SLO reports. Simply email gopaln@yosemite.edu.

Thank you