



**ACADEMIC SENATE MEETING  
APPROVED MINUTES  
March 7, 2019**

**Members Present:** Curtis Martin (President), Andrew Kranzman (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Aishah Saleh, Allan McKissick, Faculty Liaison to the Board, Annaliese Hausler-Akpovi, Austin Adams, Deborah Martin, Elizabeth Hondoy, Erin Herold, Gisele Flores, Holly Nash-Rule, Jennifer Macias, Jim Howen, John Zamora, Kerri Stephens, Kevin Alavezos, Margaret Kingori, Mark Robertson, Rich Dyer, Rodolfo Andrade, Roger Smith, Shaila Christofferson, Stella Beratlis, Theresa Rojas

Absent: Belen Robinson, Chad Redwing (Vice President), Cheryl Mulder, Eric Ivory, Marc Anaya, Tristan Hassell

**Guests Present:** Carlee Walsh (ASMJC), Jenni Abbott, Jessica Brennan, Jim Houpa (MJC President), Shelley Akiona, Shelley Circle

A Mini Lesson was provided by Steve Amador regarding Amendments. The main purpose of an amendment is to modify a motion. Rules were given for making an amendment. Variations of wording was suggested when amendments are made.

**I. APPROVAL OF ORDER OF AGENDA ITEMS**

**M/S/C (H. Nash-Rule, Ti. Stovall) Move to approve the Order of Agenda Items.**

As there were no objections, the Order of Agenda Items were approved.

**II. APPROVAL OF THE MINUTES (February 21, 2019)**

M/S (Ti. Stovall, H. Nash-Rule) Move to approve the minutes of February 21, 2019.

A spelling correction was noted.

**M/S/C (Ti. Stovall, H. Nash-Rule) Move to approve the minutes of February 21, 2019.**

As there were no objections the minutes of February 21, 2019 were approved as amended.

**III. CONSENT AGENDA**

- a. Appoint Allan McKissick and Lee Kooler as Faculty Marshalls for Graduation
- b. Appoint Shirley Miranda Brenes as OER Liaison.
- c. Appoint Shelley Circle (replacing Chandra Howard) to the English Full-Time Tenure Track Hiring committee.
- d. Appoint Chad Redwing, Aishah Saleh and Dimitri Keriotis to the Humanities Hiring committee.
- e. Appoint as Guided Pathways Third Phase: Facilitators: Kim Bailey (**School of Agriculture**), Dimitri Keriotis (**School of Arts, Performance & the Humanities**), Layla Spain and Michael Jackson (**School of Behavior & Social Sciences**), Martha Estrada (**School of Business & Computing**), Natalie Hassell (**School of Industry & Trade**), Ben Riley (**School of Fitness, Health & Professionals**), Joe Nomellini (**Public Safety**), Claudia Ramirez (**School of Language Arts & Education**), and Dana Hanlon (**School of Science & Mathematics**)
- f. Appoint as Guided Pathways Third Phase: Confirmed Faculty: Bill Hobby, Julie Haynes (**School of Agriculture**), Curtis Martin – History, Kim Gyuran – Communication Studies, Brian Sinclair – CMPGR, Rob Stevenson (**School of Arts, Performance & the Humanities**), Cece Hudelson – Geography, Curtis Martin – History, Andrew Hayes – Psych/Soc/Anthro, Steve Miller – Political Science, Greg Hausmann – ADJU (**School of Behavior & Social Sciences**),

- Kevin Alavezos – Of. Admin, John Zamora – Computer Sci (**School of Business & Computing**), Jim Howen (**School of Industry & Trade**), Cheryl Mulder – PE, Kelly Butler (**School of Fitness, Health & Professionals**), Greg Hausmann – ADJU, Ron Cripe (**Public Safety**), Kim Gyuran – Communication Studies. Debbie Gilbert – English, Gisele Flores, Erin Herold (**School of Language Arts & Education**), Gagan Dhaliwal – Chemistry, Ross McKenzie – Math, Andrew Hayes – Psych/Soc/Anthro, John Zamora – Computer Sci (**School of Science & Mathematics**)
- g. Board of Trustees Policies and Procedures: (February 2019) 2432, 2725, 3300 <https://sp-portal.yosemite.edu/committee/policycommittee/Constituency%20Group%20Review/Forms/AllItems.aspx>

M/S (J. Zamora, H. Nash-Rule) Move to approve the Consent Agenda.

There was a request to pull Board of Trustees Policy and Procedure #3300 and a second request to pull #2725 and place at the end of the agenda for discussion.

**M/S/C (J. Zamora, H. Nash-Rule) Move to approve the Consent Agenda.**

As there were no objections the Consent Agenda was approved as amended.

#### IV. PUBLIC COMMENTS

C. Martin welcomed incoming President Jim Houpis to the Academic Senate and appreciated his attending the Executive Meeting prior to the Senate meeting. President Houpis briefly shared his background and his desire to be a champion for students, do everything he can so students can achieve their education dreams and remove the barriers in their way, and watch as they go on to a happier and healthier life.

A few of the priorities President Houpis mentioned were: building morale, having an open-door policy for faculty and staff which included joining him for lunch in the cafeteria or a walk around campus; formally recognizing the contributions of Part Time faculty, and creating a professional development center to support Guided Pathways. He also mentioned engaging Hispanic families through college on-boarding and creating service learning opportunities for students to strengthen the campus and the community.

President Houpis mentioned working with the leadership but also the need for a Center for Teaching and Learning, working on Guided Pathways and looking at curriculum which will take a lot of resources on his part to make it happen. Because of the tough times with contract negotiations and once the settlement is reached there needs to be a lot of work to boost morale and then be able to move in the same direction for the student's benefit. It was mentioned that he is an advocate for service. It's important to give to others and help others out and also to have different perspectives they will face throughout their life. It is an important experience in terms of the education process.

President Houpis stressed that those who put in the extra effort for our students should be recognized. The VPs have been requested to think of recognition awards and to recognize each other.

Theresa Rojas reminded senators about Latino Comics Expo taking place on March 15 and 16, 2019 in Mary Stuart Rogers (West Campus).

Shelley Akiona, YFA President Nominee, spoke briefly about her candidacy.

- V. **REPORTS:** *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

- a. Associated Students Senate Report – Carlee Walsh

Since the Last meeting the following events took place: February 23, African American Education Conference, February 27, FLOW, March 1, ASMJC Senate Meeting, March 4, Library Awareness East, March 5, Library Awareness West, March 6, First Responders and FLOW, March 7, Health Fair.

The following will take place during the remainder of the month: March 12, Cesar Chavez Movie Showcase, March 13, Women’s Empowerment Luncheon, An Evening with Glenda, March 14, Spring Town Hall, March 15 Latino Comic Expo, ASMJC Senate Meeting, March 16, Latino Comic Expo, March 20, FLOW.

C. Walsh also shared a response drafted by student leadership that addressed prior concerns about FLOW access for students without a sticker.

- b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – no report
- c. President’s Report – Curtis Martin – due to time constraints, the President’s Report was waived.

VI. **SENATE BUSINESS**

M/S (H. Nash-Rule, R. Smith) Motion to move C. Program Review Template to before A. Board of Trustees Policies and Procedures.

- C. Program Review Template, 1<sup>st</sup> Reading – Jenni Abbott

J. Abbott mentioned a proposed Program Review Template which is different than what was done previously due to issues in the prior plan. She referred to a graph in the Senate packet of a suggested change which is a simple SWOT (Strengths, Weaknesses, Opportunities, and Threats) analysis. The new template analyzes program strengths and weaknesses through this SWOT analysis and is more streamlined than previous ones. The new program review also incorporates the Chancellor’s Office (CCCCO) new metrics. The due dates, according to the two-year cycle agreed upon by Academic Senate, is anytime between Spring Semester and Institute Day in fall 2019.

The new analysis redirects the focus from the section-level to the program-level and focuses on students who have declared the major and how they are moving through the program. The analysis asks 13 questions and asks programs to set 2-3 goals linked to the College mission, identify activities that will help meet those goals and the resources needed to conduct those activities.

M/S (J. Zamora, K. Alavezos) Motion to approve the Program Review Template for a 1<sup>st</sup> Reading.

Discussion continued.

**M/S/C (J. Zamora, K. Alavezos) Motion to approve the Program Review Template for a 1<sup>st</sup> Reading.**

26 Ayes, 0 Opposed, 0 Abstentions

- A. Board of Trustees Policies and Procedures: (January 2019) previously pulled 5-8068, 5-8081 <https://sp-portal.yosemite.edu/committee/policycommittee/Constituency%20Group%20Review/Forms/AllItems.aspx> - placed toward the end of the agenda after D.

- B. Course Quality and Currency Criteria

C. Martin mentioned on the Course Quality and Currency Criteria the reason it was crossed out was there were some issues on the form that was created and may overlap some of the things being attempted in Guided Pathways. The courses being held so this process could be approved, it was the consensus of the Executive Committee to use the process that was used up to now and see where Guided Pathways takes us and then we will have a better idea how to move courses through the Curriculum Committee. The document is currently "On hold" for now.

- C. Program Review Template, 1<sup>st</sup> Reading – moved up before Senate Business A.

- D. Setting the MJC Vision for Success Goals and Student Equity – Jenni Abbott

J. Abbott brought data to Senate to show the baseline data. There are 5 vision Goals: Increasing the number of degrees and certificates, increasing the number of students who transfer, reducing the number of units the student has accumulated for those who have a degree, and then looking at equity across all those areas and increasing the number of students who get a job in the field of which they studied. These were baseline data as of 2016-2017 then a month ago the Chancellor's Office revised the data definitions. When the data definitions changed the numbers also changed. As a result the average credit of MJC students went from 82 (3 above the 79 goal) to 95 (16 above the 79 goal) due to counting credits from all colleges attended, not just the college that the degree was obtained from.

This information is being seen in Senate, in College Council, the Counselors have seen this and has been in multiple places. Three student focus group activities will take place next week to understand their experience. Questions of their experience at MJC will be asked. A small group of community members will meet the president, the data will be shared with them and they will be asked for their recommendations.

An extended expanded College Council meeting is scheduled for March 25, where all the data is presented, where potential target goals will be presented, the target goals need to be set and what needs to be done to get there will be discussed. The Equity Plan will also be presented and reviewed. This will be done in two compression sessions, where suggestions will be made, items prioritized and by the end it should be known what needs to be done. It will then come back to senate for review, and edit if necessary.

This needs to go to the Board and back to the Chancellors Office by the end of May 2019.

- A. Board of Trustees Policies and Procedures: (January 2019) previously pulled 5-8068, 5-8081 <https://sp-portal.yosemite.edu/committee/policycommittee/Constituency%20Group%20Review/Forms/AllItems.aspx>

Policy 5-8068 Student Publications has been struck out entirely and the reason is unknown.

**M/S/C (J. Howen, R. Smith) Motion to postpone Policy 5-8068 until the reason for it being deleted is explained.**

25 Ayes, 1 Opposed (A. Kranzman), 0 Abstentions

**M/S/C (H. Nash-Rule, D. Martin) Motion to postpone Policy 5-8081 until the next meeting**

26 Ayes, 0 Opposed, 0 Abstentions

Policy 2725 – Board Member Compensation - was discussed. It was suggested to take back to constituents and obtain their feedback.

- E. Discussion on Excessive Absences and Absence Policy **(due to shortness of time the discussion was tabled).**

I. ADJOURNMENT: 5:50 pm

II. **NEXT ACADEMIC SENATE MEETING: April 4, 2019, Library Basement, Room 55**

*In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.*

## RAC Report from the March 1, 2019 meeting

The following items were discussed:

- **District Fiscal Advisory Council**
  - o DFAC meeting scheduled for February 21 was cancelled, due to Susan Yeager being ill
- **One-Time Money Expenditures**
  - o The following one-time allocation proposal was provided:

**Proposal for Remaining 2018-19 Funds**

2018-2019 Final Budget	\$ 5,474,369
<b>Allocations:</b>	
Total Compensation Agreements	1,170,834
Fund 12 Augmentation for YFA Agreement	354,909
MJC New Faculty Positions (3)	330,000
<b>District-Wide Allocation:</b>	
Legal Costs	400,000
Website Redesign	500,000
<b>Central Services Allocation:</b>	
Security	100,000
Remaining Balance to Be Allocated	\$ 2,618,626
<b>Modesto Junior College (85%)</b>	\$ 2,225,832 <sup>(1)</sup>
<b>Columbia College (15%)</b>	\$ 392,794

<sup>(1)</sup> Includes \$522,000 of the \$1.1M for pool project. The remainder will be funded from \$178,000 MJC IELM funds and \$400,000 from Measure E - Savings from Heat Decentralization Project (Phase 3).

- o At the February 1 RAC meeting, members agreed (and a recommendation will be forwarded to the College Council) if any one-time money is allocated to the college this fiscal year (2018/2019), the following ranked items should be funded:
  1. Categorical retro payments—see Total Compensation Agreements above.
  2. TCO for computer refresh
  3. Repair the MJC pool

Approximately \$756,800 on this one-time funding will be used to fund item #2 from the list above.

RAC agendas and minutes can be found at <http://www.mjc.edu/governance/rac/minutesagendas.php>.

Next meeting is scheduled for February 22, 2019, from 10 a.m. – 12 p.m. in Memorial Morris, Conference Room A.

Respectfully,

Kevin Alavezos

**Academic Senate Meeting:  
March 7, 2019**