



**ACADEMIC SENATE MEETING
APPROVED MINUTES
November 14, 2019**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Andrew Kranzman (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Allan McKissick (Faculty Liaison to the Board & sub for Noah Wilson), Austin Adams, Belen Robinson, Bob Droual, Cheryl Mulder, Deborah Martin, Gabe Tovar, Jennifer Macias, Jesus Navarro, Jim Howen, Kerri Stephens, Kevin Alavezos, Layla Spain, Marc Anaya, Rich Dyer, Shaila Christofferson, Stella Beratlis, Steve Amador, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

Absent: Annaliese Hausler-Akpovi, Danielle Preciado, Gisele Flores, John Zamora, Margaret Kingori

Guests Present: Curtis Martin, George Boodrookas, Nancy Carranza (ASMJC), Rob Stevenson

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (Theresa Stovall, Titiana Stovall) Motion to approve the Order of Agenda Items

25 Ayes, 0 Opposed, 0 Abstentions

II. APPROVAL OF THE MINUTES (October 17, 2019)

M/S/C (Theresa Stovall, Titiana Stovall) Motion to approve the minutes of October 17, 2019.

25 Ayes, 0 Opposed, 0 Abstentions

III. CONSENT AGENDA

1. Policies and Procedures Review: (10/17/19) 6322 Employee Indemnity Bonds; 6330 Purchasing; 6340 Bids and Contracts; 6350 Contracts-Construction.

M/S/C (Allan McKissick, Ti Stovall) Motion to approve the Consent Agenda

25 Approved, 0 Opposed, 0 Abstentions

T. Hassell arrived after the approval of the Consent Agenda.

IV. PUBLIC COMMENTS - None

V. PRESENTATION: George Boodrookas, Executive Director MJC Foundation (MJC's 100th Birthday Faculty Projects)

G. Boodrookas briefly went over how Modesto Junior College began in 1921 and his vision for the 100th centennial in September 2021. He would like all to be involved in any number of things as we prepare for and implement the centennial celebration.

Now is the time to begin that conversation. Soon it will start with a group of individuals as part of a steering committee who will plan the activities that are on the MJC Centennial Celebration Timeline, which was handed out, and determine what types of activities to plan, what types of resources there are and how these things will take place. A timeline was offered from fall 2018 to September 2021 with things happening each time frame until the event.

The first “brainstorming” took place fall 2018 with approximately 20 people and the “moto” *celebrating the past, honoring the present and designing our grand future* was decided on. The group decided on five areas of the celebration: Communication/Image Publication, Special Events, Physical Projects, Curricular/Student Projects and Commemoratives. G. Boodrookas briefly went over each area.

These items take money and time and many hands make small work. His hope is that MJC gets behind this and takes this opportunity to celebrate and reevaluate our goals, introduce new images and new perceptions and make a statement about our future.

To coincide with this the Foundation has hired a firm, for the next five months, to do a formal feasibility study for a campaign raise millions of dollars for the institution along the lines of some specific things identified as to what could be done to raise more money to assist the institution. This effort will hopefully end up with a proposal to begin a formal campaign which will involve hundreds of individuals of the community simultaneously with the centennial celebration.

VI. *REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, Pathways Implementation Team, AB705 Workgroup and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a. Associated Students Senate Report – Nancy Carranza

Saturday, Nov. 16, is Employee Appreciation Day and all YCCD/MJC employees can attend the football game between MJC Pirates and the Delta College Mustangs at no cost. The game will take place at 6 pm at the East campus stadium.

Wednesday, Nov. 20, FLOW will be serving Subway on both campus from 11 am -1 pm.
Wednesday, Nov. 20, Health & Happiness event, part 1 which will involve community agencies, 11 am – 1 pm, in FH 152, and a workshop where students can ask questions of concern, part 2, which will be facilitated by Health Services staff from 2 – 3 pm, in FH 152.

Thursday, Dec. 5, Cram Night will take place from 6 – 10 pm. Sandwiches, snacks and drinks will be provided for students and faculty who attend. Contact the ASMJC advisor to RSVP and request items needed.

b. MJC President Report – Jim Houpis – not in attendance

c. District Fiscal Advisory Committee Faculty Report – Kevin Alavezos

The agendas, documentation and minutes have all been uploaded to the website. The big project being worked on currently is the Resource Allocation Model. Resource Allocation Models were reviewed from other colleges. At the last meeting the Student Success Funding Formula was looked at.

d. Curriculum Committee Report – Shelley Circle – no report

e. Academic Senate President Report – Chad Redwing

Thanks to Victor Campus – Security, Shelley Akiona – YFA, Kathy Haskin – Academic Senate, Pam Guerra-Schmidt – Columbia College Academic Senate President, all of whom, along with Sunset Motors helped him with a dead car battery on Wednesday, November 13. It was amazing to see those from different constituency groups working together to solve a problem on campus.

C. Redwing then thanked the Senate body, for by the end of the semester the Senate will have dealt with 4 resolutions and we have done a lot of good work this semester. Thanks went out to Mikaela Ramirez, Nancy Carranza and ASMJC for their breakfast/conversations which has been very helpful to meet with the students and assure we are a student-centered institution.

Thanks went out to the Faculty Retreat Steering Committee and the Academic Calendar Taskforce Committee volunteers. The Academic *status quo* Calendar was passed last night at the YCCD Board meeting. It now allows us the opportunity to step in and shape the discourse about future academic calendars and the benefits and impacts of course compression and intersession for academic programs. The data that was generated from the YFA survey can now be used and that work will begin in January 2020.

With the 10 + 1 cards in short supply there is a wonderful new selection of 10 + 1 cards colors to be chosen from. The Senate is to look at and make a decision of the look, type and color for the 10 + 1 cards.

Program Review has been completed and the Administration has promised by mid-December to have feedback for every Program Review.

Rob Stevenson will report on the Hiring Prioritization list and Shelley Circle will report on the fall 2019 Plenary at the next meeting.

MJC has a great partnership with CSU Stanislaus and there are a few interesting events that senate needs to be aware of and were invited to attend from Jim Tuedio, Dean of Liberal Arts. On November 19, 2019, there will be a speaker and workshop series about the “school to prison pipeline.” On November 21, 2019, a session on “Grass Roots Advocacy and Environmental Justice” will take place. If there is interest, please contact Chad Redwing by email and details will be given and parking passes worked out.

Susan Yeager will be having a budget meeting on November 18 on west campus, Science 115, at 4 pm.

Tomorrow is the third in the faculty workshops with Lori Wong from Stanford University’s “Compassion and Empathy Center” to talk and do some exercises and how we might turn our compassion for students into a more active form of empathy and service.

VII. ACTION ITEMS

1. Formation of MJC’s 100th Birthday Faculty Steering Committee

C. Redwing asked for those interested in being on the MJC’s 100th Birthday Faculty Steering Committee and requested that senators to take back to the divisions and give the opportunity to volunteer.

Belen Robinson and Danielle Preciado showed interest in being on the Steering Committee.

2. Nominations for [Secretary, Legislative Analyst and Parliamentarian](#) (term of service July 1, 2020 – June 30, 2021, nominations due by December 6, 2019 at noon. Voting to take place January 23, 2020.

C. Redwing reminded senate that nominations for Secretary, Legislative Analyst and Parliamentarian are now open and close the first week of December, with any voting to take place at the first meeting in spring 2020.

3. Discussion of [Board Policy: 6-8012](#) Fund Drives or Solicitations

C. Redwing wanted to bring this policy forward to show that it is to be eliminated and the wording is being added to Policy 6310 – Accounting, verbatim. He just wanted to bring it forth for any comments or concerns from senate. Discussion took place.

M/S/C (A. McKissick, B. Robinson) Motion to not pass the Board Policy 6-8012 at the District Council meeting for a Second Reading.

25 Ayes, 0 Opposed, 0 Abstentions
Jim Howen left prior to the vote taking place.

4. Resource Allocations [Models](#) Review/Discussion with [Values](#) and [Expenses](#) considered

The current RAM model for the district funding are dispersed in three sites: Central Services, MJC and Columbia. The RAM models from four different multi-college district allocation models were reviewed and the Pros and Cons for each were listed. The current model needs to be reviewed to decide if it is still working and if not revisions need to be made.

A list was prepared what a Resource Allocation Model (RAM) should include. There was a Characteristics should include list, a Behavioral should include list and a Data Driven should include list at the District level. It was suggested that the lists be reviewed and K. Alavezos believes this is a good place to start. Let K. Alavezos know of any feedback/suggestions.

5. [Resolution F19-C: \(Second Reading\) Additional Student Data Metrics for Program Review](#)

M/S/C (T. Hassell, T. Stovall) Motion to approve Resolution F19-C: Additional Student Data Metrics for Program Review for a 2nd Reading.

23 Ayes, 1 Opposed (Steve Amador), 0 Abstentions
Marc Anaya left prior to the vote taking place.

6. [Resolution F19-D: \(First Reading\) Recognition for Student Certificate Achievement](#)

M/S (T. Rojas, T. Stovall) Motion to approve Resolution F19-D: Recognition for Student Certificate Achievement for a 1st Reading.

Discussion took place and suggestions were made for revisions and further research needs to be done.

M/S/C (T. Rojas, T. Stovall) Motion to approve Resolution F19-D: Recognition for Student Certificate Achievement for a 1st Reading.

24 Ayes, 0 Opposed, 0 Abstentions

ITEMS FOR FUTURE AGENDAS:

1. Teaching and Learning/Applied Creativity and Community Transformation, [ACCT Institute](#). 2. Support Structures for Guided Pathways Schools: Co-Existence, Adaptation or Reimagining? 3. Academic Senate Newsletter and Other Faculty Outreach Opportunities. 4. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) (2014) Work Group 5. Equitable Hiring Practices/ [District Hiring Process](#) for faculty and high-profile administrative positions. 6. Faculty Roles in Ensuring Institutional Effectiveness.

ADJOURNMENT: 5:20 pm

NEXT ACADEMIC SENATE MEETING: December 5th, 2019 / Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Brainstorming for MJC's Centennial Celebration

Celebration Goal: Celebrate the past, honor the present and design the grand future of Modesto JC

Words that come to mind when thinking about the Past of Modesto Junior College

Tradition Legacy Personalities Solid-Base Commitment Openness Excellence
Transformation Stepping Stone Impact Adaptive Relevant Community

Words that come to mind when thinking about MJC's Future

Innovative Community Impact Excellence Pathways Transformative Adaptive
Technology

1) **Communication/Image Publication**

Centennial Book: 100 Years/100 Stories, published by Quercus Review

Full engagement by students, staff, campus clubs, AS, CSAC, ASMJC, retirees, Alumni & community!

Special Commemorative report/history/timeline

New Logo/brand/web presence to reflect centennial

Grand marketing effort with banners, posters, video, social media campaign, special displays, art, etc.

Story corps of MJC students, alumni, retirees and current employees

Bring back the Pirate's Log newspaper

2) **Special Events**

Party for 5,000 at Ag Pavilion

Alumni weekend in September, 2021 – Open House...gather by decade

Famous guest speakers, musical performances, special video unveilings

Huge graduation ceremony in 2022 (100th Commencement)

3) **Physical Projects**

Water feature on east campus quad

Centennial mural project

New art project

Brick/Donor commemorative project

4) **Curricular/Student Projects**

MJC History project (committee to review archives and create displays)

Common reading project

Speaker Symposium

George Lucas film symposium

5) **Commemoratives**

Lapel pins, naming opportunities, brick/donor campaign in centennial celebration spot

Mementos for all guests during the celebration

Academic Senate Meeting:

November 14, 2019

MJC CENTENNIAL CELEBRATION TIMELINE

Dates	Planning	Communications	Major Events
Fall, 2018	Determine feasibility Brainstorm Set Goals Audit constituent database Audit archive		
Fall, 2019	Recruit celebration chair Research timeline and school history Make resource decisions Form steering committee Set celebration calendar	Begin logo development	
Spring, 2020	Recruit subcommittee chairs Form subcommittees	Finalize logo Create communications plan	Set dates Choose, book locations Invite speakers, entertainers
Fall, 2020	Recruit anniversary volunteers Begin planning exhibits Develop commemorative items	Finalize logo Begin marketing anniversary Update communications plan Solicit bids for anniversary Publications	Reserve block of hotel rooms Determine parking needs Recruit volunteer coordinator
Spring, 2021		Phase in new logo Launch anniversary web site Intensify anniversary marketing	Send save-the-date notification Send special invites to VIP's
Summer, 2021			Send reminder, if necessary Recruit event volunteers Check in with vendors Communicate with internal community regarding what to expect
September 1, 2021			Brief event staff Brief volunteers Plan seating

100 YEARS OF IMPACT

Celebrating the past...
Honoring the present...
Designing our grand future

THE CELEBRATION

What picture will we paint?
How will we shape MJC's future?

KEY ELEMENTS

Communication/Image
Special Events
Physical Projects
Curricular/Student Projects
Commemoratives

YEARLONG CELEBRATION

All regular, celebratory activities on the college campus can be branded as part of our centennial

FACULTY PROJECTS

History
Common Readings
Speakers
Show and Tell

CAMPAIGN FOR MJC

Readiness Assessment
Feasibility Study
Quiet Phase
Public Phase

**ASMJC
Academic Senate Report
October 31st, 2019**

This Saturday the 2nd, ASMJC will be volunteering at the Military and Veterans Appreciation Football game.

We will be giving our thanks to our first responders on November 6th from 11am to 1pm while, FLOW is going on serving Panera Bread.

Then, November 12th to the 14th we will have Veterans Education Week again, from 11am to 1pm.

Any questions?

Thank You,

Nancy Carranza Ramirez

ASMJC Vice President

**ASMJC
Academic Senate Report
November 14th, 2019**

This upcoming Wednesday; we will have free lunch on Wednesdays serving Subway on both campuses from 11am to 1pm. That same Wednesday we will be having a Health and Happiness event; this is a two-part event. The first part consists of information tables from community agencies; they will be here from 11-1pm; the second part is a workshop for students who want to learn how to respond to mental health. Facilitated by our health services staff from 2pm-3pm in Founders Hall 152.

I brought flyers for the Employee Appreciation Day on November 16; all employees will enter for free. Your presence will be greatly appreciated.

I also wanted to give an announcement for Cram Night which will be in just 3 weeks from today. It's on December 5th from 6pm-10pm on east campus in the Student Activities Center. We will be providing, sandwiches, snacks and drinks, and of course lots of studying. Your support would be amazing, if you are able to attend please Contact our Advisor Alejandra Espinoza so, she can provide any supplies needed that night.

Any questions?

Thank You.

Nancy Carranza Ramirez

ASMJC Vice President

Report to Academic Senate: Online Education Committee

Submitted by: Steve Miller

Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva

Meeting Date: 11/13/2019

HIGHLIGHTS

New “Start Here” Module Coming Soon:

Ashli Bumgardner is designing a new Start Here Module. It will be ready to launch in Summer 2020.

Discussion of the Pros and Cons of Proctorio:

The OE Committee continued its discussion of Proctorio. This is a web tool that we get for free through the Online Education Initiative (OEI). We discussed both pros and cons.

Pros:

Can help prevent cheating in online classes

Helps us make sure there is authenticity in online exam taking

Facilitates the offering of fully online degrees

Cons:

It's invasive (and thus a privacy issue)

Starfish Integration in Canvas:

Faculty can now successful access Starfish in Canvas.

More Tutors Needed:

Claudia Mery reported that students in DSPS are requesting that more tutoring services be offered for them. Math and English tutors, in particular, are in high demand.

ART 102/CMPGR 202 Have Been Approved as Online Courses

This development is very important because these are “Activities” courses. Offering these courses online will help give students the opportunity to complete more degrees fully online.

ZTC Initiative/OER:

Shirley Miranda reported that twenty-seven faculty members are taking her ZTC/OER faculty training course this November. Shirley also organized an upcoming meeting on the development of a Zero Textbook Cost Institutional Plan for our college.

Academic Senate Meeting:

November 14, 2019

RAC Report from the November 1, 2019 meeting

The following items were discussed:

- Resource Allocation Model Priorities

Resource Allocation Model (RAM) Characteristics RAC will take to the November 7 DFAC meeting

- Direct connection between base funding* to what we teach and how we teach (FTES Target)
- Promotes a students' first culture by encouraging access and completion
- Academic technology budget (fixed allocation)
- Accurate, predictable and understandable
- Professional development for faculty and staff (fixed allocation)
- Continued education and communication of district budget to promote transparency and solvency
- Protects the integrity of the base funding but adaptable to meet expectations
- Continuous evaluation of fixed and agreed upon costs to identify efficiencies and savings

Behavioral should include:

- Timely to allow for sufficient planning
- Promote sensible use of public funding – savings stay with the college
- Encourage a culture of grant-seeking to enhance resources for sustainable projects with the college maintaining a portion of the indirect funds generated by grants and other categorical funds
- Encourages innovative applications
- Colleges are incentivized to achieve the desired student success outcomes with a particular focus on student equity
- Vision and strategic planning should guide our fiscal sustainability

Data Driven should include:

- Metrics should be tied to specific data elements to achieve the desired behaviors or outcomes

*Base funding is defined as ongoing funding received in the prior fiscal year which is used as the starting point going into the next fiscal year budget.

- Lottery Allocation—approximately \$2 million in this restricted fund.

Additional agendas, minutes, documents are posted on the RAC website--

<https://www.mjc.edu/governance/rac/minutesagendas.php>

Respectfully,

Kevin Alavezos