



**ACADEMIC SENATE MEETING
APPROVED MINUTES
October 4, 2018**

Members Present: Curtis Martin (President), Andrew Kranzman (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Al Smith (sub for Tristan Hassell) Austin Adams, Belen Robinson, Debbie Gilbert (sub for Annaliese Hausler-Akpovi), Deborah Martin, Elizabeth Hondoy, Eric Ivory, Gisele Flores, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Noah Wilson, Rodolfo Andrade, Roger Smith, Shaila Christofferson, Stella Beratlis, Theresa Rojas, Titiana Stovall,

Members Absent: Chad Redwing (Vice President), Cheryl Mulder, Holly Nash-Rule, Margaret Kingori, Mark Robertson, Rich Dyer, Theresa Stovall

Guests Present: Alexis Zaragoza (ASMJC Vice President), Allan McKissick (Faculty Liaison to the Board), Barbara Adams, Letitia Senechal, Rob Stevenson, Students: Shanell Johnson and Devon Young

I. APPROVAL OF ORDER OF AGENDA ITEMS

**M/S/C (Ti. Stovall, R. Smith) Move to approve the Order of Agenda Items.
As there was no objections, the Order of Agenda Items was approved.**

II. APPROVAL OF THE MINUTES (September 20, 2018)

**M/S/C (Ti. Stovall, E. Hondoy) Move to approve the minutes of September 20, 2018.
As there was no objections, the minutes of September 20, 2018 were approved.**

III. CONSENT AGENDA

- A. Appoint Curtis Martin (co-chair), Shelley Circle, Tina Akers-Porter, Barbara Adams, Anthony Frias and Natalie Hassell to the AB 705 Implementation Taskforce
- B. Appoint Ariana González to MJC Presidential Selection Committee.

**M/S/C (Ti. Stovall, R. Smith) Move to approve the Consent Agenda.
As there was no objections, the Consent Agenda was approved.**

IV. PUBLIC COMMENTS - None

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Alexis Zaragoza

ASMJC currently has a full senate of 22 members, which has not happened in a very long time. The senate consists of 16 members and 6 executives. Each member chooses their senator project and those senator projects reflect the departments.

The next senate meeting is Friday, October 5, on East Campus, where James Todd will be giving a SSSP update and Martha Estrada, CalWorks, will be giving a presentation. They are attempting to have a presentation at every one of their meetings from different department and programs. The meeting on October 19 will take place on West Campus. Contact A. Zaragoza if interested in doing a presentation.

Breast Cancer Awareness week has just been completed.

Next week is the Hispanic Heritage Day on Wednesday, October 10 from 11:00 am – 1:00 pm and going hand in hand with FLOW. The Hispanic Education Conference will take place on Saturday, October 13, 8:00 am – 2:00 pm in the Performing Arts Center on East Campus. It is not too late to register but can register on the spot.

Homecoming will take place on October 20 in the football stadium and a BIG surprise will take place in the middle. Be prepared. The game begins at 6:00 pm with games and give-aways prior to that.

On Halloween they will be doing a Trick or Treat and giving out candy to those in costume and those not in costume.

The Positive People Series is tonight in Mary Stuart Rogers building, at 7:00 pm, with Juan Arroyo speaking and John Griffin speaking on November 1, also in Mary Stuart Rogers building.

There will be some training in Pathways, and went through training all summer, have read the EMP and are all very well trained. A. Zaragoza will be leading the training in Pathways.

- b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – not here, but report following.
- c. Umoja Community Student Leadership Summit – Update, Eric Ivory

E. Ivory mentioned that the Umoja program has been around since 2008 and MJC is one of sixty community colleges in the state that is affiliated with the program. MJC began the Umoja program in spring 2018 with a co-hort and have had some students who performed well academically with a high GPA and because of that were selected to go to a statewide Umoja Student Leadership training at UC Riverside in August.

Umoja is an instructional program and they want to get their students in and get them out and find it is important to student success and student equity that these students share their experiences so far with MJC's Umoja program.

Student - Chanel Johnson is an art major who plans to go on to Interior Design, with the hope of transferring to UC Long Beach in 2020. A few of the other mentors were not able to be in attendance however they gave their information to Chanel to share about the program.

Chanel briefly went over the experiences and positive interactions and comments the mentors provided.

Chanel said she would be working if it wasn't for Umoja. It has given her the resources and the social community to move forward in a positive way. She has obtained help with classes and also personal issues. After doing some research she found that Umoja students have a 25% higher success rate than non-Umoja students to complete school, transfer and be more prepared for the university level.

Student – Devon Young, is an Umoja student leader. Devon reported as student leaders they partake in a very important role manifesting their love, awareness, the importance of unity and how much they have grown as a community. Umoja is an academic instructional program that has

shown increased student success not only locally but statewide since 2008. Umoja is an opportunity for Umoja student leaders to demonstrate their leadership skills. Umoja is not a club, it is a program. They would appreciate if faculty would support Umoja to help students better themselves in their future so their futures can be better and brighter and be able to be passed along to the next generations.

Al Smith is the faculty member that Umoja is under the coordination of. Presently there are 28 faculty that have gone through Umoja training that start offering Umoja supported classes in the spring. All faculty are invited to go through the training on campus which will be held at least twice a semester. There is a training that is an extensive five day training and is 10 – 12 hours a day. It is the state-offered training that will qualify you to teach Umoja at any college in the state that has an Umoja program. Please contact Al Smith and he will email information to those interested.

Eric Ivory mentioned that Umoja has created pathways courses for students since 2008. Of the 28 faculty involved they have been input with the section numbers and course numbers for the classes the students take in spring 2019. There is a fall, spring and summer pathway of Umoja supported instructors and the classes they can teach so students can get out of MJC quickly.

Questions were asked and answered.

d. Library Update – Stella Beratlis

S. Beratlis gave a brief report on some Library offerings. She referred to a flyer that was handed out at the last meeting “Learn to Research like a Pro!” Advertised as non-credit online courses the first course is LIBR 901 with 137 students enrolled. The second course LIBR 902 has 92 students enrolled and the last course LIBR 903 has 57 students enrolled. The courses are advertised as a 2 hour course and are self-paced. People can take the courses as many times as needed to pass. The percentage required to pass is 80% and has been challenging for students because they are attempting to get through it quickly, so the course is constantly being reset for students to take over again. This is the first semester they have been offered so it is a learning time for all. An instructor is asking students to complete all three courses as part of her ENGL 100 course which is a possibility as well. FTES are being given for these courses. If it leads to a Certificate, if it is a sequence of non-credit a different apportionment is given than a single course which would receive a reduced rate. Susan Cassidy is in charge of those courses but any of the librarians would be willing to come to any class for a presentation.

Questions were asked and answered.

S. Beratlis also gave an update of the progress of Kathleen Ennis’ three unit course Research Methods and Meeting Literacy. It was submitted in spring 2018 to be considered to fulfill the CSU general education breadth requirement Area E and they believe all of the colleges that submitted their Information Literacy courses were denied this time around. It is being worked on currently and unsure where they are in the process. S. Beratlis believes it involves Area E which is supposed to be more of a lifelong learning item and this course focuses on academic research.

Letitia Senechal mentioned it was her understanding it is being rewritten as a lifelong focus with meeting literacy being a part of that.

It is unsure when it will be resubmitted.

e. Guided Pathways: Tina Giron, Rob Stevenson

- f. Accreditation Report – Chad Redwing – not in attendance
- g. President’s Report – Curtis Martin

Thanks to the AG Department for sponsoring the dinner.

At the last College Council, It was discussed AB 705 mandates that students complete English and Math college level courses within their first year of classes. There are a lot of pieces to that, one of them which is academic. This conversation has been taking place for the last three years even before AB 705 was mentioned. An AB 705 Implementation Task Force was created by College Council and the first meeting took place on Monday. A lot of the pieces are already there in the academic part of it. English has worked hard to meet the mandate and they have interpreted it very narrowly. Even though Math was addressed as to what they have been doing, when C. Martin left that meeting he sent Math a letter and was thrilled in what they had accomplished. Math created a sequence of courses that 70 – 75% of students will be able to complete their college level in one semester and basically have eliminated all exit points. For those students who meet the highest GPA go into a regular 3 unit Math 101 or 134 course. Those who do not meet the highest GPA have an additional 3 units to complete, so in 6 units in one semester they can complete that sequence. Compare that to approximately 15 – 19 units that was previously done. That is an incredible accomplishment of the math department working with their Dean.

This is slated to begin in the fall. The courses have to go through Curriculum and the impact is unknown. Will we have enough instructors to teach those courses is the question. If we have to get everyone through Math and English in the first year, the state has given us a mandate. To get the funding, it is the first time students that register for college where Math and English have to be completed within that first year. There are no exceptions for DSPS students and have very little for courses that are not those core courses that meet the requirements.

Discussion took place and questions were asked and answered.

VI. SENATE BUSINESS

- A. Nominations for President and Vice President Academic Senate, to be closed December 3, voting to take place December 6.

Nominations are now open for President and Vice President for Academic Senate. Please read the Bylaws because there are certain restrictions. People have to have a certain amount of experience in Academic Senate, has been on an Executive Committee for Academic Senate or YFA and is tenured faculty. The closing date is December 3, with voting to take place on December 6, 2018

An email announcing that nominations are now open will be going out shortly.

- B. [Instructional Outlook Report \(Draft\)](#), 2nd Reading

M/S (A. Smith, J. Macias) Move to approve the Instructional Outlook Report for a 2nd Reading.

R. Stevenson gave a brief reason for this document. A discussion took place.

M/S/C (A. Smith, J. Macias) Move to approve the Instructional Outlook Report for a 2nd Reading.
22 Ayes, 0 Opposed, 0 Abstentions

C. [Guided Pathways – Schools](#), 2nd Reading

M/S (A. Adams, D. Gilbert) Move to approve the Guided Pathways – Schools for a 2nd Reading.

R. Stevenson briefly went over the edits made since the last meeting. Corrections, feedback and suggestions were given and separate instructions could be noted in areas. This is not for publication and will not be instituted fully until fall 2020, so it can be reviewed and changed at least yearly.

This has been approved by Instruction Council for a second reading, one more reading at Student Services and Equity Council is needed, and will be at the next College Council for a first reading. The follow through is the second reading at College Council at which case it would become a policy at MJC. Once these are in place the hope is to start building maps.

R. Stevenson mentioned that Leading from the Middle Training was just completed where a plan was laid out for putting the right resources in front of faculty to be able to do that program mapping. That is what will be done next, getting people into their majors, looking at transfer institutions, and looking at career and/or job information. MJC has two years to find it and fix it.

M/S/C (A. Adams, D. Gilbert) Move to approve the Guided Pathways – Schools for a 2nd Reading with corrections.

22 Ayes, 0 Opposed, 0 Abstentions

D. [Resolution F18-A: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Academic Freedom](#), 2nd Reading

M/S (Ti. Stovall, R. Smith) Move to approve Resolution F18-A: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Academic Freedom for a 2nd Reading.

Discussion took place.

J. Howen wishes to move to amend with the two pieces of board policy that has already been passed and to include in every syllabus. He believes every student should know what Academic Freedom means for both faculty and students.

M/S (J. Howen, R. Smith) Move to amend Resolution F18-A: Amendment to YCCD Board Policy Procedure 4-8065-syllabus, Academic Freedom to include Academic Freedom statement for Faculty and Students from Board Policies 4030 and 5-5081.

ACADEMIC FREEDOM:

Faculty shall be free:

A. To examine unpopular or controversial ideas to achieve course learning objectives, in discussion with students, and in academic research or publication.

B. To recommend the selection of instructional materials.

C. To make available library books and materials presenting all points of view. While faculty have the right to present ideas and conclusions, which they believe to be in accord with available evidence, they also have the responsibility to acknowledge the existence of different opinions and to respect the right of others to hold those views.

Academic Freedom – Students

The Board of Trustees believes that students have the right to listen, the right to decide, the right to choose, the right to reject, the right to express and defend individual beliefs, and that the educational purpose of the District is best served by this freedom of expression. As members of an academic community, students are encouraged to develop the capacity for critical judgment and to engage in

a sustained and independent search for truth. Institutional procedures for achieving these purposes may vary from campus to campus, but the minimal standards of academic freedom of students are essential to the purposes for which community colleges exist.

Students are free to take reasoned exception to the data or views offered in any course of study and to reserve judgment about matters of opinion, but they are responsible for learning the content of any course of study for which they are enrolled. Student performance will be evaluated on a broad academic basis, not on opinions or conduct in matters unrelated to academic standards.

Discussion for motion to amend.

J. Howen said he would like it inserted at the bottom of the page under the bullet points after Academic Freedom Policy, Student and Faculty as contained 4030 and 5-5081.

Friendly Amendment to the amendment to add where this reference came from.

Discussion continued.

M/S (R. Smith/S. Amador) Call to the Question. Debates ends and need a 2/3 vote to end the debate.

M/S/C (R. Smith/S. Amador) Call to the Question.

22 Ayes, 0 Opposed, 0 Abstentions

M/S/F (J. Howen, R. Smith) Move to amend Resolution F18-A: Amendment to YCCD Board Policy Procedure 4-8065-syllabus, Academic Freedom to include Academic Freedom statement for Faculty and Students from Board Policies 4030 and 5-5081.

2 Ayes, (J. Howen, R. Smith), 19 Opposed, 1 Abstention (S. Christofferson)

Discussion of original Resolution ensued.

M/S (S. Amador, H. Hauselmann) Move the Previous Question. Debate ends and need a 2/3 vote to end the debate.

M/S/C (S. Amador, H. Hauselmann) Move the Previous Question. Debate ends and need a 2/3 vote to end the debate.

19 Ayes, 1 Opposed, 2 abstentions

M/S/C (Ti. Stovall, R. Smith) Move to approve Resolution F18-A: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Academic Freedom for a 2nd Reading.

16 Ayes, 5 Opposed (heard but not seen), 0 Abstentions

Debbie Gilbert (sub for Annaliese Hausler-Akpovi) left prior to the final vote.

- E. [Resolution F18-B: Amendments to YCCD Board Policy Procedure 4-8065-Syllabus, Regular Effective Contact](#), 2nd Reading **(due to shortness of time the discussion was tabled)**
- F. [Course Quality and Currency Criteria](#) – Letitia Senechal **(due to shortness of time the discussion was tabled)**
- G. Amend Senate Rules to Update Senate Standing Committees and Workgroups
- H. Board of Trustees Policies and Procedures: (April) 2010, 2340, 2345, 2350, 2710, 2712, 2735, 7340, 7400. (August) 5012, 5035, 5045, 5052, 5055, 5075, 5120, 5130, 5140 [Check the Policy Committee, Constituency Group Review, for documents.](#) **(due to shortness of time the discussion was tabled)**

ITEMS FOR FUTURE AGENDAS: **Online Education YCCD Board Policy; MJC 100th Anniversary**

vii. ADJOURNMENT 5:47 pm

NEXT ACADEMIC SENATE MEETING: October 18, 2018, Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Nita Gopal
 Professor of English/SLO Coordinator
 3 October, 2018

SLO Report to Academic Senate on Spring-2018 Data

Number of Courses Planned	Number of Courses Assessed	Percentage of Assessments Completed
194	179	92.2%

Number of SLO Statements Planned	Number of SLO Statements Assessed	Percentage of Assessments Completed
654	490	74.9%

Number of Sections Planned	Number of Sections Assessed	Percentage Completed
550	422	76.7%

A comparison of Fall 2017 and Spring 2018 Institutional Learning Outcome Performance Spring 2018

ISLO	Percentage
Communication	81.9%
Creative, Critical, and Analytical Thinking	81.5%
Cultural Literacy & Social responsibility	80.6%
Information & Technology Literacy	79.6%
Personal & Professional Development	81.8%

Fall 2017

ISLO	Percentage
Communication	84.4%
Creative, Critical, and Analytical Thinking	85.1%
Cultural Literacy & Social responsibility	83.9%
Information & Technology Literacy	84.9%
Personal & Professional Development	85.5%

Student Services Council Report from September 14, 2018
(Next SSC Meeting is October 12, 2018)

MJC Schools

Rob Stevenson explained the process of developing the schools and developing the templates.

2018-19 Onboarding

James Todd explained that 85% of our students are part-time. Some of the plans to change this include:

1. Next year, free tuition for first time in college students who are taking at least 12 units.
2. Guided Pathways, moving away from Assessment Tests and towards “High School GPA Placement.”
3. Meeting with CSU Stanislaus on a promise for admission for all ADTs. This potential pipeline would help both institutions get more funding for ADTs.

Hobsons Starfish

Judith Martinez described that Degree Planner is being used now. Counselors and specialists have access. Students have started requesting Ed Plans through this and some instructors have started cohorts. Also, some instructor, counselors, and specialists are testing the Early Alert System now.

Funding Formula MIS Data

James Todd explained the new funding formula (60% Enrollment, 20% Low Income (Pell Grants), 20% Completions). In Tracking there are several categories. Some include FTES (3 year rolling averages) and also a Regional Living Wage.