



**ACADEMIC SENATE MEETING  
UNAPPROVED MINUTES  
January 18, 2018**

**Members Present:** Curtis Martin (President), Chad Redwing (Vice President), Shelley Circle (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Andrew Kranzman, Austin Adams, Belen Robinson, Bob Droual, Cheryl Mulder, Deborah Laffranchini, Elizabeth Hondoy, Eric Ivory, Holly Nash-Rule, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Lisa Riggs, Margaret Kingori, Mark Robertson, Michael Leamy (sub for Stella Beratlis), Noah Wilson, Rodolfo Andrade, Roger Smith, Theresa Rojas, Theresa Stovall, Titiana Stovall,

**Members Absent:** Holly Nash-Rule, Mark Robertson, Tristan Hassell

**Guests Present:** Allan McKissick (Faculty Liaison to the Board), Alexis Zaragoza (ASMJC), Alida Garcia, Claudia Ramirez, Leticia Cavazos, Rob Stevenson, Tina Giron, Tracey Potts

C. Martin welcomed Cheryl Mulder to Academic Senate who is replacing Jim Stevens for the spring 2018 semester. She originally was hired as an adjunct in 1992 and hired full time in 1996.

C. Martin also mentioned that there is an Academic Senate representative needed for Facilities Council for spring 2018, as J. Howen has a scheduling conflict.

C. Martin mentioned the handout included in the Academic Senate packet titled Pathways Implementation at MJC which was also handed out at the luncheon on Institute Day, because a lot of work taking place this semester will be dealing with Guided Pathways. Faculty were urged to attend the discussions on the Guided Pathways every other Thursday, opposite Academic Senate meetings.

Currently a big concern of the state is students educational planning which is now mandated. The state places great importance on students having an education plan. The question is "How does an education plan make it more efficient and better for the student, and how to follow through with the students using an educational plan?"

**I. ACADEMIC PROGRAM HIGHLIGHTS: "A Student Experience: Develop and Education Plan" – Tina Giron**

Each counselor looks at it in a different way. The general process is: listening to students, discussing the student's future, preparing an education plan to obtain that future, using assessment scores, and if the student was a high school student or a returning student. All avenues are addressed. An educational plan is done right away to give the student an idea of what their major or thoughts might look like.

A video was played explaining the details of a comprehensive educational plan.

Discussion took place regarding interpreting double counting, transfer patterns and articulation with different schools and programs. Emphasis was on the importance for students to meet with counselors to direct the choice of courses and the unique directions students encounter when attempting to achieve a degree. Barriers to getting into courses and transferring for students were pointed out.

Importance of students obtaining updated educational plans on a semester by semester basis was emphasized along with looking at assist.org and the requirements noted, at transfer to a university, for majors.

**II. APPROVAL OF ORDER OF AGENDA ITEMS**

M/S (B. Droual, Ti. Stovall) Motion to approve the order of Agenda Items  
As there were no objections, the Order of Agenda Items were approved.

**M/S/C (B. Droual, Ti. Stovall) Motion to approve the Order of Agenda Items.**

III. APPROVAL OF THE MINUTES (December 7 and December 11, 2017)

M/S (Th. Stovall, Ti. Stovall) Motion to approve the minutes of December 7 and December 11, 2017.

As there were no objections, the minutes of December 7 and December 11, 2017 were approved.

**M/S/C (Th. Stovall, Ti. Stovall) Motion to approve the minutes of December 7 and December 11, 2017.**

IV. CONSENT AGENDA

a. Revisions to Faculty Hiring Procedures Proposed by Columbia College

M/S (R. Smith, Th. Stovall) Motion to approve the Consent Agenda.

As there were no objections, the Consent Agenda was approved.

**M/S/C (R. Smith, Th. Stovall) Motion to approve the Consent Agenda.**

V. PUBLIC COMMENTS - comment from D. Laffranchini about accidentally changing the time of the Senate Meeting.

VI. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Alexis Zaragoza

Four events will take place this month.

1. Homecoming for Basketball, January 19, 7 pm – 9 pm.
2. Martin Luther King Jr. Award's night, Saturday, January 20, 7 – 9 pm, PAC Building.
3. "You are What You Eat" Healthy Eating event, January 23, 11:00 am.
4. Club Rush on Wednesday, January 24, East Campus and Thursday, January 25 on West Campus, 10:00 am to 1:00 pm.

b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – No report

c. President's Report – Curtis Martin

FTIC (First Time in College) has two new co-chairs: Belen Robinson for Counseling faculty and Hans Hauselmann for Instruction faculty.

C. Martin said a lot of work is to be done this semester and feedback and participation is being requested in the Guided Pathways discussions. Rob Stevenson mentioned a faculty driven process was previously requested and it will be on non-Senate Thursdays beginning January 25, 2018, staff dining room, MJC East Campus. The first topic will be "Redefining Pathways". Groups need to come together for discussions and Question and Answers on Guided Pathways. A major goal for this

semester is creating ideas of meta-majors so a safe first year for students is created. A May retreat is being considered and results from that meeting could be presented at the fall 2018 Institute Day.

Questions, answers and discussion followed.

#### VII. SENATE BUSINESS

- A. Vote for Academic Senate Executive Members, 2018-2019 (Parliamentarian, Secretary, Legislative Analyst)

The Secretary, Parliamentarian and Legislative Analyst are elected each year. This year the members were uncontested. Steve Amador, Parliamentarian, Andrew Kranzman, Secretary, and Hans Hauselmann, Legislative Analyst were the uncontested candidates.

**Vote was taken by acclamation of one clap for Steve Amador as Parliamentarian, Andrew Kranzman as Secretary and Hans Hauselmann as Legislative Analyst.**

26 Ayes, 0 Opposed, 0 Abstentions

- B. Resolution FL17-B: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching, 1<sup>st</sup> Reading

M/S (J. Howen, R. Smith) Motion to approve Resolution FL17-B: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching for a 1<sup>st</sup> Reading.

This is a Board policy and at the recommendation of the District's Legal Counsel it was decided to eliminate it. This resolution is to accept and keep the policy.

Discussion followed.

**M/S/C (R. Smith, 2<sup>nd</sup> heard but unknown) Move to previous question. Non-debatable 2/3rds vote needed. Vote was taken with raise of hands.**

22 Ayes, 4 Opposed, 0 Abstentions

**M/S/F (J. Howen, R. Smith) Motion to approve Resolution FL17-B: Board Policy 4-8067 Sectarian, Partisan, or Denominational Teaching for a 1<sup>st</sup> Reading.**

12 Ayes (K. Alavezos, L. Riggs, S. Circle, C. Redwing, K. Stephens, B. Robinson, E. Ivory, E. Hondoy, D. Laffranchini, J. Howen, M. Kingori, R. Smith), 13 Opposed, 1 Abstention (C. Mulder)

- C. Board of Trustees Policies and Procedures: previously pulled 4101, 4105, 4300, New December 2017, 4020, 4240, 4250, and new January 2018, 4026, 4225, 4227, 4228, 4229, 4236, 4260, 4-8070. **Due to shortness of time, discussion tabled until the next meeting.**
- D. Ideas and Discussion Forum: What's on Your Mind? Senatorial discussion on academic and professional issues of concern to faculty – Legislation to require publishers to make a "detailed description easily accessible on its Internet Web Site of how substantial content of the latest edition of a college textbook and supplemental materials differ from content of the preceding edition." Guided Pathways, Spring and Summer 2018. **Due to shortness of time, discussion tabled until the next meeting.**

#### INFORMATIONAL ITEMS

ITEMS FOR FUTURE AGENDAS: A.B. 705, Defining Plagiarism; use of publisher online canned courses and educational quality; Online Courses: Regular Effective Contact (or Regular Effective Interaction); Exit Survey for students dropping courses; noncredit education.

VII. ADJOURNMENT 5:53 p.m.

**NEXT ACADEMIC SENATE MEETING: February 1, 2018**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

## Report to Academic Senate: Distance Education Committee

**Submitted by:** Rebecca Ganes

**Senate Representatives:** Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

**Meeting Date:** 1/9/2017 PLUS January 2018 updates

### HIGHLIGHTS:

- \* An updated DE Plan is under construction by an ad-hoc committee.
- \* The DE Committee provided recommendations to the Senate, YFA and the Board regarding *“Regular Effective Contact for Online Courses.”*

**January Update:** Mike is working to bring Tracy Schaelen, DE Coordinator from Southwestern College, to MJC to present on Regular Effective Contact and other best practices for online instruction.

- \* *Name Coach*, which allows students and faculty to pronounce their names and provide their preferred pronouns, has been purchased and is in the process of being Integrated into Canvas.
- \* The DE committee agreed to recommend application to the Spring OEI Cohort. Participation in the cohort will be voluntary for faculty and will provide a connection to a larger community of online instructors and additional resources such as net tutoring.

**January Update:** Mike sent Curtis a draft resolution in favor of applying to the cohort.

- \* Nineteen faculty graduated from the Fall 2017 Canvas training cohort taught by Mike. Cohort training will not be available during the Spring semester; however, Mike will offer a robust slate of face-to-face trainings and a 6-week summer session.
- \* *Maintaining a Quality DE Program Online Conference* is scheduled for January 24<sup>th</sup> from 9:00 a.m. to 12:00 p.m. Details regarding presentations and viewing options on campus can be found on the next page of this report.

Please select the conference session you will attend during this time slot.

	Faculty Track - The OEI Course Design Rubric: The Foundation for a Quality Program	Student Track - Quest for Online Success Readiness Program	Compliance Track - FERPA	Accessibility Track - Accessibility in DE	Local DE Program Track - Online Ed Accreditation & the Quality Focused Essay	Not Applicable (Will not attend a workshop in this time slot)
9:00 AM - 10:00 AM Workshops:					LB10 & Conf A	

Please select the conference session you will attend during this time slot.

	Faculty Track - OER-enabled Canvas Sample Course Shells	Student Track - Distance Education Student Panel	Compliance Track - Attendance Accounting for Distance Education Courses	Accessibility Track - Bringing our "A" Game: Lessons Learned in the Pursuit of Accessibility	Local DE Program Track - Creating a Dynamic DE Team	Not Applicable (Will not attend a workshop in this time slot)
10:00 AM - 11:00 AM Workshops	LB10		Conf A			

Please select the conference session you will attend during this time slot.

	Faculty Track - Designing Technologies for Equity & Inclusion	Student Track - Making Equity Visible: A Student-Centered Approach to Online Learning	Compliance Track - Regular & Effective Contact	Accessibility Track - Universal Design Online Content Inspection Tool: UDOIT	Local DE Program Track - Implementing Student Services in Distance Education	Not Applicable (Will not attend a workshop in this time slot)
11:00 AM - 12:00 PM Sessions			LB10 & Conf A			